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SOLE SOURCE JUSTIFICATION

TBRPC is seeking budget and accounting services from October 1, 2024 through September 31, 2025, and proposes to sole source this acquisition of service since other acquisition methods are not feasible, advantageous, or in the best interest of the TBRPC.

Throughout the process of identifying and resolving budget and accounting issues earlier this year, Public Trust CPA provided a central and essential service. Based on the knowledge and experience of the agency's budget, books and records gained through that process, Public Trust CPA is uniquely qualified to provide accounting services which continue and maintain the improvements they assisted in identifying and implementing for TBRPC over the past several months, and which already underway.

A contract with Public Trust CPA is justified as a sole source acquisition of service since it is necessary to timely and effectively continue ongoing accounting and budgeting tasks that were identified and implemented recently with the assistance of Public Trust, CPAs.

The benefits to TBRPC of this sole source acquisition include a savings of time and expense that would otherwise be required for another firm to acquaint itself with the budget and accounting procedures that have begun with the assistance of Public Trust CPA, knowledge of the reasons these changes have been made, and a loss of the excellent working relationship which the staff of TBRPC has with Public Trust, CPAs.

Adverse consequences to TBRPC of other procurement methods include the potential of failure to timely continue budget and accounting services as FY 24-25 commences, and the necessity of committing the agency's very limited staff resources for training and educating a new accounting firm to the accounting methods recently implemented at TBRPC with the assistance of Public Trust, CPAs.

Submitted by: Wren G. Krahl
Wren Krahl, Executive Director (10/04/2024)

Reviewed by: Donald D. Conn
Donald D. Conn, General Counsel (10/04/2024)