



Council Agenda



Monday, December 12, 2022 @10 a.m.

60th Annual Meeting and Installation of the 2023 Slate of Officers- Holiday Breakfast 9:00 a.m.



Council Chambers

4000 Gateway Blvd. Suite 100, Pinellas Park, FL 33782



Virtual Option Available

BRADENTON | CITRUS COUNTY | CLEARWATER | DADE CITY | DUNEDIN | GULFPORT |
HERNANDO COUNTY | HILLSBOROUGH COUNTY | LARGO | MADEIRA BEACH | MANATEE
COUNTY | NEW PORT RICHEY | OLDSMAR | PALMETTO | PASCO COUNTY | PINELLAS COUNTY |
PINELLAS PARK | PLANT CITY | SAFETY HARBOR | SEMINOLE | SOUTH PASADENA | ST. PETE
BEACH | ST. PETERSBURG | TAMPA | TARPON SPRINGS | TEMPLE TERRACE | TREASURE ISLAND |
13 GUBERNATORIAL APPOINTEES | EX-OFFICIOS: FLORIDA DEPT. OF TRANSPORTATION |
SOUTHWEST FLORIDA WATER MANAGEMENT DISTRICT | DEPT. OF ENVIRONMENTAL
PROTECTION

Councilwoman Brandi Gabbard, Chair

City of St. Petersburg, Florida

Mr. Sean T. Sullivan, Executive Director

TABLE OF CONTENTS

Table of contents is clickable

Roll Call, Voting Conflict Report, and Public Comment	p. 3
Consent Agenda	p. 4
Executive Reports	p. 6
TBRPC Project, Program, and Committee Reports	p. 7
Presentations and Guest Speakers	p. 8
Council Member Comments and Discussion	p. 9
Chair’s Report	p. 9

ZOOM DETAILS

Join Zoom Meeting

<https://us02web.zoom.us/j/85871937581?pwd=N1pUOG9jZmhqdmRGaW1LUeCzbGNoUT09>

Meeting ID: 858 7193 7581

Passcode: 100200

Call-in Number +1 786.635.1003 US (Miami)

AGENDA

Call to Order:	Councilwoman Brandi Gabbard, Chair
Pledge of Allegiance and Invocation:	Commissioner Vanessa Baugh, Vice Chair
Roll Call:	Mr. Brian Ellis, Recording Secretary
Voting Conflict Report:	Mr. Brian Ellis, Recording Secretary

Public Comment: Members of the public who wish to be heard are requested to fill out a speaker's card and provide it to the Recording Secretary before the start of the meeting. Speakers will be given three (3) minutes to address any item on the agenda or an item of regional interest.

CONSENT AGENDA

1. Approval of the Minutes

Additional Materials: [Minutes from the November 14, 2022, Council Meeting](#)
Staff Contact: Wren G. Krahl, Deputy Executive Director, PHR-CP
wren@tbrpc.org, ext. 22

2. Budget and Finance

The financial statement ending October 31, 2022, is included in the agenda packet.

Additional Materials: [Financial Statement for the month ending October 31, 2022](#)
[Financial Memo from the Executive Director](#)
Staff Contact: Sean T. Sullivan, Executive Director, sean@tbrpc.org, ext. 16

3. Budget and Contractual

A. TBRPC Website Redesign Request for Proposals

TBRPC initiated a Request for Proposals (RFPs) on November 4, 2022, for redesign services of the TBRPC website. Thirty responses were received by the deadline. Staff is currently in the process of reviewing submissions and will conduct interviews with potential vendors according to Florida Statute guidelines. Authorize TBRPC staff to negotiate a contract with the selected firm to provide services for the TBRPC Website Redesign in an amount not to exceed \$45,000.

Additional Materials: None.
Staff Contact: Sarah Vitale, AICP, Senior Planner/Urban Designer,
sarah@tbrpc.org, ext. 27

B. TBRPC Financial/Accounting Services

The TBRPC Part-Time Accountant is retiring December 31, 2022. Authorize the Executive Director to contract with our current CPA firm, Laughlin and Associates, LCC for financial services beginning January 1, 2023, through December 31, 2023, and not to exceed \$130,000.00.

Additional Materials: None.
Staff Contact: Sean T. Sullivan, Executive Director, sean@tbrpc.org, ext. 16

C. TBRPC Communications Agreement

A Request for Proposals was advertised for communication services and was subsequently negotiated with B2 Communications. The term of the proposed contract period is for the months commencing January 1, 2023, through May 31, 2023, and not to exceed \$35,000.00. Authorize the Executive Director to enter into a contract with B-2 Communications for provision of communications assistance.

Additional Materials: None.

Staff Contact: Sean T. Sullivan, Executive Director, sean@tbrpc.org, ext. 16

D. Disaster Recovery Coordinator Position

The U.S. Department of Commerce’s Economic Development Administration (EDA) awarded the TBRPC with \$224,000 to support a Disaster Recovery Coordinator position. The Disaster Recovery Coordinator will support long-term economic recovery and resiliency activities in the Tampa Bay region. This 2-year project will provide resources that will allow small local governments to recover from the devastation of Hurricane Ian and ultimately allow businesses to return and open within Tampa Bay communities, helping ensure retention of jobs and businesses.

Additional Materials None.

Staff Contact: Randy Deshazo, Chief of Staff, randy@tbrpc.org, ext. 31

4. Intergovernmental Coordination and Review Program (IC&R)

Additional Materials: [IC&R Summary by Jurisdiction](#)

[IC&R Review Log](#)

Staff Contact: Maria Robles, Communications Planner, maria@tbrpc.org, ext. 11

5. Development of Regional Impacts (DRI)

Additional Materials: There are no DRI reports for this month.

Staff Contact: Cara Woods Serra, Principal Resiliency Planner, AICP, CFM
cara@tbrpc.org, ext. 28

6. Local Government Comprehensive Plan (LGCP)

Additional Materials: [LGCP Amendment Summary by Jurisdiction](#)

[LGCP Amendments Review Log](#)

Staff Contact: Cara Woods Serra, Principal Resiliency Planner, AICP, CFM
cara@tbrpc.org, ext. 28

Due to statutory requirements (and if applicable), LGCP Reports may have already been transmitted to the State Land Planning Agency and the appropriate local government in accordance with the 30 days following receipt, as specified in Rule 29H-1.003(3), F.A.C.

7. Local Emergency Planning Committee (LEPC)

Additional Materials: [LEPC Activity Report-Information Only](#)

Staff Contact: Brian Ellis, Emergency Management Planner, brian@tbrpc.org, ext. 10

8. Florida Regional Councils Association (FRCA) Report

Additional Materials: [FRCA Monthly Report-Information Only](#)

Staff Contact: Wren G. Krahl, Deputy Executive Director, PHR-CP
wren@tbrpc.org, ext. 22

9. 2023 TBRPC Meeting and Events Calendar

Additional Materials: [2023 Meeting and Events Calendar](#)

Staff Contact: Wren G. Krahl, Deputy Executive Director, PHR-CP
wren@tbrpc.org, ext. 22

Item(s) Removed from the Consent Agenda and Addendum Item(s)

Council Members shall notify the Chair of any items they wish to be pulled from the Consent Agenda. These items will be discussed and voted on separately after the remainder of the Consent Agenda is approved.

RECOMMENDED ACTION: MOTION TO APPROVE THE CONSENT AGENDA.

EXECUTIVE REPORTS (E)

E-1. Executive Director's Report – Mr. Sean T. Sullivan, Executive Director

Recommended Action: Information Only

Staff Contact: Sean T. Sullivan, Executive Director, sean@tbrpc.org, ext. 16

TBRPC PROJECT, PROGRAM, AND COMMITTEE REPORTS (P)

TBRPC Programmatic Responsibilities include but are not limited to the following: Economic Development and Fiscal Impact Analysis; Environmental Planning; Emergency Preparedness; Resiliency; GIS Mapping and Modeling Services; Transportation Planning and Technical Assistance to Local Governments.

Committees of the TBRPC include but are not limited to the following: Executive/Budget Committee; Agency on Bay Management; Legislative Committee; Nominating Committee; Clearinghouse Review Committee; Florida Regional Council’s Association Policy Board; and The Tampa Bay Regional Resiliency Coalition.

P-1. Agency on Bay Management – Ms. Barbara Sheen Todd, Chair

Mayor Woody Brown, Vice Chair

Recommended Action:	To Be Determined
Staff Contact:	Alana Todd, Senior Environmental Planner, alana@tbrpc.org , ext. 40

P-2. Tampa Bay Regional Resiliency Coalition – Commissioner Janet C. Long, TBRC Co-Chair

Councilman Peter Altman, TBRC Co-Chair

Recommended Action:	To Be Determined
Staff Contact:	Cara Woods Serra, Principal Resiliency Planner, AICP, CFM cara@tbrpc.org , ext. 28

PRESENTATIONS AND GUEST SPEAKERS

All PowerPoint presentations will be posted to the Council website following the meeting at www.tbrpc.org.

1. Celebrating 20 Years of the Bay Soundings Environmental Journal

Ms. Alana Todd, TBRPC Senior Environmental Planner
Ms. Vicki Parsons, Editor, Bay Soundings Environmental Journal

Staff will present on 20 Years of quality environmental journal articles in our Bay Soundings online publication. A commemorative gift honoring this milestone will be presented to Council Members.

Recommended Action: Information Only
Staff Contact: Alana Todd, Senior Environmental Planner, alana@tbrpc.org, ext. 40

2. 60th Annual Report for the Tampa Bay Regional Planning Council

Mr. Sean T. Sullivan, Executive Director

Mr. Sullivan will provide an overview of TBRPC 2022 projects, programs, and award recognitions.

Recommended Action: Information Only
Staff Contact: Sean T. Sullivan, Executive Director, sean@tbrpc.org, ext. 16

COUNCIL MEMBER COMMENTS AND DISCUSSION

TBRPC serves as a forum to foster communication between local governments. This portion of the agenda is dedicated to our Council Members to announce events and discuss emerging issues in your communities and jurisdictions. We encourage you to take an active role in submitting issues as well as to share those best practices that are working in your jurisdictions.

This concludes Council Member Comments for today's Agenda.

CHAIR'S REPORT

Councilwoman Brandi Gabbard, Chair

AWARDS AND RECOGNITIONS

Councilwoman Brandi Gabbard, Chair

Mr. Sean T. Sullivan, Executive Director

Ms. Wren G. Krahl, Deputy Executive Director

INVESTITURE CEREMONY FOR THE 2023 SLATE OF OFFICERS PASSING OF THE GAVEL

Ms. Diane Corna, City Clerk, City of Pinellas Park

Councilwoman Brandi Gabbard, Chair

INCOMING CHAIR'S REMARKS

Commissioner Vanessa Baugh, Manatee County Board of County Commissioners

ADJOURNMENT

Next Meeting: Monday, February 13, 2023 @10:00 a.m.

NO MEETING IN JANUARY 2023

The Council, in accordance with its adopted rules of procedure, may only take action on matters not on the printed agenda involving the exercise of agency discretion and policymaking upon a finding by the Council of an emergency situation affecting the public's health, safety, and welfare. Council meetings are Public Meetings within the context of Section 286.011, Florida Statutes. Public Hearings on issues before the Council are conducted by individual local governments and are the proper forum for public comment.

Please note that if a person decides to appeal any decision made by the Council with respect to any matter considered at the above cited meeting or hearing, s/he will need a record of the proceedings, and for such purpose, s/he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons wishing to speak at a Council meeting are required to complete the form provided at the entrance to the meeting room. The form, after being completed, must be given to the Recording Secretary.

If you are a person with a disability who needs any accommodation in order to participate in this meeting you are entitled, at no cost to you, the provision of certain assistance. Please contact the Tampa Bay Regional Planning Council at 727-570-5151 ext. 22 within 3 working days prior to the meeting.