



LEPC Minutes

Tampa Bay Local Emergency Planning Committee

Official Meeting Minutes

Wednesday, February 23, 2022 @ 10:30 a.m.

****THIS MEETING IS OPEN TO THE PUBLIC****

Members Present:

Robert Bassett
Frank DeFrancesco
Mike Bloski
Geoffrey Brown
Steven Castonguay
Robert Collins
Lance Connors

Christopher Gould
Randall Kahle
Paul Keller
Ed Kinley
Thomas Kitchen
William Lingo
Joe Mastandrea
David Moravchik
Wes Morse

Clayton Parrott
Steven Smith
Sean Sullivan
Barbara Tripp
Richard Walker
Kenneth Wannan
Kaila Yeager

Guests Present:

Dustin McKay
Andrew Fridy

GENERAL

1. Call to Order, Welcome & Pledge of Allegiance Chair Robert Bassett

Chair Robert Bassett opened the meeting and welcomed the members at 10:30 AM. The Pledge of Allegiance ceremony was then performed.

ACTION ITEMS

2. Public Comments Chair Bassett

There were no comments from the public.

3. Approval of *Minutes* - November 17, 2021, LEPC Meeting Chair Bassett

Chair Bassett called for a motion to approve the November 2021 LEPC Meeting Minutes. Ed Kinley made the motion to approve the November 2021 Minutes, seconded by Geoffrey Brown. Motion carried.

4. 2020-2021 *Thomas Yatabe Awards* Recognition Brian Ellis

A presentation was performed recognizing LEPC Coordinator John Meyer and LEPC Member JJ Johnson. The ceremony was presented as follows: On January 19, 2022, John Meyer attended the SERC meetings in Daytona Beach to accept the 2021 Thomas Yatabe Award on behalf of the Tampa Bay LEPC. The Award signifies "outstanding contribution(s) in implementing and supporting the Emergency Planning and Community Right to Know Act.

Mr. Meyer has filled many roles within the Tampa Bay Regional Planning Council (TBRPC) since his initial hire in 1985. His professional endeavors with TBRPC included management and administration of the Local Emergency Planning Committee

(LEPC) and Hazardous Materials Emergency Preparedness (HMEP) Grant Programs. As part of his prior familiarity with these Programs, Mr. Meyer was initially appointed to serve on the LEPC as a "Non-Elected Local Official" representing the TBRPC from 1998 until his promotion to the LEPC Coordinator position in 2008.

Additionally, the Thomas Yatabe Award for 2020 was awarded to James "JJ" Johnston. His Nomination Form read as follows:

James "JJ" Johnston played invaluable roles with the Tampa Bay LEPC while representing Pasco County Emergency Management over the past 14 years. During his tenure with the Tampa Bay LEPC, Mr. Johnston graciously served as LEPC Vice-Chair (from August 2014 - to October 2019) and Hazardous Materials Emergency Preparedness Training Subcommittee Chair (from February 2011 to October 2019). As the HMEP Training Chair, Mr. Johnson oversaw, coordinated, facilitated, and directed more than \$500,000 in hazardous materials training opportunities for public-sector first responders across all six Counties which constitute the Tampa Bay LEPC District.

His dedication to serving in both capacities for lengthy terms certainly exemplifies "Outstanding contributions made in the implementation and support of the Emergency Planning and Community Right-to-Know Act through achievement(s), accomplishment(s) or superior participation in hazardous material planning or response."

ADMINISTRATIVE ITEMS

5. Tampa Bay LEPC Membership Changes

Brian Ellis

Mr. Ellis informed the Committee that multiple membership changes are poised to occur.

New members for ratification include Clayton Parrott & Bruce Murphy, Linda Crow, Kristopher Kinnison, Richard Walker, Kayla Yeager & Erin Bates, Dustin McKay, Craig Hare, and Marcel Goss.

Members request for removal: Marcel Brown, Travis Strickland, Bill Lofgren, Randall Kahle, Dan DeForge

6. Runaway: Explosion at T2 Laboratories (Video)

Brian Ellis

A video produced by the U.S. Chemical Safety Board (CSB) in 2009 was played for the membership. The video characterizes several such incidents that have occurred, detailing the mistakes made and identifying safety recommendations to be implemented. The lesson portrayed in the film emphasizes the importance of implementing appropriate procedures when storing hazardous materials.

INFORMATIONAL ITEMS

7. Recap of Quarterly SERC Meetings

Brian Ellis

Mr. Ellis provided an overview of the Training Task Force, LEPC Chair / Coordinators, and the State Emergency Response Commission meeting in January 2022 in conjunction with the 2022 Florida Hazmat Symposium in Daytona Beach.

8. HMEP Planning Program/Facility Disaster Planning Subcommittee

Brian Ellis

Mr. Ellis announced the HMEP Planning Team, also known as the "Facility Disaster Planning Subcommittee," was previously established to assist LEPC staff in meeting various objectives/initiatives on an as-needed basis. Future meetings of the FDPS will be scheduled on an as-needed basis. All LEPC members and the public can attend and participate in future FDPS meetings.

9. Tampa Bay LEPC's HMEP Training Program

Mike Bloski

Captain Mike Bloski issued a report on the current status of the HMEP training courses. It was noted that there is a budget surplus of approximately \$7,500 that may be reallocated for additional training or an upgrade of the regional hazmat training trailer based on the recommendations of the Committee in the upcoming HMEP meeting.

10. Training, Workshop, and Conference Opportunities

Chair Bassett

Chair Bassett announced that a list of upcoming training for regions four and six were found in the agenda materials. The database of training opportunities was obtained from SERTTRAC from November 2021 to February 2022. Chair Bassett then solicited from the membership if there were any additional upcoming trainings to be discussed.

11. *Tampa Bay LEPC Hazardous Materials Emergency Response Plan - 2022 Update* Brian Ellis

Mr. Ellis announced that the annual update of the Tampa Bay LEPC Hazardous Materials Emergency Response Plan is required to be submitted on (or before) June 30, 2022. Shortly following the LEPC meeting, Tampa Bay LEPC staff will embark on coordinating with County Emergency Management agencies, fire departments, and others that may offer to assist with the update and verification of various sections of the Plan. All revisions will ultimately be incorporated into one unified/revised document. A motion will be solicited at the next meeting (i.e., May 25, 2022) to authorize the LEPC Chair to transmit the revised Plan to the Florida Division of Emergency Management upon completion, following the Contract requirement, and within the required timeline.

12. 2022 EPCRA How-to-Comply/E-Plan Filing Guidance Workshops

Brian Ellis

Mr. Ellis announced that the Tampa Bay LEPC and Florida Division of Emergency Management staff jointly conducted the annual Emergency Planning & Community Right-to-Know Act How-to-Comply/E-Plan Filing Guidance Workshops virtually on February 2 & 3, 2022. The Workshops included identifying hazardous materials reporting requirements/ regulations and an overview of the E-Plan electronic filing program and procedures. The PowerPoint presentations were combined, subsequently transmitted to all the Workshop attendees, and posted to the Tampa Bay LEPC website. In total, 57 attended the Workshops over the two days.

13. Recent Hazardous Materials Incidents in the Tampa Bay LEPC District

Brian Ellis

Mr. Ellis announced that the list of recent hazardous materials in LEPC District eight would be available following the meeting. It was mentioned that an overturned tanker truck carrying fuel had recently caused a fire in Tampa.

OTHER

14. LEPC Member Comments/Other Business

Chair Bassett

Chief Robert Collins announced that Hillsborough County Fire Rescue recently participated in a full-scale exercise at the Lakeland Airport for a plane crash simulation.

Chief Barbara Tripp also introduced herself to the members.

15. Adjournment

Chair Bassett

Chair Bassett called for a motion to adjourn the meeting. It was moved by Chris Gould and seconded by Wes Morse at 11:20 AM.

NEXT MEETING - May 25, 2022

Respectfully submitted and signed on May 25, 2022

Brian Ellis

Brian Ellis, Coordinator

Robert Bassett

Robert Bassett, Chair