



4000 Gateway Centre Blvd., Suite 100, Pinellas Park FL 33782

Minutes

March 9, 2020 10:00 a.m.

www.tbrpc.org

STAFF PRESENT

Sean Sullivan, Executive Director
Wren Krahl, Deputy Executive Director
Don Conn, Legal Counsel
Marshall Flynn, IT/GIS Director
Randy Deshazo, Director of Planning and Research
John Meyer, Principal Planner
C.J. Reynolds, Director of Resiliency and Engagement
Brian Ellis, Disaster Recovery Coordinator
Sue Geer, Accountant
Sarah Vitale, Senior Planner
Cara Woods Serra, Comprehensive Resiliency Planner
Maria Robles, Communications Planner

OTHERS PRESENT

Trisha Neesman, SWFWMD
Tony Rodriguez, MacDill AFB
Coleen Weaver, Pasco County Legal Aide
Chris Simoniello, Texas A&M University
Christina Huñuel, Hillsborough County
Eugene Henry, Hillsborough HAZMAT
Joan Rice, Pinellas County Public Works
Alison Yeh, Hillsborough MPO
Sheila Griffin, Candidate for US House, D13

Call to Order: Councilman Patrick Roff, Chair

Chair Roff called the meeting to order at 10:00 a.m.

Invocation and Pledge: Ms. Barbara Sheen Todd

The invocation was given by Ms. Barbara Sheen Todd, followed by the pledge of allegiance.

Roll Call: Mr. Brian Ellis, Recording Secretary

A quorum was present.

For purposes of a quorum, Council Members are encouraged to report their absences in advance of the meeting via email to the Deputy Executive Director, wren@tbrpc.org. Thank you for your cooperation.

Voting Conflict Report: Mr. Brian Ellis, Recording Secretary

There were no Voting Conflicts to report.

Public Comment: Members of the public who wish to be heard are requested to fill out a speaker's card and provide it to the Recording Secretary before the start of the meeting. Speakers will be given three (3) minutes to address any item on the agenda or an item of regional interest.

No Public Comment-Upon motion duly made and seconded Public Comment was closed.

CONSENT AGENDA

[\(Link to Administrative Agenda Item Reports\)](#)

1. Approval of the Minutes

Additional Material:

Minutes from the February 10, 2020 Meeting.

Staff Contact:

Wren G. Krahl, Deputy Executive Director, wren@tbrpc.org. ext. 22

2. Budget and Finance

A. Additional Material:

Financial report ending January 31, 2020.

Staff Contact:

Sean T. Sullivan, Executive Director, sean@tbrpc.org. ext. 16

B. 2019 Annual Audit (DRAFT)

Additional Material:

2019 Annual Audit (DRAFT)

Staff Contact:

Sean T. Sullivan, Executive Director, sean@tbrpc.org. ext. 16

3. Budget and Contractual

A. National Renewable Energy Laboratory Grant

The TBRPC has been awarded \$124,964 from the National Renewable Energy Laboratory (NREL) to participate in the Solar Energy Innovation Network (SEIN) Round 2. The project will provide local governments and commercial partners with the expertise to assess solar and battery/storage backup in critical facilities to support community resilience. The project will create an innovative rating system; categorize solar+storage opportunities; support training with NREL tools; develop a guidebook; and define priorities for the Regional Action Plan. TBRPC requires two subcontractors to provide technical assistance, coordinate production of the guidebook, assess energy policy, and other professional services. Cost of services from both RFPs not to exceed \$80,000.

Recommended Action: Authorize Executive Director to release RFPs for technical consulting, development of technical production services, workshop support, private sector engagement and state energy policy assessments.

Staff Contact: CJ Reynolds, cjreynolds@tbrpc.org, ext. 30

B. Subcontractor for REACH Grant

The Regional Cooperative Alliance Inc has been awarded \$500,000 from JPMorgan Chase for the two-year *Resilience and Energy Assessment of Communities and Housing (REACH)* project. The REACH Project will bring together the region's housing, resilience, and recovery planning experts and community leaders to assess potential risks that local communities face from extreme weather and sea level rise, and define new strategies and policies to increase affordable, resilient housing development and redevelopment. The REACH grant allocates \$159,600 to the Tampa Bay Regional Planning Council to hire a full-time senior planner for two-years (salary plus fringe) and allocates \$10,000 for a subcontract for free-lance communications. A search for a candidate is underway. The Executive Director seeks approval from the Board to hire a subcontractor to perform the duties, if no suitable candidate is identified. Cost of services is not to exceed \$169,600.

Recommended Action: Authorize Executive Director to release an RFP not to exceed \$169,600 for subcontracted services for the REACH grant term to coordinate universities and non-profit partners, engage local governments, conduct housing planning and policy assessments, support workshops, report writing, and outreach communications, and other duties as defined.

Staff Contact: CJ Reynolds, cjreynolds@tbrpc.org, ext. 30

4. Intergovernmental Coordination and Review Program (IC&R)

Staff Contact: John Meyer, Principal Planner, johnm@tbrpc.org, ext. 29

IC&R Summary by Jurisdiction

IC&R Review Log

5. **Development of Regional Impacts (DRI)**

Staff Contact: John Meyer, Principal Planner, johnm@tbrpc.org, ext. 29

DRI Development Amendment Report(s)

Notice of Proposed Change Report(s)

Annual/Biennial Report Summaries

DRI Status Report

6. **Local Government Comprehensive Plan (LGCP)**

Staff Contact: John Meyer, Principal Planner, johnm@tbrpc.org, ext. 29

LGCP Amendment Summary by Jurisdiction

LGCP Amendments Review Log

LGCP Amendment Summary by Jurisdiction

LGCP Amendments Review Log

Due to statutory requirements (and if applicable), LGCP Reports may have already been transmitted to the State Land Planning Agency and the appropriate local government in accordance within the 30 days following receipt, as specified in Rule 29H-1.003(3), F.A.C.

7. **Resolution #03-2020 Declaring March 2020 as Census Awareness Month**

Item(s) Removed from the Consent Agenda and Addendum Item(s)

Council Members shall notify the Chair of any items they wish to be pulled from the Consent Agenda. These items will be discussed and voted on separately after the remainder of the Consent Agenda is approved.

RECOMMENDED ACTION: MOTION TO APPROVE THE CONSENT AGENDA

Upon motion duly made and seconded the Consent Agenda was unanimously approved.

EXECUTIVE REPORTS (E)

- E-1 Executive Director's Report** Mr. Sean Sullivan, Executive Director
- Recommended Action:** Information Only.
- Staff Contact:** Sean T. Sullivan, Executive Director, sean@tbrpc.org. ext. 16

TBRPC Activities

- **Staff Update:** *Please join me in congratulating Senior Planner Sarah Vitale who recently completed the professional requirements and has achieved designation as a member of the American Institute of Certified Planners, which is a professional Planner bestowed by the American Planning Association. Sarah joins Comprehensive Resiliency Planner Cara Serra with this distinguished designation.*
- **MCORES:** *On February 12 I attended the fourth meeting of the FDOT Multi Use Corridors of Regional Economic Significance (MCORES) northern turnpike connector task force in Fanning Springs. This task force is charged with developing consensus on the desired location of connecting the northern terminus of the Florida Turnpike northwest to the Suncoast Parkway. The next meeting is scheduled for March 25th in Ocala.*
- **Florida Regional Councils Association:** *On February 13 & 14 I attended meetings of the Florida Regional Council's Association in Tallahassee. We met with our lobbyist and received an update on the legislative session. Additionally we heard from the Florida Green Building Coalition, Enterprise Florida, MPO Advisory Council, Commission for the Transportation Disadvantaged and Small County Coalition.*
- **TBRPC Work with Federal Economic Development Administration:** *TBRPC staff is working with regional emergency management staff to develop a tabletop exercise that will include a category 5 hurricane making landfall in the Tampa Bay Region. Small business participation in this exercise is a requirement and many of you are either small business owners or perhaps know of someone who owns a small business. I would respectfully ask for your participation in this exercise which will be held at the Julian D. Lane Park – Tampa River Center on Tuesday June 16th from 10:00am until 2:00pm. All Council members are invited to this event.*
- **Citrus County:** *TBRPC recently completed an economic impact analysis report to Citrus County staff*
- **Hernando County:** *On March 4th staff attended a meeting of the local mitigation strategy group along with a follow up meeting with county staff and the County Commission Chair to discuss the Regional Resiliency Coalition.*

- **Hillsborough County MPO Presentation:** On March 3rd staff made a presentation to the Hillsborough County MPO Board on the potential impacts of Climate Change on the Tampa Bay economy
- **PASCO County:** On February 28th Randy and I along with Greg Vaday of the U.S. Economic Development Administration met with Pasco County economic development staff and toured the Amskills facility where we discussed potential federal economic development funding opportunities for Pasco county sponsored projects.
- **Pinellas County & City of Treasure Island:** Staff has been working with Treasure Island staff to develop a business analysis for the City.
- **Manatee County Hurricane Expo:** TBRPC staff participated in the Manatee County Hurricane Expo on March 5th that helped raise awareness of the beginning of hurricane season that begins on June 1st and runs through November 30th. Hurricane season typically peaks on September 10th when ocean waters are at their warmest.
- **Port Tampa Bay:** Recently approved a deal that will bring European lumber importer, Denmark's Ultrabulk, to the region. Ultrabulk is expected to deliver bundled lumber and forest products to the region assist the growing construction industry in Florida.
- **St. Pete – Clearwater Airport:** Passenger traffic at the St. Pete Clearwater International Airport rose nearly 7 percent in January compared with the same month a year ago. A total of 166,005 passenger trips were recorded in January. In 2019, 2.29 million passenger trips were recorded.
- **Next TBRPC Council meeting is scheduled for April 13th beginning at 10:00 am.**

This concludes the Executive Reports for today's Agenda.

TBRPC PROJECT, PROGRAM and COMMITTEE REPORTS (P)

TBRPC Programmatic Responsibilities include but are not limited to the following: Economic Development and Fiscal Impact Analysis; Environmental Planning; Emergency Preparedness; Resiliency; GIS Mapping and Modeling Services; Transportation Planning and Technical Assistance to Local Governments.

Committees of the TBRPC include but are not limited to the following: Executive/Budget Committee; Agency on Bay Management; Legislative Committee; Nominating Committee; Clearinghouse Review Committee; Florida Regional Council's Association Policy Board; and The Tampa Bay Regional Resiliency Coalition.

P-1. Tampa Bay Regional Resiliency Coalition Report **Commissioner Janet C. Long**

Recommended Action: Information Only.

Staff Contact: C.J. Reynolds, Director of Resilience and Engagement,
cjreynolds@tbrpc.org, ext. 30

The Council took up discussion regarding hosting a second resiliency summit. Upon motion duly made and seconded the Council voted to consider hosting a second summit in 18 months, with a commitment of \$10,000.00 from the Council and the rest of the revenues for the summit would be raised through sponsorships.

This concludes the Program Reports for today's Agenda.

PRESENTATIONS and GUEST SPEAKERS

All PowerPoint presentations will be posted to the Council website following the meeting at www.tbrpc.org

2020 Embrace the Gulf Campaign

Speaker: Dr. Chris Simoniello, Texas A&M Research Scientist

Dr. Simoniello is a research scientist with Texas A&M University and the Gulf of Mexico Coastal Ocean Observing System (GCOOS) Outreach and Education Manager based at USF College of Marine Science. To highlight the value and the vitality of the Gulf of Mexico region, the Gulf of Mexico Alliance conceived an awareness campaign "Embrace the Gulf" for the entire year 2020. The awareness campaign will culminate in a multi-stakeholder, cross-sector celebration of the importance of the Gulf of Mexico throughout the year 2020. Dr. Simoniello will present on the 2020 Embrace the Gulf Campaign.

Staff Contact: Wren G. Krahl, Deputy Executive Director, wren@tbrpc.org ext. 22

Resilient Tampa Bay: Transportation Study

Speaker: Allison Yeh, Hillsborough MPO Executive Planner

Karen Kiselewski, Cambridge Systematics

Allison Yeh, Executive Planner for the Hillsborough Metropolitan Planning Organization (MPO), and Karen Kiselewski, Cambridge Systematics, will present on the Resilient Tampa Bay: Transportation study completed by TBRPC and the three MPOs in Hillsborough, Pasco and Pinellas Counties. The study supports the development of the federally required Long Range Transportation Plan for each MPO.

Staff Contact: Sean Sullivan, Executive Director, sean@tbrpc.org ext. 16

This concludes the Presentations and Guest Speakers portion of the Agenda.

COUNCIL MEMBER COMMENTS

TBRPC serves as a forum to foster communication between local governments. This portion of the agenda is dedicated to our Council Members to announce events and discuss emerging issues in your communities and jurisdictions. We encourage you to take an active role in submitting issues as well as to share those best practices that are working in your jurisdictions.

Topics brought forward by Council Members:

- Nitro levels in Weeki Wachee-septic tanks
- Ideas for small concrete canals
- Legislature should fully fund the Sadowski Act

This concludes Council Member Comments for today's Agenda.

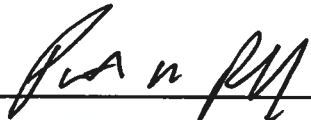
CHAIR'S REPORT Councilman Patrick Roff

ADJOURNMENT 11:40 A.M.

The Council, in accordance with its adopted rules of procedure, may only take action on matters not on the printed agenda involving the exercise of agency discretion and policymaking upon a finding by the Council of an emergency situation affecting the public's health, safety, and welfare. Council meetings are Public Meetings within the context of [Section 286.011, Florida Statutes](#). Public Hearings on issues before the Council are conducted by individual local governments, and are the proper forum for public comment.

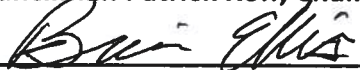
Please note that if a person decides to appeal any decision made by the Council with respect to any matter considered at the above cited meeting or hearing, s/he will need a record of the proceedings, and for such purpose, s/he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons wishing to speak at a Council meeting are required to complete the form provided at the entrance to the meeting room. The form, after being completed, must be given to the Recording Secretary.

If you are a person with a disability who needs any accommodation in order to participate in this meeting you are entitled, at no cost to you, the provision of certain assistance. Please contact the Tampa Bay Regional Planning Council at 727-570-5151 ext. 22 within 3 working days prior to the meeting.



Date: 9/14/20

Councilman Patrick Roff, Chair



Brian Ellis, Recording Secretary