



*Dear Council Members,*

*You are cordially invited to enjoy lunch following our Council meeting and a tour of Raptor 1, Manatee County EMS.*



**Call to Order:** Commissioner Ronald E. Kitchen, Jr. Chair

**Invocation and Pledge:** Ms. Barbara Sheen Todd, Pinellas County Gubernatorial Appointee

**Roll Call:** Mr. Brian Ellis, Recording Secretary

*For purposes of a quorum, Council Members are encouraged to report their absences in advance of the meeting via email to the Deputy Executive Director, [wren@tbrpc.org](mailto:wren@tbrpc.org). Thank you for your cooperation.*

**Voting Conflict Report:** Mr. Brian Ellis, Recording Secretary

**Public Comment:** Members of the public who wish to be heard are requested to fill out a speaker's card and provide it to the Recording Secretary before the start of the meeting. Speakers will be given three (3) minutes to address any item on the agenda or an item of regional interest.

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## CONSENT AGENDA

*[\(Link to Administrative Agenda Item Reports\)](#)*

**1. Approval of the Minutes**

**Additional Material:** Minutes from the September 9, 2019 Council Meeting.

**Staff Contact:** Wren G. Krahl, Deputy Executive Director, [wren@tbrpc.org](mailto:wren@tbrpc.org). ext. 22

**2. Budget and Finance**

Financial Report for the period ending August 31, 2019.

**Additional Material:** Financial Report for the period ending August 31, 2019.

**Staff Contact:** Sean T. Sullivan, Executive Director, [sean@tbrpc.org](mailto:sean@tbrpc.org). ext. 16

**3. Budget and Contractual**

**A. Tampa Bay Regional Resiliency Coalition Summit Contribution**

**Additional Material:** Memo from the Executive Director

**Recommended Action:** Motion to appropriate \$10,000.00 from the Council's Fund Balance for the Tampa Bay Regional Resiliency Coalition Summit taking place in January 2020.

**Staff Contact:** Sean T. Sullivan, Executive Director, [sean@tbrpc.org](mailto:sean@tbrpc.org). ext. 16

## B. Small Business Disaster Recovery Tabletop Exercise and Audiovisual Services Contract

Staff received six responses to the request for proposals (RFP) to provide Small Business Disaster Recovery Tabletop Exercise and Audiovisual Services. Staff interviewed each proposing team, evaluated and ranked each firm. Staff recommends that Critical Integrated Solutions, Inc. (CIS), to provide combined tabletop and audiovisual services and that the Board authorize the executive director to negotiate and execute a contract with the recommended firm, to not exceed \$109,000. Should staff and CIS fail to reach agreement, staff recommends that the Board authorize the executive director to negotiate and execute a contract with the second ranked firm, the Olson Group.

**Additional Materials:** None.

**Recommended Action:** Authorize executive director to authorize and execute agreement with Critical Integrated Solutions for Small Business Disaster Recovery Tabletop Exercise and Audiovisual Services

**Staff contact:** Randy Deshazo, Director of Research, [randy@tbrpc.org](mailto:randy@tbrpc.org), ext. 31

## 4. Intergovernmental Coordination and Review Program (IC&R)

**Staff Contact:** John Meyer, Principal Planner, [johnm@tbrpc.org](mailto:johnm@tbrpc.org), ext. 29

IC&R Summary by Jurisdiction

IC&R Review Log

## 5. Development of Regional Impacts (DRI)

**Staff Contact:** John Meyer, Principal Planner, [johnm@tbrpc.org](mailto:johnm@tbrpc.org), ext. 29

DRI Development Amendment Report(s)

Notice of Proposed Change Report(s)

Annual/Biennial Report Summaries

DRI Status Report

## 6. Local Government Comprehensive Plan (LGCP)

**Staff Contact:** John Meyer, Principal Planner, [johnm@tbrpc.org](mailto:johnm@tbrpc.org), ext. 29

LGCP Amendment Summary by Jurisdiction

LGCP Amendments Review Log

LGCP Amendment Summary by Jurisdiction

LGCP Amendments Review Log

*Due to statutory requirements (and if applicable), LGCP Reports may have already been transmitted to the State Land Planning Agency and the appropriate local government in accordance within the 30 days following receipt, as specified in Rule 29H-1.003(3), F.A.C.*

**7. Florida Regional Council's Association (FRCA) Monthly Activity Report**

**Additional Material:** August 2019 FRCA Report

**Staff Contact:** Sean T. Sullivan, Executive Director, [sean@tbrpc.org](mailto:sean@tbrpc.org). ext. 16

**8. Resolution #08-2019 Recognizing October 21-27, 2019 as Florida City Government Week**

**Additional Material:** Resolution #08-2019

**Staff Contact:** Wren G. Krahl, Deputy Executive Director, [wren@tbrpc.org](mailto:wren@tbrpc.org). ext. 22

**9. Resolution #09-2019 Recognizing October 2019 as Community Planning Month**

**Additional Material:** Resolution #09-2019

**Staff Contact:** Wren G. Krahl, Deputy Executive Director, [wren@tbrpc.org](mailto:wren@tbrpc.org). ext. 22

**10. Information Only Items**

- Additional Material:**
- A.** Letter from Council Auditors Cherry Bekaert to Council Members Regarding 2019 Audit Timeline
  - B.** Thank you Letter from Boca Ciega Aquatic Preserve
  - C.** 2019-2020 Legislative Session Dates

**Staff Contact:** Sean T. Sullivan, Executive Director, [sean@tbrpc.org](mailto:sean@tbrpc.org). ext. 16

**Item(s) Removed from the Consent Agenda and Addendum Item(s)**

*Council Members shall notify the Chair of any items they wish to be pulled from the Consent Agenda. These items will be discussed and voted on separately after the remainder of the Consent Agenda is approved.*

**RECOMMENDED ACTION: MOTION TO APPROVE THE CONSENT AGENDA**

**EXECUTIVE REPORTS (E)**

**E-1 Executive Director's Report**

Mr. Sean Sullivan, Executive Director

**Recommended Action:**

Information Only.

**Staff Contact:**

Sean T. Sullivan, Executive Director, [sean@tbrpc.org](mailto:sean@tbrpc.org). ext. 16

*This concludes the Executive Reports for today's Agenda.*



4000 Gateway Centre Blvd., Suite 100, Pinellas Park FL 33782

## MEETING AGENDA

October 14, 2019 10:00 a.m.

[www.tbrpc.org](http://www.tbrpc.org)

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### TBRPC PROJECT, PROGRAM and COMMITTEE REPORTS (P)

***TBRPC Programmatic Responsibilities include but are not limited to the following:*** Economic Development and Fiscal Impact Analysis; Environmental Planning; Emergency Preparedness; Resiliency; GIS Mapping and Modeling Services; Transportation Planning and Technical Assistance to Local Governments.

***Committees of the TBRPC include but are not limited to the following:*** Executive/Budget Committee; Agency on Bay Management; Legislative Committee; Nominating Committee; Clearinghouse Review Committee; Florida Regional Council's Association Policy Board; and The Tampa Bay Regional Resiliency Coalition.

## **PRESENTATIONS and GUEST SPEAKERS**

All PowerPoint presentations will be posted to the Council website following the meeting at [www.tbrpc.org](http://www.tbrpc.org)

### **Safety Harbor Waterfront Living Shoreline and Spring Feature Project**

**Speaker: Michelle C. Giuliani, EI Senior Project Engineer, City of Safety Harbor**

The City of Safety Harbor successfully created Waterfront Park to preserve the environment and provide citizens and visitors a chance to enjoy City sponsored events, recreation, and environmental attributes. The project was recognized at the Future of the Region Awards in the Natural Resources and the Environment category. Ms. Giuliani will present on the Living Shoreline and Spring Feature of the project.

**Staff Contact:** Wren G. Krahl, Deputy Executive Director, [wren@tbrpc.org](mailto:wren@tbrpc.org). ext. 22

### **Raptor 1 Manatee County EMS-Tour of Raptor**

**Speaker: District Chief Keith Lock, Manatee County EMS**

Manatee County Emergency Medical Service (EMS) is an operating division within the Manatee County Government Department of Public Safety. The EMS Division since 1972, delivers treatment and transportation in Manatee County using traditional ambulance equipment only. During this forty-seven (47) year history and due to recent needs within the community and surrounding counties, a new innovative service delivery/transportation method is necessary, and available. This new innovative concept is repurposing/retrofitting heavy-duty transit coaches that have reached the end of their useful life (i.e., for public transportation purposes), to provide multi-person casualty transport units. Raptor 1 was recognized in the Community Preparedness category of the Future of the Region Award. *Chief Lock will provide a guided tour of Raptor 1 following his presentation.*

**Staff Contact:** Wren G. Krahl, Deputy Executive Director, [wren@tbrpc.org](mailto:wren@tbrpc.org). ext. 22

*This concludes the Presentations and Guest Speakers portion of the Agenda.*

## **EMERGING ISSUES AND BEST PRACTICES FOR CITY AND COUNTY GOVERNMENTS**

*TBRPC serves as a forum to foster communication between local governments. This portion of the agenda is dedicated to our Council Members to discuss emerging issues that are faced as elected official in service to our communities and the region. We encourage you to take an active role in submitting issues as well as to share those best practices that are working in your jurisdictions.*

*This concludes the Emerging Issues and Best Practices portion for today's Agenda.*

## **CHAIR'S REPORT**

**Commissioner Ronald E. Kitchen, Jr.**

## **ADJOURNMENT**

**Next Meeting: November 4th, 2019**

**PLEASE NOTE: This meeting will be held the first Monday in November instead of the 2<sup>nd</sup> Monday in order to accommodate the Veteran's Day holiday.**

*The Council, in accordance with its adopted rules of procedure, may only take action on matters not on the printed agenda involving the exercise of agency discretion and policymaking upon a finding by the Council of an emergency situation affecting the public's health, safety, and welfare. Council meetings are Public Meetings within the context of [Section 286.011, Florida Statutes](#). Public Hearings on issues before the Council are conducted by individual local governments, and are the proper forum for public comment.*

*Please note that if a person decides to appeal any decision made by the Council with respect to any matter considered at the above cited meeting or hearing, s/he will need a record of the proceedings, and for such purpose, s/he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons wishing to speak at a Council meeting are required to complete the form provided at the entrance to the meeting room. The form, after being completed, must be given to the Recording Secretary.*

*If you are a person with a disability who needs any accommodation in order to participate in this meeting you are entitled, at no cost to you, the provision of certain assistance. Please contact the Tampa Bay Regional Planning Council at 727-570-5151 ext. 22 within 3 working days prior to the meeting.*