



**TAMPA BAY LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)
DISTRICT VIII, MEETING
May 26, 2010**

APPROVAL OF MINUTES - With no additions or changes identified by the LEPC members, the Chair asked for approval of the February 24, 2010 meeting *Minutes*. Mr. Terry Frady moved and Mr. Ed Wenger seconded a motion to approve the *Minutes*. The *Minutes* were approved unanimously on voice vote.

LEPC DISTRICT 8 MEMBERSHIP CHANGES - Mr. Meyer indicated that the membership changes consisted of change to the "Alternate" member for the American Red Cross (to Ms. Pamela Bartley).

RECAP OF QUARTERLY SERC MEETINGS - Mr. Meyer stated that a recap of the discussion and/or action items associated with the April 1-2, 2010 SERC Quarterly meetings were provided as part of the Agenda materials e-mailed to LEPC members and posted to the LEPC website.

Chairman Scott Ehlers added that no significant changes or work products were proposed other than those that may have been noted in the *Minutes*. The Chair also recognized that the SERC is more receptive to scheduling quarterly meetings outside of Tallahassee, such as the July meetings that will be hosted in Altamonte Springs and tentative meeting approval for a meeting to occur in Sarasota.

HMEP PROGRAM - PLANNING. Subcommittee Chair Alan Pratt indicated that there are no updates. However, the Ammonia siren system is becoming outdated and in the need of frequent maintenance. It is anticipated that options and/or alternatives will be considered and discussed at a Ammonia Operations Meeting scheduled at the Kinder Morgan facility tomorrow (May 27, 2010).

FACILITY DISASTER PLANNING PROJECT - Mr. Meyer informed the LEPC that the Facility Disaster Planning Subcommittee met on April 15 and May 19, 2010. *Minutes* from the April meeting were contained in the detailed Agenda and available on the LEPC website. *Minutes* from the May meeting will be incorporated into the next LEPC Agenda. It was noted that the current Chair (Bob Westly) will be relocating to the Florida panhandle and that the Subcommittee is currently seeking nominations for Chair. Mr. Meyer identified the current initiatives of polling the various Section 302 facilities within the Region to ascertain training topics that could be provided by the Subcommittee and the forum for such training (i.e. workshops, webinars...).

HMEP PROGRAM - TRAINING - Mr. Meyer informed the LEPC that he regrettably received the written resignation of Bob Tollise this morning from the LEPC and his current HMEP Training Subcommittee Chair position due to the elimination of his position as Manatee County Public Safety Hazardous Materials Coordinator. Mr. Tollise had been an active LEPC member since July 2006, most of which time he additionally served in the capacity of HMEP Training Subcommittee Chair.

Filling in for Mr. Tollise, Mr. Meyer informed the LEPC that a Training Subcommittee has held earlier in the morning to solicit and discuss potential training opportunities for first responders to account for the remaining \$18,000 - \$19,000 of HMEP funds which must be expended by September 30, 2010. Any such training requests from the LEPC membership should be forwarded to the attention of the LEPC Staff Coordinator (John Meyer).

REGIONAL DOMESTIC SECURITY TASK FORCE (RDSTF) - RDSTF Coordinator Erika Wiker indicated that this will be her last LEPC meeting with her interim replacement being Bill Lofgren. Ms. Wiker provided the highlights of a full-scale exercise conducted on May 11, 2010 and involving participation of the LEPC, RDSTF, USCG, Hillsborough County, City of Tampa, FDEP and the Department of health, among others. The associated After Action Report will be presented for approval at a June 11, 2010 meeting of exercise participants and stakeholders. The Region 4 RDSTF serves Hillsborough, Manatee, Pasco and Pinellas Counties as well as the counties of Hardee, Polk, Hernando, Citrus and Sumter Counties.

CHEMICAL SAFETY BOARD (CSB) VIDEO “OIL AND GAS SITES NEED SECURITY AND WARNING SIGNS” - LEPC staff presented the above-referenced video highlighting the dangers associated with unsecured oil storage tanks. The CSB concluded that installation of proper security fencing, locks on tank hatches and ample warning signs would prevent accidental explosions and inevitably save young lives. The video is viewable at the CSB website.

TRAINING/CONFERENCE OPPORTUNITIES - Chair Ehlers recognized that numerous training opportunities were identified within backup Agenda materials. These opportunities were:

- Training recognized by the FDEM (May - August 2010); and
- Emergency Management Institute (EMI) Training Opportunities - Emmitsburg, MD, Various Dates.

No other training opportunities were identified by the LEPC members.

ELECTIONS - Ms. Hallie Calig identified that Scott Ehlers and Jeff Tobergte are nearing completion of their initial two-year terms as Chair and Vice Chair of the LEPC respectively. Review of LEPC membership policies does not preclude them from seeking additional two-year term(s). Chair Ehlers and Vice Chair Tobergte have each expressed an interest in maintaining their current positions. Ms. Calig informed the LEPC to notify her and/or John Meyer (by August 6th) of nominations for these positions. However, please have the nominees consent to serve prior to submitting any/all nominations. If additional nomination(s) is received, a formal election process will be instituted in conjunction with the August 25, 2010 LEPC meeting. Mr. Bill Lofgren added that one of the pre-requisites of the LEPC Chair position is the ability to attend the quarterly SERC meetings. John Meyer recognized that no nominations will be allowed from the floor on the day of the meeting.

RE-CERTIFICATION OF LEPC MEMBERSHIP - Mr. John Meyer advised the LEPC members that he will be requesting re-certification of all current District 8 with the exception of the few modifications recently received that will already be processed in conjunction with the July 2010 SERC meeting. In addition, Mr. Meyer requested notification of member(s) no longer wishing to serve on the LEPC by Friday, May 28th so that these corresponding modification(s) can also be made.

TAMPA BAY LEPC HAZARDOUS MATERIALS EMERGENCY RESPONSE PLAN UPDATE -

Mr. Meyer advised that he is in the process of finalizing revisions to the stated document and extended a special thanks to those members who previously provided input. The majority of the changes are/were related to updated population figures, facility information, equipment inventories and incorporation of the findings and conclusions from the recently-completed "A Grand Response" full-scale exercise. Following a motion by Mr. Doug Wenger and a second by Mr. Terry Frady, the LEPC unanimously authorized the Chair and LEPC staff to transmit the Plan update to the Florida Division of Emergency Management upon completion of final edits (by June 30, 2010) per the Contract requirement.

FLORIDA DIVISION OF EMERGENCY MANAGEMENT (FDEM)/REGION 4 QUARTERLY MEETING - Mr. Meyer indicated that FDEM Region 4 Coordinator Mr. Paul Siddall held the First Quarter 2010 FDEM meeting on February 19, 2010 at the Hillsborough County EOC. *Minutes* from the meeting were included in the detailed Agenda materials and available on the LEPC website. The next scheduled FDEM Region 4 meeting is scheduled for Friday, June 4th at the Polk County EOC. Minutes from this meeting will be included with the August 25, 2010 LEPC Agenda materials.

CERTIFICATE OF APPRECIATION - Chair Ehlers indicated that this is the final meeting for Ms. Erika Wiker of the Regional Domestic Security Task Force. Chair Ehlers presented Ms. Wiker with a *Certificate of Appreciation* for three years of service to the Local Emergency Planning Committee and thanked her for the invaluable assistance she has provided to the LEPC with such tasks as the regional exercise.

OIL SPILL STATUS AND UPDATE - Mr. Chet Klinger inquired about the current status of the oil spill release and containment. Lt. Com. Thomas Boyles indicated that a command post has been set up in St. Petersburg and that Contingency Plans have been updated to reflect the (local) critical and sensitive areas that are to be protected. Vice Chair Jeff Tobergte presented a couple of graphics to depict the location of oil concentration and sheens in proximity to the Gulf Loop, and current projections of movement based on current conditions.

Discussion ensued about deep water plumes and the use of dispersants.

Lt. Col. Larry Fernald identified current Civil Air Patrol missions of conducting "coastal watches" along the Gulf Coast states looking for oil sheens and taking pictures with recorded GPS locations.

Lt. Com. Boyles closed with the remark that the Coast Guard takes each and every call seriously and investigates all matters necessary to determine if issue(s) are related to the Deepwater Horizon incident.

E-PLAN. Mr. Ed Murphy initiated his remarks by stating that E-Plan is a good and useful tool used by first responders in responding to hazardous material incidents. Accurate information in the database is critical to the safety of these responders and others that may be involved in or affected by these incidents. Mr. Murphy pointed out that it appears that the Florida HMIS data was downloaded into the E-Plan last Friday (May 21st) and now E-Plan contains many concerning errors such as identification of diesel fuel, oxygen, gasoline, kerosene and argon as "Extremely Hazardous

Substances” and the duplication of many records for various facilities. Some of the duplicated records even contain different reporting quantities. Mr. Greg Lindgren acknowledged observing similar results during his recent review of E-Plan data. Chair Ehlers identified that prompt resolution of these concerns is extremely important and that he will raise this issues at SERC’s Training Task Force (TTF) meeting on July 8, 2010. Mr. Bill Lofgren added that this may be a data input error but encouraged Mr. Murphy and/or Mr. Lindgren to provide evidence of such records to John Meyer and/or Chair Ehlers to bring to the TTF meeting. Hillsborough County Emergency Management and Tampa Bay LEPC staff are eager and stand ready to assist the SERC in resolving these issues as quickly as possible.

TAMPA BAY LEPC LOGO SHIRTS - Chair Ehlers indicated that LEPC Logo Shirts are still available. If interested, please contact Mr. John Meyer.

PUBLIC COMMENT/OTHER LEPC BUSINESS - Vice Chair Tobergte identified recent receipt of a correspondence indicating Florida Department of Transportation’s intentions to increase the registration fee for hazardous material(s) transporters from \$1,000 to \$3,000 for the larger facilities. The additional funds would be applied towards HMEP Training statewide. Mr. Tobergte identified that the comment period ends on March 4th. Significant discussion ensued about the possibility of the LEPC providing a letter in support of the increase. Many LEPC members voiced their displeasure of considering passing additional costs to the private sector in these economic times and these costs could ultimately result in further job losses. A motion was made by Mr. Doug Wenger and seconded by Mr. Greg Lindgren to “remain silent” (thereby not taking a position) on this matter. The Motion was approved through a majority vote.

NEXT MEETING will be held Wednesday, August 25, 2010 at the Tampa Bay Regional Planning Council offices, 4000 Gateway Centre, Suite 100, Pinellas Park, FL 33782. The mailout for this meeting will be done on or before May 16, 2010 and posted to the LEPC website.

ADJOURNMENT - Without objection and upon a motion of Mr. Doug Wenger and second by Mr. Terry Frady, the Chair adjourned the meeting at 11:22 a.m.