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## **TAMPA BAY LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) DISTRICT VIII, MEETING November 18, 2009**

**APPROVAL OF MINUTES** - With no additions or changes identified by the LEPC members, the Chair asked for approval of the August 26, 2009 meeting Minutes. Mr. Ed Murphy moved and Doug Wenger seconded a motion to approve the Minutes. Minutes were approved unanimously on voice vote.

**LEPC DISTRICT 8 MEMBERSHIP CHANGES** - The Chair recognized that sole change to the membership during the quarter were the primary and alternate appointments from Tampa General Hospital/Florida Poison Information Center.

Mr. Meyer further stated that the sole membership changes being requested in association with the next SERC meeting will be the change of alternates for Pasco County Emergency Management, Pinellas County Emergency Management and Pinellas County EMS & Fire Administration.

**RECAP OF QUARTERLY SERC MEETINGS** - Mr. Meyer stated a recap of the discussion and/or action items associated with the October 1-2, 2009 SERC Quarterly meetings were provided to the LEPC membership as part of their Agenda packet and posted to the LEPC webpage.

Mr. Meyer elaborated on several of the items, including: Electronic Submittal of Tier 2 Forms through the HMIS Program; SERC's authorization to eliminate the requirement to conduct site visits for existing cell phone towers located more than 1,000 ft. from habitable structure(s); SERC's approval of all revised Hazardous Materials Emergency Plans; and SERC's authorization to designate February 14-20, 2009 as Hazardous Materials Awareness Week. This year's theme will be the promotion of chemistry in the science curriculums at the public high schools.

**RECENT PARTICIPATION IN TELECONFERENCES** - Ms. Meyer acknowledged his participation in a series of teleconferences pertaining to: Hazards Analysis Scope of Work; Sampling Protocols; and the HMIS Electronic Tier 2 submittal program.

**HMEP PLANNING PROGRAM** - John Meyer indicated the Subcommittee recently received the Shelter-in-Place video with Spanish subtitles from Univision Tampa. The video was produced at no cost to the LEPC. The LEPC presented a Certificate of Appreciation to Mr. Oscar Santiago (on

behalf of Ms. Lilly Gonzalez) of Univision for their efforts of facilitating the video. Mr. Meyer mentioned that the timing of this video was impeccable since an Ammonia Siren and Shelter-in-Place presentation were provided to the parents of DeSoto Elementary School students on October 20, 2009. Such presentations are periodically requested from schools, community groups and/or civic associations in proximity to the Port of Tampa.

**FACILITY DISASTER PLANNING PROJECT** - Subcommittee Chair Glen Hall advised that the Facility Disaster Planning Subcommittee met on September 17, 2009 and furthered the efforts of bolstering the *Florida Business Disaster Survival Kit* and the LEPC website with valuable hazardous material information and resources and provide future training opportunities. It is envisioned that funding opportunities to future training and workshops will be discussed at the next Subcommittee meeting anticipated for December or January.

Subcommittee member Chet Klinger identified another initiative being undertaken by the Subcommittee, the conduct of an informal poll of company representatives who have received prior training from the Subcommittee in order to determine what practical lessons have been obtained from prior workshops and what improvements and practical steps they took to minimize exposures to and risks of their hazardous materials from future area wide disasters. The inputs received from these businesses will be compiled and can/ will be used to refine and/or determine future training needs. Once compiled, the information will be made available to past workshop participants as well as other businesses accessing the Florida Disaster Survival Kit.

Mr. Chet Klinger updated the membership on his ongoing efforts to informally survey companies previously receiving training from the Subcommittee in order to determine what information was most beneficial and "lesson learned." Mr. Klinger mentioned that he is past the midway point of contacting the 30 pre-determined companies. He explained that the input received would/could certainly guide future planning and training efforts.

Chair Ehlers thanked Mr. Klinger's for his efforts and the work of the Subcommittee.

**HMEPPROGRAM - TRAINING** - Mr. Bob Tollise, Subcommittee Chair, highlighted the HMEP Training courses conducted during the fiscal year ending September 30, 2009. The training included the recently-conducted Clandestine Drug Lab Awareness course conducted to close out the fiscal year contract. It was acknowledged that the Training Subcommittee met just prior to the LEPC meeting and discussed various training needs and desires of the members in associated with the recently received HMEP Contract. Mr. Tollise encouraged LEPC Members to identify their training needs early in the fiscal year to ensure that the desired courses could be provided.

**REGIONAL DOMESTIC SECURITY TASK FORCE (RDSTF)** - While Ms. Erika Wiker was unable to attend and provide a verbal overview of the RDSTF program, Chair Ehlers identified that a status of current RDSTF activities and initiatives were already provided as part of the LEPC Agenda materials. The Region 4 RDSTF serves Hillsborough, Manatee, Pasco and Pinellas Counties as well as the counties of Hardee, Polk, Hernando, Citrus and Sumter Counties.

**CHEMICAL SAFETY BOARD (CSB) VIDEO/T2 LABORATORIES** - LEPC staff presented the video highlighting the events leading up to (and lessons learned from) the December 19, 2007 explosion which occurred at T2 Laboratories in Jacksonville, FL. The Video, produced by the

Chemical Safety Board, consisted of a combination of video footage, animation, and interviews with response personnel.

**TRAINING/CONFERENCE OPPORTUNITIES** - Chair Ehlers recognized that numerous training opportunities were identified within backup Agenda materials. These opportunities were:

- 24/40 Hour OSHA Hazwoper Classes - Various FL Locations, Various Times (Feb. - Nov. 2009)
- Emergency Planning for Special Needs Communities - West Virginia University, No date(s) specified
- Emergency Management Institute (EMI) Training Opportunities - Emmitsburg, MD, Various Dates
- USDOT/Emergency Response Guidebook, Placards, Labels, Markings, Packages & Containers Course - Bradenton, FL, June 6-8, 2010.

Other training opportunities identified by the LEPC members were the conduct of a ICS 400 Class in Pinellas County on January 26-27, 2010 at St. Petersburg College Epi-Center. Additional ICS training will also be conducted in Hernando in February (300 Level) and March (400 Level).

**TAMPA BAY LEPC LOGO SHIRTS** - Chair Ehlers indicated that LEPC Logo Shirts are still available. If interested, please contact Mr. John Meyer.

**OTHER LEPC BUSINESS** - Mr. Bill Lofgren acknowledged that Hazardous Materials Awareness Week (i.e. February 14-20, 2010) will occur prior to the next LEPC meeting (i.e. February 24, 2010) and encouraged LEPC members to share any thoughts they may have regarding the bolstering of the science curriculums available at the public high schools with John Meyer.

Ms. Betti Johnson, TBRPC Staff, invited LEPC members to attend a Catastrophic Planning Summit which will be held at the Quorum Hotel in Tampa on January 5-6, 2010. The purpose of the Summit is to identify issue areas and strategies for response and recovery following a devastating hurricane. The resulting storm surge from the simulated landfalling Category 5 hurricane (referred to as "Hurricane Phoenix") would inevitably lead to numerous hazardous material incidents.

**PUBLIC COMMENTS** - the Chair asked if there were any Public Comments. No response(s) was received.

**NEXT MEETING** will be held Wednesday, February 24, 2010 at the Tampa Bay Regional Planning Council offices, 4000 Gateway Centre, Suite 100, Pinellas Park, FL 33782. The mailout for this meeting will be done on or before February 15, 2010 and posted on the LEPC webpage.

**ADJOURNMENT** - Without objection and upon motion of Chet Klinger and second by Glenn Hall, the Chair adjourned the meeting at 11:03 a.m.