

Facility Disaster Planning Subcommittee

November 7, 2012

Welcome!!!



Agenda

- **Introductions**
- **Announcements and/or Recap of 7/18/12 Meeting**
- **Update on future “Fire Departments: Promoting Useful EPCRA Information” Workshop**
- **Tier II Submittal Options for 2012 Reporting Period & Changes to the Tier II Form for 2013 Reporting Period (i.e. effective March 1, 2014)**
- **Update on SERC/EPA “Memorandum of Understanding” regarding Supplemental Environmental Project(s)**
- **Update on Potential for “Universal Credentialing,” if applicable**
- **Update on “Florida Business Disaster Survival Kit” & potential for transfer to FDEM website**
- **Other Issues/Comments**
- **Summary of Action Items for Next Meeting**

Agenda Item #3 - Update on future "Fire Departments: Promoting Useful EPCRA Information" Workshop

- Since the past FDPS Meeting, Chet Klinger & John Meyer met with representatives of Largo Fire Rescue on July 24th;
- LFR acknowledged use of *E-Plan*[®] when responding to a hazardous materials incident/release and that hard copies of facility Tier II forms are maintained at their fire administration headquarters;
- LFR identified that the most beneficial Workshop topics would include: the history of the EPCRA, reporting thresholds, timeline for reporting, procedures to be followed for new facilities, procedures to be employed for facilities that are no longer required to report, procedures for amending facility contacts...; and
- The anticipated benefit to be derived by the Local Emergency Planning Committee & the Facility Disaster Planning Subcommittee would include establishment of an additional avenue to promote future initiatives, workshops and meetings as well as to educate fire officials on the EPCRA reporting process and requirements.

Item #4

Tier II Submittal Options for RY 2012

- Mail Hard Copy of completed Tier II Form;
- Prepare Form using *Tier II Submit*[®] program and Mail Hard Copy;
- Prepare Submittal Electronically through *FloridaHMIS.org*[®] program; OR
- Prepare Submittal Electronically through *Tier II Manager*[®] program.

Current Tier II Form

Tier Two EMERGENCY AND HAZARDOUS CHEMICAL INVENTORY <i>Specific Information by Chemical</i>	Facility Identification Name _____ Street _____ City _____ County _____ State _____ Zip _____ NAICS Code _____ Dun & Brad Number _____	Owner/Operator Name Name _____ Phone () _____ Mail Address _____
	FOR OFFICIAL USE ONLY ID # _____ Date Received _____	Emergency Contact Name _____ Title _____ Phone () _____ 24 Hr. Phone () _____ Name _____ Title _____ Phone () _____ 24 Hr. Phone () _____

Important: Read all instructions before completing form Reporting Period From January 1 to December 31, 20____ Check if information below is identical to the information submitted last year.

Chemical Description	Physical and Health Hazards <i>(check all that apply)</i>	Inventory	Container Type Pressure Temperature	Storage Codes and Locations <i>(Non-Confidential)</i> <i>Storage Locations</i>	Optional												
CAS _____ Trade Secret _____ Chem. Name _____ Check all that apply <input type="checkbox"/> Pure <input type="checkbox"/> Mix <input type="checkbox"/> Solid <input type="checkbox"/> Liquid <input type="checkbox"/> Gas <input type="checkbox"/> EHS EHS Name _____	<input type="checkbox"/> Fire <input type="checkbox"/> Sudden Release of Pressure <input type="checkbox"/> Reactivity Immediate (acute) <input type="checkbox"/> Delayed (chronic)	Max. Daily Amount (code) _____ Avg. Daily Amount (code) _____ No. of Days On-site (days) _____	<table border="1"> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> </table>													_____ _____ _____ _____	<input type="checkbox"/>
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Certification <i>(Read and sign after completing all sections)</i> I certify under penalty of law that I have personally examined and am familiar with the information submitted in pages one through _____, and that based on my inquiry of those individuals responsible for obtaining the information, I believe that the submitted information is true, accurate, and complete.	Optional Attachments <input type="checkbox"/> I have attached a site plan <input type="checkbox"/> I have attached a list of site coordinate abbreviations <input type="checkbox"/> I have attached a description of dikes and other safeguards measures
Name and official title of owner/operator OR owner/operator's authorized representative _____ Signature _____ Date signed _____	

Item #4

Changes to Tier II Form (effective 1/01/14)

New Data Requirements:

- **Latitude/Longitude Coordinates;**
- **Concurrent TRI/RMP Facility Identification Numbers, if applicable;**
- **Identification of whether Facility is “Manned” or “Unmanned”;**
- **Maximum # of Occupants at Facility at any One Time;**
- **Facility Emergency Contact & Owner/Operator E-Mail Addresses;**
- **Separate Data Fields for reporting Pure Chemical and mixtures; and**
- **Description of Storage Types and Conditions by Description rather former reporting by code.**

Changes to Tier II Form (effective 1/01/14)

New "Optional" Data Entry Fields:

- Facility Contact Phone Numbers; and
- Parent Company Contact Information.

Revised Form will also include:

- A Listing of Range Codes imprinted on Form. However, the State of Florida will still Require identification of Maximum Daily Amount of Chemical(s) in Pounds; and
- Include Ample additional space for State/Local requirements and/or Voluntarily identification of Hazardous Chemicals below the Reporting Thresholds.

Item #5 - Supplemental Environmental Project - *CATEGORIES*

- **Pollution Prevention/Reduction** – Preventing/Reducing pollution beyond current requirements: reducing the source of waste and emissions; providing better treatment, control or disposal of a pollutant or waste; ensuring more efficient use of raw materials, energy and water. This includes providing assistance to help schools reduce waste, save energy, or minimize emissions from bus fleets.
- **Environmental Restoration and Protection** – Improve or restore the physical quality of the land, air or water damaged by contamination.
- **Emergency Planning and Preparedness** – Provide assistance to a local emergency response/planning organization to prepare for and respond to environmental emergencies, such as accidental spills/releases.
- **Environmental Education and Public Awareness** – Contribute resources/provide assistance to educators/community.
- **Waste Collection Events and Community Waste Programs** – Conduct special events collections, collections, or pickups.
- **Other** – Other acceptable Supplemental Environmental Projects include those that have environmental improvement/merit but do not fit within the categories listed above.

Supplemental Environmental Projects - ***EXAMPLES (1 of 5)***

Pollution Prevention/Reduction:

- **At schools, libraries, municipal buildings, hospitals, etc.:**
 - **Conduct an energy audit.**
 - **Purchase and install solar panels.**
 - **Purchase and install daylighting systems.**
 - **Install barriers to reduce noise.**
 - **Pave roadways to control fugitive dust emissions.**
- **Sponsor a pollution prevention workshop.**
- **Purchase and install devices and/or provide cleaner fuels for school buses.**
- **Assist a school in recycling laboratory chemicals.**

Supplemental Environmental Projects - ***EXAMPLES (2 of 5)***

Environmental Restoration and Protection

- **Restore a local stream bank to reduce erosion and provide natural habitat.**
- **Remove garbage and other waste from a local stream.**
- **Restore or enhance a prairie.**
- **Restore a contaminated “brownfield” site.**
- **Purchase land for parks and natural areas.**

Supplemental Environmental Projects - ***EXAMPLES (3 of 5)***

Emergency Planning and Preparedness

- **Provide funds for hazardous materials training and special response teams.**
- **Purchase protective clothing and equipment for fire departments to use when responding to hazardous spills.**

Supplemental Environmental Projects - ***EXAMPLES (4 of 5)***

Environmental Education and Public Awareness

- **Fund environmental education materials and/or training for teachers.**
- **Provide funding to a municipality to increase public awareness of recycling or other environmental programs.**
- **Sponsor a program that recognizes outstanding environmental projects.**
- **Fund school field trips to recycling businesses, landfills, water treatment plants, or waste water treatment plants.**
- **Fund an environmental learning project.**
- **Fund an ecology/environmental workshop or camp.**

Supplemental Environmental Projects - ***EXAMPLES (5 of 5)***

Waste Collection Events and Community Waste Programs

- **Conduct a household hazardous waste, pharmaceutical waste, or scrap tire collection event.**
- **Fund the construction of a permanent household hazardous waste collection site.**
- **Subsidize recycling efforts or a used oil or waste paint collection center.**

Item #6

“Universal Credentialing”

- **Stephanie McDanold unable to join us.**
- **John Cherry is no longer with FDEM.**
- **It is Stephanie’s understanding that the goal of formulating a “Universal Credentialing” Subcommittee/Work Group has been tasked to Mr. Chuck Hagan.**
- **Stephanie agreed to continue to monitor this goal and report updates at future Subcommittee meetings.**

Item #7

“Florida Business Disaster Survival Kit”

- **Betti Johnson unable to join us.**
- **Similar to prior Agenda Item, John Cherry is no longer with FDEM.**
- **Potential to place the FBDSK on FDEM’s website is part of an initiative dubbed “Get a Plan” and tasked to Mr. Richard Butgereit of FDEM.**
- **Ms. Johnson persistently reminds FDEM of this initiative but progress had temporarily been halted by FDEM on account of more “pressing” duties (e.g. EM Constellation, deployment of SERT TRAC, roll out of improved FloridaDisaster.org website and the RNC).**
- **Betti agreed to provide an update at future Subcommittee meeting(s) as may be applicable and/or warranted.**

Item #8

“Other Issues”

TO BE DETERMINED BY ATTENDEES

Item #9

“Action Items”

**TO BE SUMMARIZED BY JOHN MEYER
AND WILL BE BASED ON DISCUSSION ITEMS**



Item #10

Adjournment!!!



Hope to see you all at the next Subcommittee meeting.

The 2013 FDPS Meeting Schedule shall remain the 3rd Wednesdays of January, April, July & October, making the actual 2013 meeting dates: January 16th, April 17th, July 17th & October 16th (all same time/same location, although meeting room may change based on the availability of the larger conference room)

Thank you for coming!!!