



LEPC Minutes

TAMPA BAY LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) DISTRICT VIII, MEETING August 26, 2015

*Committee Members/
Alternates in Attendance*

Representing

Aleguas, Alfred	Tampa General Hospital/Florida Poison Information Center
Atherton, Chris	Florida National Guard/48 th CST
Bloski, Mike (AA)	Manatee County Hazmat
Brooking, Sandra	Pinellas County EMS & Fire Administration
Buck, Sarah (AA)	Mosaic/Port & Terminal Operations
Burnett, David	Plant City Fire Rescue
Calig, Hallie	City of Tampa/Environmental Coordination
Castonguay, Steve	Hillsborough County Health Department
Cooley, Christopher (AA)	Port Tampa Bay
Dabrowski, Peter	Interested Citizen
DeForge, Daniel	Florida Department of Transportation
Dolak, Paul	Brenntag Mid South
Ford, Kevin (A)	Hernando County Emergency Management
Frank, Gary	Florida Department of Health
Gallen, Robert (A)	American Red Cross/Tampa Bay Chapter
Gould, Chris	Manatee County Hazmat
Johnston, James	Pasco County Emergency Management
Jordan, Bretlee Bobby	Citrus County Emergency Management
Kemp, Jonathan	Tampa Bay Times
Kinley, Ed	Universal Environmental Solutions
Klinger, Chet	Interested Citizen
Mastandrea, Joe	Hillsborough County Emergency Management
Meyer, John	Tampa Bay Regional Planning Council
Patterson, Jeff	Hillsborough County Fire Rescue
Roberts, Lloyd	Southwest Florida Water Management District
Rowe, Charles	Yara North America, Inc.
Salabarria, Emilio	Port Tampa Bay
Smith, Brady	Tampa Bay Regional Planning Council

Chief Jeff Patterson, Chairman - James "JJ" Johnston, Vice Chairman - John Meyer, Coordinator
Tampa Bay Local Emergency Planning Committee (LEPC), District VIII
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St. Pierre, David (A)	Manatee Port Authority
Tarman, Sharon (A)	Manatee County Emergency Management
Tillis, Jon (A)	Hillsborough County Sheriff's Office
Tobergte, Jeff	Florida Department of Environmental Protection
Vadelund, Lynne	Mosaic/Port & Terminal Operations
Walker Richard	Pinellas County Emergency Management

A = Alternate member with voting standing. Red text signifies meeting Chair.
AA = Alternate member attending, but without voting standing due to presence of primary member.
AAA= Pending Primary/Alternate attended without voting standing.

*Members Absent Without
Alternates in Attendance*

Representing

Armstrong, Dean (Excused)	Bay Pines VA Health Care System
Crowther, Charles	St. Petersburg College/Allstate Center
Ehlers, Scott	Clearwater Emergency Management
Elder, Mike	Pinellas Park Fire Department
Fernald, Lt. Col. Larry	Civil Air Patrol
Hartfiel, Todd (Excused)	U.S. Coast Guard
LoCicero, Nick	Tampa Fire Rescue
Lofgren, Col. Bill (Excused)	Interested Citizen
Stewart, Jeff	Mosaic/Plant Operations
Watson, Alain	Environmental Protection Commission of Hillsborough County

Staff Coordinator

Representing

Meyer, John	Tampa Bay LEPC District VIII
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Guests

Representing

Brown, Michael	Tampa Community Hospital
Ceballos, Eric	SWS Environmental
Coleman, Douglas	A-C-T
DeFrancesco, Frank	Hernando County Hazmat
Dial, Todd	Brenntag Mid South
Feathers, Chris	Bright House Networks
Fleck, Christopher	Kinder Morgan/CFPL
Garcia, Nicole	EPC of Hillsborough County
Gomez, Roger	Gordon Food Service
Gosine, Paul	Tampa Community Hospital
Greene, Oliver	Tampa OEM
Hughes, Stephanie	TGH/Florida Poison Control Center
Kelly, Albert	Tampa Community Hospital
Kirk, Jeff	Trademark Nitrogen
Lang, Steve	U.S. Coast Guard
Reid, Jim	Gordon Food Service
Smyth, John	ECT Inc.
Vasudeva, Rishi	FGCI
Walker, Mike	FDEP/USCG
Weedon, Warren	U.S. Coast Guard

CALL TO ORDER - Chief Jeff Patterson chaired the meeting and called the meeting to order at 10:34 a.m. Following a brief introduction of attendees, everyone stood and recited the Pledge of Allegiance. With 30 members and/or their Alternates present, it was acknowledged that a quorum was present (nine members constitute a quorum). Chair Patterson welcomed the LEPC members as well as the 21 attending from the public.

PUBLIC COMMENT - The Chair inquired whether there were any public comments. No comments were provided.

APPROVAL OF MINUTES - The Chair inquired whether there were any suggested additions, subtractions or modification(s) to the *Minutes* of the May 27, 2015 LEPC meeting. Hearing none, the Chair asked for motion to approve the *Minutes*. John Kemp provided and Alfred Aleguas seconded the motion. The *Minutes* were approved unanimously on voice vote.

LEPC DISTRICT 8 MEMBERSHIP CHANGES - LEPC Staff Coordinator John Meyer identified the following LEPC membership changes approved at the April 10, 2015 SERC meeting and welcomed the new members.

MEMBER	CATEGORY	MEMBER TYPE		STATUS OF CHANGE			DESCRIPTION (IF NECESSARY AND/OR APPROPRIATE)
		PRIMARY	ALTERNATE	NEW MEMBER	MEMBERSHIP TYPE CHANGE	RESIGNED/REMOVED	
Christopher Cooley	Transportation		✓	✓			Tampa Port Authority. Mr. Emilio Salabarría redesignated his "Alternate" from Ms. Jackie Julien to Mr. Christopher Cooley.
Jackie Julien			✓			✓	
Jamie Arleo	Local Environmental		✓	✓			Florida Department of Environmental Protection. Mr. Jeff Tobergte redesignated his "Alternate" from Mr. Timyn Rice to Mr. Jamie Arleo. FYI... Mr. Arleo was the former (and most recent) Chair of the Withlacoochee LEPC.
Timyn Rice			✓			✓	
Thomas Bosley	Firefighting	✓		✓			Citrus County Fire Rescue. Batt. Chief Thomas Bosley was designated "Primary" membership status on the Tampa Bay LEPC due to the elimination of Withlacoochee LEPC. Chief Bosley designated Capt. Thomas Fletcher as his "Alternate."
Thomas Fletcher			✓	✓			

MEMBER	CATEGORY	MEMBER TYPE		STATUS OF CHANGE			DESCRIPTION (IF NECESSARY AND/OR APPROPRIATE)
		PRIMARY	ALTERNATE	NEW MEMBER	MEMBERSHIP TYPE CHANGE	RESIGNED/REMOVED	
Timothy Mossgrove	Firefighting	✓		✓			Brooksville Fire Department. Fire Chief Timothy Mossgrove was designated "Primary" membership status on the Tampa Bay LEPC due to the elimination of Withlacoochee LEPC. Chief Mossgrove designated District Chief Stan Mettinger as his "Alternate."
Stan Mettinger			✓	✓			
Richard Russell	Emergency Management	✓		✓			Hernando County Emergency Management. Mr. Richard Russell was designated "Primary" membership status on the Tampa Bay LEPC due to the elimination of Withlacoochee LEPC. Mr. Russell designated Mr. Kevin Ford as his "Alternate."
Kevin Ford			✓	✓			
Bretlee Bobby Jordan	Emergency Management	✓		✓			Citrus County Emergency Management. Mr. Bretlee Bobby Jordan was designated "Primary" membership status on the Tampa Bay LEPC due to the elimination of Withlacoochee LEPC. Mr. Jordan designated Mr. Christopher Evan as his "Alternate."
Christopher Evan			✓	✓			
Joseph Vozniak	Health	✓		✓			Florida Department of Health (Hernando). Mr. Joseph Vozniak was designated "Primary" membership status on the Tampa Bay LEPC due to the elimination of Withlacoochee LEPC. Mr. Vozniak designated Mr. Albert Gray as his "Alternate."
Albert Gray			✓	✓			

MEMBER	CATEGORY	MEMBER TYPE		STATUS OF CHANGE			DESCRIPTION (IF NECESSARY AND/OR APPROPRIATE)
		PRIMARY	ALTERNATE	NEW MEMBER	MEMBER-SHIP TYPE CHANGE	RESIGNED/ REMOVED	
Wayne Martin	First Aid/EMS	✓		✓			Nature Coast EMS. Mr. Wayne Martin was designated "Primary" membership status on the Tampa Bay LEPC due to the elimination of Withlacoochee LEPC. Mr. Martin did not wish to designate his "Alternate" at this time.
Larry Griffiths	Facility Owner/Operator	✓		✓			Duke Energy. Mr. Larry Griffiths was designated "Primary" membership status on the Tampa Bay LEPC due to the elimination of Withlacoochee LEPC. Mr. Griffiths did not wish to designate his "Alternate" at this time.

NOTE: The membership modification(s) highlighted in yellow above, if and where applicable, signifies addition(s) to the LEPC District 8 membership. Likewise, modification(s) highlighted in gray above, if and where applicable, indicates a reduction(s) in overall LEPC membership.

Mr. Meyer acknowledged this may be the largest membership expansion incorporated during a single quarter for our District but attributable to the dissolution of the Withlacoochee LEPC.

LEPC DISTRICT 8 MEMBERSHIP ROSTER

Mr. Meyer identified that the following Tampa Bay LEPC membership roster will be updated (perhaps) annually and provided to all LEPC members but was primarily included and identified for the benefit of the new members:

LEPC MEMBERSHIP CATEGORY	AGENCY/COMPANY	LEPC REPRESENTATIVE(S)	
		PRIMARY	ALTERNATE
ELECTED STATE OR LOCAL OFFICIAL(S)	None	-----	-----
EMERGENCY MANAGEMENT	Citrus County Emergency Mgmt.	Bretlee Jordan	Christopher Evan
	Hernando Co. Emergency Mgmt.	Richard Russell	Kevin Ford
	Hillsborough Emergency Mgmt.	Joe Mastandrea	Marcus Martin
	Manatee Co. Emergency Mgmt.	Sharon Tarman*	TBD
	Pasco County Emergency Mgmt.	James Johnston	David Paloff
	Pinellas Co. Emergency Mgmt.	Richard Walker	Clayton Parrott
	Clearwater Emergency Mgmt.	Scott Ehlers	Ron Gemsheim

LEPC MEMBERSHIP CATEGORY	AGENCY/COMPANY	LEPC REPRESENTATIVE(S)	
		PRIMARY	ALTERNATE
FIRE FIGHTING	Brooksville Fire Department	Tim Mossgrove	Stan Mettinger
	Citrus County Fire Rescue	Thomas Bosley	Thomas Fletcher
	[Southern] Manatee Fire Rescue	Chris Gould	Mike Bloski
	Pinellas Park Fire Department	Mike Elder	Richard Feinberg
	Plant City Fire Rescue	David Burnett	James Wilson
	Tampa Fire Rescue	Nick LoCicero	Bryan Riley
	St. Petersburg College	Charles Crowther	Geoffrey Brown
FIRST AID/EMS	Hillsborough County Fire Rescue	Jeff Patterson	James Markart
	Nature Coast EMS	Wayne Martin	-----
	Pinellas Co. Fire Admin. & EMS	Sandy Brooking	Keith Murray
HEALTH	FDOH/Hernando County	Joseph Vozniak	Albert Gray
	FDOH/Hillsborough County	Steve Castonguay	Gregg Rottler
	FDOT/Pinellas County	Gary Frank	-----
LAW ENFORCEMENT	Hillsborough County Sheriffs Office	Lance Connors	Jon Tillis
	U.S. Coast Guard	Todd Hartfiel	George Daws
LOCAL ENVIRONMENTAL	EPC of Hillsborough County	Alain Watson	<i>Nicole Garcia*</i>
	FDEP/Office of Emergency Response	Jeff Tobergte	Jamie Arleo
	Tampa Office of Env. Coordination	Hallie Calig	-----
HOSPITAL	Bay Pines VA	Dean Armstrong	Darlene Powell
	Tampa General Hosp/FL Poison Ctr.	Alfred Aleguas	JoAnn Emerson
TRANSPORTATION	Florida Department of Transportation	Daniel DeForge	-----
	Manatee Port Authority	Scott Davies	David St. Pierre
	Tampa Port Authority/Port Tampa Bay	Emilio Salabarria	Chris Cooley
PRINT & BROADCAST MEDIA	Tampa Bay Times	Jonathan Kemp	Bryan Cook
COMMUNITY GROUPS	American Red Cross	Pam Bartley	Robert Gallen
	Civil Air Patrol	Larry Fernald	Elliott Smith

LEPC MEMBERSHIP CATEGORY	AGENCY/COMPANY	LEPC REPRESENTATIVE(S)	
		PRIMARY	ALTERNATE
FACILITY OWNERS & OPERATORS	Brenntag Mid South	Paul Dolak	Rick Lopez
	Duke	Larry Griffiths	-----
	Mosaic/Plant Operations	Jeff Stewart	Scott Lehr
	Mosaic/Port & Terminal Operations	Lynne Vadelund	Sarah Buck
	Yara North America	Charles Rowe	Kris Kinnison
NON-ELECTED LOCAL OFFICIALS	Tampa Bay Regional Planning Council	Brady Smith	William Wynne
INTERESTED CITIZENS	-----	Bill Lofgren	-----
	-----	Chester Klinger	-----
	-----	Pete Dabrowski	-----
WATER MANAGEMENT DISTRICT	Southwest Florida Water Management District	Lloyd Roberts	<i>Diana Koontz*</i>
"LOCAL OPTION"	National Guard/48 th Civil Support Team	Christopher Atherton	Christopher Barton
	Universal Environmental Solutions	Ed Kinley	-----

* - To be Established

THOMAS YATABE AWARDS FOR 2015 - Mr. Meyer advised that on July 23rd and August 11th, invitations and instructions for nominations for the annual Thomas Yatabe Award were sent out via e-mail. The Award signifies “*outstanding contribution made in the implementation and support of the Emergency Planning & Community Right-to-Know Act [“EPCRA”] through achievement(s), accomplishment(s) or superior participation in hazardous materials planning or response.*” Only one entity will be awarded this prestigious award annually from each District. Runners up will all receive Certificates of Appreciation signed by the SERC Chair. The deadline for all applications is Friday, August 28th. All nominations will be judged by the LEPC's Awards & Nominations Committee with the results transmitted to the FDEM in early September. Additional copies of the instructions and a hard copy of the nomination form were included in the Agenda materials and will be sent out again via e-mail.

LEPC's HAZARDOUS MATERIALS PLAN UPDATE - The Plan was updated and submitted to FDEM prior June 30th deadline. A special thanks is hereby extended to all that contributed and provided suggested edit(s). Shortly following approval of the Plan update by the SERC, anticipated at the October 2015 SERC meeting, LEPC staff will compile the updated Plan in various formats on a CD and provide to the required entities and will additionally posted the updated Plan to the LEPC website. It should be noted that the updated Plan did not address Hernando and Citrus data, personnel and resources this year since they were added to the Tampa Bay LEPC District late in the Fiscal Year. Instead, these Counties will be incorporated into the Plan update that will be prepared next year.

RECAP OF QUARTERLY STATE EMERGENCY RESPONSE COMMISSION (SERC) MEETINGS - Mr. Meyer identified that a comprehensive summary of the July 16-17, 2015 SERC meetings, held in Cocoa Beach at Hilton Oceanfront, was included in the detailed Agenda materials

transmitted to all LEPC members and available on the LEPC website. Mr. Meyer verbally encapsulated the following SERC meeting highlights:

- Recognition that Chief Don Sessions will be retiring in late 2015 and will resign his post as Training Task Force Chair. The TTF is the working group of the SERC that updates hazardous materials policies, provisions, training requirements and more. Chief Mike Murphy was just elected TTF Vice-Chair for a two-year term. Chief Session's successor will be elected at the next TTF meeting in October.
- Lt. Jonathan Lamm provided an update on the 2016 Hazmat Symposium scheduled for January 20-22, 2016 at the Daytona Beach Ocean Center and will again include a hazmat teams competition component.
- Mr. Lee Newsome of Emergency Response Educators & Consultants advised that Hazmat Competency Assessment Checkoff and Training Guidelines has been updated for the first time in ten years after an extensive evaluation and review period. This resulted in changes to regulations that will take effect on January 1st.
- Mr. Richard Butgereit (FDEM) identified that the SERC's Supplemental Environmental Projects website is progressing nicely. As stated in prior LEPC meetings, facilities found to be in violation with the EPCRA have the option of funding a SEP(s) up to 75% of what would have otherwise been overall fine value imposed by the USEPA. The Chair will provide a brief website demonstration later in the LEPC Agenda.
- Lt. Jonathan Lamm indicated that Clay County was selected for beta-testing the on-line 160-Hr. Hazmat Certification course. If instituted statewide, this could result in a substantial savings for the local fire departments by reducing the backfill and overtime costs.
- FDEM has established an upload portal for all Hazards Analysis submittals. While each transmittal has a limit of 100MB attachments, the attachments can be broken down into smaller increments. "Seven Zip" was the suggested software to use in doing this and would enable FDEM to easily re-combine the data file(s).
- The Hazards Analysis Working Group has suggested a requirement for future reporting to include Facility Site Plans. Additionally, the working group has compiled a listing of a few simple questions that will be added to the 2016 hazardous materials reporting requirements that will be due on March 1, 2016. Those questions are:
 - Do you have a hazmat team?
 - Do you have a written Emergency Response Plan?
 - Does your local fire department have a up-to-date pre-plan for your facility?
 - What is the frequency of commodity shipments?
 - What is the mode of such shipments?
- Chief Mike Murphy advised that the initiative to integrate the U.S. Coast Guard with the local hazmat teams, in response to maritime incidents, is progressing nicely. The next step is to develop a Memorandum of Understanding between the USCG/ FDEM/FFCA and task the TTF with developing training and operational protocols with the USCG.

- Mr. Paul Wotherspoon of FDEM advised on the elimination of the Withlacoochee LEPC and the subsequent additions of Citrus & Hernando to the Tampa Bay LEPC, Marion and Levy to the North Central Florida LEPC and Sumter County to the East Central Florida LEPC.

HMEP PROGRAM - PLANNING - Mr. Meyer iterated that the HMEP Planning Program has merged with the Facility Disaster Planning Subcommittee (FDPS) to fulfill various planning functions. The FDPS met on July 22, 2015. While the discussed meeting topics included an overview of the July 16-17 SERC meetings, the bulk of discussion focused on discussion of the Commodity Flow Study/Placard Survey and it's associated scheduling and solicitation of volunteers. Mr. Meyer did acknowledge that the Placard Survey will be addressed in greater detail later in the Agenda and did add that a detailed summary of the meeting is included in the LEPC Agenda materials.

HMEP PROGRAM/TRAINING - Subcommittee Chair (and LEPC Vice-Chair) James Johnston affirmed that all FY 2014-15 HMEP training funds have been committed and all but one course conducted. LEPC staff did successfully lobby FDEM for additionally funding to host three 8-Hr. Courses for the incoming Counties of Citrus and Hernando at their request.

The following constitutes a listing and tentative breakdown of expenditures associated with the FY 2014-15 HMEP Training Contract:

Quarter	Date	Name	Expenses	Cumulative	Remaining
1	FUNDING OF 2014-15 HMEP CONTRACT				\$69,813.00
	None	NO COURSES	\$ 0.00	\$ 0.00	\$69,813.00
2	1/06-1/07/15	Four 3-Hr. "E-Plan for 1 st Responders" [Regionwide]	\$ 1,750.00 ¹²	\$ 1,750.00	\$68,063.00
	1/21-1/23/15	20-Hr. "Hazmat Symposium (Lodging/Registration)	\$ 3,701.90 ¹³	\$ 5,451.90	\$64,361.10
	2/02-2/06/15	40-Hr. <i>Clan. Lab & Site Safety Certification</i> [Pasco/Tpa]	\$12,400.00 ¹⁴	\$17,851.90	\$51,961.10
	2/24-2/26/14	Three 8-Hr. "Hazmat IQ" [Pinellas]	\$ 7,000.00 ¹⁵	\$24,851.90	\$44,961.10
3	4/01-5/29/15	160-Hr. "Hazmat Tech Certification" (for 7) [Pinellas]	\$ 8,900.00 ¹⁶	\$33,751.90	\$36,061.10
	4/28-4/30/15	Three 8-Hr. "Hazmat Spill/Leak Containment" [Pinellas]	\$ 8,800.00 ¹⁷	\$42,551.90	\$27,261.10
4	7/13-7/17/15	40-Hr. "Hazmedic" course [Pinellas]	\$15,000.00 ¹⁸	\$48,551.90	\$12,261.10
	9/28-9/30/15	Three 8-Hr. "Hazmat Incident Commander" [Citrus/Hernando]	\$12,500.00 ¹⁹	\$70,051.90	-\$ 238.90

FOOTNOTES:

1. "Course Management" (CM) fees consist of staff time to pre-plan, schedule, coordinate, recruit, contact instructor(s) and/or document approved course following conduct as well as facilitate instructor payment following conduct. To the extent available and/or appropriate, Course Management fees are often inclusive of staff's presence at the training for "welcoming" purposes and to identify the LEPC's role.
2. The four 3-Hr. "E-Plan for First Responders" classes cost \$1,000 + \$750 CM fee = \$1,750. Much of the CM expense was associated with full-time attendance of LEPC staff at these events to assist in facilitating the training.
3. The 20-Hr. "Hazmat Symposium" expenses included \$1,750 registration (i.e. \$175 X 10) + \$1,451.90 lodging reimbursements (i.e. \$540.90/Manatee + \$279.00/Pinellas + \$158.00/Pasco + \$474.00/Hillsborough) + \$500 CM fee.
4. The 40-Hr. "Clandestine Lab & Site Safety Certification" course cost was actually \$15,000. However, the Pasco County Sheriffs & Tampa Police/Bomb Squad jointly contributed \$3,600 in the form of a cost share to offset the actual course cost. As reflected above, actual expenses incurred by the LEPC were \$11,400 (for course) + \$1,000 CM fee = \$12,400.
5. The three 8-Hr "Hazmat IQ" courses actually cost \$16,350. However, Pinellas County Fire & EMS Administration contributed \$10,340 in the form of a cost share to offset the actual course cost. As reflected above, actual expenses incurred by the LEPC were \$6,000 (for course) + \$1,000 CM fee = \$7,000.
6. The 160-Hr. "Hazmat Tech Certification" course will cost \$8,400 (Registration - \$1,200 X 7 Students) + \$500 CM fee = \$8,900.
7. The three 8-Hr. "Hazmat Spill/Leak Containment" courses will cost \$7,800 + \$1,000 CM fee = \$8,800.
8. The 40-Hr "Hazmedic" course will cost \$18,905, exclusive of "Course Management" fees. However, Pinellas County Fire & EMS Administration will contribute an estimated \$4,905 in the form of a cost share to offset the actual course cost. As reflected above, the actual expenses incurred by the LEPC will be \$14,000 (for course) + \$1,000 CM fee = \$15,000.
9. Three 8-Hr. Hazmat Incident Commander course will be held on August 28, 29 & 30, 2015 at the Citrus County Fire Training Center at a cost of \$12,000 (course) + \$500 CM fee = \$12,500.

Subcommittee Chair Johnston did additionally recognize that the Subcommittee tentatively assigned to particular quarters for FY 2015-16 at this morning's meeting. The following constitutes the schedule at this point:

FUNDING OF 2015-16 HMEP CONTRACT					\$61,776.00
Quarter	Date	Name	Expenses*	Cumulative	Remaining
1	TBD	40-Hr. <i>Marine Firefighting for Land-Based Firefighters</i> [6 from Pinellas/4 from Hillsborough]	~\$12,500.00	-----	
2	1/20-22/2016	2016 <i>Hazmat Symposium</i> [6 from Manatee, 4 from Citrus, 4 from Hernando, 4 from Hillsborough, 4 from Pasco & 4 from Pinellas] Estimated Costs consist of Registrations (26) + Two-nights/double-occupancy rooms (13)	~ \$8,450.00		
	TBD	Two 8-Hr. <i>Hazmat IQ Courses</i> [1 in Manatee and one in either Hillsborough or Pinellas]	~12,500.00		
3	TBD	8-Hr. <i>Chlorine Refresher</i> [Location perhaps Hillsborough County]	~\$1,500.00		
4	TBD	40-Hr. <i>Hazmedic Course</i> [30 Students from across the District]	~17,000.00		
?	TBD	Port Security Course [6 Students from HCSO]	~6,000.00		

* - Above portrayed expenses include nominal "Course Management" fees to be imposed by TBRPC/LEPC. Typically, such fees are less than 15% of course cost. True costs will be reflected in future Tables as the courses are conducted and the actual cost is determined.

It is presumed that the Subcommittee will next convene one hour prior to the scheduled November 18, 2015 meeting (i.e. @ 9:30 a.m.) to, at minimum, refine the training schedule for FY 2015-16.

HMEP TRAINING PROGRAM - Chief Patterson advised the that SERTTRAC calendar of training opportunities available through November 2015 is included in the LEPC Agenda Materials.

LEPC Member Thomas Bosley advised that three 8-Hr. Hazardous Materials Incident Commander Street Level Command and Control is being held at the Citrus County Fire Training Center in Lecanto on September 28-30, 2015. Anyone interested in attending the course should contact Mr. Bosley at 352/341-2169 or via e-mail at tbosley@sheriffcitrus.org. We are seeking to maximize the course at 28-30 attendees per day.

Chief Patterson inquired whether there are any more training opportunities that the remaining membership would like to identify. None were identified.

RECENT INCIDENTS IN TAMPA BAY LEPC DISTRICT - Mr. Meyer advised that LEPC staff will be adding this new component to all future LEPC Agenda materials. Typically, each time a hazardous materials incident is called into the State Watch Office, a Report is generated. LEPC is a recipient of all such Reports. He will compile a listing once each Quarter, for inclusion in the Agenda materials, to describe the reported incidents occurring in Citrus, Hernando, Hillsborough, Manatee, Pasco & Pinellas Counties.

Mr. Meyer identified that one of the items included in the Report was a July 29, 2015 incident in which a "health inspector was treated for a possible calcium/sodium hypochlorite exposure and that two persons were evacuated from surrounding apartment building." LEPC member Gray Frank was present at the LEPC meeting a provided a brief presentation, including photos, since he was the referenced health inspector.

SUPPLEMENTAL ENVIRONMENTAL PROJECTS DATABASE/WEBSITE - Chair Patterson advised that the State of Florida’s Division of Emergency Management is nearing completion of the Supplemental Environmental Projects database and website (www.floridadiaster.org/sep). In fact, proposed project(s) data entry is currently in the “beta testing mode.” As previously identified, Chair Patterson reminded members that the SEP is a mitigation option for facilities found to be in violation to the Emergency Planning and Community Right-to-Know Act and corresponding (potentially large) assessed fine that may be imposed by the U.S. Environmental Protection Agency.

Chief Patterson logged into the website to demonstrate that the project data entry is not cumbersome and tedious as originally anticipated and, in fact, is relatively simple. Each entry will require two persons of contact. He challenged the membership to log on and enter real or sample projects. If sample projects are entered, please include the word



“test” somewhere in the title. We are hopeful to have an assortment of real proposals that would benefit the Tampa Bay community in the very near future. The goal is intended to be ready for immediate implementation if selected and the multiple projects should have varying implementation costs.

COMMODITY FLOW STUDY/PLACARD SURVEY OVERVIEW - Mr. Meyer provided a brief overview and presentation indicating that the Commodity Flow Study/Placard Survey is nearing completion. This Study was initiated in March 2015 following the approval of the Scope of Work as the LEPC’s annual HMEP Planning Project. The analyzed data collection locations were all determined by the respective County Emergency Management agency. Mr. Meyer advised that the Study will be released in draft form to staff of the respective County Emergency Management agencies by September 4th for a brief review period and finalized and resubmitted by mid- to late-September in accordance with Contract requirements. The finalized version of the Study will include:

- Recognition of hazmat transportation laws;
- Recognition and participation of County EM partners;
- Identification of monitoring site selection;
- Volunteers & volunteer hours;
- Any noticeable trends; and
- Any conclusions.

Mr. Meyer advised that the Study was challenging but rewarding in that all of the following information was necessary to glean from each passing hazardous materials transport vehicle:

- Date of Survey
- Direction of Travel
- Time of Travel
- Carrier Name
- Placard #
- Vehicle Type
- Chemical Name

It was acknowledged that similar graphics and data was prepared for each monitoring location for each monitoring event. Mr. Meyer proceeded to identify some of the heavier hazardous materials locations and the approximate recording volumes.

LEPC member Chet Klinger inquired whether there was any thought of conducting the survey during over night hours since it is presumed that hazardous materials are presumably transported around the clock. Mr. Meyer indicated that was a good question but the LEPC did not have the financial resources, staff or volunteers to proceed.

LEPC member Gary Frank contributed that radiation materials are also often transported by truck but that the minimum volume for requiring a placard has recently been raised.

RECOGNITION FOR ASSISTANCE WITH COMMODITY FLOW STUDY/PLACARD SURVEY -

Mr. Meyer indicated that the Commodity Flow Study/Placard Survey could not have succeeded without numerous volunteers that dedicated their time and efforts towards the objective. In addition to the names of individuals that will be recognized to step forward and receive a *Certificate of Appreciation* as a token of our gratitude, their corresponding employers, as may be applicable, should also be mentioned for allowing them to volunteer. In total, there were a total of 111 volunteer hours associated with the data collection component alone.



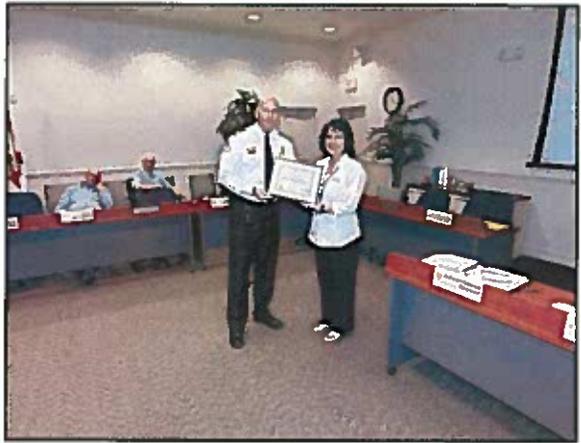
Pictured with Jeff Patterson (on Left) & John Meyer (on Right) are: Ashlie Russel, Ed Kinley, Jeff Tobergte, Alfred Aleguas (accepting for JoAnn Emerson), Joe Mastandrea & Jonathan Kemp.

The recognized individuals and their affiliations were:

<u>INDIVIDUAL</u>	<u>AGENCY/COMPANY</u>
Ashlie Russel	Universal Environmental Solutions
Ed Kinley	Universal Environmental Solutions
Eric Ceballos	SWS Environmental Services
Gary Dunmeyer	Harcros Chemicals, Inc.
Jeff Eyers	Pasco County Code Enforcement/Pasco County Hazmat Team
Jeff Tobergte	FL Dept. of Environmental Protection/Office of Emergency Response
JoAnn Chambers-Emerson	Tampa General Hospital/Florida Poison Information Center
Joe Mastandrea	Hillsborough County Fire Rescue/Office of Emergency Management
Jonathan Kemp	Tampa Bay Times
Mitch Eick	Pall Aerospace/Pasco County Hazmat Team
Paul Brosyna	[Retired]/Pasco County Hazmat Team
Paul Snoots	Hillsborough County Fire Rescue/Office of Emergency Management

RECOGNITION OF SERVICE/FORMER LEPC MEMBERS

Chief Patterson recognized that Steve Simpson was recently retired as a member of the Tampa Bay LEPC after 15 years as a representative of the Manatee County Emergency Management. Chair Patterson added that Mr. Simpson has been an exemplary representative of his agency, contributed greatly towards the mission of the LEPC and rarely missed an LEPC meeting. Chair Patterson read the Certificate of Appreciation which stated *“With deepest gratitude for your tireless leadership and dedicated, enthusiastic support of the men and women of the Tampa Bay LEPC representing Manatee County Public Safety/Emergency Management (2000-2015).”*



Accepting on behalf of Steve Simpson is LEPC Member Sharon Tarman. Ms. Tarman has assured the LEPC that Mr. Simpson will be provided the Certificate!!!

LEPC MEMBER COMMENTS/OTHER BUSINESS - Chair Patterson inquired whether there are any LEPC member comments or additional business to be brought before the LEPC.

LEPC member Pete Dabrowski advised that we are reaching the peak of hurricane season and encouraged all members (and the attending public) to ensure that all of their plans, both personal and business, are up to date. This includes registration with special needs for relevant parties as well as confirmation of resources, medications and supplies needed.

LEPC member Paul Dolak indicated that Brenntag has hosted a series of training of first responders regarding chlorine and bleach and will continue to make their facility available for such use.

TAMPA BAY LEPC LOGO SHIRTS - Chair Patterson advised members to contact John Meyer if interested in acquiring LEPC shirts. Mr. Meyer suggested postponing such requests until the LEPC logo graphic is expanded to additionally illustrate Hernando & Citrus Counties and a determination has been made as to whether the LEPCs will need to be renumbered or no number will be portrayed on the LEPC image.

NEXT MEETING - Chair Patterson announced that the next LEPC meeting date is Wednesday, November 18, 2015 (same time and location).

ADJOURNMENT - Hearing no more business to be brought before the LEPC, Chair Patterson solicited a motion to close the LEPC meeting (Emilio Salabarría), a second was provided by Chet Klinger. The meeting was adjourned at 11:35 a.m.

Respectfully submitted and signed this 18th day of November, 2015



John Meyer, Coordinator



Jeff Patterson, Chair

The lone remaining LEPC meeting date for 2015 is November 18.