



LEPC Minutes

TAMPA BAY LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) DISTRICT VIII, MEETING February 27, 2013

Committee Members/ Alternates in Attendance

Barton, Christopher (A)
Brooking, Sandy (A)
Calig, Hallie
Castonguay, Steven
Chambers-Emerson, JoAnn
Connors, Cpl Lance
Ehlers, Chief Scott
Fernald, Larry
Griffin, LCDR Navin
Johnson, Betti
Johnston, James D.
Kemp, Jonathan
Kobosky, Ron (A)
Lindgren, Greg (AA)
Lofgren, Col. Bill
McCarthy, Steven
Meyer, John
Orzech, Bill (A)
Patterson, Jeff
Pratt, Alan
Rowe, Charles (A)
Tobergte, Jeff
Walker Richard
Watson, Alain G.

Representing

Florida National Guard/48th CST
Pinellas County EMS & Fire Administration
City of Tampa/Environmental Coordination
Hillsborough County Health Department
Tampa General Hospital/Florida Poison Information Center
Hillsborough County Sheriff's Office
Tampa Fire Rescue
Civil Air Patrol
U.S. Coast Guard
Tampa Bay Regional Planning Council
Pasco County Emergency Management
Tampa Bay Times
Mosaic Phosphates Company
Pasco County Emergency Management
Retired
Pinellas Park Fire Department
Tampa Bay Regional Planning Council
Bay Pines VA Healthcare System
Hillsborough County Emergency Management
CF Industries, Inc.
Yara North America, Inc.
Florida Department of Environmental Protection
Pinellas County Emergency Management
Environmental Protection Commission of Hillsborough County

A = Alternate member with voting standing.

AA = Alternate member attending, but without voting standing due to presence of primary member.

AAA= Pending Alternate attended with voting standing.

Red text signifies meeting Chair.

Members Absent Without Alternates in Attendance

Representing

Burnett, David
Crowther, Charles
Dabrowski, Peter

Plant City Fire Rescue
St. Petersburg College
Interested Citizen

Davies, Scott
Douglass, Doug
Frady, Terry
Gonzalez, Roberto
Guincho, Michael
Kinley, Ed
Klinger, Chet
Simpson, Steve
Steadham, Phillip A.
Touchton, Lesley

Manatee Port Authority
American Red Cross - Tampa Bay Chapter
Florida Department of Health
Florida Department of Transportation
Hillsborough County Fire Rescue
Universal Environmental Solutions
Interested Citizen
Manatee County Emergency Management
Tampa Port Authority
Southwest Florida Water Management District

Staff Coordinator

Representing

Meyer, John

Tampa Bay LEPC District VIII

Guests

Representing

Appenzeller, John
Cooper, Stacie
Crawford, Marina
Crawford, Morris
Diamond, Jason
Fleck, Christopher
Fuller, Patrick
Greif, William
Hall, Glenn
Hansen, Eric
Lang, Steve
Larkin, Mike
Malone, Kathy
Nunn, Tom
Rhoads, Greg
Siddall, Paul
Strode, Anthony
Swartz, Doug
Weedon, Warren

Hillsborough County Public Utilities Department
SWS
CMS
CMS
Arcadis
Kinder Morgan/CFPL
FDEM
Growers Fertilizer Corp.
Yara North America
DPC
U.S. Coast Guard/Sector St. Petersburg
VA Safety Office
Manguard EHS Consulting
U.S. Central Command
TRANSFLO
FDEM
TRANSFLO
Largo Fire Department
U.S. Coast Guard/Sector St. Petersburg

CALL TO ORDER - Scott Ehlers chaired the meeting and called the meeting to order at 10:31 a.m. Following a brief introduction of attendees, everyone stood and recited the Pledge of Allegiance. With 24 members and/or their Alternates present, it was acknowledged that a quorum was present (nine members constitute a quorum). Chair Ehlers welcomed the LEPC members as well as the 19 attending from the public.

APPROVAL OF MINUTES - The Chair inquired whether there were any suggested additions, subtractions or modification(s) to the *Minutes* of the November 28, 2012 LEPC meeting. Hearing none, the Chair asked for motion to approve the *Minutes*. Jonathan Kemp moved and Betti Johnson seconded the motion. The *Minutes* were approved unanimously on voice vote.

LEPC DISTRICT 8 MEMBERSHIP CHANGES - LEPC Staff Coordinator John Meyer indicated that the membership modifications requested in conjunction with the January 25, 2013 SERC meeting consisted of the new membership of Mr. Kris Kinnison/Yara North America (“Alternate”), Mr. Greg Becker/American Red Cross - Tampa Bay Chapter (“Alternate”), and Mr. Lloyd Roberts/Southwest Florida Water Management District (“Alternate”), as well as reclassifying Mr. Charles Rowe/Yara North America as the “Primary” member and redesignation of company affiliations for Mr. Ed Kinley to Universal Environmental Solutions.

RECAP OF QUARTERLY STATE EMERGENCY RESPONSE COMMISSION (SERC) MEETINGS -

Chair Ehlers recognized that:

- January 2013 SERC meetings were held in conjunction with the Fire Rescue East Conference this year in Daytona Beach.

Mr. Meyer added that a detailed Recap of the discussion and/or action items associated with the January 24-25, 2013 SERC Quarterly meetings, held at the Ocean Center conference facility in Daytona Beach, was included in the LEPC Agenda materials and are additionally available on the LEPC website. In addition, Mr. Meyer shared the following highlights of the meetings:

- The 2012 Thomas Yatabe Awards were presented to/for each LEPC District representative. The LEPC District 8 Award winner and recipients of Certificates of Appreciation will be identified under Agenda Item #11.D. of our Agenda.
- SERC also presented separate Awards of Appreciation for long-time SERC members Mr. George Danz, who represented the Local Emergency Planning Committees, and Mr. Richard Smith, who represented the Florida Emergency Preparedness Association. Both of these gentlemen have recently retired or are scheduled to retire in the VERY near future.
- The success of the first annual Hazardous Materials Training Symposium was also described. A total of eight hazardous materials courses were offered over the two-day period of the Fire Rescue East Conference held in Daytona Beach in late-January. It was identified that 104 attended the training on Wednesday and 126 on Thursday. SERC unanimously approved a motion to host the second annual Hazardous Materials Training Symposium in conjunction with next year's Fire Rescue East Conference.
- Transportation Community Awareness and Emergency Response (TRANSCAER) training will be offered in Florida this year for the first time in four years. While I understand that the specific dates are still be coordinated, the training will occur at the Florida State Fire College.
- Training Task Force members are about to embark on the bi-annual updating of the 23 specific topics identified as the Hazardous Materials Standard Operating Guidelines for public-sector First Responders.

- FDEM staff elaborated on the Supplemental Environmental Project program that is about to be initiated within the State of Florida. Patterned after the efforts of the States of Illinois and Texas, it is envisioned that options to fund education, community or resource initiatives will be presented to owners of facilities found to be in non-compliance with EPCRA and may be implemented in lieu of a larger monetary fine imposed by the USEPA. It is understood that facility would remain liable for the payment of at least 25% of the original fine amount. The potential options should be: specific to the District; essentially be immediately ready to implement; and be of varying values to cater to the incident or infraction.
- LEPC District 8's very-own Scott Ehlers received the dubious distinction of being named the "2012 Hazmat Responder of the Year" by the Florida Fire Chiefs Association.
- FDEM staff Paul Wotherspoon elaborated on the State's promotion of Tier II filing through the E-Plan system. Advantages to the E-Plan system include: the availability of facility information instantaneously to the First responders; data is pre-populated in the database for ease of submittal by facilities; multiple contacts and modes of contact are available for each facility; and link to connect to different modes of payment. Currently there are about 12,500 facilities that are required to submit Tier II forms annually statewide and only 46% did so electronically last year through the former FloridaHMIS system after three years of promoting that system.
- The future of the Hazards Analyses program was also a subject of discussion. Each year, FDEM enters into Contract with as many as 50 LEPCs, Fire Departments, Emergency Management agencies or private sector personnel to administer the conduct of Hazards Analyses for one-half all Section 302 facilities statewide. FDEM is attempting to evaluate whether the annual \$500,000 devoted to the program is cost effective and that there is no duplication with other program(s). Many in support of the current program have indicated that the "face-to-face" with facility representatives is "priceless" and can not be replaced by any other means.

HMEP PROGRAM - PLANNING - Mr. Alan Pratt acknowledged that no request(s) for a presentation on the Port of Tampa Ammonia Siren Notification System and/or corresponding "Shelter-in-Place" video have been recently received. These types of presentations are periodically requested by interested schools, organizations and community groups in proximity of the Port of Tampa. However, Mr. Pratt added that a *Hazardous Materials Forum* (workshop) is currently being coordinated for Port of Tampa tenants to self-identify their business practices and commodities to their neighboring facilities to assess any potential additional risk and/or vulnerability and to determine resource capabilities of the facility's themselves. The Forum is currently scheduled for March 28th at a Tampa Port Authority facility to be determined in the immediate future.

FACILITY DISASTER PLANNING SUBCOMMITTEE (FDPS) - Mr. Meyer recognized that the FDPS held their quarterly meeting on January 16th under the leadership of Subcommittee Chair Thea Dunmire. A detailed Recap of the meeting is included in the Agenda materials. Mr. Meyer presented encapsulated the meeting with the following highlights:

- Recommended notification procedures to promote the joint February 4th & 5th How-to-Comply/E-Plan Filing Instructions & Training Workshops. In addition to recognition on the Council’s and LEPC’s websites, the notification was provided to all local media outlets through the issuance of a Press Release, and e-mail notifications were additionally sent to the variety of different entities (e.g. Bay Area Manufacturers Association, Air & Waste Management Association, Manufacturers Association of Florida, Tampa Bay Association of Environmental Professionals, Florida Water Quality Association, Tampa Bay Propeller Club; and the Tampa Bay Spill Committee). The workshops were tremendously successful, subsequently yielding more than 60 attendees spanning the two day period.
- Tentatively scheduled a “*Storm Surge Preparedness for Businesses*” workshop for April 23rd or April 25th. Meeting locations being considered are the TBRPC/LEPC offices, HCEOC, or a Tampa Port Authority facility. The meeting location, time and speakers are currently being determined and/or refined.

The next FDPS meeting is scheduled for April 17th at the LEPC/TBRPC offices. All LEPC members and/or the interested individuals are welcome to attend and encouraged to participate.

HMEP PROGRAM/TRAINING - Subcommittee Chair JJ Johnston identified that an updated listing of expenditures associated with the 2012-13 HMEP Training Contract was included in the LEPC Agenda materials (and re-identified below). The Subcommittee met earlier this morning. Approximately one-half of the training funds have currently been spent and that nearly four months remain on the Contract period. Mr. Johnston added that the Subcommittee had considered sending representatives to a multi-day course entitled “*A WMD Event: Freight Rail Hazardous Materials Incident Response involving Mass Transit and Rail Systems*” being offered at West Virginia University in May or June, 2013. Attendees would have been expected to play a prominent role in crafting next year’s biennial exercise and would be expected to educate others in the form of a train-the-trainer type scenario. While the course curriculum was established through a consortium of the Joint Interagency Training & Education Center, Transportation Security Administration, FEMA, and the Homeland Security Program at West Virginia University, these mid-2013 offerings were recently canceled. This course will be reconsidered by the Subcommittee for next year’s funding if held. Mr. Johnston concluded his remarks by stating that we are still have “considering a couple of options” for the use of the remaining funding, including Pinellas County Hazmat Team’s current request for the conduct of three 8-hr. “*Hazmat IQ*” courses on consecutive days to accommodate all three shifts of employees.

The following constitutes the updated status of the 2012-13 HMEP Training Contract::

Quar-ter	Date	Name	Expenses	Cumulative	Remaining
	BASE FUNDING UNDER 2012-13 HMEP CONTRACT				\$47,072.00
1	8/23-25/2012	8-Hr. Foam/Ethanol Training, Zephyrhills Fire Dept.	\$ 5,199.00	\$ 5,199.00	\$41,873.00
	9/12-28/2012	160-Hr. Hazmat Tech Course (5 Students), Pinellas	\$ 5,815.00	\$11,014.00	\$36,058.00
		1 st Qtr Admin. Expenses/July - Sept. 2012 <Actual ¹ >	\$ 754.00	\$11,768.00	\$35,304.00
2	10/23-25/2012	E-Plan Users Conference (J. Patterson), Atlanta, GA	\$ 955.46	\$12,723.46	\$34,348.54
	11/27-29/2012	8-Hr. Hazmat Life Safety & Command, Manatee	\$ 3,600.00	\$16,323.46	\$30,748.54
	12/18-20/2012	8-hr. Foam/Ethanol Training, Pinellas Co. Hazmat	\$ 6,100.00	\$22,423.46	\$24,648.54
		2 nd Qtr Admin. Expenses/Oct.-Dec., 2012 <Actual ¹ >	\$ 1,627.00	\$24,050.46	\$23,021.54

Quarter	Date	Name	Expenses	Cumulative	Remaining
3					
		3 rd Qtr Admin. Expenses/Jan. - Mar. 2013 <Estimate ¹ >	\$ 1,400.00 ¹		
4					
		4 th Qtr Admin. Expenses/April - June, 2013			

FOOTNOTES:

1. Administrative expenses include indirects, internal service charges, auditing, building occupancy, travel time and small miscellaneous expenses. Please note that the “estimate,” signified in **red**, was established at the time of Agenda materials preparation and is presented for informational purposes only. The cost *estimate* is then revised at the end of each quarter to reflect actual administrative costs once tabulated, as would be appropriate, and invoiced to the FDEM as part of the quarterly HMEP Training Contract deliverables.
2. *Italicization* of course(s), if applicable, signifies that the course(s) has been committed/approved but not yet conducted.

It is presumed that the Subcommittee will next meet one hour prior to the scheduled May 29, 2013 LEPC meeting (i.e. @ 9:30 a.m.) to discuss the status of expenditures and available training opportunities.

REGIONAL DOMESTIC SECURITY TASK FORCE (RDSTF) - Ms. Betti Johnson summarized the current/future activities and initiatives of the RDSTF. A full listing of these tasks were provided in the LEPC Agenda materials. The Region 4 RDSTF serves Hillsborough, Pinellas, Pasco, Hardee, Polk, Hernando, Citrus and Sumter Counties.

Ms. Johnson provided a brief PowerPoint® (PPT) presentation entitled the “*Region 4 Training & Exercise Plan Workshop 2014-16.*” The goal of the program is no identify gaps and needs regarding training and exercising in the Region, noting that by training and exercising together we are able to meet our obligations, pool our resources and ensure that the efforts are coordinated and promoted regionally. Maximizing such opportunities involves partnerships between law enforcement, fire, local government, private industry and others. [An email was forwarded after the meeting with the link to the short survey to identify the general training opportunities needed in the region]

The PPT presentation is available at:

http://www.tbrpc.org/lepc/presentations/2014-2016_TEPW_Presentation_LEPC.pdf

A separate “*Hazardous Materials Training Priorities*” survey has recently been complied by Ms. Johnson under the direction of the LEPC Training and Exercise Subcommittee in order to identify training specific to hazardous material response and assist the subcommittee develop a multi-year training and exercise plan for the LEPC. A link to this survey will be distributed once the survey instrument is approved by the subcommittee.

TAMPA ETHANOL TERMINAL PROJECT PRESENTATION - As a representative for TRANSFLO, Mr. Greg Rhoads provided a brief PowerPoint® presentation summarizing the operations and safeguards associated with the unloading of tank cars at the Port of Tampa facility. Based on his past experience with chemical safety, fire protection, employee safety and transportation safety, Mr. Rhoads was hired to assist TRANSFLO in the conceptual planning, design, testing and startup operations for the Port of Tampa Ethanol facility.

Some of the more prominent talking points included:

- TRANSFLO is a Subsidiary of CSX Corporation with 31 years experience in the bulk transloading and materials management business and owns/leases 57 terminals across the CSXT network. The Port of Tampa Ethanol terminal is operated by Arrow Material Services Inc.

- Ethanol is not a new product for TRANSFLO or the Port of Tampa. TRANSFLO has handled over 1.4 billion gallons (47,289 tank cars) of ethanol system-wide in the past 5 years and has handled fuel grade ethanol at the 34th Street terminal in Tampa for the past 5 years and has safely handled over 130 million gallons (4,340 tank cars) through that terminal on a rail to truck transfer basis. In addition, Kinder Morgan presently handles ethanol via multiple transportation modes and in fixed storage.
- In terms of an overview of the Ethanol facility overview, the basic plan is to handle unit trains (up to 96 tank cars/2.5 million gallons of product) of fuel grade ethanol from tank car into pipeline for delivery to bulk tank farm on the Port of Tampa property. Provisions exist for the entire train to be inspected, unloaded and re-secured within a 24 hour period following arrival. Continued communication and coordination between CSX, TRANSFLO and the Port Operations Center is critical. Mandated arrival times are after between 6:00 p.m. and midnight with departure times mandated between 8:00 p.m. and 2:00 a.m. Unit trains consisting of 96 tank cars are about one mile long and typically takes about 15 minutes to pass any given point based on the anticipated travel speed.
- Unique terminal design features include: paving the entire transfer area is paved with rail tracks constructed on top of containment; sloping the entire 8-acre site to allow liquid to run from high side (East) to the low side (West) and away from the operations area; and drainage plan acts as a spill control system to move any spilled product away from the tank cars into above ground drainage swales with discharge valves to control spilled material from leaving the site.
- The Operations Plan consists of: four rail tracks served from the South with 24 car capacity on each track; and entire terminal is fenced by 8' foot chain link fence.
- The Operation of the Manifold System consists of: two branch product manifolds with transfer hoses extend between each pair of terminal tracks forming a large H; manifold lines are connected together and flow to a central supply manifold; manifold gravity feeds the two 1500 gallons/minute transfer pumps; the pumps discharge to an above ground pipeline along GATX Drive to the Kinder Morgan terminal; pump pit is open with cover and includes air eliminators and meter systems; a stripper pump pulls down the manifold after transfer operation; and all pump controls are operated outside of the pit and can be monitored from the office. The terminal manifold will be empty of product at the end of the transfer operation.
- The following fire control/prevention measures have been incorporated: multiple valves for each car; dry disconnect hoses and fittings exist on each tank car; transfer system designed and operated to minimize vapor emissions; explosion proof wiring utilized in transfer area; tracks are bonded and grounded; and emergency shut down stations and a remote stop control system in place to immediately stop pump in the event of an emergency.
- Emergency equipment and systems include: "touchless" transfer method minimizing employee exposure potential; safety showers/eye washes move to potential exposure points; fire water/foam manifold on eastern side to allow FD to apply extinguishing agent from central connection without direct personnel involvement.
- Spill Control/Prevention measures have been implemented and include: paving the entire facility to prevent any potential spill permeate the groundwater system or contaminate the soil; site layout directs spilled materials away from tank cars to western side of terminal; spill control gates are designed to keep product on terminal property. However, if spill can not be contained, gates can be

opened to allow product to flow to storm water swales with capacity of over 120,000 gallons (4 entire tank cars.)

- The facility has an Emergency Action Plan (EAP) that has been approved by all relevant agencies. While terminal personnel have been trained on the EAP measures and continue to conduct periodic drills, such personnel are not trained or equipped to perform offensive tactical operations. In the event of a sizable spill or incident, the Terminal Manager and supervisors will coordinate with response activities with the appropriate Emergency Response agencies.

The presentation is available from the following link:

http://www.tbrpc.org/lepc/presentations/TRANSFLO_TampaPortEthanolTerminal_LEPC_Mtg_022713.pdf

Following the presentation, Chief Ehlers acknowledged that it apparent that sufficient safeguards have been incorporated to minimize the risk of an incident at the Port of Tampa facility but this train travels long distances. Chief Ehlers inquired as to the origin and route utilized for the transport of Ethanol and to what extent CSX/TRANSFLO has communicated and coordinated with the first responder communities along the way, noting that many incidents do occur during transport of materials/product. We also want to ensure that response plans are put in place to assist these communities in the time of need. Mr. Rhoads will forward these concerns to CSX who can provide appropriate responses to the inquiries in an expeditious manner.

Ms. Hallie Calig inquired as to the reaction potential of asphalt in the event of an Ethanol spill. Mr. Rhodes acknowledged that Ethanol should not penetrate the asphalt in either the short- or long-term. Any spilled materials will be cleaned up before the containment is damaged.

TRAINING/WORKSHOP/CONFERENCE OPPORTUNITIES - Chair Ehlers recognized that several training opportunities were identified within the Agenda materials. Information concerning the following events was provided.

- FDEM's Training and Events Schedule/Region 4, Various FL Locations/Times (Feb. - May 2013)
- FDEM's Training and Events Schedule/Region 6, Various FL Locations/Times (Feb. - May 2013)
- *A WMD Event: Freight Rail Hazardous Materials Incident Response involving Mass Transit and Passenger Rail Systems*, West Virginia University, June 2013
- Chemical Suicide Training (Classroom), Various locations in Southwest FL, Feb. 28 & Mar. 1, 2013

No additional training opportunities were identified by the LEPC membership or the public.

LEPC BUSINESS

TAMPA BAY LEPC HAZARDOUS MATERIALS EMERGENCY RESPONSE PLAN UPDATE - Mr. Meyer reiterated that he is about to embark on the twentieth update of the Tampa Bay LEPC Hazardous Materials Emergency Response Plan. He recognized that he will likely enlist the assistance of several LEPC members to verify and/or update information pertinent to their jurisdiction. The update will be completed and transmitted to the Florida Division of Emergency Management prior to the June 30, 2013 Contract deadline. It is anticipated that LEPC staff will seek a motion at the May 2013 LEPC meeting to authorize the Chair to transmit the update d Plan to FDEM upon completion.

FLORIDA DIVISION OF EMERGENCY MANAGEMENT (FDEM)/REGION 4 QUARTERLY MEETING - Mr. Meyer granted a special thanks to Ms. Betti Johnson for preparing the highlights of the November 29, 2012 FDEM Region 4 quarterly meeting included within the LEPC Agenda materials. Mr. Meyer additionally announced that the next FDEM Region 4 quarterly meeting will be held at the Tampa Bay Regional Planning Council/LEPC offices on Friday, March 1, 2013 at 10:00 a.m. It is anticipated that a recap (or highlights) will be included with the May 20, 2013 LEPC Agenda materials.

ELECTIONS FOR LEPC CHAIR/VICE-CHAIR - LEPC Nomination Subcommittee Chair Hallie Calig announced that LEPC members were advised that Scott Ehlers and Jeff Tobergte expressed an interest in serving another term as Chair and Vice-Chair of the LEPC respectively in association with the November 28, 2012 meeting. LEPC members interested in being nominated in these positions were instructed to her or John Meyer (LEPC staff) on or before February 8th so that a “formal election process” could (and would) be conducted at the February LEPC meeting. Ms. Calig recognized that she did not receive any Noting that no new nominations were received, we are seeking a motion to re-elect Scott Ehlers & Jeff Tobergte for additional terms. A motion was made by Bill Lofgren and seconded by Mr. Jonathan Kemp for re-elect these officers. No objection was received.

THOMAS YATABE AWARDS RECOGNITION

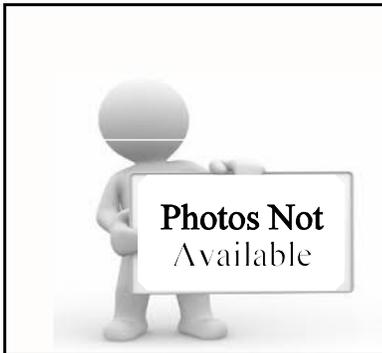
Mr. Meyer recognized that Mr. Steven Metzler was selected as the recipient of the 2012 Thomas Yatabe Award winner for LEPC District 8. The Award signifies “*Outstanding contribution made in the implementation and support of the Emergency Planning and Community Right-to-Know Act through achievement(s), accomplishment(s) or superior participation in hazardous material planning or response.*” Recently retired from the Transportation Security Administration, Mr. Metzler was unable to attend the January SERC meeting or the LEPC meeting today to accept his award in person, his Award will alternatively be mailed to him. Mr. Meyer proceeded to read Mr. Metzler’s Nomination Form which read as follows:

Mr. Steven Metzler graciously allowed LEPC staff, Hillsborough County Emergency Management, Tampa Fire Rescue and others to participate in and modify an exercise scheduled for the City of Sarasota Police/Bomb Team (SABT) on May 25, 2012. The scenario was initially designed solely to test and assess SABT’s response capabilities to the placement of a simulated Improvised Explosive Device (IED) on top of a pipeline transporting an extremely hazardous substance to a storage tank at a Port of Tampa facility. Mr. Metzler enthusiastically supported the alteration of the exercise scenario to incorporate and warrant a hazardous materials response component, a pre-requisite for accreditation as the LEPC’s biennial exercise requirement. The additional element was added to the scenario to assess the hazmat team’s response capabilities and actions which would have transpired in the event that a rupture of the pipeline was sustained while removing the staged IED and resulted in a release of an extremely hazardous substance.

The SABT was one of eight local bomb teams that were trained and exercised during the week of May 22-25, 2012 in preparation for the Republican National Convention hosted in the City of Tampa during late August 2012.



Mr. Meyer additionally identified that Thomas Yatabe Award Nominations were also submitted for two other deserving individuals, Mr. Paul McMann and Mr. Paul Duquette. Both of these gentlemen were managers of the FDOT District 7 Maintenance Yard/Warehouse in Clearwater when the 2012 Emergency Response Guidebooks were received. Each was awarded a *Certificate of Appreciation*. While Mr. Duquette subsequently retired, neither was able to join us today to receive the Awards from the LEPC. Mr. Meyer assured the LEPC membership that he will personally deliver these Certificates to the Warehouse which did occur shortly following the LEPC meeting. Although not read in association with the LEPC meeting, the LEPC Agenda materials included the Nomination verbiage which identically read as follows for each of these individuals.



“In conjunction with [Mr. Paul Duquette/Mr. Paul McMann], [Mr. Paul McMann/Mr. Paul Duquette] graciously accepted and facilitated the distribution of 17,600 copies (440 boxes) of the 2012 Emergency Response Guidebooks (ERGs) destined for the four County Emergency Management departments comprising the Tampa Bay LEPC District, as well as the LEPC itself. In fact, [Mr. Paul McMann/Mr. Paul Duquette] had agreed to accept additional allocations of ERGs intended for the Southwest, Central Florida & Withlacoochee LEPC Districts on a temporary basis but this did not come to fruition due to a communication error by the shipper.

Updated and published every four years by the U.S. Department of Transportation/Pipeline and Hazardous Safety Administration and its partners, the ERGs provide first responders with a “go-to” manual to help deal with hazmat accidents during the critical first 30 minutes. The ERG primarily applies to hazardous materials transported by highway and railway, but would also apply to materials transported by air or waterway.”

E-PLAN USERS CONFERENCE - Chair Ehlers recognized that the LEPC provided funding under the HMEP/Training Contract for Mr. Jeff Patterson (Hillsborough County Emergency Management/Hillsborough County Fire Rescue) to attend the annual *E-Plan Users Conference* in Atlanta, GA on October 23-25, 2012. Mr. Patterson provided a brief recap of the 2012 Conference, including his appointment as the Chair of the “E-Plan Enhancements” Committee.

HAZARDOUS MATERIALS AWARENESS WEEK - Mr. Meyer indicated that the Governor, the State Emergency Response Commission and others have proclaimed February 10-16, 2013 as “Hazardous Materials Awareness Week” as a means to promote and heighten the awareness of EPCRA provisions. Unlike recent years, there was not a statewide adopted theme in which to prepare and disseminate educational materials. Rather, each District could establish their own initiatives. LEPC District 8 staff was exceptionally busy during the week accompanying FDEM staff (G.W. Lupton & Robert Dietrich) and HCEM staff (Jeff Patterson) to Risk Management Plan audits of Yuengling Brewery of Tampa, the Cosme Water Treatment Plant and the David L. Tippin Water Treatment Plant. LEPC staff additionally attended a planning meeting to discuss the upcoming Hazardous Materials Forum. Finally, with the appreciated assistance of LEPC member and HCEM staff Jeff Patterson, an EPCRA/E-Plan informational session was also provided at the Flexible Packaging Association's Conference in St. Pete Beach.

OTHER BUSINESS

Chair Ehlers recognized that March 10th is Daylight Savings Time and reminded each in attendance to “change their clocks and batteries,” a measure promoted and recommended by the fire service.

Various LEPC members identified the following opportunities:

- U.S.C.G. Sector St. Petersburg's "Open House" - 600 8th Avenue S.E., St. Petersburg, March 2, 2013 (10 AM - 3 PM). Contact information: Steve Lang at steven.lang@uscg.mil.
- Florida Department of Health/Tampa Laboratory "Open House" - 3602 Spectrum Blvd, Tampa, March 8 (9:00 AM). Contact Information: Lisa Tate for RSVP or information at 813-974-8989 or Lisa_tate@doh.state.fl.us
- The U.S.C.G.'s Barque Eagle will be available for public inspection and tours. It will be staged at the St. Petersburg Pier on April 13-15. Viewing times are not readily available at this time. More information on the vessel itself is available at: <http://www.cga.edu/eagle/>

TAMPA BAY LEPC LOGO SHIRTS - Chair Ehlers reminded members that LEPC Logo Shirts will always be made available in a variety of styles and colors. If interested, please contact Mr. John Meyer.

PUBLIC COMMENT - No public comments were received.

NEXT MEETING - Chair Ehlers advised that the next LEPC meeting date is Wednesday, May 29, 2013 (same time and location).

ADJOURNMENT - Without objection and upon a motion for adjournment by Jonathan Kemp, a second by Ron Kobosky, and without objection, the LEPC meeting was adjourned at 11:47 a.m.

Respectfully submitted and signed this 29th day of May, 2013,

John Meyer, Coordinator

Scott Ehlers, Chairman