



# LEPC Minutes

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## TAMPA BAY LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) DISTRICT VIII, MEETING May 30, 2012

*Committee Members/  
Alternates in Attendance*

*Representing*

Atherton, Chris	Florida National Guard/48th Civil Support Team
Burnett, David	Plant City Fire Rescue
Calig, Hallie	City of Tampa/Environmental Coordination
Dabrowski, Peter	Interested Citizen
Douglass, William	American Red Cross
<b>Ehlers, Chief Scott</b>	Tampa Fire Rescue
Gonzalez, Roberto	Florida Department of Transportation
Hall, Glenn	Yara North America, Inc.
Johnston, James	Pasco County Emergency Management
Keller, Paul (AA)	Pinellas County Emergency Management
Kemp, Jonathan	St. Petersburg Times
Kinley, Ed	Universal Waste and Transit
LeCroy, Steven	St. Petersburg Fire & Rescue
Lofgren, Col. Bill	Interested Citizen
McCarthy, Steve	Pinellas Park Fire Department
Meyer, John	Tampa Bay Regional Planning Council
Paxton, Lt. Jessica (A)	U.S. Coast Guard/Sector St. Petersburg
Pratt, Alan	CF Industries, Inc.
Rowe, Charles (AA)	Yara North America, Inc.
Shaw, Amanda	TBRPC/RDSTF
Simpson, Stephen	Manatee County Emergency Management
Steadham, Phillip A.	Tampa Port Authority
Tillis, Jon (A)	Hillsborough County Sheriff's Office
Tobergte, Jeff	Florida Department of Environmental Protection
Vadelund, Lynne (AA)	CF Industries, Inc.
Wade, Holley	Hillsborough County Emergency Management
Walker, Richard	Pinellas County Emergency Management
Watson, Alain G.	Environmental Protection Commission of Hillsborough County

A = Alternate member with voting standing.

AA = Alternate member attending, but without voting standing due to presence of primary member.

**Red** text signifies meeting Chair.

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**Asst Chief Scott Ehlers, Chairman - Jeff Tobergte, Vice Chairman - John Meyer, Coordinator**

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Members Absent Without  
Alternates in Attendance

Representing

Armstrong, Dean	Bay Pines VA Health-Care System
Castonguay, Steven	Hillsborough County Health Department
Cooksey, Michael	Pinellas County EMS & Fire Administration
Crowther, Charles	St. Petersburg College
Davies, Scott	Manatee Port Authority
Dorsey, Martin	Tampa General Hospital
Fernald, Larry	Civil Air Patrol
Fradly, Terry	Florida Department of Health
Guincho, Michael	Hillsborough County Fire Rescue
Stewart, Jeffrey	Mosaic Fertilizer, LLC
Terrell, Michael D.	Manatee County Attorney's Office
Touchton, Lesley	Southwest Florida Water Management District

Staff Coordinator

Representing

Meyer, John	Tampa Bay LEPC District VIII
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Guests

Representing

Becker, Greg	American Red Cross
Chambers, JoAnn	Poison Control
Crosby, Robert "Bing"	DHS/IP
Dennis, Adam	DPC Enterprises
Dolak, Paul	Brenntag Mid South
Dunmeyer, Gary	Harcros Chemicals Inc.
Fleck, Christopher	Kinder Morgan/CFPL
Forett, Chris	AARCO Environmental
Fuller, Patrick	FDEM
Garwood, Jennifer	Progress Energy
Gibbs, Kelly	DHS/Infrastructure Security Division
Logan-Porter, Jennifer	Interested Citizen
Murphy, Ed	USDOT/PHMSA
Siddall	FDEM/Region 4
Williams, Tricia	HRP Associates, Inc.

**CALL TO ORDER** - Scott Ehlers chaired the meeting and called the meeting to order at 10:31 a.m. Following a brief introduction of attendees, everyone stood and recited the Pledge of Allegiance. With 28 members and/or their Alternates present, it was acknowledged that a quorum was present (nine members constitute a quorum). Chair Ehlers welcomed the LEPC members as well as the 15 attending from the public.

**APPROVAL OF MINUTES** - The Chair inquired whether there were any suggested additions, subtractions or modification(s) to the *Minutes* of the February 29, 2012 LEPC meeting. Hearing none, the Chair asked for motion to approve the *Minutes*. Steve Simpson moved and David Burnett seconded the motion. The *Minutes* were approved unanimously on voice vote.

**LEPC DISTRICT 8 MEMBERSHIP CHANGES** - LEPC Staff Coordinator John Meyer indicated that the membership modifications requested and approved for District 8 this past quarter consisted of: the replacement of Robin Stokes & E. Craig Lynn with Michael Guincho & James Markart (Hillsborough County Fire Rescue); the replacement of Doug Meyer with Richard Walker (Pinellas County Emergency Management); and recognition of the resignations of Rick Vannan & Bill Boykin (Clorox of Tampa) as well as Doug Wenger.

**RECAP OF QUARTERLY STATE EMERGENCY RESPONSE COMMISSION (SERC) MEETINGS** - Mr. Meyer stated that a detailed Recap of the discussion and/or action items associated with the April 23-24, 2012 SERC Quarterly meetings, held at the Tradewinds Resort in St. Pete Beach, was included in the LEPC Agenda materials and additionally are available on the LEPC website.

Mr. Meyer shared the following summaries regarding specific items of the Recap and identified that some of the other initiatives and/or achievements will be identified in later Agenda items:

- **Risk Management Plan Audits.** The State approved the conduct of nearly 30 Risk Management Plan Audits throughout the State for 2013, three of which will occur in the Tampa Bay District. These particular audits will be for the Yuengling Brewery of Tampa, the Cosme Water Treatment Plant & the David L. Tippin Water Treatment Facility and will be conducted in mid-February 2013.
- **Current Training Task Force Initiatives.** The SERC's Training Task Force is currently focused on two missions: development of a Hazardous Materials Training Symposium to be held in 2013 in conjunction with the Fire Rescue East Conference scheduled for Daytona Beach; and measures to better integrate the Hazmat, Bomb & Forensic Teams.
- **Statewide Commodity Flow Study.** The State has recently contracted with a consultant to conduct a statewide Commodity Flow Study. The study entails identification of all chemicals coming into and leaving ports; their storage location(s); the major highway and railways utilized for their transport; the various pipelines and chemicals they are transporting, etc., and will start with a detailed analysis of Florida's four major seaports (i.e. Port Everglades, Miami, Tampa, Jacksonville).

Chair Ehlers added that performing a Statewide Commodity Flow Study will be a huge undertaking especially in Districts with one of the four major seaports, like the Tampa Bay area. Mr. Meyer mentioned that, at this point, it appears that the bulk of the Study will be completed by the Contractor but transforming the results of the Study into a localized Needs Assessment may require the assistance of each of the statewide Local Emergency Planning Committees. Such assistance, if provided, could tentatively be considered the planning project for next year.

**HMEP PROGRAM - PLANNING** - Mr. Alan Pratt acknowledged that a request for a presentation on the Port of Tampa Ammonia Siren Notification System and/or corresponding “Shelter-in-Place” video has not been recently received. These types of presentations are periodically requested by interested schools, organizations and community groups in proximity of the Port of Tampa.

**FACILITY DISASTER PLANNING SUBCOMMITTEE (FDPS)** - Mr. Meyer recognized that the FDPS held their quarterly meeting on April 19<sup>th</sup> and acknowledged that a full Recap of the meeting was included in the Agenda materials. Mr. Meyer identified the following highlights of the Subcommittee meeting:

- discussion regarding the future conduct of a “Private Sector Preparedness Course” which would allow smaller facilities to “self certify” their hazardous materials plans; and the
- future scheduling of a workshop to be entitled “Fire Departments - Promoting Useful EPCRA Reporting.” It is envisioned that the attendees will be apprised of useful reporting information that can be further disseminated to hazmat facilities during their routine inspections conducted by fire department personnel. This workshop has tentatively been scheduled for Thursday, September 20<sup>th</sup>.

The next meeting of the Facility Disaster Planning Subcommittee is scheduled for Wednesday, July 18<sup>th</sup>. LEPC members and/or interested parties are always welcome to attend and encouraged to participate.

**HMEP PROGRAM/TRAINING** - Mr. Meyer identified that the final LEPC District 8 HMEP Training expenditures for FY 2011-12 were identified in the Agenda materials. The HMEP Training Subcommittee met this morning one hour prior to the start of this LEPC meeting and is/was tasked with identifying, and funding approximately \$10,000 of training for hazardous materials first responders which **must be** conducted during the 1<sup>st</sup> quarter of the next contract period, July 1 - September 30. This requirement was designed to assist the FDEM with their intent to align and synchronize the Contract expiration of all State contracts to jointly expire on June 30<sup>th</sup> of each year. Several potential courses and possibilities were discussed. The potential conduct of a Foam/Ethanol course(s) appeared to have the most support and will be pursued. You will be apprised of the selected training course(s) and venue(s) in conjunction with the Agenda materials for the next Council meeting. Mr. Meyer reminded those in attendance of the prerequisites for HMEP-funded courses that they are for the first responder community and must at least include a transportation component (or nexus) since the Contract is ultimately funded by the Department of Transportation.

The following constitutes a breakdown of the 2011-12 HMEP Training Contract expenditures:

Quarter	Date	Name	Expenses	Cumulative	Remaining
	<b>BASE FUNDING UNDER 2011-12 HMEP CONTRACT</b>				<b>\$35,304.00</b>
1	10/25-27/11	Anhydrous Ammonia Refresher (8-Hr.), Pinellas Co.	\$3,200.00	\$ 3,200.00	\$32,104.00
	10/26-27/11	E-Plan Users Conference (G.Lindgren)@Charlotte, NC	\$ 628.18	\$ 3,828.18	\$31,475.82
	12/31/11	1 <sup>st</sup> Qtr Admin. Expenses/Oct.-Dec., 2011 <Actual>	\$1,377.00	\$ 5,205.18	\$30,098.82
2	2/21-23/12	Hazmat Leak/Spill Refresher (8-Hr.), Pinellas Co.	\$8,175.00	\$13,380.18	\$21,923.82
	3/31/12	2 <sup>nd</sup> Qtr Admin. Expenses/Jan.-March, 2012 <Actual>	\$1,362.00	\$14,742.18	\$20,561.82
3	4/24-26/12	Hazcat Kit Training (4-Hr.), Pinellas County	\$ 10.00	\$14,752.18	\$20,551.82

Quarter	Date	Name	Expenses	Cumulative	Remaining
	5/08-10/12	Confined Space Rescue Ops. (24-Hr.), Manatee County	\$6,675.00	\$21,427.18	\$13,876.82
	7/09-13/12*	Hazwoper/Clandestine Drug Lab Cert. (40-Hr.), Pasco	\$14,000.00	\$35,427.18	- \$ 113.18
	6/30/12	3 <sup>rd</sup> Qtr Admin. Expenses/April-June, 2012 <Estimated>	\$1,300.00	\$36,727.18	<b>- \$ 1,423.18</b>

\* While the dates of the identified training course actually fall outside of current Contract period, the LEPC was authorized to proceed with the training on the premise that the Contractor MUST BE paid during the current Contract period.

Refinement and scheduling of the upcoming Foam/Ethanol course may need to be communicated through a future e-mail(s), teleconference and/or meeting of the HMEP Training Subcommittee. However, the next *scheduled* meeting of the Subcommittee will occur one hour prior to the next LEPC meeting (i.e. September 19, 2012 @ 9:30 a.m.) to discuss the status of expenditures and available training opportunities.

**REGIONAL DOMESTIC SECURITY TASK FORCE (RDSTF)** - Ms. Amanda Shaw summarized the recent RDSTF program activities and initiatives and recognized that more details regarding these initiatives is provided in the LEPC Agenda materials. The Region 4 RDSTF serves Hillsborough, Pinellas, Pasco, Hardee, Polk, Hernando, Citrus and Sumter Counties.

**CSB's "HOT WORK: HIDDEN HAZARDS" VIDEO** - Mr. Meyer acknowledged that he attempts to provide a speaker and/or find a short video that would be of relevance and interest to LEPC members and the public alike. With that being said, LEPC staff presented the above-captioned video. The video was recently produced by the U.S. Chemical Safety Board and detailed lessons learned from an explosion which occurred at a DuPont chemical manufacturing plant in NY during November of 2010. These lessons learned could very easily be applied to our area. The video is easily viewable from the CSB website ([www.csb.gov](http://www.csb.gov)) or from YouTube® (@ [www.youtube.com/watch?v=PqskpvPejeU](http://www.youtube.com/watch?v=PqskpvPejeU)).

**TRAINING/WORKSHOP/CONFERENCE OPPORTUNITIES** - Chair Ehlers recognized that numerous training opportunities were identified within the Agenda materials. Information concerning the following events was provided.

- FDEM's Training and Events Schedule/**Region 4**, Various FL Locations/Times (May - Aug. 2012)
- FDEM's Training and Events Schedule/**Region 6**, Various FL Locations/Times (May - Aug. 2012)
- Hazwoper/Clandestine Drug Lab Certification Course, New Port Richey, July 9-13, 2012 (40 Hours)
- HazMat IQ Refresher Course (4 Hrs.), Ft. Myers, FL, May 30, 2012 (8:00 a.m. - Noon)
- HazMat IQ Refresher Course (4 Hrs.), Estero, FL, May 30, 2012 (1:30 - 5:30 p.m.)

The following additional course was identified by Ms. Joann Chambers-Emerson of which additional information can be obtained by contacting Rachel Matthews at 813/844-7044 or [rmatthews@tgh.org](mailto:rmatthews@tgh.org). In addition, the course flyer was posted to the LEPC website ([www.tbrpc.org/lepc](http://www.tbrpc.org/lepc))

- Hospital Care after a Bio/Chem/Radiation Event course:
  - @ Tampa General Hospital, June 20, 2012 (8:00 a.m. - noon)
  - @ Hillsborough County EOC, July 18, 2012 (8:00 a.m. - noon)

No further training opportunities were identified by the LEPC membership.

**TAMPA BAY LEPC HAZARDOUS MATERIALS EMERGENCY RESPONSE PLAN UPDATE** - Mr. Meyer advised that LEPC staff is nearing completion of the Tampa Bay LEPC Hazardous Materials Emergency Response Plan for the nineteenth time. Mr. Meyer sought a motion (made by Steve Simpson) and a second (made by Jonathan Kemp) to authorize the LEPC Chair to sign a transmittal letter for the revised Plan to be submitted to the FDEM upon completion and certainly before the June 30, 2012 deadline. The motion to transmit was approved unanimously upon voice vote.

**FLORIDA DIVISION OF EMERGENCY MANAGEMENT (FDEM)/REGION 4 QUARTERLY MEETING** - Mr. Meyer indicated that a summary of the last FDEM Region 4 quarterly was included with the Agenda materials. This meeting was held on March 2<sup>nd</sup> at the Polk County Emergency Operations Center. A special thanks was extended to Ms. Amanda Shaw for preparing and sharing this summary. The next meeting is scheduled for June 8<sup>th</sup> at the offices of the Tampa Bay Regional planning Council. As routine, it is anticipated that summary of this meeting will be included in the next LEPC Agenda materials.

**MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN SERC AND USEPA REGARDING SUPPLEMENTAL ENVIRONMENTAL PROJECTS** - Mr. Meyer identified that the MOU between the State Emergency Response Commission and the U.S. Environmental Protection Agency was actually finalized in association with the April 24<sup>th</sup> SERC meeting. The terms of the MOU would allow the use of up to 75% of what would otherwise be a fine under the EPCRA program to fund a Supplemental Environmental Project(s) that would benefit the local community of the infraction. The remaining 25% must remain a fine. This could/would include training for first responders and/or equipment. SERC is actively seeking a core listing of potential SEP projects for each District that could quickly be initiated if needed and appropriate. Any all SEPs must be agreed to between the violating industry, the SERC and the USEPA.

Mr. Bill Lofgren emphasized the importance of this MOU and stated that funds collected in association with EPCRA fines have traditionally been placed in the U.S. Treasury and not returned to the local community or even the State.

Mr. Meyer added that a similar MOU was in effect until 1999 and then allowed to lapse. The recent initiative to reauthorize the MOU took 2-3 years. The status and terms of the MOU will be re-evaluated by SERC and USEPA staff within one year following the execution.

**LEPC MEMBERSHIP/BIENNIAL APPOINTMENTS** - Mr. Meyer identified that the LEPC Agenda materials included a listing of all existing LEPC District 8 members and their appointed Alternates. Every two years the membership needs to be reauthorized. Mr. Meyer invited LEPC members to notify him immediately following today's meeting if they were not interested in another two-year terms as a District 8 LEPC member but would otherwise seek a motion to have all existing LEPC members renominated for another two-year term. Such motion was received from Jonathan Kemp and seconded by Holley Wade and approved unanimously upon voice vote. Subsequent to the meeting, no members contacted Mr. Meyer to express their desire for their membership not to be renewed although a few members indicated their desire to re-designate their Alternates. With timely submittal by these particular individuals, it is anticipated that the new Alternates will be considered in association with the July 13, 2012 SERC meeting. The current LEPC membership roster is as follows:

PRIMARY	ALTERNATE	CATEGORY	PRIMARY	ALTERNATE	CATEGORY
Armstrong, Dean	William Orzech	Hospital	Johnston, James	Greg Lindgren	Emergency Mgmt.
Atherton, Chris	None	Local Option	Kemp, Jonathan	Janet Frazier Henry	Print Media
Burnett, David	James Wilson	Firefighting	Kinley, Ed	None	Transportation

PRIMARY	ALTERNATE	CATEGORY	PRIMARY	ALTERNATE	CATEGORY
Calig, Hallie	None	Local Environmental	Klinger, Chester	N/A	Interested Citizen
Castonguay, Steven	Gregg Rottler	Health	LeCroy, Steven	Robert Ballou	First Aid
Connors, Lance	Jon Tillis	Law Enforcement	Lofgren, William	N/A	Interested Citizen
Cooksey, Michael	Sandra Brooking	First Aid	McCarthy, Steve	Craig Maciuba	Firefighting
Crowther, Charles	James Terry	Firefighting	Pratt, Alan	Lynne Vadelund	Facility Operator
Dabrowski, Peter	N/A	Interested Citizen	Shaw, Amanda	None	Non-Elected Official
Davies, Scott	William Stanfield	Transportation	Simpson, Steve	Don Herney	Emergency Mgmt.
Dorsey, Martin	Cynthia Lewis-Younger	Health	Steadham, Phillip	Richard Booth	Transportation
Douglass, William	Pamela Bartley	Transportation	Stewart, Jeffrey	Ron Kobosky	Facility Operator
Ehlers, Scott	Tom Forward	Firefighting	Terrell, Michael	Ron Koper, Sr.	Non-Elected Official
Fernald, Larry	Elliot Smith	Community Group	Tobergte, Jeff	Timyn Rice	Local Environmental
Fradly, Terry	Robert Knecht	Health	Touchton, Lesley	Michael Holtcamp	Water Mgmt. District
Gonzalez, Roberto	Dale Hanson	Transportation	Wade, Holley	Martin Montalvo	Emergency Mgmt.
Griffin, Navin	Jessica Paxton	Law Enforcement	Walker, Richard	Paul Keller	Emergency Mgmt.
Guincho, Michael	James Markart	First Aid	Watson, Alain	Greg Cowden	Local Environmental
Hall, Glenn	Charles Rowe	Facility Operator			

**TIER II SUBMITTALS FOR CY 2012** - Mr. Meyer mentioned that the SERC quantified that approximately 57% of all Tier II filing within the State was filed electronically through FloridaHMIS.org for CY 2011. This constitutes a slight increase from the 44% identified for CY 2010. However, in trying to seek ways to significantly improve participation and promote the convenience of electronic filing, SERC staff did acknowledge that, starting with CY 2012, facilities will alternatively be allowed to *upload* their hazardous materials inventories using “Tier II Submit” and/or “Tier II Manager” software programs, a submittal option allowed in many other states. This concession was designed to alleviate concerns previously raised by facilities with a national presence about difficulties involved with having to learn the EPCRA filing procedures and requirements of each State, which typically vary.

**“CALL BEFORE YOU DIG” PUBLIC SERVICE ANNOUNCEMENT/CAMPAIGN** - Mr. Meyer stated that the U.S. Department of Transportation has recently re-launched the “Call Before you Dig” campaign designed to educate and promote the marking and posting of all underground pipeline and utilities before initiating “construction, landscaping and other excavation projects” in an effort to save lives and property. There are 2.5 million miles of pipeline in our nation and about one-third of all major pipeline accidents are caused by digging and hitting a pipeline by mistake. In addition, a 36-second public service announcement/video is viewable from the Pipeline and Hazardous Materials Safety Administration’s website ([www.phmsa.dot.gov/pipeline](http://www.phmsa.dot.gov/pipeline)) or from YouTube® ([www.youtube.com/watch?v=db\\_BtTdrWrl](http://www.youtube.com/watch?v=db_BtTdrWrl)).

## OTHER LEPC BUSINESS

**HURRICANE SEASON** - Chair Ehlers reminded those in attendance that hurricane season starts this Friday (June 1<sup>st</sup>) and indicated his hopes that the early storms already registered in 2012 are not an indication of an eventful hurricane season. Please be prepared!

**AMERICOLD LOGISTICS** - Chair Ehlers and Jeff Tobergte provided a brief overview and chronology of events and response efforts associated with an Anhydrous Ammonia release caused by a faulty pipe and/or fitting associated with the refrigeration system at the Americold Logistics facility in Tampa starting in the early morning hours of May 6<sup>th</sup>. It was ultimately determined that 3,604 pounds of Anhydrous Ammonia were released during this incident. A few photos taken by Florida Department of Environmental Protection/Bureau of Emergency Response staff were shown in conjunction with the presentation.



**CERTIFICATE OF APPRECIATION - STEPHEN LECROY** - Chair Ehlers mentioned that it has come to our attention that Capt. Stephen LeCroy has just resigned his post as an LEPC Member due to his pending retirement. In fact, this will be his final meeting. LEPC District 8 is honored to have received eight years of faithful service and support from Capt. LeCroy. We would like for Capt. LeCroy to step forward to receive his well-deserved recognition from LEPC District 8. The Certificate reads “With deepest gratitude for your tireless leadership and dedicated enthusiastic support of the men and women of the Tampa Bay LEPC (2004-12)”

**BIENNIAL EXERCISE** - Mr. Meyer expressed his gratitude towards the Transportation Security Administration, the Hillsborough County Sheriffs Office, the Tampa Police Department, Tampa Fire Rescue, Hillsborough County Fire Rescue, Hillsborough County Emergency Management, Tampa Port Authority & C.F. Industries for allowing LEPC staff to participate in the planning and execution of a “walk through” exercise that counts towards the LEPC’s biennial exercise requirement. The first part of the exercise involved the placement of a simulated bomb device on an Anhydrous Ammonia pipeline by an anarchist in association with the RNC and required their response actions. Noting that communication may be critical amongst these agencies involved with the RNC, this same scenario was exercised eight times by eight different bomb teams from within and adjacent to this District during the “two a day” exercises conducted on the May 22-25. A second part to the exercise was added to only the Friday, May 25<sup>th</sup> morning exercise that allowed the LEPC to capitalize on the exercise scenario. That element was the simulated acknowledgment of a slight pipeline rupture and release resulting from the bomb removal and corresponding facility, emergency management & emergency response actions and evacuations associated with the incident.

**TAMPA BAY LEPC LOGO SHIRTS** - Chair Ehlers reminded members that LEPC Logo Shirts will always be made available in a variety of styles and colors. If interested, please contact Mr. John Meyer.

**PUBLIC COMMENT** - No comments were received from the audience members.

**NEXT MEETING** - Chair Ehlers reminded that the date associated with the next LEPC meeting has changed to September 19<sup>th</sup> to account for what would have otherwise been in conflict with a Tampa event (i.e. Republican National Convention). The only other meeting scheduled during 2012 is November 28<sup>th</sup>.

**ADJOURNMENT** - Without objection and upon a motion for adjournment by Jonathan Kemp, a second Steve Simpson, and without objection, the LEPC meeting was adjourned at 11:23 a.m.

Respectfully submitted,



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John Meyer, Coordinator



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Scott Ehlers, Chairman