



LEPC Minutes

TAMPA BAY LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) DISTRICT VIII, MEETING February 29, 2012

*Committee Members/
Alternates in Attendance*

Representing

Boykin, Bill	The Clorox Products Manufacturing Co.
Brooking, Sandy (A)	Pinellas County EMS & Fire Administration
Calig, Hallie	City of Tampa/Environmental Coordination
Castonguay, Steven	Hillsborough County Health Department
Connors, Cpl Lance	Hillsborough County Sheriff's Office
Crowther, Charles	All State Center - St. Petersburg College
Ehlers, Chief Scott	Tampa Fire Rescue
Hall, Glenn	Yara North America, Inc.
Hanson, Dale (A)	Florida Department of Transportation
Hermey, Don (A)	Manatee County Public Safety/Emergency Mgmt.
Johnston, James	Pasco County Emergency Management
Kemp, Jonathan	St. Petersburg Times
Kinley, Ed	Universal Waste and Transit
Klinger, Chet	Retired
Kobosky, Ron (AA)	Mosaic Phosphates Company
Lofgren, Col. Bill	Retired
Meyer, John	Tampa Bay Regional Planning Council
Orzech, Bill (A)	Bay Pines VA Healthcare System
Paxton, Lt. Jessica (A)	U.S. Coast Guard/Sector St. Petersburg
Rowe, Charles (AA)	Yara North America, Inc.
Steadham, Phillip A.	Tampa Port Authority
Stewart, Jeff	Mosaic Phosphates Company
Tobergte, Jeff	Florida Department of Environmental Protection
Vadelund, Lynne (A)	CF Industries, Inc.
Wade, Holley	Hillsborough County Emergency Management
Watson, Alain G.	Environmental Protection Commission of Hillsborough County
Wenger, Douglas	Retired

A = Alternate member with voting standing.

AA = Alternate member attending, but without voting standing due to presence of primary member.

Red text signifies meeting Chair.

Asst Chief Scott Ehlers, Chairman - Jeff Tobergte, Vice Chairman - John Meyer, Coordinator

Tampa Bay Local Emergency Planning Committee (LEPC), District VIII
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Members Absent Without
Alternates in Attendance

Atherton, Chris
Burnett, David
Dabrowski, Peter
Davies, Scott
Dorsey, Martin
Douglass, Doug
Fernald, Larry
Frady, Terry
Keller, Paul
LeCroy, Steve
McCarthy, Steven
Shaw, Amanda
Stokes, Robert "Robin"
Terrell, Michael D.
Touchton, Lesley

Representing

Florida National Guard/48th CST
Plant City Fire Rescue
Retired
Manatee Port Authority
Tampa General Hospital
American Red Cross
Civil Air Patrol
Florida Department of Health
Pinellas County Emergency Management
St. Petersburg Fire & Rescue
Pinellas Park Fire Department
Tampa Bay Regional Planning Council
Hillsborough County Fire Rescue
Manatee County Attorney's Office
Southwest Florida Water Management District

Staff Coordinator

Meyer, John

Representing

Tampa Bay LEPC District VIII

Guests

Appenzeller, John
Chambers, JoAnn
Cooper, Eric
Cooper, Stacie
Crosby, Robert
Dunmeyer, Gary
Forett, Chris
Greif, William
Guincho, Mike
Kunish, Donald
Markart, James
McElligott, Bill
Latham, Paul
Nunn, Thomas
Roscoe, Roger
Skiba, Erinn
Treffer, David
Walker, Rick
Weiss, Gary

Representing

Hillsborough County Public Utilities
Poison Control
SWS Environmental
SWS Environmental
DHS/IP
Harcros Chemicals Inc.
AARCO Environmental
Growers Fertilizer Corp.
Hillsborough Fire Rescue
Ceres Environmental
Hillsborough Fire Rescue
Dunedin Fire Department
USF/Emergency Management
HQ/U.S. Central Command
Governor's Office
USF Center for Bio Defense
Propac
Pinellas County Emergency Management
LEPC District 7

CALL TO ORDER - Scott Ehlers chaired the meeting and called the meeting to order at 10:31 a.m. Following a brief introduction of attendees, everyone stood and recited the Pledge of Allegiance. With 27 members and/or their Alternates present, it was acknowledged that a quorum was present (nine members constitute a quorum). Chair Ehlers welcomed the LEPC members as well as the 19 attending from the public.

APPROVAL OF MINUTES - The Chair inquired whether there were any suggested additions, subtractions or modification(s) to the *Minutes* of the November 30, 2011 LEPC meeting. Hearing none, the Chair asked for motion to approve the *Minutes*. Doug Wenger moved and Jonathan Kemp seconded the motion. The *Minutes* were approved unanimously on voice vote.

LEPC DISTRICT 8 MEMBERSHIP CHANGES - LEPC Staff Coordinator John Meyer indicated that the sole membership modification requested and approved for District 8 this past quarter was the replacement of Mr. Ed Murphy with Ms. Holley Wade as the representative from Hillsborough County Emergency Management. In turn, Ms. Wade named Mr. Martin Montalvo as her designated Alternate.

RECAP OF QUARTERLY STATE EMERGENCY RESPONSE COMMISSION (SERC) MEETINGS - Mr. Meyer stated that a detailed Recap of the discussion and/or action items associated with the January 5-6, 2012 SERC Quarterly meetings, held at Embassy Suites in Altamonte Springs, was included in the LEPC Agenda materials and additionally available on the LEPC website.

Mr. Meyer shared the following summaries regarding specific items of the Recap:

- **SERC/EPA Memorandum of Understanding regarding potential Supplemental Environmental Projects (SEPs).** SERC/FDEM staff continue to lobby EPA officials to allow the utilization of Supplemental Environmental Projects in lieu of levying potentially lucrative fines associated with violating facilities. The prime benefits typically involve a reduction of costs for violating facilities and assurance that the money would be spent to fund the training of local first responders. A Memorandum of Understanding was previously implemented between these parties but expired in 1999. Only one SEP has been approved since that time and that was for a violation of GA Foods in Pinellas County;
- **Hazardous Materials Training Symposium.** The SERC's Training Task Force is currently furthering efforts to conduct a Hazardous Materials Training Symposium as early as 2013. The venue would be located central within the State and would be patterned after the popular one conducted annually in Baltimore, MD. The expectation is that the event would yield a much greater participation level from first responders throughout the State due to a reduction in travel demands and costs; and
- **Credentialing for future Oil Spill Response.** There is a continual concern of the credentialing that is/would be required for first responders to respond to incidents similar to Deepwater Horizons. Without meeting pre-established qualifications, reimbursement of expenses associated with future oil spill response would be questionable. If prior privatized training continues to be a pre-requisite for reimbursement, FDEM staff is currently evaluating whether such training can be made available throughout the State and/or be available on-line. This consideration is especially timely with the recent authorization for Scarabeo 9 to drill of the coastline of Cuba. If a comparable incident were

to occur with this rig, modeling has projected that the vast majority of impacts would occur to the southern tip of Florida and, to a lesser extent, the east coast of Florida. Very little impact would be expected for Florida's west coast.

HMEP PROGRAM - PLANNING - Ms. Lynne Vadelund acknowledged receipt of a recent request to conduct a Port of Tampa Ammonia Siren and Notification System presentation, which is currently being scheduled and coordinated through the Tampa Port Authority. Mr. Meyer agreed to assist with the presentation. Similar presentations, including the playing of the accompanying "Shelter-in-Place" video, are periodically requested from interested schools, organizations and community groups in proximity of the Port of Tampa. Chair Ehlers inquired whether there are informational resources available for distribution. These printed materials, intended to be reproduced as a single-page, two-sided brochure, were subsequently provided to Chair Ehlers and will be included in the Agenda materials for the next LEPC meeting.

FACILITY DISASTER PLANNING SUBCOMMITTEE (FDPS) - Mr. Meyer recognized that the FDPS held their quarterly meeting on January 19th and acknowledged that a full Recap of the meeting was included in the Agenda materials. Mr. Meyer identified the following highlights of the Subcommittee meeting:

- Ms. Thea Dunmire agreed to Chair the Subcommittee through at least the remainder of 2012;
- Ms. Betti Johnson of TBRPC advised the FDPS that the Florida Division of Emergency Management is about to host the Florida Business Disaster Survival Kit and on their "www.floridadisaster.org" website. Ms. Johnson sought to collect prior recommendations prepared by the Subcommittee regarding suggested refinements to the hazardous materials section of the Kit;
- Mr. Meyer advised the FDPS of the informational resources shared with the public through various e-mail channels during Hazardous Materials Awareness Week (Jan. 22-28) and additionally posted to the LEPC website; and
- With the March 1st EPCRA reporting date approaching, the FDPS decided to prepare a Press Release for the local newspapers, serving as a reminder for facilities of the March 1st reporting deadline and dually advertising the conduct of two EPCRA How-to-Comply workshops subsequently held by LEPC staff on February 15 & 16. Many of the facilities were additionally notified through the typical e-mail distribution channels.

HMEP PROGRAM/TRAINING - HMEP Training Subcommittee Chair "JJ" Johnston identified that the HMEP Training Subcommittee met just prior to the start of the LEPC meeting. Subcommittee Chair Johnston reminded LEPC members that each year the LEPC receives about \$40,000 in which to conduct hazardous materials training for first responders throughout the District. This year's funds were slightly less to account for the synchronization of State contracts, meaning we have a shorter period in which to spend \$35,000± on such training. With a reservation of about \$6,600 to conduct an anticipated Confined Space Rescue course in Manatee County, currently a surplus of \$14,000± remains. Several of the HMEP Training Subcommittee members attending this morning were optimistic about scheduling and conducting courses for their communities prior to the end of the Contract period on June 30, 2012. Reminders will be periodically transmitted to all HMEP Training Subcommittee members until the FY 2011-12 funds have all been accounted for. Mr. Meyer added that the pre-requisites for HMEP-funded courses are that they are for the first responder community and must at least include a transportation component since the Contract is ultimately funded by the Department of Transportation.

The following constitutes a breakdown of the current 2011-12 HMEP Training Contract expenditures:

Quarter	Date	Name	Expenses	Cumulative	Remaining
		BASE FUNDING UNDER 2011-12 HMEP CONTRACT			\$35,304.00
1	10/25-27/11	Anhydrous Ammonia Refresher Training, Pinellas Co.	\$3,200.00	\$ 3,200.00	\$32,104.00
	10/26-27/11	E-Plan Users Conference (G.Lindgren)@Charlotte, NC	\$ 628.18	\$ 3,828.18	\$31,475.82
	12/31/11	1 st Qtr Admin. Expenses/Oct.-Dec., 2011* <Actual>	\$1,377.00	\$ 5,205.18	\$30,098.82
2	2/21-23/12	Hazmat Leak/Spill Refresher Training, Pinellas Co.	\$8,175.00	\$13,380.18	\$21,923.82
	3/31/12	2 nd Qtr Admin. Expenses/Jan.-March, 2012*Estimated>	\$1,300.00	\$14,680.18	\$20,693.82
3	5/08-10/12	Confined Space Rescue Training, Manatee County	\$6,675.00	\$21,355.18	
	6/30/12	3 rd Qtr Admin. Expenses/April-June, 2012*Estimated>	\$1,300.00		

The Subcommittee will meet again one hour prior to the next LEPC meeting to discuss the status of expenditures and discuss available training opportunities. This meeting will occur at 9:30 a.m. on May 30, 2012.

REGIONAL DOMESTIC SECURITY TASK FORCE (RDSTF) - Chair Ehlers acknowledged that, although not present, an overview of the recent RDSTF Program activities and initiatives was previously prepared by Ms. Amanda Shaw and included in the LEPC Agenda materials. The Region 4 RDSTF serves Hillsborough, Pinellas, Pasco, Hardee, Polk, Hernando, Citrus and Sumter Counties.

“THE FLORIDA INTEROPERABILITY VIDEO”- LEPC staff presented the above-captioned video which would be characterized as a short video produced for the Florida Division of Emergency Management to demonstrate the diverse technologies and capabilities which currently exist to link and “patch” various communications systems. Interoperable communications is an ever-changing industry designed to allow and facilitate essential multi-agency coordination. These resources are frequently utilized in response to a variety of circumstances, including: Natural Disasters, Emergency Response, Large-Scale Events and Missing Persons/Manhunts...

Following the presentation of the video, Chair Ehlers added his observation that “communications” is inevitably one of the top three issues identified in every After-Action Report.

TRAINING/WORKSHOP/CONFERENCE OPPORTUNITIES - Chair Ehlers recognized that numerous training opportunities were identified within the Agenda materials. Information concerning the following events was provided.

- FDEM’s Training and Events Schedule/**Region 4**, Various FL Locations/Times (Feb. - May 2012)
- FDEM’s Training and Events Schedule/**Region 6**, Various FL Locations/Times (Feb. - May 2012)
- Hazardous Materials Leak/Spill Refresher Course, Largo, FL (February 21-23, 2012)

Chair Ehlers mentioned that a “Hazmat IQ” course is currently being scheduled for the City of Tampa. Information regarding the course will be provided to John Meyer for dissemination to select LEPC members.

No further training opportunities were identified by the LEPC membership.

TAMPA BAY LEPC HAZARDOUS MATERIALS EMERGENCY RESPONSE PLAN UPDATE - Mr. Meyer advised that LEPC staff is about to embark on updating the Tampa Bay LEPC Hazardous Materials Emergency Response Plan again. During the course of the update, various emergency management, fire and law enforcement members will be contacted to verify such things as resource inventories and/or communications capabilities... It is anticipated that LEPC staff will be soliciting authorization from the Chair to transmit the updated Plan, upon completion, in conjunction with the May 2012 LEPC meeting.

FLORIDA DIVISION OF EMERGENCY MANAGEMENT (FDEM)/REGION 4 QUARTERLY MEETING - Mr. Meyer indicated that a Recap of the FDEM Region 4 quarterly was included with the Agenda materials. This meeting was held on December 7th at the Hillsborough County Emergency Operations Center. The next meeting is scheduled for March 2nd at the Polk County Emergency Operations Center. As typical, a Recap of this meeting will be included in the next LEPC Agenda materials.

MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN SERC AND LEPCs REGARDING FUTURE TIER II ELECTRONIC REPORTING - Mr. Meyer identified that there are no updates to provide. Facilities therefore remained obligated to provide hard copies of all Tier 2 reporting to their local LEPC and local fire departments. However, through the concerted efforts of the Florida Division of Emergency Management and the LEPCs, electronic reporting increased from 15 - 47% of all facilities statewide last year. The results of this year's efforts are yet to be tabulated and/or determined.

Mr. Glenn Hall mentioned that Yara North America filed their Tier 2 Report electronically this year but had a problem with making the necessary electronic payment. Alternatively, a check was mailed.

THOMAS YATABE AWARDS RECOGNITION. Chair Ehlers informed the LEPC that the 2011 Thomas Yatabe Awards were provided in conjunction with the January 6, 2012 for each of the LEPC Districts. The Award signifies "outstanding contribution(s) made in the implementation and support of the Emergency Planning and Community Right-to-Know Act."

This years award winner for LEPC District 8 was Kinder Morgan due to their exemplary response efforts associated with a July 22, 2011 rupture of the Central Florida Pipeline within the City of Tampa caused by a third party. This particular pipeline accommodates the transport of Jet Fuel "A" from the Port of Tampa to such Central Florida locations as the Orlando International Airport. Kinder Morgan personnel attended the SERC meeting to receive their Award in person. The Thomas Yatabe Award Nomination Form actually read as follows:

Kinder Morgan sustained a rupture of the Central Florida Pipeline which was detected on Friday, July 22, 2011 at approximately 8:45 p.m. The particular Pipeline transports Jet Fuel "A" from the Port of Tampa to Central Florida locations such as the Orlando International Airport. The rupture was caused by a third party apparently doing work in a creek leading to Tampa Bay.

With a "safety first" mentality, company officials immediately notified the State Watch Office and the National Response Center of the incident. Support arrived shortly thereafter from the U.S. EPA, the State Division of Emergency Management, the FDEP Bureau of Emergency Response, Hillsborough County Fire Rescue & Division of



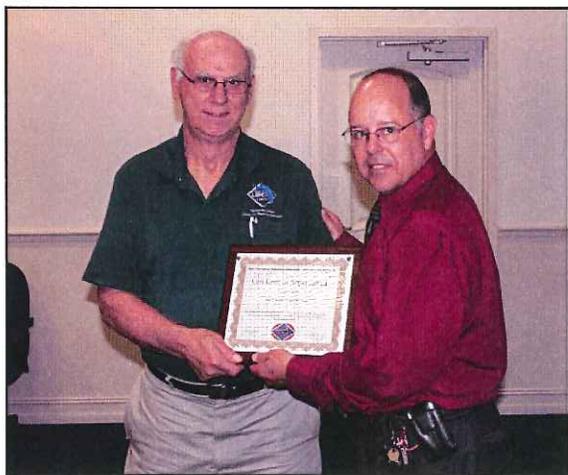
Accepting the Award on behalf of Kinder Morgan was Christopher Fleck (third from left). Others in picture from left to right are: LEPC 8 Staff John Meyer, SERC Chair/FDEM Director Bryan Koon & LEPC 8 Chair Scott Ehlers.

Emergency Management, the Environmental Protection Commission of Hillsborough County, Florida Department of Transportation and many others, and a unified command was established.

Although not responsible for the incident and with no hesitation, Kinder Morgan decided to immediately dedicate personnel and resources to respond to the incident as efficiently and effectively as possible. With potential costs not a deterrent, response plans were immediately set into action including: coordinating with Spill Response entities; expeditiously isolating the affected pipeline by closing valves upstream and downstream of the incident; and traveling door-to-door to notify/inform residents of the incident and precautions. Having been very cooperative throughout the incident, Kinder Morgan staff ran the cleanup themselves, essentially relegating governmental agencies roles to that of oversight with no need to expend their funds for personnel and/or resources during the ordeal. Crews tirelessly remediated nearly two miles of the creek, including a wetland area, from an estimated release of 34,400 gallons of Jet Fuel for more than a month, mostly on a 24-hour basis. Kinder Morgan will continue the long-term remediation of the project, especially in the wetland areas.

While it was a blessing that not a lot of nearby businesses were open on that Friday evening and most of the residents were already indoors, the company did an exemplary job of responding to the incident in an extremely timely and responsible manner and is worthy of recognition of this Award.

Chair Ehlers also recognized another deserving member of the Tampa Bay LEPC community - Mr. Chester "Chet" Klinger. Mr. Klinger was presented his *Certificate of Appreciation* from the State Emergency Response Commission in conjunction with the February 29, 2012 LEPC meeting by LEPC Chair Scott Ehlers. Mr. Klinger's Thomas Yatabe Award Nomination Form read as follows:



Mr. Chet Klinger has been actively involved with the LEPC's Facility Disaster Planning Subcommittee since its inception in 2006 and has participated in countless Subcommittee initiatives and workshops during his tenure. Over the past year, while serving as Subcommittee Chair, Mr. Klinger spearheaded the conduct of two Facility Disaster Preparedness Forums, two EPCRA How-to-Comply workshops and a Tier II quality control assessment, which may set the standard of a statewide initiative. These efforts certainly exemplify "Outstanding contribution made in the implementation and support of the Emergency Planning and Community Right-to-Know Act through achievement(s), accomplishment(s) or superior participation in hazardous material planning or response."

Mr. Klinger is constantly seeking ways to promote and invigorate Subcommittee participation while soliciting new membership, which he has characterized as "new blood." With a former facility operator background, Mr. Klinger prides himself in, and is certainly well-qualified for, assisting facilities with hazardous materials planning as well as the concepts of response and recovery from hazmat incidents of all types.

HAZARDOUS MATERIALS AWARENESS WEEK/“MERCURY AWARENESS AND DANGERS”

- Mr. Meyer identified the informational resources shared with the public through various e-mail channels during Hazardous Materials Awareness Week (Jan. 22-28). These resources, consisting of a variety of print media, web links, and videos promoting this year’s theme of “Mercury Awareness and Dangers” were additionally posted to the LEPC website.

RESCHEDULING OF AUGUST 2012 LEPC DISTRICT 8 MEETING - Chair Ehlers stated the need to reschedule the August 29, 2012 LEPC District 8 meeting due to an obvious conflict with the Republican National Convention which will be hosted in the City of Tampa during the same week. Noting that the alternately-proposed September 5th meeting date would conflict with a scheduled meeting of the RDSTF and that the Council’s Conference Room is reserved the following Wednesday (i.e. September 12th), Chair Ehlers accepted a motion by Mr. Jonathan Kemp and a second from Mr. Alain Watson to reschedule the meeting to **September 19th**. This alternate meeting date was approved unanimously upon voice vote.

“OTHER LEPC BUSINESS”

CLOSURE OF CLOROX PRODUCTS MANUFACTURING COMPANY IN TAMPA - Mr. Bill Boykins of Clorox Products Manufacturing Company will be closing their Tampa facility very shortly after being in operation since 1949. Following the closing of their facility, there will be numerous resources and pieces of equipment which will not be transported to other Clorox facilities and available on a “first-come-first-served” basis. A listing of specific resources will be prepared and circulated to Mr. John Meyer for further dissemination and offering to the LEPC members. Recognizing that this will be Mr. Boykins final meeting, he thanked the members for the relationships he has built with various members through the years and the LEPC for their numerous accomplishments. Subsequent to the meeting, it was determined that these resources should initially be made available to first responders.

CERTIFICATE OF APPRECIATION - DOUG WENGER - Chair Ehlers mentioned that it has come to our attention that Mr. Douglas Wenger has just resigned his post as an LEPC Member. In fact, this is Mr. Wenger’s final meeting. LEPC District 8 is honored to have received 11 years of faithful service and participation from Mr. Wenger following his retirement from FEMA. Mr. Wenger has identified that he recently sold his home and intends to relocate to Texas to be closer to his family. Mr. Wenger stepped forward to receive his well-deserved recognition from LEPC District 8 in the form of a Certificate of Appreciation. The Certificate read “With deepest gratitude for your tireless leadership and dedicated enthusiastic support of the men and women of the Tampa Bay LEPC (2001-12).”



FACILITY DISASTER PLANNING SUBCOMMITTEE COMMENDATION - Mr. Chet Klinger extended his appreciation for the multitude of members that have served and continue to serve the Facility Disaster Planning Subcommittee, including several founding members here today: Glen Hall, Ed Kinley, Alain Watson, Bill Lofgren... The Subcommittee was initially formed in 2006 and has hosted many workshops spanning a variety of topics (e.g. Business Continuity and Disaster Preparedness Planning, Gap Analysis...) over the years, which have gained statewide and national recognition. The Subcommittee initiatives are constantly evolving whereby new ideas are carried to new levels. Mr. Klinger identified aspirations of “*bridging the gap*” between the Subcommittee and local fire departments since “*communication is essential to protecting lives*” and mutual benefit which would/could be derived by each party, as would be expected.

C.F. INDUSTRIES OPERATIONAL STATUS - Ms. Lynne Vadelund identified that C.F. Industries’ Ammonia tanks will soon be taken out of service while routine maintenance is performed. The tank is not anticipated to be out of service for more than 90 days. A significant amount of coordination has transpired with the adjacent terminals for assistance with the temporary storage of Ammonia, as would be typical and reciprocated.

TAMPA BAY LEPC LOGO SHIRTS - Chair Ehlers reminded members that LEPC Logo Shirts will always be made available in a variety of styles and colors. If interested, please contact Mr. John Meyer.

PUBLIC COMMENT - No comments were received from the audience members.

NEXT MEETING - Chair Ehlers announced the next LEPC meeting to be May 30th and identified the remaining 2012 meetings to be September 19th and November 28th.

ADJOURNMENT - Without objection and upon a motion for adjournment by Mr. Doug Wenger and without objection, the LEPC meeting was adjourned at 11:25 a.m.

Respectfully submitted,



John Meyer, Coordinator



Scott Ehlers, Chairman