



LEPC Minutes

TAMPA BAY LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) DISTRICT VIII, MEETING November 18, 2009

Committee Members/Alternates

Representing

Bailey, Chief Bill	Hillsborough County Fire Rescue
Ballaron, John	Manatee Port Authority
Boykin, Bill (A)	The Clorox Products Manufacturing Co.
Burnett, David	Plant City Fire Rescue
Calig, Hallie	City of Tampa/Environmental Coordination
Castonguay, Steven	Hillsborough County Health Department
Clark, Larry	6 CES/CEX
Connors, Cpl Lance	Hillsborough County Sheriff's Office
Cooksey, Michael	Pinellas County EMS & Fire Administration
Crowther, Charles	St. Petersburg College
Dorsey, Martin	Tampa General Hospital
Douglass, Doug	American Red Cross
Ehlers, Chief Scott	Tampa Fire Rescue
Gonzalez, Roberto	Florida Department of Transportation
Hall, Glenn	Yara North America, Inc.
Kemp, Jonathan	St. Petersburg Times
Kinley, Ed	Universal Waste and Transit
Klinger, Chet	Retired
Koretchko, Mark (A)	CF Industries, Inc.
Lindgren, Greg	Pinellas County Emergency Management
Lofgren, Col. Bill	Retired
McCarthy, Steven	Pinellas Park Fire Department
Meyer, John	Tampa Bay Regional Planning Council
Murphy, Edward	Hillsborough County Emergency Management
Orzech, Bill	VA Medical Center
Stadham, Phillip A.	Tampa Port Authority
Terrell, Michael D.	Manatee County Attorney's Office
Tobergte, Jeff	Florida Department of Environmental Protection

Asst Chief Scott Ehlers, Chairman - Jeff Tobergte, Vice Chairman - John Meyer, Coordinator

Tampa Bay Local Emergency Planning Committee (LEPC), District VIII
4000 Gateway Centre Boulevard, Suite 100, Pinellas Park, FL 33782-6136
Phone 727/570-5151, Ext 29 - FAX 727/570-5118

Email johnm@tbrpc.org - LEPC Website: <http://www.tbrpc.org/LEPC/LEPC.shtml>

Tollise, Bob	Manatee County Public Safety
Touchton, Lesley	Southwest Florida Water Management District
Watson, Alain G.	Environmental Protection Commission of Hillsborough County
Wenger, Doug	Retired

A = Alternate member with voting standing.

AA = Alternate member attending, but without voting standing due to presence of primary member.

Guests

Representing

Appenzeller, John	Hillsborough County Water Resource Services
Barfield, Randall	A-C-T
Baxter, Leslie	MacDill
Brooking, Sandy	Pinellas County EMS & Fire Administration
Carson, Dave	Hillsborough County Water Resource Services
Clough, Joel	IEM
Cole, Kenneth	Chemical Formulators
Knisley, Steve	AT&T
Latham, Paul	Pasco County Emergency Management
Santiago, Oscar	Univision
Severson, Joe	FDOT
Siddall, Paul	FDEM

Staff Coordinator

Representing

Meyer, John	Tampa Bay LEPC District VIII
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Members Absent Without Alternates in Attendance

Representing

Boyles, LCDR Tom	U.S. Coast Guard
Bunce, Keith	WTVT Fox 13 News
Dabrowski, Peter	Retired
Fraday, Terry	Florida Department of Health
LeCroy, Steve	St. Petersburg Fire & Rescue
Olson, Eugene	Civil Air Patrol
Stewart, Jeff	Mosaic Fertilizer, LLC
Wiker, Erika	Tampa Bay RDSTF

CALL TO ORDER - Chair Scott Ehlers chaired the meeting and called the meeting to order at 10:31 a.m. and asked everyone to rise and recite the Pledge of Allegiance to the flag. He then asked all present to introduce themselves and announced that with 32 members or alternates attending, a quorum was present. (Nine members constitute a quorum). He also welcomed 12 members of the public attending.

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APPROVAL OF MINUTES - The Chair inquired whether there were any suggested modification(s) to the Minutes of the August 26, 2009 LEPC meeting. Hearing none, the Chair asked for motion to approve the Minutes. Ed Murphy moved and Doug Wenger seconded the motion. Minutes were approved unanimously on voice vote.

LEPC DISTRICT 8 MEMBERSHIP CHANGES - John Meyer recognized the only change(s) to the District 8 LEPC membership approved by the State Emergency Response Commission during this Quarter were the change of members representing Tampa General Hospital. In particular, Mr. Martin Dorsey was appointed as the “Primary” member and Ms. Cynthia Lewis-Younger as the “Alternate” member. Chair Ehlers welcomed Mr. Dorsey.

RECAP OF QUARTERLY STATE EMERGENCY RESPONSE COMMISSION (SERC) MEETINGS

- Mr. Meyer stated a recap of the discussion and/or action items associated with the October 1-2, 2009 SERC Quarterly meetings were included in the LEPC Member Agendas and posted to the LEPC webpage.

Mr. Meyer elaborated on several of the items included in the Recap:

- Electronic Submittal of Tier 2 Forms. FDEM staff provided an update on the status of soliciting future Tier 2 filing electronically through E-Plan. Chair Ehlers encouraged each Fire Department to pre-register for E-Plan;
- SERC members approved a motion to eliminate the requirement to conduct site visits for existing cell phone towers located more than 1,000 ft. from habitable structure(s);
- SERC members approved a motion to accept all revised Hazardous Materials Emergency Plans; and
- SERC members approved a motion to designate February 14-20, 2010 as Hazardous Materials Awareness Week. This year’s theme will be the promotion of chemistry in the science curriculums at the public high schools. The specific measure(s) to be undertaken by the LEPCs (individually or cumulatively) is yet to be determined.

RECENT FDEM/SOT TELECONFERENCES - Mr. Meyer supplemented the description of recent Teleconferences with the following highlights:

Hazards Analyses Scope of Work (HASOW). The HASOW Subcommittee has held several recent conversations about the possibility of expanding the list of 302 facilities not requiring site visits to include **all** existing cell phone towers and facilities that have been visited and only report Sulfuric Acid in lead acid batteries above the Threshold Planning Quantity. Any such change would need to be approved by the State Emergency Response Commission. If approved, future Hazards Analyses Contracts would be modified accordingly.

Sampling Protocols. The mission of this Subcommittee is to refine the “Model Procedure for Public Safety Sampling for Hazardous Materials/WMD Incidents.” This document is

intended to standardize the training, procedures and equipment used by Regional Hazardous Materials Teams in response to terrorist (and potentially hazardous material) incidents. The revised document will be forwarded to all LEPC District 8 members, as may be appropriate, approval by the SERC.

SERC Subcommittee on Training. Florida Department of Emergency Management staff displayed a partial PowerPoint presentation demonstrating the introductory screens associated with electronic Tier 2 preparation and filing through E-Plan. FDEM staff received teleconference participant's comments and observations, and will incorporate to into a refined version of the presentation to the extent possible. Once completed, the PowerPoint presentation will be provided to the LEPCs and is intended to be used as an educational tool for their outreach efforts and How-to-Comply workshops. Each company will need to designate an individual to pre-register unique user names and passwords with SERC's Technical Hazards Section. It was understood that a company's single user name and password can be used to register a company's multiple facilities, if applicable. It was also understood that hard copy filing would no longer be required.

HMEP PLANNING PROGRAM - Mr. Meyer recognized that Subcommittee members conducted a Ammonia Siren workshop for the parents of DeSoto Elementary School students on October 20, 2009. The presentation included presentation of the "Shelter-in-Place" video. Such requests are periodically fielded from schools, civic associations and other community groups in close proximity to the Port of Tampa.

Chair Ehlers recognized and provided a *Certificate of Appreciation* to Mr. Oscar Santiago (on behalf of Ms. Lilly Gonzalez) for Univision's assistance in the production of the Shelter-in-Place video with Spanish subtitles. This Video is particularly beneficial provided the large hispanic population residing and/or working adjacent to the Port of Tampa.

FACILITY DISASTER PLANNING PROJECT - Subcommittee Chair Glen Hall advised that the meeting Minutes of the September 17, 2009 meeting were included within the Agenda backup materials. The Subcommittee will be scheduling their next meeting for December or January. It is hoped that the next meeting will include identification of potential sources for grant funding that could assist the current mission of bolstering the *Florida Business Disaster Survival Kit* and the LEPC website with valuable hazardous material information and resources and provide future training opportunities.

Subcommittee member Chet Klinger identified that an informal poll of company representatives who have received prior training from the Subcommittee in order to determine what practical lessons have been obtained from prior workshops and what improvements and practical steps they took to minimize exposures to and risks of their hazardous materials from future area wide disasters. The inputs received from these businesses will be compiled and can/ will be used to guide and/or determine future training needs. Once compiled, the information will be made available to past workshop participants as well as other businesses accessing the Florida Disaster Survival Kit.

Chair Ehlers thanked the Subcommittee members and their efforts to bring the spotlight to our District for such a beneficial cause.

HMEP PROGRAM - TRAINING - Mr. Bob Tollise, Subcommittee Chair, identified that the Training Subcommittee members met earlier this morning and identified their training needs and/or desires that could potentially be funded through the designated HMEP Training funds. Some of the training options being contemplated include the conduct of Foam/Ethanol course(s), CAMEO course(s), Chemical Compatibility course(s), Air Monitoring course(s) and potentially a First Receiver(s) course for medical personnel. Mr. Tollise encouraged LEPC members to identify additional training needs. It is intended that the training funds will be used across the Region.

The following constitutes a breakdown of the 2008-09 HMEP Training Contract which ended September 30th:

Quarter	Date	Name	Expenses	Cumulative	Remaining
1	11/11-13/08	Emergency Response to Railcar Incident, Manatee Co.	\$10.00*	\$10.00	\$41,959.00
	11/13/08	CSX Transportation Railroad Functional Exercise, Hillsborough County	\$10.00*	\$20.00	\$41,949.00
	12/4/08	Air Monitoring Training, Pasco County	\$2,950.00	\$2,970.00	\$38,999.00
	12/31/08	1 st Qtr Administration Expenses Oct-Dec, 08 <Actual>	\$4,752.00**	\$7,722.00	\$34,247.00
2	2/10-12/09	Advance Radiological Response, Manatee County	\$10.00*	\$7,732.00	\$34,237.00
	3/31/09	Chlorine Workshop, Hillsborough County	\$10.00*	\$7,742.00	\$34,227.00
	3/31/09	2 nd Qtr Administration Expenses Jan-Mar, 09 <Actual>	\$ 653.00**	\$8,395.00	\$33,574.00
3	5/05-07/09	Chlorine Safety Training Course, Manatee County	\$3,600.00	\$11,995.00	\$29,974.00
	6/09-11/09	Air Monitoring & Detection In-Service Training	\$5,230.00	\$17,225.00	\$24,744.00
	6/30/09	3 rd Qtr Administration Expenses Apr-June, 09 <Actual>	\$ 857.00**	\$18,082.00	\$23,887.00
4	8/18-20/09	Hazmat IQ Training Course, Pinellas County	\$14,850.00	\$32,932.00	\$ 9,037.00
	8/25-27/09	Confined Space Rescue Operations, Manatee County	\$6,000.00	\$38,932.00	\$ 3,037.00
	9/29-30/09	Clandestine Drug Lab Awareness, Pasco County	\$5,000.00	\$43,932.00	[\$1,963.00]
	9/30/09	4 th Qtr Administration Expenses July-Sept, 09 <Actual>	\$2,148.00	\$46,080.00	[\$4,111.00]

* Indicates that LEPC District 8 received credit for course but the course was funded by a source other than the HMEP Training budget. Only expenses incurred by the LEPC were for advertising, etc.

** Council expenses include indirects (postage, office supplies, copying charges, communications), internal service charges (accounting, information center), auditing, building occupancy, travel time (local mileage, etc.) and small miscellaneous expenses.

REGIONAL DOMESTIC SECURITY TASK FORCE (RDSTF) - Chair Ehlers recognized that Ms. Erika Wiker was unable to join us but noted that a recap of the RDSTF activities and initiatives was included in the backup materials for the Agenda.

CHEMICAL SAFETY BOARD (CSB) VIDEO/T2 LABORATORIES - LEPC staff presented the video highlighting the events leading up to (and lessons learned from) the December 19, 2007 explosion which occurred at T2 Laboratories in Jacksonville, FL. The Video, produced by the Chemical Safety Board, consisted of a combination of video footage, animation, and interviews with response personnel.

TRAINING/CONFERENCE OPPORTUNITIES - Chair Ehlers recognized that numerous training opportunities were identified within backup Agenda materials. These opportunities were:

- 24/40 Hour OSHA Hazwoper Classes - Various FL Locations, Various Times (Feb. - Nov. 2009)
- Emergency Planning for Special Needs Communities - West Virginia University, No date(s) specified
- Emergency Management Institute (EMI) Training Opportunities - Emmitsburg, MD, Various Dates
- USDOT/Emergency Response Guidebook, Placards, Labels, Markings, Packages & Containers Course - Bradenton, FL, June 6-8, 2010.

Other training opportunities identified by the LEPC members were the conduct of a ICS 400 Class in Pinellas County on January 26-27, 2010 at St. Petersburg College Epi-Center. Additional ICS training will also be conducted in Hernando in February (300 Level) and March (400 Level).

TAMPA BAY LEPC LOGO SHIRTS - The Chair indicated that LEPC Logo Shirts are still available. If interested, please contact Mr. John Meyer.

OTHER LEPC BUSINESS -

Mr. Bill Lofgren acknowledged that Hazardous Materials Awareness Week (i.e. February 14-20, 2010) will occur prior to the next LEPC meeting (i.e. February 24, 2010) and encouraged LEPC members to share any thoughts they may have regarding the bolstering of the science curriculums available at the public high schools with John Meyer.

Ms. Betti Johnson, TBRPC Staff, invited LEPC members to attend a Catastrophic Planning Summit which will be held at the Quorum Hotel in Tampa on January 5-6, 2010. The purpose of the Summit is to identify issue areas and strategies for response and recovery following a devastating hurricane. The resulting storm surge from the simulated landfalling Category 5 hurricane (referred to as "Hurricane Phoenix") would inevitably lead to numerous hazardous material incidents.

While Chair Ehlers inquired as to other LEPC Business, no issues were raised and/or discussed.

PUBLIC COMMENTS - the Chair asked if there were any Public Comments. No response(s) was received.

NEXT MEETING will be held Wednesday, February 24, 2010 at the Tampa Bay Regional Planning Council offices, 4000 Gateway Centre, Suite 100, Pinellas Park, FL 33782. The mailout for this meeting will be done on or before February 15, 2010 and posted on the LEPC webpage.

The LEPC meetings scheduled for 2010 are as follows:

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February 24, 2010
May 26, 2010
August 25, 2010
November 17, 2010

ADJOURNMENT - Without objection and upon motion of Chet Klinger and second by Glenn Hall, the Chair adjourned the meeting at 11:03 a.m.

Respectfully submitted,

John Meyer, Coordinator

Scott Ehlers, Chairman

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