



FACILITY DISASTER PLANNING SUBCOMMITTEE

RECAP

January 15, 2014 Meeting

LEPC District VIII, 4000 Gateway Centre Blvd., Suite 100, Pinellas Park, FL 33782 - 727/570-5151, Staff Contact: John Meyer

Attendees Present - Rick Walker (LEPC Member/Pinellas County Emergency Management), Ed Kinley (LEPC Member/UES), Chet Klinger (LEPC Member), Stacie Cooper (SWS), Gary Dunmeyer (Harcros Chemicals) and John Meyer (LEPC Staff).

Please note that text appearing as **red** symbolizes an item which requires future action. **Blue** text serves as an update or recognition of action which has transpired since the meeting.

1. INTRODUCTIONS
2. ANNOUNCEMENTS AND/OR RECAP OF OCTOBER 16th MEETING

Mr. John Meyer acknowledged that a Recap of the last FDPS meeting (i.e. October 16, 2013) was previously transmitted to Subcommittee members via e-mail, posted to the LEPC website and acknowledged that additional handouts were available for all in attendance. Mr. Meyer proceeded to summarize the following items discussed at the last FDPS meeting:

Subcommittee Leadership. Mr. Meyer reminded attendees that Ms. Thea Dunmire has stepped down as the Subcommittee Chair for the Facility Disaster Planning Subcommittee meeting following the October 16th meeting due to work demands. No members had expressed an interest to assume this role at that point. John Meyer agreed to operate the Subcommittee from his staff position, to the best of his ability, until the Chair position has been filled on, at least, an interim basis.

Recap and Updates since the October 3-4, 2013 SERC Meetings. Mr. Meyer characterized the following items and/or updates where applicable:

- **Domestic Security Oversight Council (DSOC) Recommendation.** Mr. Meyer reminded Subcommittee attendees of the DSOC's recommendation to reduce the number of Regional Hazmat response teams statewide. As a consequence of the recommendation, the Pinellas and Polk County teams were eliminated from future federal funding from the U.S. Department of Homeland Security.
- **Combination Florida Rescue East Conference/2nd Annual Hazmat Symposium/State Emergency Response Commission** meetings to be held January 21-24 in Daytona Beach.

- Supplemental Environmental Projects.** A release of Sodium Hypochlorite occurred at the University of South Florida in May 2013. Notification of the release to the State Watch Office and National Response Center was not provided in the time period allotted by law (i.e. within 15 minutes). The U.S. Environmental Protection Agency pursued the USF for violation with the EPCRA. Not knowing the potential fine value, facility representatives had pre-coordinated a potential SEP with LEPC staff and Chair. That SEP was for the development of the electronic SEP database that could/would have been utilized Statewide. The estimated cost of implementing this SEP was determined to be \$25,000 - \$30,000. At the November 7, 2013 “Show Cause” administrative hearing between facility representatives and EPA officials held at EPA headquarters in Atlanta, GA, all factors and actions were taken into account. Ultimately, EPA was convinced that the release did not leave the site and therefore dismissed all but the CERCLA penalties. The magnitude of the release, the particular chemical, and the timeliness of reporting are all contributing factors in the determination in the fine assessment. While the fine assessment was initially announced to be \$2,200, fine reductions were authorized for working efficiently with EPA (25%), expeditious settlement (10%) and the fact that USF was determined to be a “small facility” (15%). The fine was ultimately reduced to \$1,100 with an option to implement a SEP for up to 75% of the fine value. On behalf of Tampa Fire Rescue, Chief Scott Ehlers proposed and received authorization to purchase multi-chemical air monitoring equipment for Tampa Fire Rescue under the SEP program in lieu of fine payment. The cost of the equipment was essentially equivalent to the \$1,100 fine which have otherwise been imposed.
- E-Plan Update.** The State Emergency Response Commission will be sending out e-mails to all those that registered their Tier II Reports through E-Plan next year reminding them of the March 1, 2014 filing deadline. In addition, postcards will be transmitted to all the facilities that registered chemical inventories last year. The following constitutes the backside of the postcard:

REMINDER: EPCRA SECTIONS 302 & 312 TIER II Chemical Inventory Reports For Year 2013			
REPORTING DEADLINE: MARCH 1, 2014			
<p>ONLINE REPORTING: PRIOR YEAR'S FACILITY/CHEMICAL DATA CAN BE ACCESSED USING UNIQUE ACCESS IDs AND PASSWORDS AT WWW.ERPLAN.NET. Contact your State Rep or local LEPC staff for E-Plan login assistance or information. If you file electronically, then you do not need to mail a paper copy to SERC or your LEPC. Check with your local Fire Dept for their reporting requirements.</p>	<p>State Reps to call if you need help with the Access ID or Password:</p>		
	<p>IF YOUR COMPANY STARTS WITH:</p>	<p>CONTACT NAME:</p>	<p>CONTACT NUMBER:</p>
		SAM BRACKETT	850-413-9928
D, J, O, R, S, U, W	MARY GREEN		850-413-9926
E, G, L, M, P, T, X, Y, Z	DONNA RAY		850-413-9918
	PRISCILLA KNIGHT		850-413-9916
	KATE MCMILLAN		850-413-9976
<p>ADDITIONAL INFORMATION: http://www.floridadisaster.org/hazmat/LEPC http://hazmat.floridadisaster.org 850-413-9970 (local) 800-635-7179 (toll-free)</p>			

- **Other “Tidbits”:**

Mr. Meyer reminded attendees that Chief Scott Ehlers (Tampa Fire Rescue) has resigned as Chair of the LEPC due to his pending retirement. Chief Jeff Patterson (Hillsborough County Fire Rescue) has expressed an interest and willingness to assume this position. Mr. Jeff Tobergte has indicated that he would assume his current role as Vice Chair of the LEPC. Mr. Meyer mentioned that if additional nominee(s) are not received by February 8, 2014, these individuals will assume their respective positions in conjunction with the February 26, 2014 LEPC meeting. However, if additional nominee(s) are received, election(s) will be held for the position(s).

The LEPCs are working with the Florida Division of Emergency Management staff to update the How-to-Comply data, materials and resources identified on the State’s website.

FDPS Subcommittee members identified various objectives and future activities which should be entertained by the Subcommittee, including the annual conduct of How-to-Comply workshops which are always needed and beneficial.

3. **NEW LEADERSHIP.** Although not present, Mr. Tricia Krajnyak (formerly Mr. Tricia Williams) has indicated her desire to Chair the Subcommittee. She passed along her condolences that she was unable to attend this meeting but will be anxious to assist in any way she can. Ms. Krajnyak has been an active Subcommittee member for the past couple of years and is employed at HRP Associates, Inc. In New Port Richey. Since no opposition or alternate nominees were provided at the meeting, congratulation Tricia.

4. **UPCOMING SERC MEETINGS.** Mr. Meyer identified that he will be in attendance for the upcoming SERC meetings being held in Daytona Beach of January 21-22, 2014. It is anticipated that the meeting will include the ratification of a considerable number of LEPC membership modifications. These include changes to the Primary and/or Alternate members status for:

- Hillsborough County Emergency Management
- Hillsborough County Fire Rescue
- Tampa Fire Rescue
- Manatee County Emergency Management
- Pasco County Emergency Management
- Southwest Florida Water Management District
- Florida Department of Transportation
- Brenntag Mid South
- Manatee Port Authority
- Bay Pines VA Hospital

Mr. Meyer agreed to provide a Recap of the SERC meetings to all FDPS members upon preparation and also in association with the next FDPS meeting.

5. FUTURE WORKSHOPS

EPCRA How-to Comply Workshops - February 11 (1:30 - 4:00 pm) & February 12 (9:30 am - Noon) at the offices of the Tampa Bay Regional Planning Council/Local Emergency Planning Committee.

The Workshops will address:

- Reporting requirements and obligations
- New reporting information required for the 2013 reporting year
- E-Plan submittal information and guidance.

TRANSCAER Workshops - CSX Transflo Tampa Site – February 18 & 19, 2014

- While the Workshops are/were pre-scheduled for 8:30 a.m. – 3:30 p.m., the events are more likely to start at 8:00 a.m. and likely to last 4+ hours, exclusive of hands-on displays and/or exercises.
- Registrants will be required to select from the following educational themes: Chlorine Properties & Safety (sponsored by the Chlorine Institute), Anhydrous Ammonia Properties & Safety (sponsored by Tanner Industries), and Ethanol and Ethanol-Blended Fuel Properties & Safety (sponsored by Reusable Fuels).
- CSX will provide responder rail and railcar safety 101 to all those in attendance at the beginning of each day.
- Participants must bring their own gloves, safety glasses, and sturdy leather work boots with a defined heel.
- Attendance will be limited each day and for each of the courses. Lunch will be provided.
- Pre-registration through SERTTRAC or the TRANSCAER website (www.transcaer.com) is “Strongly Recommended.”
- Certificates will be available for attendees upon completion.

REGIONAL EXERCISE

The LEPC will be conducting and/or participating in a Regional Exercise to be completed by June 30, 2014.

The pre-requisites consist are:

- Can be of the table-top, full-scale or functional exercise variety;
- Scenario must include a EHS chemical(s) release and associated response provisions;
- Must have multi-jurisdictional support and participation;
- Must be planned, conducted and implemented in HSEEP format;
- Must have all facets of exercise pre-approved by FDEM;
- Must be completed and submitted by June 30, 2014; and
- Must incorporate findings/recommendations into the annual update of the LEPC's Hazardous Materials Plan, also due on June 30, 2014.

There is an exercise Currently being planned with Hillsborough County Emergency Management, Tampa Fire Rescue, the Florida National Guard and others. The next meeting is scheduled for January 30, 2014. LEPC staff will attend the meeting a inquire whether the scenario can be amended or expanded to allow the LEPC to fulfill their exercise obligation.

6. OTHER ISSUES/COMMENTS.

Rick Walker, Pinellas County Emergency Management, indicated that he and his Director, Ms. Sally Bishop, have envisioned preparing and producing a handout for distribution to each of the facilities he visits annually while conducting Hazards Analyses in Pinellas County. The handout would be a listing of various resources and reference links to prepare Contingency Planning and Continuity of Operations (COOP) documents, Communications planning, encourage consideration of impacts potentially posed by neighboring facilities, identification of surge vulnerabilities...

All those in attendance were in agreement that this would be a worthwhile initiative for the Facilities Disaster Planning Subcommittee to undertake and indicated that the work product could, should and would be expanded for each of the Counties and perhaps even the State.

Mr. Meyer identified that the objective appears to be a consolidation of various work products:

- The hazardous materials recommendations previously made by the FDPS to the Florida Division of Emergency Management as intended for incorporation into the *Florida Business Disaster Survival Kit*;
- Information contained in the *All Hazards Guide* previously produced by the four County Emergency Management Directors;
- Information gleaned from the *Storm Surge Preparedness for Business with Hazardous Materials workshop* conducted in August 2013; and
- Other resources.

Ms. Stacie Cooper additionally reflected that any/all additional measures taken in regard to facility planning and preparation could possibly result in a reduction in the facility's insurance rates.

Mr. Chet Klinger identified that while such a consolidated resource would be beneficial for the larger facilities, the smaller facilities may benefit equally. Once completed, we need to determine the best way to get this information out to all facilities regionwide. Mr. Klinger added that facilities get more involved when they fear something may jeopardize their operations, like being shut down. This would or could include employees not being able to show up for work due to an incident which may have occurred at their neighboring facilities.

Mr. Rick Walker also recognized that startling the facilities with videos like the one prepared in association with *Hurricane Phoenix*, illustrating a Category 5 hurricane making landfall in Tampa Bay, will also captivate their attention.

Mr. Ed Kinley contributed that the municipalities (and Counties) may need to relax some of their Ordinances following a disaster in order to expedite recovery operations.

7. ADJOURNMENT

Mr. Meyer informed attendees of the remaining 2014 FDPS meeting schedule (i.e. April 16th, July 16th and October 15th).

No other issues or comments were identified by Subcommittee members.

The meeting was adjourned at 12:50 p.m.