



LEPC Meeting Notice

MEMO TO: Tampa Bay LEPC, District VIII Members/Alternates

FROM: Chief Jeff Patterson, LEPC Chair and
John Meyer, LEPC Coordinator

SUBJECT: **LEPC MEETING - May 27, 2015**

DATE: May 15, 2015

The next Tampa Bay LEPC, District VIII meeting will be held on **Wednesday morning, May 27, 2015, 10:30 a.m.**, at the offices of the Tampa Bay Regional Planning Council, 4000 Gateway Centre Blvd, Suite 100, Pinellas Park, FL 33782.

The enclosed package of informative materials will recap various agenda items, precluding the need for detailed discussion at the meeting unless specific questions arise. The LEPC meeting is expected to adjourn by noon.

You are invited to review the LEPC website: www.tbrpc.org/lepc

*****REMINDER*****

Only the abbreviated short-form Agenda will be available at the door the day of the meeting. Please remember to bring your full Agenda package with you to the meeting.

If you are a person with a disability who needs any accommodation in order to participate in this meeting, you are entitled, at no cost to you, to the provision of certain assistance. Please contact John Meyer at the Tampa Bay Regional Planning Council at (727) 570-5151 X 29 within three working days of the meeting.

Chief Jeff Patterson, Chair - James "JJ" Johnston, Vice Chair - John Meyer, Coordinator
Tampa Bay Local Emergency Planning Committee (LEPC), District VIII
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LEPC Agenda

TAMPA BAY LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) DISTRICT VIII MEETING

Tampa Bay Regional Planning Council
4000 Gateway Centre Blvd, Suite 100, Pinellas Park, FL 33782
Wednesday, May 27, 2015 - 10:30 am

*****THIS MEETING IS OPEN TO THE PUBLIC*****

- | | | |
|-----------------|--|-------------------------------|
| Agenda Item #1 | CALL TO ORDER, WELCOME, PLEDGE OF ALLEGIANCE - Page 1 | Chair Jeff Patterson |
| Agenda Item #2 | PUBLIC COMMENTS - Page 1 | Chair Patterson |
| Agenda Item #3 | APPROVAL OF <i>MINUTES</i> - February 25, 2015 LEPC MEETING - Page 1 | Chair Patterson |
| Agenda Item #4 | DISTRICT 8 LEPC MEMBERSHIP CHANGES - Page 1 | John Meyer |
| Agenda Item #5 | RECAP OF QUARTERLY SERC MEETINGS & TTF'S "PROJECT BOARD" - Page 2 | John Meyer |
| Agenda Item #6 | HMEP PROGRAM - PLANNING/FACILITY DISASTER PLANNING SUBCOMMITTEE - Page 14 | John Meyer |
| Agenda Item #7 | HMEP PROGRAM - TRAINING - Page 24 | Subcomm. Chair James Johnston |
| Agenda Item #8 | REGIONAL DOMESTIC SECURITY TASK FORCE - Page 25 | Betti Johnson |
| Agenda Item #9A | " <i>SUNSHINE 811</i> " PRESENTATION - Page 24 | Brian Dean |
| Agenda Item #9B | DISCUSSION/OVERVIEW OF RECENT HAZMAT INCIDENTS OCCURRING IN TAMPA BAY LEPC DISTRICT - Page 26 | Rick Walker/Jeff Tobergte |
| Agenda Item #10 | TRAINING, WORKSHOP AND CONFERENCE OPPORTUNITIES - Page 27 | Chair Patterson |
| Agenda Item #11 | LEPC BUSINESS | Chair Patterson |
| | A. LEPC District 8's <i>Hazardous Materials Emergency Response Plan</i> Update - Page 30 | |
| | B. Expansion of LEPC Boundaries - Page 30 | |
| | C. Port Tampa Bay Safety Day & Fun Festival - Page 31 | |
| | D. Other Business (To be Determined and/or may be Applicable) - Page 31 | |
| Agenda Item #12 | TAMPA BAY LEPC LOGO SHIRTS - Page 31 | Chair Patterson |
| Agenda Item #13 | NEXT MEETING - Wednesday, August 26, 2015 | Chair Patterson |
| Agenda Item #14 | ADJOURNMENT | |

Chief Jeff Patterson, Chair - James "JJ" Johnston, Vice Chair - John Meyer, Coordinator

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The following LEPC membership change(s) were approved at the April 10, 2015 SERC meeting:

MEMBER	CATEGORY	MEMBER TYPE		STATUS OF CHANGE			DESCRIPTION (IF NECESSARY AND/OR APPROPRIATE)
		PRIMARY	ALTERNATE	NEW MEMBER	MEMBERSHIP TYPE CHANGE	RESIGNED/REMOVED	
Emilio Salabarría	Transportation	✓		✓			Tampa Port Authority. Emilio Salabarría succeeded Mr. Phillip Steadham as the “Primary” member from the Tampa Port Authority. Mr. Salabarría designated Ms. Jackie Julien to serve as his “Alternate.”
Jackie Julien			✓		✓		
Phillip Steadham		✓				✓	
Jackie Julien				✓		✓	
Brady Smith	Non-Elected Local Official	✓		✓			Tampa Bay Regional Planning Council. Brady Smith succeeded Ms. Betti Johnson as the “Primary” member from the TBRPC. Mr. Smith designated Mr. William Wynne to serve as his “Alternate.”
William “Avera” Wynne			✓		✓		
Betti Johnson		✓				✓	
William Wynne				✓		✓	
Daniel DeForge	Transportation	✓		✓			Florida Department of Transportation/District 7. Daniel DeForge succeeded Mr. Roberto Gonzalez as the “Primary” member from FDOT/District 7. Mr. DeForge has elected not to designate his “Alternate” at this time.
Roberto Gonzalez		✓				✓	
Karen Rider				✓		✓	

NOTE: The membership modification(s) highlighted in yellow above, if and where applicable, signifies addition(s) to the LEPC District 8 membership. Likewise, modification(s) highlighted in gray above, if and where applicable, indicates a reduction(s) in overall LEPC membership.

The State Emergency Response Commission and associated Subcommittee meetings were held at the Betty Easley Conference Center in Tallahassee on April 9-10, 2015. LEPC Chair Jeff Patterson and LEPC Staff John Meyer attended the meetings. The following 11 pages constitute a combination of a *Recap* of the SERC meeting, inclusive of elaboration on discussion items associated with the SERC’s Training Task Force (TTF) and the LEPC Staff & Chairs meetings conducted the prior day, as well as the Training Task Force’s “Project Tracking Chart.”

- Additional Material: SERC Meeting *Recap* & TTF’s “Project Tracking Chart” (**Pages 3-13** of these Agenda materials)
- Action Recommended: None. For Information Only.



RECAP OF THE APRIL 10, 2015 STATE EMERGENCY RESPONSE COMMISSION MEETING

The April 10, 2015 SERC meeting was held at the Betty Easley Conference Center in Tallahassee. The Recap summarized below was enhanced by discussions/dialogues which ensued at the April 9, 2015 meetings of SERC's Training Task Force and the LEPC Staff & Chairs. The SERC meeting was chaired by FDEM Bryan Koon. The meeting was called to order at 10:01 a.m. and proceeded with the Pledge of Allegiance and a roll call of SERC members and introduction of audience attendees.

Mr. Bryan Koon recognized and welcomed a new SERC appointee recently designated by the Governor, Mr. Mark Cruze of the Office of the Governor.

APPROVAL OF MINUTES:

- **Approval of January 21, 2015.** Aside from a minor modification to revise the spelling of a member's last name, the revised *Minutes* from the January 21, 2015 were approved unanimously.

NEW BUSINESS

- **Local Emergency Planning Committees Appointments.** Ms. Kate McMillan requested approval of membership modifications recognized for each LEPC. The membership changes for LEPC District 8 approved during the quarter were the: redesignation of Primary/Alternates for the Tampa Port Authority (*to Mr. Emilio Salabarría/Ms. Jackie Julien*); redesignation of Primary/Alternates for Tampa Bay Regional Planning Council (*to Mr. Brady Smith/Mr. William Wynne*); and redesignation of Primary for FDOT District 7 (*to Mr. Daniel DeForge*). Mr. DeForge's Alternate has yet to be determined and/or identified. SERC unanimously approved all changes requested by each of the LEPC Districts.
- **Audit/Inspection Work Plan for Risk Management Plan (RMP) Program for FY 2015-16.** Mr. Grant Harvey advised that the RMP schedule has been established for FY 2015-16. The schedule of facilities to be inspected/audited for FY 2015-16 includes the following nine facilities within LEPC District 8:

DATE	COUNTY	FACILITY
May 12, 2015	HILLSBOROUGH	SEA-3 of Florida, Inc. (LPG Facility)
May 13, 2015		Americold Tampa, Plant #80527
May 14, 2015		Bayside Power Station
November 17, 2015	HILLSBOROUGH	Trademark Nitrogen Corporation
November 18, 2015		Hookers Point Ammonia Terminal

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DATE	COUNTY	FACILITY
November 19, 2015		City of Tampa - Howard F. Curren AWTP
December 8, 2015	PINELLAS	City of Tarpon Springs Wastewater Facility
December 9, 2015		CCR Dunedin Facility
December 10, 2015		Keller Water Treatment Plant

Chair Koon advised that the next presentation is being advanced from later in the Agenda since Mr. Richard Butgereit (FDEM GIS Dept.) has another engagement and will need to leave:

- **Supplemental Environmental Project Database Update.** Mr. Butgereit identified that the SEP database/website is/will be:
 - beneficial to communities when settling an enforcement action;
 - up and running (www.floridadisaster.org/sep). However, temporarily hold off while final enhancements are being incorporated;
 - each entry/project is tied to a primary and secondary agency contact; and
 - project can satisfy in lieu of up to 75% of the assessed fine value.

Chief Mike Murphy suggested promptly completing the database and ensure proposals are immediately incorporated in Districts where two recent incidents occurred in Florida.

Chris Stevens estimated that 3-5 facilities are subject to EPA fines annually within Florida on average. The range of fines typically vary considerably so it is extremely important to determine projects of varying implementation costs.

REPORTS

- **Report from SERC’s Training Task Force (TTF).** The following highlights of the January 20, 2015 TTF meeting were identified by Subcommittee member Chief Mike Murphy:
 - Lt. Jonathan Lamm (Clay County Fire Department) identified that 193 attended the Hazmat Symposium this past year. This constitutes an increase in attendance of 35% over last year and ~36% of attendees were from District 6. A total of 14 attended from LEPC 8. Jonathan Lamm recognized and extended thanks to Volusia County Training Grounds for use of their facility. Eight teams competed in the Hazmat Competition of which four teams were from District 6. The District 6 teams placed first, second and third in the competition.
 - Mr. Richard Stilp advised that EREC contracted with FDEM to develop new Competency Assessment Checkoff and Training Guidelines under new NFPA Section 472 & 473. EREC is currently reviewing public comments received for possible incorporation. Final is due April 14. The competencies associated with the 2002 NFPA Section 472 contained 287 competencies. The 2013 NFPA 472 contains 344 competencies. Develop and/or modify all Hazmat Training Guidelines for all levels and/or disciplines, including Incident Commander, EMS, Public Health & Hospital, Intro, Purpose of Guideline, Responder Role Definition, Task of each training level...

Ms. Theresa Newsome confirmed that Law Enforcement and Public Works/Utilities entities received a draft copy of the proposed guidelines for review at the request of Mr. John Kohnke and Chief Murphy, respectively.

Lt. Matt Marshall (Cape Coral Fire Dept.) inquired whether there should be competency checkoffs for Awareness & Operations? Should standards for Assessment level training be developed? Mike Murphy said that it should not be “overwhelming,” simply a page or two for entry level personnel. Matt Marshall agreed that the competencies should be applicable to all disciplines. Rick Stilp indicated that we need to unify firefighting training guidelines. Currently each teach different curriculums.

- Mr. Paul Wotherspoon (FDEM) identified a statewide vulnerability and gap analysis was initiated in 2012 and is nearing completion. The working group was composed of fire, emergency management, law enforcement, health, agriculture... The data is currently being compiled for a presentation to FDEM and will follow with presentations to the various regions of the State. Project shall be completed by June 30th. The following constitute the FAQs associated with the analysis, as posted on the FDEM website:

Statewide Risk Assessment and Gap Analysis Frequently Asked Questions

When is this project going to be completed?

The anticipated date of completion is April 30, 2015; however, we are looking to push back this date in order to prevent having a product that is rushed and of poor quality.

When did this process begin?

The initial email from the Division soliciting assistance from each of the funding committees was sent in February, 2014. The initial meeting of this multi-discipline working group was in March, 2014. Procurement was completed in October, 2014, with contractor work beginning immediately thereafter with Phase 1 of the project (literary review).

What disciplines are represented on the working group?

Please keep in mind that the disciplines represented on the working group were individuals that responded to requests to participate in this project.

Disciplines:

Critical Infrastructure, Health, Law Enforcement (Response), Emergency Management, Law Enforcement (Prevention), Agriculture, and Fire along with a single representative from the Florida Department of Environmental Protection and the Florida Department of Law Enforcement.

How will the results of the Risk Assessment affect my county/region?

The risk assessment will determine the capabilities and gaps **of each region**. These results will be used as a reference to guide resource decisions, requests, and future funding allocations. **EY will not be making recommendations based on the results of the risk assessment; they are only conducting the risk assessment and producing the results for senior leadership.**

There are several people that have already had a chance to speak with the contractors, why haven't I been asked to contribute?

When this project began, a multi-discipline working group was developed. Each discipline-specific representative was tasked with providing the contacts of the SMEs within their discipline to the contractors to contact. Although this is a DEM funded project, DEM was not responsible for suggesting additional contacts within each discipline.

At this time, EY has just concluded their state-level interviews. They will now move forward with the project and begin their interviews within each region. Please look out for additional information as to when these meetings will take place. After the regional interviews are concluded, there will not be any additional interviews taking place.

I've heard that people have provided EY with documents and other written information on their discipline; however, I have not been able to share critical information from my county.

EY at this time has only received and reviewed documents from the disciplines at the state-level. As the regional interviews begin, counties are welcome to share any documents/information they feel is critical to understanding the capabilities and gaps of their county.

How will Ernst & Young conduct the regional interviews and assessments?

EY will be conducting the regional interviews in conjunction with the regional assessments. They will begin this process in Region 4 (the pilot region). Before they move forward to the remaining regions, they will assess how the process went and work out any issues they had in order to make this process as beneficial as possible. Once they move forward with the remaining regions, they will adjust the process as needed for each region.

When EY comes to your region, it is anticipated that they will meet with all of the available county EM directors in one meeting. They will then conduct smaller interviews with discipline-specific representatives whose names were provided by the state-level representative(s) of their discipline.

EY will provide questions to the region prior to the beginning of the interviews, however these may be adjusted in each region, as some questions may not be applicable.

It is crucial to remember that these questions only serve as icebreakers, and additional discussion will be encouraged.

When will Ernst & Young conduct the regional assessments?

EY will be conducting the pilot regional assessment (Region 4) during the week of March 30. The remaining regional assessments are tentatively set for late April; however, this may be pushed back depending on the results of the Region 4 pilot assessment and any changes or revisions that may be required prior to the completion of the remaining regional assessments.

- Mr. Forest Willis (USCG) provided an overview of the Marine Firefighting initiative regarding the integration of local hazmat teams with the U.S. Coast Guard in responding to maritime incidents. There was a productive meeting held at the State EOC in October 2014 which identified the resources, capabilities that each can bring to the table. Initially, it was determined that the local hazmat teams could be quicker to the scene and could initiate recon. However, their assistance in mitigation and responding to the incident is additionally being contemplated.
- **Hazards Analysis Working Group Report.** Mr. Dwayne Mundy (NE Florida LEPC) identified that the Hazards Analysis Working Group met on March 19. Difficulties with review process. Training is needed to improve consistent work product. Paul Womble, FEPA Interim Elect, suggested potentially providing such training at the FEPA Conference since most parties will be in attendance. There are size limitations of the State's upload portal whereby large files cannot be transmitted. Critical facilities inventories are now available to download. Progress made towards getting HAS into GATOR. Currently in testing phase. Currently identifying State-defined fields. Hope to have a draft by next SERC meeting
- **Financial Status Report.** Mr. Paul Wotherspoon indicated that the SERC Agenda materials contained numerous tables and graphs depicting program revenues & expenditures over the last several years. Revenues have remained relatively steady. The following reports were included as part of the Agenda materials:

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- Revenues received by Month for RMP & EPCRA programs since mid-FY 2012-13; and
- Breakdown of General Appropriations and Expenditures by Category for the Hazardous Materials Planning Program and the Risk Management Program for FYs 2012-13 & 2013-14 (through February 2015).

Mr. Wotherspoon indicated that he believes that there are 12,500 hazardous materials facilities within the State. Currently, there are 11,100+ that have registered (about 10% more).

Ms. Gwen Keenan (FDEP) identified the importance of coordination and communication between the State and local agencies, including fire departments when responding to hazardous materials incidents. Mr. Wotherspoon suggested that more responders should register to use E-Plan.

- **Hazardous Materials Incidents Reports.** Mr. Chris Stevens indicated that detailed listings of Section 304 investigations, fixed facility and transportation-related hazardous materials incidents were prepared and included with the Agenda materials to describe incidents occurring between the period of December 1, 2014 - February 28, 2015. Such Reports included documentation of these incidents and portrayed the number of persons evacuated, injured or deceased down to LEPC District and ultimately County levels.

The following constitutes a consolidation of data associated with “*Transportation Incidents with Evacuations, Injuries and Deaths; Hazardous Materials Incidents with Evacuations, Injuries and Deaths [at fixed facilities]; and Potential Section 304 Investigations*”:

County	Date Released	Type	Chemical	Amount Released (Lbs.)	Business Type	# Evacuated	# Injured	# Fatalities
Hills-borough	12/10/14	TR	Unknown	Unknown	Transportation	0	1	0
	2/17/15	TR	Diesel Fuel	0	Traffic Accident	0	2	0
	2/25/15	304	Wastewater/ No Perc	Unknown	Coin Laundry	N/A	N/A	N/A
Manatee	NO INCIDENTS IDENTIFIED							
Pasco	NO INCIDENTS IDENTIFIED							
Pinellas	12/02/14	TR	Natural Gas	Unknown	Pipeline Construction	2	0	0
	12/03/14	TR	Natural Gas	Unknown	Pipeline	5	0	0
	12/10/14	FF	Natural Gas	Unknown	Apartment Complex	12	0	0
	12/17/14	TR	Gasoline/Oil	Unknown	Traffic Accident	0	3	0
	12/23/14	FF	Natural Gas	Unknown	Apartment Complex	12	0	0
	1/06/15	TR	Diesel/Gasoline	Unknown	Traffic Accident	0	1	0
	1/08/15	TR	Natural Gas	Unknown	Apt. Complex/Pipeline	74	0	0
	1/26/15	FF	Natural Gas	Unknown	School	1	0	0
	2/18/15	TR	Diesel Fuel	Unknown	Traffic Accident	0	1	0
TOTAL →						106	8	0

KEY: FF = Fixed Facility incident / TR - Transportation-related incident / 304 - Section 304 Investigation Launched (Status)

- **Update on Staff Activities and Reports by Section.** Mr. Wotherspoon indicated that various graphics were provided within the SERC Agenda materials to depict various staff functions and initiatives. These included:

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- annual enumeration of statewide *Hazardous Materials Incident Reports* since 2001;
- breakdown of statewide *Hazardous Materials Incident Reports* by type (i.e. Fixed Facility with Petroleum, Fixed Facility without Petroleum, Transportation with Petroleum and Transportation without Petroleum) from March 1, 2014 - February 2015;
- monthly enumeration of Hazardous Materials Incident Reports from January 2005 to current;
- quantification of *E-Plan Filings* for 2014 by LEPC District (as of February 28, 2015);
- monthly quantification of Technical Assistance calls received from March 2014 - Feb. 2015; and
- annual enumeration of Tier 2 Data in E-Plan since 2010 in terms of the # of statewide facilities and # of chemicals as of March 12, 2015.

Mr. Wotherspoon added that Environmental Protection Agency (EPA) staff recently accompanied FDEM's Risk Management Plan (RMP) staff on a couple of RMP audits/inspections.

- **Update on LEPC Activities.** SERC member Jennifer Hobbs (Local Emergency Planning Committees) identified that the topics discussed at the LEPC Staff & Chairs meeting on April 9th were much the same as those summarized as part of earlier SERC discussion items. Ms. Hobbs announced that Mr. John Gibbons, former staff member to the Southwest Florida LEPC (District 9), recently retired after “many” years of public service. The LEPC Staff & Chairs unanimously agreed to suggest that the SERC provide a plaque to recognize Mr. Gibbons for his many years of service at the next SERC meeting. A motion was provided and seconded by SERC members to acquire/provide the plaque. The motion was approved unanimously upon voice vote. Ms. Hobbs proceeded to introduce Mr. Gibbon's replacement - Ms. Nichole Gwinnett. Ms. Gwinnett introduced herself to the SERC and advised that she already has 24 years of service with the Southwest Florida Regional Planning Council. Ms. Hobbs did recognize that all the LEPCs recently held their EPCRA How-to-Comply workshops in their respective Districts and that FDEM staff assisted in providing the E-Plan filing component at most, if not all, of the workshops. Ms. Hobbs concluded by encouraging SERC members to review the *Hazmaters* reports contained in the Agenda materials to see what is happening within their Districts and throughout the State.

Ms. Hobbs recognized that Mr. Brad Martin provided a presentation on the Sunshine 811 system. Mr. Martin welcomed everyone to “National Safe Digging Month” and indicated that Chapter 556, F.S. administers underground utilities. One must notify www.sunshine811.com two full business days prior to digging. All public utilities must participate in the system. Exemptions do exist for homeowners on private property as long as it does not encroach right-of-way property. Sunshine 811 is always seeking assistance from law enforcement and code enforcement to ensure appropriate authorizations and timelines were adhered to. The agency can/will share the potentially sensitive locations of any/all utilities/amenities with relevant agencies on an “as needed to know” basis.

Bryan Koon requested that Ms. Hobbs prepare a report to summarize the “changes” to the LEPCs as a result of this year's legislative session.

The following serve as the documented tasks identified by LEPC District 8 staff for the period of December 2015 - February 2015:

- District 8 LEPC staff was involved in a number of activities during the quarter. Staff attended the SERC quarterly meetings held at the Hilton Ocean Walk in Daytona Beach on January 20-21, 2015. The quarterly LEPC District 8 meeting was held on February 25th.
- The LEPC's Facility Disaster Planning Subcommittee (FDPS) met on January 28th. The meeting included a variety of discussions topics. The primary topics included: overview of SERC and LEPC initiatives, including an overview of the FY 2014-15 Planning project (i.e. conduct of a Commodity Flow Study); summary of SERC meeting; and finalization

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of the FDPS's "*All Hazards Guide for Businesses: Planning for Risks*" resource document. The document contains much data and a plethora of links regarding hazardous materials planning, as well as business continuity planning addressing a variety of natural and man-made disasters. In addition to the abundance of statewide and national resources to address each of these topics, this document contains identification of nearly all local resources imaginable (i.e. fire stations, law enforcement agencies, municipal websites, local media outlets, school districts, County emergency management websites, local Ports, hospitals, County hazardous waste disposal sites, local power companies, County/municipal stormwater departments, and all local public wastewater facilities). Subsequently posted to the LEPC website, the document is viewable at: www.tbrpc.org/lepc/pdfs/TampaBayAllHazardsGuide4Businesses2015.pdf.

- LEPC staff recently received the executed HMEP Contract for FY 2014-15 and has embarked on planning for the conduct of a Commodity Flow Study as District 8's FY 2014-15 planning project. LEPC staff has coordinated the desired location(s) within Hillsborough, Manatee, Pasco and Pinellas County Emergency Management agencies in which to collect manual counts of trucks transporting hazardous materials on the state highway or interstate system. With each site to be monitored twice, the 12 mutually agreeable truck monitoring locations are:
 - I-4/Plant City Weigh Station (eastbound & westbound) and U.S. 41 @ S.R. 60 intersection (northbound & southbound) in Hillsborough County;
 - U.S. 301 @ S.R. 64 intersection (northbound & southbound) in Manatee County;
 - S.R. 54 @ U.S. 41 intersection (eastbound & westbound) in Pasco County; and
 - S.R. 694 (aka "Gandy Boulevard") @ S.R. 686 (aka "Roosevelt Boulevard")/S.R. 687 (aka "4th Street North") intersection (eastbound & westbound) and Sunshine Skyway Bridge Toll Plaza southbound (from Pinellas County) and northbound Sunshine Skyway Bridge Toll Plaza (to Pinellas County).
- The LEPC's HMEP Training Subcommittee met on February 25th with the goal of finalizing LEPC District 8's FY 2014-15 HMEP training expenditures. The following HMEP training occurred within the District during the past quarter: four 3-Hr. "*E-Plan for First Responders*" courses, one within each County; funded 10 to attend the 2015 Hazmat Symposium, a 40-Hr. "*Clandestine Lab & Site Safety Certification*" course; and three 8-Hr. "*Hazmat IQ*" courses. Plans of Instruction (POIs) were additionally approved for seven to attend the 160-Hr. "*Hazardous Materials Technician Certification*" course and three 8-Hr. "*Hazmat Spill/Leak Containment*" courses and the courses will be conducted in the 3rd Quarter (i.e. April and May). It is envisioned that POIs will be developed for the 4th Quarter training proposals of a 40-Hr. "*Hazmedic*" course and a "*Command & Control*" course of which the curriculum and length will first need to be developed and/or determined. It is anticipated that this latter course will train the many public-sector personnel participating in a massive regional exercise next year. Upon approval and conduct of these courses, all FY 2014-15 HMEP training funds will have been depleted for the District.
- The term "all good things must come to an end" is particularly relevant when referencing the fact that LEPC District 8 recently lost six members, nearly simultaneously, through retirements or agency/company attrition. Exclusive of LEPC staff (John Meyer) and LEPC Chair (Jeff Patterson) also pictured to right, these individuals have more than 65 years of combined service to LEPC District 8. Ranked by years of service, those individuals are/were: Ron Kobosky (Mosaic/17 Years), Mike Cooksey (Pinellas County Fire & EMS Administration/15 Years), Roberto Gonzalez (FDOT District Seven/14 Years), Alan Pratt (C.F. Industries & Mosaic/11 Years), Phillip Steadham (Tampa Port Authority/7 Years), and Betti Johnson (Tampa Bay Regional Planning Council/3 Years), although Ms. Johnson's contributions and dedication could easily extend to when the LEPCs were first established in the state of Florida in the late 1980's. Mr. Cooksey was unable to attend to receive his service recognition/appreciation award.
- In terms of miscellany, LEPC staff additionally: attended the (nearly) monthly Ammonia Handlers meeting (December 3rd); participated in the "*Tools and Technologies for HazMat Planning and Response*" webinar (December 3rd); facilitated the (nearly) monthly meetings of the Pinellas Police Standards Council (December 10th & January 14th); "observed" the Mosaic/Port Tampa Services full-scale exercise (December 10th); attended the HMEP Grant guidance meeting administered by FDEM staff at the NCFRPC (December 16th); participated in the HMEP/Planning & Training Template webinar hosted by FDEM staff (December 18th); attended the bi-monthly meeting of the Tampa Bay Spill Committee (January 13th); verified the "closed" status of the Unilever facility at the request of RMP staff (January 27th); conducted annual "*How-to-Comply/E-Plan Filing Instructions*" workshops (February 2nd & 3rd); attended Risk Management Plan Audit/Inspection of Sysco West Coast Florida, Inc. (February 10th) and FPL Manatee Plant Inc. (February 11th); attended the second annual "*Port Safety & Risk Management Summit*" at Tampa Cruise Terminal #3

(February 13th); and conducted an Emergency Planning & Community Right-to-Know presentation for the Southern Pressure TREATERS Association at their Innisbrook Resort Conference (February 27th).

OTHER BUSINESS

- **Decision on Kids in Danger Zones.** LEPC District 4 staff (Mr. Eric Anderson) provided a presentation on a recently-completed study entitled “*Kids in Danger Zones.*” Mr. Anderson’s presentation included recognition that the five schools (grades K-12) within Florida that are in the most vulnerable locations are all located in Tampa, excluding colleges and universities. The Study also revealed that the five companies causing the most vulnerability within the State are all located in south Florida. Three of these facilities are wastewater treatment plants. There has been a recent move to replace the more toxic chemicals with less toxic alternatives. As a future initiative of the LEPCs, it may be appropriate to tailor the results to the local District level and provide to the School District administrators.

Realizing the vulnerabilities of schools and students, Chair Koon inquired how a representative of the Florida Department of Education (DOE) can be added to the SERC. Mr. Wotherspoon responded that this would require a modification to the Executive Order enacted by the Governor. Following a motion and a second by SERC members, the motion to seek a DOE representative on SERC was approved unanimously.

- **Site Plan Requirement on E-Plan.** Mr. Paul Wotherspoon indicated that Facility Site Plans are not currently required within E-Plan. FDEM staff is contemplating initiating procedures to make them a requirement.

Additionally, Mr. Wotherspoon recognized that more than 94% of all facilities statewide filed their reporting electronically through E-Plan this past year. Provided this success rate, SERC could make a motion to mandate the use of E-Plan for filing. Would need to be recognized under the Statutes. A specific recommendation to accomplish this will be brought before the SERC at the next meeting.

Mr. Wotherspoon also mentioned that the E-Plan program allows up to eight “state-defined” questions specific to Florida registrants. Those potential data inquiries are being coordinated by others. SERC will be advised as those questions are determined.

- **Executive Order 13650 (EO 13650).** Mr. Wotherspoon identified that he is part of Subcommittee responsible for the implementation of EO. One of the important components of Order is the requirement to addresses necessary communication amongst agencies and private sector facilities through, perhaps, one unified database. E-Plan could serve as this forum. It is the belief that the communication aspect should be addressed in all Standard Operating Procedures. To demonstrate communication/coordination amongst agencies, FDEM’s Risk Management Plan (RMP) program staff recently invited both DHS & OSHA to jointly accompany them on RMP site audits/visits.

COMMENTS & ADJOURNMENT.

- Bryan Koon announced the retirement of Henry Turner after 31 years as staff to the FDEM. In addition, after three “attempts,” Mike DeLorenzo is finally retiring. Mr. DeLorenzo is/was Deputy Director of FDEM.
- **Next Meeting.** It was announced that the next SERC meeting is scheduled for July 17, 2015 at a location yet to be determined. The location of the following meeting (October 9, 2015) has also not been identified but is presumed to be Tallahassee.
- **Adjournment.** The SERC meeting was adjourned at 12:01 p.m.

TRAINING TASK FORCE'S PROJECT TRACKING CHART

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ACTIVE PROJECTS						
PUBLICATIONS	TRAINING	UPDATES	NEEDS ANALYSIS	FUNDING	STANDARDS & CERTIFICATI	SYSTEMS & RELATIONSHIPS
Shipboard Hazmat Response	Revision of Hazmat Training Guidelines	Mass Technical DECON Team Capability Assessment	Hazmat Team ICS Curriculum	Capability Assessments	Oil Spill Response for Hazmat Technicians	Secure portal for access to TTF Products
Revision of SERC Capability Assessment Tool	Second Annual Hazmat Symposium at Fire Rescue East		Marine Firefighting Requirements (33CFR 155)	Assess SHGAP Assessment Process for Hazmat Team Funding		Hazmat Team Marketing
2013 Revision of SERC Hazmat FOG Appendices	Third Annual Hazmat Symposium at Fire Rescue East			Hazmat Capabilities Matrix		
EPLAN Awareness and Training Materials for Responders			<div style="border: 1px solid black; width: 100px; height: 15px; margin: 0 auto;"></div>			
Quarterly Regional TTF Updates						
MONITORING PROJECTS						
PUBLICATIONS	TRAINING	UPDATES	NEEDS ANALYSIS	FUNDING	STANDARDS & CERTIFICATI	SYSTEMS & RELATIONSHIPS
		E-Plan Upgrade Provide Additional Detail				

TRAINING TASK FORCE'S PROJECT TRACKING CHART

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TABLED PROJECTS						
PUBLICATIONS	TRAINING	UPDATES	NEEDS ANALYSIS	FUNDING	STANDARDS & CERTIFICATIONS	SYSTEMS & RELATIONSHIPS
Chemical Classification for Evidence						Develop SME Database

The HMEP Planning Team remains ready to conduct Ammonia Siren Workshops and companion Shelter-in-Place presentations on short notice at the request of various schools, community groups and/or civic associations located in close proximity to the Port of Tampa.

The LEPC’s Facility Disaster Planning Subcommittee (FDPS) met on April 15, 2015, a *Recap* of which is attached. It has been determined that the Facility Disaster Planning Subcommittee would serve as the forum to plan, schedule and conduct the Commodity Flow Study/Placard Survey which was selected as the HMEP Planning project for FY 2014-15.

The meeting included a variety of discussions topics. The primary topics included: overview of SERC and LEPC initiatives; summary of SERC meeting; identification of completion of the *All Hazards Guide for Businesses: Planning for Risks* resource document; and discuss the parameters associated with the planning project including the scheduling of monitoring dates.

It has been determined that trucks with placards transporting hazardous materials will be assessed on multiple days over a six-month period at the locations specified below. Dependent on the number of data collectors at any/all monitoring events, data may be collected for one direction of travel in the morning and the reverse direction of in the afternoon. The second monitoring event at each location will inverse the direction of assessment in the morning and afternoon. Subject to scheduling availability and/or anticipated weather conditions, it is envisioned that each monitoring event will be held midweek (i.e. Tuesday - Thursday) to reduce the likelihood of aberrations.

The following will be recorded and/or ascertained for all monitoring: date; time; direction of travel; carrier name; placard #; chemical name; and identification of truck type using the truck classifications identified in the *Emergency Response Guidebook* (ERG).

The following locations will be each be assessed twice, unless otherwise indicated, as prescribed by the respective Emergency Management agency:

LOCATION/INTERSECTION	DIRECTIONS	LOCATION/INTERSECTION	DIRECTIONS
HILLSBOROUGH COUNTY		PASCO COUNTY	
I-4/Plant City Weigh Station	EB/WB	S.R. 54/U.S. 41 Intersection*	NB/SB/EB/WB
S.R. 60/U.S. 41 Intersection	NB/SB/EB/WB	U.S. 19/S.R. 54 Intersection*	NB/SB/EB/WB
MANATEE COUNTY		PINELLAS COUNTY	
U.S. 301 @ S.R. 64 Intersection	NB/SB	Gandy Blvd. (S.R. 694)/4 th Street North (S.R. 687) Intersection	EB/WB
Sunshine Skyway Toll Plaza	NB	Sunshine Skyway Toll Plaza	SB

* - Site will only be assessed once since an alternate site has been selected due to the minimal activity observed during the first monitoring event.

Upon completion before September 30, 2015, the Study will be compiled into a single detailed document and provided to the Florida Division of Emergency Management as well as the Emergency Management Directors for each County within the District (i.e. Hillsborough Manatee, Pasco and Pinellas).

The FDPS typically meets quarterly on the third Wednesday of January, April, July and October. As such, the next meeting of the FDPS has been scheduled for July 22, 2015. All LEPC members and the public are welcome to attend.

Additional Materials:	FDPS Meeting Recap (Pages 17-24 of these Agenda materials)
Action Recommended:	None. For Information Only.



FACILITY DISASTER
PLANNING SUBCOMMITTEE

RECAP

April 15, 2015

LEPC District VIII, 4000 Gateway Centre Blvd., Suite 100, Pinellas Park, FL 33782 - 727/570-5151, Staff Contact: John Meyer

Attendees Present - Rick Walker (LEPC Member/Pinellas County Emergency Mgmt.), Ed Kinley (LEPC Member/U.E.S.), Joe Mastandrea (LEPC Member/Hillsborough County Emergency Management), Jeff Tobergte (LEPC Member/FDEP Office of Emergency Response), JoAnn Chambers-Emerson (LEPC Member/FL Poison Control Center), Chet Klinger (LEPC Member), Denise Lynch (CSX Transportation), Gary Dunmeyer (Harcros Chemical), Rishi Vasudeva (Fiberglass Coatings Inc./"FGCI"), Jennifer Logan-Porter (Goodwill Industries & Coast Guard Auxiliary) and John Meyer (LEPC Staff).

1. INTRODUCTIONS

2. ANNOUNCEMENTS AND/OR OVERVIEW OF LAST FACILITY DISASTER PLANNING SUBCOMMITTEE (FDPS) MEETING

Mr. John Meyer acknowledged that a *Recap* of the January 28, 2015 FDPS meeting was previously transmitted to Subcommittee members via e-mail as well as provided at the sign-in table for today's meeting. Mr. Meyer proceeded to summarize the following items discussed at the last meeting:

- Highlights of January 20-21, 2015 Quarterly SERC Meetings: new SERC appointments (*Gwen Keenan/FDEP, Tom Byron/FDOT & Robert Kincart/ACT*); new LEPC appointments (*Chris Gould & Mike Bloski/Southern Manatee Fire Rescue, Sandy Brooking & Keith Murray/Pinellas County Fire & EMS Administration, Pam Bartley & Robert Gallen/American Red Cross, Lynne Vadelund & Sarah Buck/Mosaic - Port & Terminal Operations, Scott Lehr/Mosaic - Plant Operations, and David Paloff/Pasco County Emergency Management*); presentation of Thomas Yatabe Awards to 11 statewide recipients signifying their outstanding contribution(s) made in the implementation and support of the Emergency Planning and Community Right-To-Know Act (*this year's recipient for LEPC District 8 was Capt. Christopher Atherton/National Guard's 48th Civil Support Team*); acknowledgment that EREC was awarded a Contract to update Hazmat Competency Guidelines and Checklist as well as SERC hazmat guidelines; recognition of an ongoing voluntary assessment of hazmat teams being conducted by Lt. Mathew Marshall (Cape Coral FD) & Scott Chapell (Florida State Fire College); and status of the 2015 Hazmat Symposium;
- Significant progress towards completing the *All Hazards Guide for Businesses: Planning for Risks* resource document. This work product was subsequently completed and is viewable at the following site: www.tbrpc.org/lepc/pdfs/TampaBayAllHazardsGuide4Businesses2015.pdf; and

- Introduction of the (at that point) potential Commodity Flow Study being contemplated as the FY 2014-15 HMEP Planning project.

3. **OVERVIEW OF APRIL 9-10, 2015 SERC MEETINGS**

Mr. Meyer identified the following as highlights:

- **Approval of new LEPC District 8 Appointments** (Emilio Salabarría & Jackie Julien/Tampa Port Authority, Brady Smith & William Wynne/TBRPC, and Daniel DeForge/FDOT District 7);
- **Approval of 2015 RMP Inspection Schedule.** This Risk Management Plan Audit/Inspection schedule was approved for FY 2015-16. The schedule includes three facilities in Hillsborough County on May 12-14, 2015, three more facilities in Hillsborough County on November 17-19, 2015 and three facilities in Pinellas County on December 8-10, 2015;
- **2015 Hazmat Symposium.** It was identified that 193 attended the 2015 Hazmat Symposium, an increase of ~35% from last year's inaugural event. Approximately 36% of the attendees were from LEPC District 6 as they reside closer to the event. Eight teams participated in this year's Hazmat Teams Competition. LEPC District 8 teams placed 1st, 2nd and 3rd in the competition;
- **Competency Assessment Checkoff and Training Guidelines.** EREC is nearing completion of the development of new Competency Assessment Checkoff and Training Guidelines in accordance with NFPA Sections 472 & 473;
- **Vulnerability and Gap Analysis.** A statewide working group is nearing completion of statewide Vulnerability and Gap Analysis;
- **Hazards Analysis Working Group (HAWG) Update.** HAWG spokesman Dwayne Mundy (LEPC Staff for District 3) provided an update. It was identified that the State's portal has size limitations when uploading large files and/or data (100+ MB). The State would like to receive more consistent work products and think that providing training would accomplish this objective. Incoming FEPA President Paul Womble (Polk County) suggested that perhaps the training could be provided in conjunction with the FEPA Conference provided the large number of attendees; and
- **Supplemental Environmental Project (SEP) Website/Database Update.** The FDEM is nearing completion of the SEP website/database. They are adding final enhancements prior to outreach and promotion by FDEM & the LEPCs. The SEP program is designed as an alternative for up to 75% of EPA fines for facilities found to be in violation with the Emergency Planning and Community Right-to-Know Act. Proposals of varying values should be proposed and pre-vetted by FDEM & EPA for prompt approval and execution, if warranted and selected by facility. Proposals can include equipment, projects, training, personnel tailored... to a specific District. Other proposals can be of statewide significance.

FACILITY DISASTER PLANNING SUBCOMMITTEE MEETING RECAP - 4/15/15
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4. RECENT/PENDING LEPC INITIATIVES

Mr. Meyer characterized the following recent and/or ongoing activities undertaken by LEPC staff:

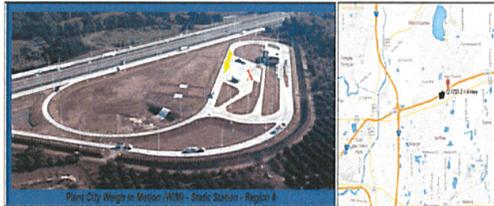
- **Completion of the “All Hazards Guide for Businesses: Planning for Risks” resource document;**
- **PORT SAFETY FUNFEST 2015 .** The LEPC is participated with several other entities to post the second annual “Port Safety Funfest” on May 16, 2015. The event will be at DeSoto Park, immediately adjacent to the gates to the Port of Tampa. The event is scheduled to draw several hundred people and will be from 10:00 a.m. - 2:00 p.m. Food, a live DJ, prizes and giveaways will all be provided in addition to the use of the park pool. The event includes Shelter-in-Place demonstrations and information concerning the port siren system. The surrounding neighborhood has a large concentration of Hispanic residents so bilingualists will be present to assist with presentations.
- **HMEP Planning Project - Commodity Flow Study.** LEPC District 8 staff has elected to conduct of a Commodity Flow Study as the annual HMEP planning project for FY 2014-15. The approved Scope of Work details the following:

The following sites have been selected by staff of the respective County Emergency Management agencies to collect placard data and information regarding trucks transporting hazards materials:

LOCATIONS

HILLSBOROUGH

Hillsborough #1 - I-4/Plant City Weigh Station

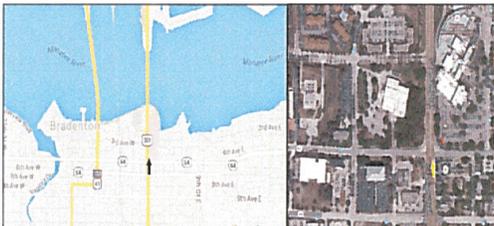


Hillsborough #2- U.S. 41/S.R. 60 Intersection



MANATEE

Manatee U.S. 301/S.R. 64 Intersection



PASCO

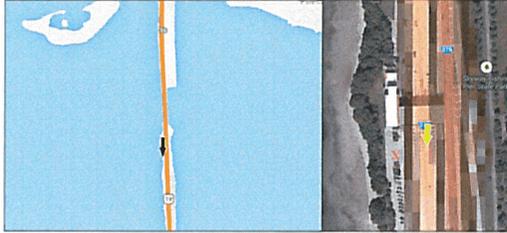
Pasco U.S. 41/S.R. 54; and Alternate* location



FACILITY DISASTER PLANNING SUBCOMMITTEE MEETING RECAP - 4/15/15
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PINELLAS

Pinellas #1 – Sunshine Skyway Toll Plaza

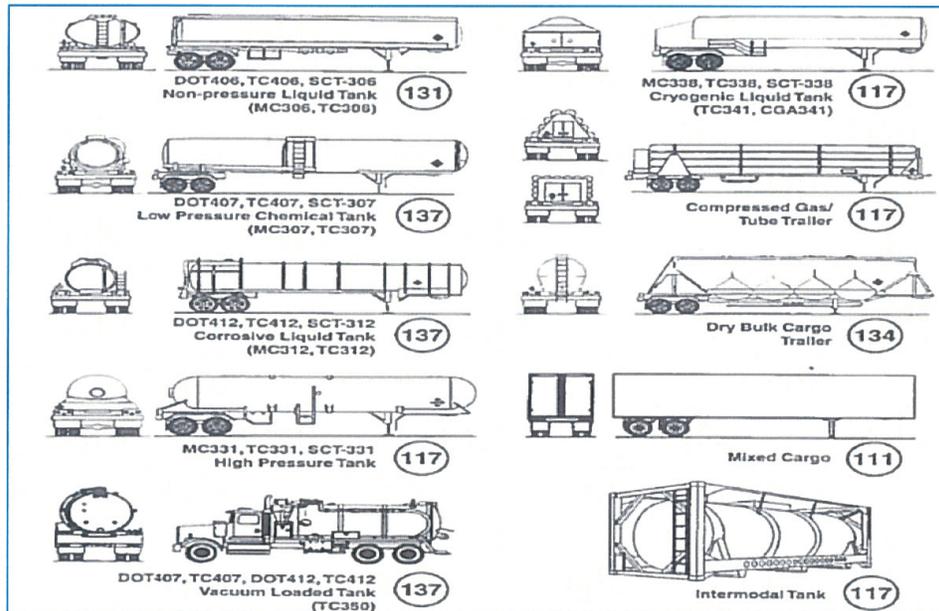


Pinellas #2 - Gandy Blvd./4th Street Intersection or Alternate* location



DATA TO BE COLLECTED FOR ENTRY OF SURVEY:

- Date of Survey
- Direction of Travel
- Time of Travel
- Placard #
- Chemical Name
- Vehicle Type transporting Hazardous Materials using FDOT’s identification of truck types contained in the *Emergency Response Guide* presented below:



DURATION:

Each monitoring event shall be three hours (i.e. ~8:30 – 11:30 a.m. AND ~12:30 – 3:30 p.m.), enabling two assessments in one day

FACILITY DISASTER PLANNING SUBCOMMITTEE MEETING RECAP - 4/15/15

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FREQUENCY OF MONITORING:

Each location shall be assessed twice (on different days) in a minimum of two directions. Proposing to conduct one day of assessments per week (i.e. Tuesday – Thursday).

MONITORING SCHEDULE:

DATE	COUNTY	LOCATION	DIRE- CTION	TIME	DATA COLLECTORS
3/18	Hillsborough	I-4/Plant City Weigh Station	East	08:38-11:38	John Meyer/Joe Mastandrea
			West	13:04-16:04	
3/24	Pinellas	U.S.92 (Gandy) @ S.R. 687 (4 th Street)	East	08:22-11:22	John Meyer
			West	12:05-15:05	John Meyer
4/02	Pasco	S.R.54 @ U.S.41	East	08:37-11:37	Mitch Eick/ Rick Bosyna
			West	08:42-11:42	John Meyer/Jeff Eysers
		U.S.41 @ S.R.54	North	13:07-16:07	Jeff Eysers/Rick Brosyna
			South	13:07-16:07	John Meyer/Mitch Eick
4/21	Hillsborough	U.S.41 @ S.R.60	North	~08:30-11:30	John Meyer/Eric Ceballos
			South	~08:30-11:30	Joe Mastandrea/Jeff Tobergte
		S.R.60 @ U.S.41	East	~12:30-15:30	Joe Mastandrea/Gary Dunmeyer
			West	~12:30-15:30	John Meyer/Jeff Tobergte
4/30	Manatee	U.S.301@ S.R.64	North	~08:30-11:30	John Meyer/Jeff Tobergte
			South	~12:30-15:30	
5/07	Pasco	U.S.19 @ S.R. 54	North	~08:30-11:30	Mitch Eick/Jeff Eysers
			South	~08:30-11:30	John Meyer/Rick Brosyna
		S.R.54 @ U.S. 19	East	~12:30-15:30	Mitch Eick/Rick Brosyna
			West	~12:30-15:30	John Meyer/Jeff Eysers
5/11	Hillsborough	I-4/Plant City Weigh Station	West	~08:30-11:30	John Meyer/Joe Mastandrea
			East	~12:30-15:30	
5/19	Pinellas	Sunshine Skyway Toll Plaza	South	~08:30-11:30	John Meyer/Jonathan Kemp
			North	~12:30-15:30	John Meyer/Jonathan Kemp

FACILITY DISASTER PLANNING SUBCOMMITTEE MEETING RECAP - 4/15/15

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DATE	COUNTY	LOCATION	DIRE- CTION	TIME	DATA COLLECTORS
5/26	Hillsborough	S.R.60 @ U.S.41	East	~08:30-11:30	Joe Mastandrea/Ed Kinley
			West	~08:30-11:30	John Meyer/Denise Lynch
		U.S.41 @ S.R.60	North	~12:30-15:30	Joe Mastandrea/Denise Lynch
			South	~12:30-15:30	John Meyer/TBD (CERT?)
6/02	Pinellas	U.S.92 (Gandy) @ S.R. 687 (4 th Street)	West	~08:30-11:30	John Meyer/JoAnn Chambers Emerson
			East	~12:30-15:30	
6/11	Pinellas	Sunshine Skyway Toll Plaza	North	~08:30-11:30	John Meyer/Eric Ceballos
			South	~12:30-15:30	John Meyer/Rick Walker
6/16	Manatee	U.S.301@ S.R.64	South	~08:30-11:30	John Meyer/TBD (CERT?)
			North	~12:30-15:30	John Meyer/TBD (CERT?)

WHAT TO BRING TO MONTIORING/WHAT WILL BE PROVIDED:

TO BRING	Sunscreen, Beverage(s), Hat & Comfort Outdoor Clothes
TO BE PROVIDED	Chair, Colorful Safety Vest, Clip Board, Data Entry Sheets & Writing Instrument

KEY DATES:

The following were identified as the key dates and tasks associated with the Study:

DATE	TASK
March 5, 2015	actual receipt of HMEP Contract authorizing work.
March 11, 2015	submit draft “ <i>Project Outline & Timetable</i> ” for consent/comment from County Emergency Management agencies.
March 13, 2015	submit proposed “ <i>Project Outline & Timetable</i> ” for authorization from FDEM.
By April 1, 2015	Conduct <i>initial</i> assessments for Sites #1/#2 and Sites #3/#4.
By May 1, 2015	Conduct <i>initial</i> assessments for Sites #5/#6, Sites #7/#8, Sites #9/#10 and Sites #11/#12.
May 27, 2015	Provide status update of <i>Commodity Flow Study</i> to LEPC members in conjunction with scheduled LEPC meeting. Noting the overview envisioned and the potential sensitivity of data, no materials will be prepared for distribution.

FACILITY DISASTER PLANNING SUBCOMMITTEE MEETING RECAP - 4/15/15

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DATE	TASK
By June 1, 2015	Conduct <i>second</i> assessments for Sites #1/#2, Sites #3/#4, Sites #5/#6 and Sites #7/#8.
By July 1, 2015	Conduct <i>second</i> assessments for Sites #9/#10 and Sites #11/#12. Initiate compilation of data collected.
By August 1, 2015	Complete <u>draft</u> <i>Commodity Flow Study</i> . Circulate draft to FDEM and County Emergency Management staffs for review and comment regarding data presentation and format.
August 26, 2015	Provide status update of <i>Commodity Flow Study</i> to LEPC members in conjunction with scheduled LEPC meeting. Noting the overview envisioned and the potential sensitivity of data, no materials will be prepared for distribution.
By Sept. 1, 2015	Incorporate suggested edits, formulation of recommendations and prepare/distribute final document.
By June 30, 2016	Reflect and incorporate findings into the <i>Tampa Bay LEPC Hazardous Materials Plan</i> update.

FINAL PRODUCT ASSESSMENT:

Following completion of data collection, comparisons of Hazardous Materials being transported by truck will be established for:

Commodities	Product, Date, Time (i.e. AM/PM) for each County and overall District
Truck Types	Date, Time (i.e. AM/PM) for each County and overall District

DISTRIBUTION OF COMPLETED STUDY:

Due to potential sensitivity of data, the completed Study will be transmitted to the following parties per Contract requirement:

- Florida Division of Emergency Management; and
- All County Emergency Management Directors within LEPC District 8's jurisdiction.

5. **FDPS LEADERSHIP.** John Meyer has agreed to continue to serve as Chair and staff until (or unless) a member volunteers to be Subcommittee Chair.
6. **OTHER COMMENTS/ISSUES.** None were provided.

7. **SUMMARY OF ACTION ITEMS FOR NEXT MEETING.** Continue with Commodity Flow Study/Placard Survey.
8. **ADVISEMENT OF NEXT MEETING DATE.** Mr. Meyer informed attendees that the next two Subcommittee meetings are scheduled for July 22nd and October 21st from 11:00 a.m. - 1:00 p.m. at the TBRPC/LEPC offices.

The meeting was adjourned at 12:45 p.m.

Although the finalized FDOT Hazardous Materials Emergency Preparedness (HMEP) Training subgrant through the Florida Division of Emergency Management (FDEM) has yet to be received, it was submitted for initial execution by the Tampa Bay Regional Planning Council. It appears that this year’s training allocation will increase by \$10,241 (to \$57,313). The grant will retroactively run from October 1, 2014 to September 30, 2015. Pursuant to HMEP Contract requirements, each HMEP-funded training event must be dedicated for public-sector first responders, must be pre-approved by FDEM, must meet FDEM’s cost effectiveness criteria, and be transportation-related or include a transportation component or nexus. *Italicization* of course name(s) in blue (below), if applicable, signifies that the course has been committed but have yet to be formally approved and/or conducted.

The following constitutes the FY 2014-15 HMEP Training schedule/calendar:

Quarter	Date	Name	Expenses	Cumulative	Remaining
1	PRESUMED BASE FUNDING OF 2014-15 HMEP CONTRACT				\$57,313.00
	None	NO COURSES	\$ 0.00	\$ 0.00	\$57,313.00
2	1/06-1/07/15	Four 3-Hr. “ <i>E-Plan for 1st Responders</i> ” [Regionwide]	\$ 1,750.00 ^{1/2}	\$ 1,750.00	\$55,563.00
	1/21-1/23/15	20-Hr. “ <i>Hazmat Symposium</i> (Lodging/Registration)	\$ 3,701.90 ^{1/3}	\$ 5,451.90	\$51,861.10
	2/02-2/06/15	40-Hr. <i>Clan. Lab & Site Safety Certification</i> [Pasco/Tpa]	\$12,400.00 ^{1/4}	\$17,851.90	\$39,461.10
	2/24-2/26/14	Three 8-Hr. “ <i>Hazmat IQ</i> ” [Pinellas]	\$ 7,000.00 ^{1/5}	\$24,851.90	\$32,461.10
3	4/01-5/29/15	160-Hr. “ <i>Hazmat Tech Certification</i> ” (for 7) [Pinellas]	\$ 8,900.00 ^{1/6}	\$33,751.90	\$23,561.10
	4/28-4/30/15	Three 8-Hr. “ <i>Hazmat Spill/Leak Containment</i> ”[Pinellas]	\$ 8,800.00 ^{1/7}	\$42,551.90	\$14,761.10
4	7/13-17/15	40-Hr. “ <i>Hazmedic</i> ” course [Pinellas]	\$ 6,000.00 ^{1/8}	\$48,551.90	\$ 8,761.10
	Dates TBD	Two 8-Hr. <i>FEMA’s “Command & Control”</i> [Manatee & Hills./Pinellas]	\$ 9,000.00 ^{1/9}	\$57,551.90	-\$ 238.90

FOOTNOTES:

1. “Course Management” (CM) fees consist of staff time to pre-plan, schedule, coordinate, recruit, contact instructor(s) and/or document approved course following conduct as well as facilitate instructor payment following conduct. To the extent available and/or appropriate, Course Management fees are often inclusive of staff’s presence at the training for “welcoming” purposes and to identify the LEPC’s role.
2. The four 3-Hr. “*E-Plan for First Responders*” classes cost \$1,000 +\$750 CM fee = \$1,750. Much of the CM expense was associated with full-time attendance of LEPC staff at these events to assist in facilitating the training.
3. The 20-Hr. “*Hazmat Symposium*” expenses included \$1,750 registration (i.e. \$175 X 10) + \$1,451.90 lodging reimbursements (i.e. \$540.90/Manatee +\$279.00/Pinellas +\$158.00/Pasco +\$474.00/Hillsborough) + \$500 CM fee.
4. The 40-Hr. “*Clandestine Lab & Site Safety Certification*” course cost was actually \$15,000. However, the Pasco County Sheriffs & Tampa Police/Bomb Squad jointly contributed \$3,600 in the form of a cost share to offset the actual course cost. As reflected above, actual expenses incurred by the LEPC were \$11,400 (for course) + \$1,000 CM fee = \$12,400.
5. The three 8-Hr “*Hazmat IQ*” courses actually cost \$16,350. However, Pinellas County Fire & EMS Administration contributed \$10,340 in the form of a cost share to offset the actual course cost. As reflected above, actual expenses incurred by the LEPC were \$6,000 (for course) + \$1,000 CM fee = \$7,000.
6. The 160-Hr. “*Hazmat Tech Certification*” course will cost \$8,400 (Registration - \$1,200 X 7 Students) + \$500 CM fee = \$8,900.
7. The three 8-Hr. “*Hazmat Spill/Leak Containment*” courses will cost \$7,800 + \$1,000 CM fee = \$8,800.
8. It is anticipated that the 40-Hr “*Hazmedic*” course will actually cost \$16,350. However, Pinellas County Fire & EMS Administration will contribute an estimated ___ in the form of a cost share to offset the actual course cost. As reflected above, it is anticipated that the actual expenses to be incurred by the LEPC will be \$5,000 (for course) + \$1,000 CM fee = \$6,000.
9. It is anticipated that two 8-Hr. “*Command & Control*” courses will be held at two different locations on consecutive days at an estimated cost of ~\$4,000 each and then a \$1,000 CM fee will be assessed (i.e. 2 X \$4,000 = \$8,000 + \$1,000 CM fee = \$9,000).

At the last HMEP Training Subcommittee meeting (February 25, 2015), the Subcommittee was tasked with establishing a tentative listing of training courses to be conducted during FY 2015-16 (i.e. October 1, 2015 - September 30, 2016) by FDEM. The following constitutes that listing. The estimated expenditures are exclusive of any/all Course Management fees to be imposed by the LEPC which typically are ~15%. It is understood that any deviation from this listing would require an Amendment from the anticipated FY 2015-16 HMEP Contract.

- 2016 *Hazmat Symposium* - Registration and lodging for 6 from Manatee and 4 each \$ 9,000
from Hillsborough, Pinellas & Pasco Counties (18 Students Total)
 - *Hazmat IQ* - one 8-Hr. course held in Manatee County and the following day another 8 \$12,500
hour course either in Hillsborough or Pinellas County (60 Students Total)
 - 40-Hr. *Marine Firefighting for Land-Based Firefighters* - 6 from Pinellas/4 from \$12,000
Hillsborough (10 Students Total)
 - 40-Hr. *Port Security* course - Hillsborough County Sheriffs Office (6 Students Total) \$ 5,400
 - 40-Hr. *Hazmedic* Course - attendance from regionwide (30 Students Total) \$16,000
 - 8-Hr. *Chlorine Refresher* - attendance from regionwide (? Students) \$ 1,000
- \$55,900**

HMEP Training Subcommittee Chair J.J. Johnston has scheduled a HMEP Training Subcommittee meeting on Wednesday, May 27, 2015 at 9:30 a.m. at the LEPC/TBRPC offices, 1.0 hour prior to the scheduled start of the LEPC quarterly meeting. The primary purpose of the meeting will be to refine the final expenditures associated with the FY 2014-15 HMEP Training contract.

Additional Material: None.
Action Recommended: None. For Information Only.

Agenda Item #8 REGIONAL DOMESTIC SECURITY TASK FORCE Betti Johnson
(RDSTF)

The Region 4 RDSTF includes three of the four counties of the LEPC District VIII - Hillsborough, Pasco and Pinellas as well as Hardee, Polk, Hernando, Citrus and Sumter Counties. The RDSTF Co-Chairs are Hillsborough County Sheriff David Gee and FDLE Special Agent in Charge (SAC) Rick Ramirez. The RDSTF is organized to provide to support the National Preparedness Goal of Regional Collaboration. It is supported by eight multi-disciplinary/multi-jurisdictional committees which include both traditional and non-traditional response organizations, each represented by a chair and co-chair who report directly to the RDSTF IV Co-chairs. The committees which make up the RDSTF are as follows: Law Enforcement, Emergency Management, Fire Rescue, Health and Medical, Interoperable Communications, Training and Exercise, Critical Infrastructure Protection, and Education.

The RDSTF/Emergency Management (EM) Planner position for FDEM Region 4 is no longer served by Tampa Bay Regional Planning Council staff. The replacement EM Planner will be (or has recently been) designated by the Florida Division of Emergency Management. Therefore, RDSTF updates will no longer be provided regularly as part of the LEPC Agenda materials for District 8.

Additional Material: None
Action Recommended: None. For Information Only

Mr. Brian Dean will provide a brief presentation of the Sunshine 811 system. Safe digging is no accident. Sunshine 811 is the one call center for the entire state of Florida. Calling 811 to determine utility locations prior to digging reduces the likelihood of causing utility damage to less than one percent. The presentation will cover the five steps to safe digging that can save time, money and lives.

DISCUSSION/OVERVIEW OF RECENT HAZMAT INCIDENTS OCCURRING IN TAMPA BAY LEPC DISTRICT

Recent hazardous materials incidents have occurred in the Tampa Bay LEPC District. Mr. Rick Walker (Pinellas County Office of Emergency Management) & Mr. Jeff Tobergte (Florida Department of Environmental Protection/Office of Emergency Response) will provide a brief overview of the following incidents and identify the corresponding response actions taken:

- April 16, 2015 explosion at Magnegas Corporation in Tarpon Springs which resulted in the death of one employee and another injured.



ABC Action News® compiled an initial news report to characterize the event.

www.youtube.com/watch?v=OWIFoDppopQ

- A January 6, 2015 collision between a tanker and a utility truck resulted in a huge explosion at the Gandy Boulevard/4th Street North intersection in St. Petersburg. The driver of the tanker sustained the most significant injuries.



ABC Action News® compiled an initial news report to characterize the event.

www.youtube.com/watch?v=iiJCeltGR98

Additional Material: None.

Action Recommended: None. For Information Only

Information is available for the following Training/Conference events:

- A. FDEM's Training and Events Schedule/**Region 4**, Various FL Locations/Times (May - August 2015)
- B. FDEM's Training and Events Schedule/**Region 6**, Various FL Locations/Times (May - August 2015)

FDEM TRAINING AND EVENTS SCHEDULE/REGION 4 (Feb. - May 2015), as posted on 2/12/15:

SERT TRAC
http://trac.floridadisaster.org/trac/trainingcalendar.aspx

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State Training and Events Schedule

The following schedule is provided by Florida Division of Emergency Management (FDEM) to keep our customers advised of events and training opportunities throughout the state.

REMINDER: Information on these pages changes frequently. It is recommended that you check the site weekly to stay abreast of important changes.

[Training and Events Links](#) | [Frequently Asked Questions](#) | [FDEM Course List](#)

Search Criteria
Jump to a month

Course No.

Region

From

Course Name

To

[May 2015](#) | [June 2015](#) | [July 2015](#)

[August 2015](#)

May 2015 Training and Events				
Date	Region	City/ County	Name	Status
May. 06 - May. 08	Region 4	Winter Haven Polk	G-300 - G-300 Intermediate Incident Command System fo ...	Not started
May. 27 - May. 28	Region 4	Tampa Hillsborough	G-400 - G-400 Advanced Incident Command System Comman ...	Not started
June 2015 Training and Events				
Date	Region	City/ County	Name	Status
Jun. 04 - Jun. 04	Region 4	Brooksville Hernando	MGT-433 - MGT-433 Isolation and Quarantine for Rural ...	Not started
Jun. 04 - Jun. 04	Region 4	Brooksville Hernando	MGT-431 - MGT 431 Rural Isolation and Quarantine Plann ...	Not started
Jun. 05 - Jun. 05	Region 4	Brooksville Hernando	PER-308 - PER-308 Rural Isolation and Quarantine for ...	Not started
Jun. 05 - Jun. 05	Region 4	Brooksville Hernando	MGT-432 - MGT-432 Isolation and Quarantine for Rural P ...	Not started
Jun. 08 - Jun. 08	Region 4	Lecanto Citrus	FL-601 - FL-601 Preliminary Damage Assessment ...	Not started
Jun. 09 - Jun. 09	Region 4	Largo Pinellas	FL-601 - FL-601 Preliminary Damage Assessment ...	Not started
Jun. 09 - Jun. 11	Region 4	Tampa Hillsborough	L-110 - L-110 Foundations of Emergency Management Tra ...	Not started
Jun. 16 - Jun. 17	Region 4	Largo Pinellas	FL-2355-LOG - FL-2355-LOG Logistics Management Course ...	Not started
Jun. 18 - Jun. 18	Region 4	Lecanto Citrus	MGT-340 - MGT-340 Crisis Leadership & Decision Making ...	Not started
Jun. 22 - Jun. 26	Region 4	Lecanto Citrus	L-449 - L-449 Incident Command System (ICS) Curricula ...	Not started
Jun. 22 - Jun. 23	Region 4	Brooksville Hernando	G-400 - G-400 Advanced Incident Command System Comman ...	Not started
July 2015 Training and Events				
Date	Region	City/ County	Name	Status
Jul. 29 - Jul. 31	Region 4	Winter Haven Polk	G-300 - G-300 Intermediate Incident Command System fo ...	Not started
August 2015 Training and Events				
Date	Region	City/ County	Name	Status
Aug. 18 - Aug. 20	Region 4	Lecanto Citrus	PER-213 - Wide Area Search	Not started

SERT TRAC
http://trac.floridadisaster.org/trac/trainingcalendar.aspx

FDEM TRAINING AND EVENTS SCHEDULE/REGION 6 (Feb. - May 2015), as posted on 2/12/15:

SERT TRAC http://trac.floridadisaster.org/trac/trainingcalendar.aspx

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FloridaDisaster.org

Florida State Emergency Response Team

State Training and Events Schedule

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[Training and Events Links](#) | [Frequently Asked Questions](#) | [FDEM Course List](#)

Search Criteria

Course No.

Region

From

Course Name

To

Jump to a month

[May 2015](#) [June 2015](#) [July 2015](#)

May 2015 Training and Events

Date	Region	City/ County	Name	Status
May. 06 - May. 06	Region 6	Sebring Highlands	IS - 100,200,700 - IS - 100,200,700 Basic ICS Seminar	Not started
May. 16 - May. 17	Region 6	Sebring Highlands	G-400 - G-400 Advanced Incident Command System Comman...	Not started
May. 19 - May. 20	Region 6	Sebring Highlands	G-400 - G-400 Advanced Incident Command System Comman...	Not started
May. 26 - May. 28	Region 6	Sebring Highlands	G-300 - G-300 Intermediate Incident Command System fo...	Not started
May. 28 - May. 28	Region 6	Fort Myers Lee	NG9-1-1: Next Generation 9-1-1	Not started

June 2015 Training and Events

Date	Region	City/ County	Name	Status
Jun. 03 - Jun. 04	Region 6	Fort Myers Lee	MGT404 - MGT404 Sports and Special Events Incident...	Not started
Jun. 05 - Jun. 07	Region 6	Sebring Highlands	G-300 - Volunteer Friendly G-300 Intermediate Incide...	Not started
Jun. 08 - Jun. 11	Region 6	Fort Myers Lee	L-965 - L-965 Resources Unit Leader (RESL)...	Not started
Jun. 11 - Jun. 12	Region 6	PUNTA GORDA Charlotte	G-270.4 - G-270.4 Recovery from Disaster: The Local G...	Not started
Jun. 16 - Jun. 17	Region 6	Cape Coral Lee	G-400 - G-400 Advanced Incident Command System Comman...	Not started
Jun. 18 - Jun. 19	Region 6	Bradenton Manatee	G-775 - G-775 Emergency Operations Center (EOC) Manag...	Not started
Jun. 23 - Jun. 25	Region 6	Cape Coral Lee	G-300 - G-300 Intermediate Incident Command System for...	Not started

July 2015 Training and Events

Date	Region	City/ County	Name	Status
Jul. 09 - Jun. 09	Region 6	Punta Gorda Charlotte	PER-304 - PER-304 Social Media for natural Disaster...	Not started
Jul. 13 - Jul. 15	Region 6	Fort Myers Lee	IS-547.a - G-547.a Introduction to Continuity of Oper...	Not started
Jul. 16 - Jul. 17	Region 6	Fort Myers Lee	MGT-384 - MGT-384 The EOC's Role in Community Cyber S...	Not started
Jul. 21 - Jul. 22	Region 6	Naples Collier	G-288 - G-288 Local Volunteer and Donations Managemen...	Not started

SERT TRAC http://trac.floridadisaster.org/trac/trainingcalendar.aspx

A. LEPC DISTRICT 8's HAZARDOUS MATERIALS EMERGENCY RESPONSE PLAN UPDATE **John Meyer**

The updated District 8 LEPC *Hazardous Materials Emergency Response Plan* is required to be submitted to the Florida Division of Emergency Management on or before June 30, 2015. LEPC staff is nearing completion of this endeavor. Many of the edits are related to updating population figures and the Section 302 facilities within each County. LEPC Staff is seeking a motion to authorize LEPC Chair Patterson to transmit the revised Plan to FDEM on or prior to deadline. Upon acceptance by the SERC, LEPC staff will prepare a CD Rom containing the updated LEPC Plan in various formats for distribution to the required entities. The revised Plan will additionally be posted to the LEPC website.

Additional Material: None.

Action Recommended: **Motion to authorize Chairman to transmit revised Plan to FDEM upon completion on or before June 30, 2015 deadline.**

B. EXPANSION OF LEPC DISTRICT BOUNDARIES **John Meyer**

The 2015 Florida legislature recently eliminated the Withlacoochee Regional Planning Council (and resultant Local Emergency Planning Committee) as one of the 11 Regional Planning Councils (and resultant LEPCs) during the 2015 legislative session. As a result, the boundaries of the Tampa Bay LEPC will be expanded northward to additionally encumber Hernando and Citrus Counties. Levy and Marion Counties will be shifted to the North Central Florida LEPC and Sumter County will be placed under the jurisdiction of the East Central Florida LEPC.

It is envisioned that all current Withlacoochee LEPC membership representing Hernando and Citrus County agencies and industries will be invited and encouraged to maintain their memberships under LEPC District 8.

There will be a slight increase in LEPC administration and HMEP Training funds to assist with this Tampa Bay LEPC expansion.

Additionally, the *Tampa Bay Hazardous Materials Emergency Response Plan* will be updated in 2016 to additionally address the resultant expansion area as well as identify the associated population at risk, resources, critical facilities, and Section 302 facilities within these jurisdictions.

Additional Material: None.

Action Recommended: Information Only

C. PORT TAMPA BAY SAFETY DAY & FUN FESTIVAL

Tampa Emergency Management coordinated the conduct of the second annual Port Tampa Bay Safety Day event for the neighborhoods surrounding the Port of Tampa. Aside from the availing of food, music, face painting, a bounce house, swimming and shelter-in-place demonstrations, the event is geared to educate the residents on the Port tenant activities, the community siren system and hazardous materials planning and procedures. The event will be/was held at DeSoto Park at 2617 Corrine Street in Tampa.



Sponsors and contributors included Port Tampa Bay, the LEPC, Hillsborough County Office of Emergency Management, Tampa Fire Rescue, Hillsborough County Fire Rescue, Tampa Police Department, Mosaic, Cargill, Gulf Sulphur Services, Trademark Recycling, CSX, TECO, and the Community Emergency Response Team.

A brief overview of the event will be provided.

D. OTHER BUSINESS (To be Determined and/or may be Applicable)

Agenda Item #12

LEPC LOGO SHIRTS

Chair Patterson

The Tampa Bay Regional Planning Council recently obtained a new vendor for custom embroidered LEPC shirts. LEPC-Logo shirts will continue to be made available in a variety of styles, colors and sizes. Each shirt will be personally designed to the specifications of the purchaser. If interested, or for more details, please consult John Meyer, LEPC Staff Coordinator.

Agenda Item #13

NEXT MEETING - Wednesday, August 26, 2015

Chair Patterson

Agenda Item #14

ADJOURNMENT

Chair Patterson