



LEPC Meeting Notice

MEMO TO: Tampa Bay LEPC, District VIII Members/Alternates

FROM: Chief Jeff Patterson, LEPC Chair and
John Meyer, LEPC Coordinator

SUBJECT: **LEPC MEETING - August 27, 2014**

DATE: August 17, 2014

The next Tampa Bay LEPC, District VIII meeting will be held on **Wednesday morning, August 27, 2014, 10:30 a.m.**, at the offices of the Tampa Bay Regional Planning Council, 4000 Gateway Centre Blvd, Suite 100, Pinellas Park, FL 33782.

The enclosed package of informative materials will recap various agenda items, precluding the need for detailed discussion at the meeting unless specific questions arise. The LEPC meeting is expected to adjourn by noon.

You are invited to review the LEPC website: www.tbrpc.org/lepc

*****REMINDER*****

Only the abbreviated short-form Agenda will be available at the door the day of the meeting. Please remember to bring your full Agenda package with you to the meeting.

If you are a person with a disability who needs any accommodation in order to participate in this meeting, you are entitled, at no cost to you, to the provision of certain assistance. Please contact John Meyer at the Tampa Bay Regional Planning Council at (727) 570-5151 X 29 within three working days of the meeting.

Chief Jeff Patterson, Chair - Jeff Tobergte, Vice Chair - John Meyer, Coordinator
Tampa Bay Local Emergency Planning Committee (LEPC), District VIII
4000 Gateway Centre Boulevard, Suite 100, Pinellas Park, FL 33782-6136
Phone 727/570-5151, ext. 29 - FAX 727/570-5118
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LEPC Agenda

TAMPA BAY LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) DISTRICT VIII MEETING

Tampa Bay Regional Planning Council
4000 Gateway Centre Blvd, Suite 100, Pinellas Park, FL 33782
Wednesday, August 27, 2014 - 10:30 am

*****THIS MEETING IS OPEN TO THE PUBLIC*****

- | | | |
|-----------------|--|-------------------------------|
| Agenda Item #1 | CALL TO ORDER, WELCOME, PLEDGE OF ALLEGIANCE - Page 1 | Chair Jeff Patterson |
| Agenda Item #2 | PUBLIC COMMENTS - Page 1 | Chair Patterson |
| Agenda Item #3 | APPROVAL OF <i>MINUTES</i> - May 28, 2014 LEPC MEETING - Page 1 | Chair Patterson |
| Agenda Item #4 | DISTRICT 8 LEPC MEMBERSHIP CHANGES - Page 1 | John Meyer |
| Agenda Item #5 | RECAP OF QUARTERLY SERC MTGS & TTF'S "PROJECT BOARD" - Page 3 | John Meyer |
| Agenda Item #6 | HMEP PROGRAM - PLANNING - Page 14 | John Meyer |
| Agenda Item #7 | FACILITY DISASTER PLANNING SUBCOMMITTEE - Page 14 | John Meyer |
| Agenda Item #8 | HMEP PROGRAM - TRAINING - Page 22 | Subcomm. Chair James Johnston |
| Agenda Item #9 | REGIONAL DOMESTIC SECURITY TASK FORCE - Page 23 | Betti Johnson |
| Agenda Item #10 | "ResponsibleAg" PRESENTATION - Page 24 | Mary Hartney |
| Agenda Item #11 | TRAINING, WORKSHOP AND CONFERENCE OPPORTUNITIES - Page 25 | Chair Patterson |
| Agenda Item #12 | LEPC BUSINESS | Chair Patterson |
| | A. LEPC Membership/Biennial Reappointments - Page 28 | |
| | B. Elections for LEPC Chair/Vice-Chair - Page 28 | |
| | C. <i>Thomas Yatabe Awards</i> for 2014 - Page 29 | |
| | D. Supplemental Environmental Projects - Page 29 | |
| | E. Other Business (To be Determined and/or may be Applicable) - Page 32 | |
| Agenda Item #13 | TAMPA BAY LEPC LOGO SHIRTS - Page 32 | Chair Patterson |
| Agenda Item #14 | NEXT MEETING - Wednesday, November 19, 2014 | Chair Patterson |
| Agenda Item #15 | ADJOURNMENT | |

Chief Jeff Patterson, Chair - Jeff Tobergte, Vice Chair - John Meyer, Coordinator
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Phone 727/570-5151, ext. 29 - FAX 727/570-5118
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The following LEPC membership change(s) were approved at the July 18, 2014 SERC meeting:

MEMBER	CATEGORY	MEMBER TYPE		STATUS OF CHANGE			DESCRIPTION (IF NECESSARY AND/OR APPROPRIATE)
		PRIMARY	ALTERNATE	NEW MEMBER	MEMBER-SHIP TYPE CHANGE	RESIGNED/REMOVED	
Mike Elder	Firefighting	✓		✓			Pinellas County Fire Departments. Dep. Chief Mike Elder (Pinellas Park Fire Dept.) was appointed "Primary" LEPC member to replace retired Chief Steve McCarthy. In turn, Dep. Chief Elder designated Lt. Richard Feinberg (St. Petersburg Fire Rescue) as his Alternate.
Richard Feinberg			✓	✓			
Steve McCarthy		✓				✓	
Craig Maciuba				✓			
Nick Lo Cicero	Firefighting	✓		✓			Tampa Fire Rescue. Asst. Chief Nick Lo Cicero was appointed "Primary" LEPC member to replace retired Chief Emilio Salabarría, In turn, Chief Lo Cicero designated Chief Bryan Riley as his "Alternate."
Bryan Riley			✓		✓		
Emilio Salabarría		✓				✓	
Bryan Riley				✓			
Scott Ehlers	Emergency Management	✓		✓			Clearwater Emergency Management. Mr. Scott Ehlers was appointed "Primary" LEPC member representing Clearwater Emergency Management. In turn, Chief Ehlers designated Asst. Chief Ron Gemsheim as his Alternate.
Ron Gemsheim			✓	✓			

MEMBER	CATEGORY	MEMBER TYPE		STATUS OF CHANGE			DESCRIPTION (IF NECESSARY AND/OR APPROPRIATE)
		PRIMARY	ALTERNATE	NEW MEMBER	MEMBER-SHIP TYPE CHANGE	RESIGNED/ REMOVED	
Clayton Parrott	Emergency Management		✓	✓			Pinellas County Emergency Management. Mr. Rick Walker (“Primary”) redesignated his LEPC “Alternate” from Mr. Paul Keller to Mr. Clayton Parrott.
Paul Keller			✓			✓	
Geoffrey Brown	Firefighting		✓	✓			St. Petersburg College/Allstate Center. Mr. Charles Crowther (“Primary”) redesignated his LEPC “Alternate” from recently-retired Mr. James Terry to Mr. Geoffrey Brown.
James Terry			✓			✓	
Rick Lopez	Facility Owner/Operator		✓	✓			Brenntag Mid South. Mr. Paul Dolak (“Primary”) established his initial LEPC “Alternate” to be Mr. Rick Lopez.

NOTE: The membership modification(s) highlighted in yellow above (if and where applicable) signifies addition(s) to the LEPC District 8 membership. Likewise, modification(s) highlighted in gray (if and where applicable) indicates a reduction(s) in overall LEPC membership.

The following additional membership modifications are anticipated in association with the October 3, 2014 SERC meeting:

MEMBER	CATEGORY	MEMBER TYPE		STATUS OF CHANGE			DESCRIPTION (IF NECESSARY AND/OR APPROPRIATE)
		PRIMARY	ALTERNATE	NEW MEMBER	MEMBER-SHIP TYPE CHANGE	RESIGNED/ REMOVED	
Todd Hartfiel	Law Enforcement	✓		✓			United States Coast Guard. LCDR Todd Hartfiel will be seeking “Primary” LEPC member status as a replacement for recently relocated LCDR Navin Griffin. Once approved, LCDR Hartfiel will designate ENS George Daws as his “Alternate.”
George Daws			✓	✓			
Navin Griffin		✓				✓	
Jessica Paxton				✓			
Gary Frank	Health	✓		✓			Florida Department of Health. Mr. Gary Frank is seeking “Primary” LEPC member status as a successor to retired Mr. Terry Frady. No “Alternate” member is being designated at this time.
Terry Frady		✓				✓	
Robert Knecht				✓			

Additional Material: None.
Action Recommended: Recognition of New Appointments

The State Emergency Response Commission and associated Subcommittee meetings were held in Riviera Beach, FL at the Hilton Singer Island on July 17-18, 2014. LEPC Chair Jeff Patterson and LEPC Staff John Meyer attended the meetings. The following eight pages constitute a *Recap* of the SERC meeting, inclusive of elaboration on discussion items associated with the SERC's Training Task Force (TTF) and the LEPC Staff & Chairs meetings conducted the prior day.

- Additional Material: SERC Meeting *Recap* & TTF's "Project Tracking Chart" (**Pages 4-13** of these Agenda materials)
- Action Recommended: None. For Information Only.



RECAP OF THE JULY 18, 2014 STATE EMERGENCY RESPONSE COMMISSION MEETING

The July 18, 2014 SERC meeting was held at the Hilton/Singer Island in Riviera Beach, FL. The Recap summarized below was enhanced by discussions/dialogues which ensued at the July 17, 2014 meetings of SERC's Training Task Force and the LEPC Staff & Chairs. The SERC meeting was chaired by FDEM Director Bryan Koon. The meeting was called to order at 10:03 a.m. and proceeded with the Pledge of Allegiance and a roll call of SERC members.

APPROVAL OF MINUTES:

- **Approval of April 4, 2014 SERC meeting Minutes.** The April 4, 2014 meeting Minutes were approved unanimously upon voice vote.

NEW BUSINESS

- **Local Emergency Planning Committees Appointments.** Ms. Isabell Parker requested approval of membership modifications recognized for each LEPC. Mr. John Gibbons requested that one modification be made to the listing to reflect a proposed member previously submitted to the Florida Division of Emergency Management for the Southwest Florida LEPC District roster. SERC unanimously approved all changes requested by each of the LEPC Districts.

The membership changes approved for the Tampa Bay LEPC District for the quarter were: the redesignation of Primary/Alternates for Pinellas County fire departments (to *Chief Mike Elder - PPF/D/Lt. Richard Feinberg - SPFR*) and Tampa Fire Rescue (to *Asst. Chief Nick LoCicero/Division Chief Bryan Riley*); redesignation of Alternates for Pinellas County Emergency Management (to *Mr. Clayton Parrott*) and St. Petersburg College/Allstate Center (to *Mr. Geoffrey Brown*); designation of the initial Alternate for Brenntag Mid South (to *Mr. Rick Lopez*); and establishment of a membership for Clearwater Emergency Management with the following Primary/Alternate designations (*Chief Scott Ehlers/Asst. Chief Ron Gemsheim*).

REPORTS

- **Report from SERC's Training Task Force (TTF).** The following highlights of the July 17, 2014 TTF meeting were identified by Subcommittee Chair Don Sessions:
 - TTF Chair Election. The TTF re-elected the current TTF Chair (Chief Don Sessions/Gainesville Fire Department) to serve for another 2-year term;
 - TTF Newsletter. TTF members are about to publish first TTF Newsletter. The TTF Newsletter will be designed to promote training activities occurring around State among other objectives and will be forwarded to LEPC members upon receipt;

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- Project Tracking Chart. Chief Sessions identified that we will not be soliciting updates to “each box” associated with the Project Tracking Chart this quarter but encouraged the identified responsible party(ies) to ensure that the information concerning their initiative(s) is updated on the Sharepoint site.
- 2015 Hazmat Symposium. Lt. Jonathan Lamm reported that the 2014 Hazmat Symposium is progressing nicely. Papers have been requested to solicit potential training courses for conduct in conjunction with the Symposium. Last year, one of the vital team members was Mr. Lee Newsome of EREC. Lt. Lamm asked that “we keep him in our prayers” as he deals with a medical issue. The 2015 Hazmat Symposium will be held in conjunction with the annual Fire Rescue East Conference held in Daytona Beach in January 2015.
- Fire Department Self-Assessment of Capabilities. Chief Sessions identified that fire departments were recently required to conduct self-assessment of their capabilities. Matt Marshall, Scott Chappell and others volunteered to travel to departments and confirm self-assessments, if interested;
- Supplemental Environmental Projects Electronic Database. Mr. Richard Butgereit (FDEM Staff) identified that the Florida Division of Emergency Management has recently embarked on the development of an electronic Supplemental Environmental Projects (SEPs) database and website for the State of Florida with initial completion anticipated in August 2014. SEPs are an alternative to the payment of the majority of fines that may be imposed on facilities found to be in violation of the Emergency Planning and Community Right to Know; and
- Oil Spill Issues & Integration of Hazmat Teams during Marine & Shipboard Response. It was recognized that much discussion and progress ensued during the TTF meeting towards the:
 - ✓ authorization for hazmat members to respond to any/all future oil spill incidents. During Deepwater Horizon, hazmat team members were not authorized to respond to oil washing ashore in their jurisdictions without the prior completion of BP’s oil response course. It was determined that the U.S. Coast Guard can and will provide necessary course/materials in order to provide oil response certification. This can or would be held separately or conjunction with 160-hr. Hazmat certification course; and
 - ✓ there is a concerted effort to integrate the hazmat teams with the U.S. Coast Guard and others in response to all future and relevant marine and shipboard incidents.
- **Hazards Analysis Contract Workgroup Report**. Hazards Analysis Workgroup Spokesperson Dwayne Mundy indicated that the HA Workgroup previously came up with two pages of recommendations which were accepted by LEPC Chairs/Staffs and requested to bring forward for SERC’s consideration. The recommendations included a requirement for training of HA conductors and reviewers, implementation and administration of the FY 2014-15 Contract by the LEPCs, maintain or increase funding per facility assessed, allow local governments or LEPCs to select the listing of 50 percent of their facilities with the understanding that balance of facilities would be conducted the following year.

Following discussion which ensued, Chair Bryan Koon recognized that the additional funding which would be required to have the LEPCs administer these Contracts for FY 2014-15 was not pre-approved by the legislature and that the program must continue to operate in its current form for FY 2014-15. However, FDEM remains fully committed to continue coordination with the LEPCs and the HA Working Group to fund to improve and implement the program during FY 2015-16.

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- **Financial Status Report.** Mr. Paul Wotherspoon indicated that the SERC Agenda materials contained numerous tables and graphs depicting a comparison of the various revenues and expenditures associated with FDEM’s Hazardous Materials Planning and Risk Management Planning Programs over the past and present year. Graphics were provided in the Agenda materials to quantify and illustrate:
 - Revenues received by Month for RMP & EPCRA programs since mid-FY 2011-12;
 - Breakdown of General Appropriations and Expenditures by Category for the Hazardous Materials Planning Program for FYs 2012-13 & 2013-14 (through May 31, 2014); and
 - Breakdown of General Appropriations and Expenditures by Category for the Risk Management Planning Program for FYs 2012-13 & 2013-14 (through May 31, 2014).

- **Hazardous Materials Incidents Reports.** Mr. Paul Wotherspoon indicated that detailed listings of Section 304 investigation, as well as fixed facility and transportation-related hazardous materials incidents were prepared and included with the Agenda materials to describe incidents occurring between the period of March 1, 2014 - May 31, 2014. Such Reports included documentation of these incidents and portrayed the number of persons evacuated, injured or deceased down to LEPC District and ultimately County level.

The following constitute the hazardous material incidents recorded for District 8 during this period, including an enumeration of those evacuated, injured and/or deceased:

County	Date Released	Type	Chemical	Amount Released (Lbs.)	Business Type	# Evacuated	# Injured	# Fatalities
Hillsborough	3/01/14	304 (Fire/Closed)	Lead	939	Factory	N/A	N/A	N/A
	4/08/14	FF	Gasoline	Unknown	Gas Station	0	1	0
	4/23/14	TR	Diesel Fuel	370	Railroad/Traffic Accident	0	1	0
	5/09/13	TR	Fertilizer	0	Traffic Accident	0	1	0
	5/13/14	TR	Diesel Fuel	407	Traffic Accident	0	1	0
	5/16/14	TR	Sodium Carbonate Peroxhydrate	15	Transportation	75	0	0
	5/26/14	TR	Propane	Unknown	Pipeline/Apartment Complex	0	2	0
	5/27/14	FF	Possible Pepper Spray or Unknown	Unknown	Unknown	0	3	0
5/30/14	304 (Closed)	Hydrochloric Acid	Unknown	Unknown	N/A	N/A	N/A	
Manatee	3/18/14	TR	Diesel Fuel	555	Traffic Accident	0	1	0
	4/28/14	304 (Closed/ Called <15mins)	Sodium Hypochlorite	225	Water Treatment Plant	N/A	N/A	N/A
Pasco	4/03/14	TR	Diesel Fuel	592	Traffic Accident	0	1	0
Pinellas	3/26/14	TR	Natural Gas	Unknown	Apartment Complex	2	0	0
	3/27/14	FF	Propane	Unknown	Storage/Rental	2	0	0
TOTAL →						79	11	0

KEY: FF = Fixed Facility incident / TR - Transportation-related incident / 304 - Section 304 Investigation Launched (Status)

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- **Update on Staff Activities and Reports by Section.** Mr. Paul Wotherspoon indicated that various graphics were provided within the SERC Agenda materials to depict various staff functions and initiatives. These included:
 - enumeration of Hazardous Materials Incident Reports by month since 2004;
 - total facility counts of E-Plan Filing by LEPC District (as of 4/31/14);
 - monthly quantification of Technical Assistance calls received from March 2013 - Feb. 2014; and
 - enumeration of Tier 2 Data in E-Plan since 2010 in terms of the # of facilities and the # of chemicals.

- **Update on LEPC Activities.** SERC member Jennifer Hobbs (Local Emergency Planning Committees) acknowledged that the following presentations scheduled for the SERC meeting were additionally provided at the LEPC Chairs and Staff meeting. This included: Mary Hartney's presentation on the Fertilizer Industry initiatives; Richard Butgereit's presentation on the Geospatial Assessment Tool for Operations and Response (GATOR); and Paul Wotherspoon's presentations on Executive Order 16350 & Rail information available through the Network Operations Workstation. Mr. Hobbs added that an update of the Hazards Analyses working group findings and recommendations was also provided.

The following serve as the documented tasks identified by LEPC District 8 staff for the period of March - May 2014:

- District 8 LEPC staff was involved in a number of activities during the quarter. Staff and Chair attended the SERC quarterly meetings held in Tallahassee at the Betty Easley Conference Center on April 3-4, 2014. Staff and/or members of the LEPC attended the FDEM Region 4 quarterly meeting on March 21st at the Hernando County EOC under the leadership of FDEM Region 4 Coordinator Paul Siddall. The quarterly LEPC District 8 meeting was held on May 28th.
- The LEPC's HMEP Training Subcommittee also met on May 28th. While all District 8's HMEP training had been scheduled and/or conducted for FY 2013-14 (i.e. ending June 30, 2014), quarterly training expenses consisted of funding two to attend the 160-Hr. Hazmat Technician certification course and a 24-Hr. Air Monitoring for Hazardous Materials Technicians course attended by representatives from across the region. As requested by FDEM, the Subcommittee subsequently proposed training expenditures in association with the anticipated FY 2014-15 HMEP Contract. The tentative expenditures consisted of: three 24-Hr. Life Safety & Command courses [Manatee], E-Plan Annual Conference registration and accommodations (for one), three 8-Hr. Chemical & Chemistry courses [Pinellas], four 3-Hr. "E-Plan for 1st Responders" courses [Regionwide], Hazmat Symposium (One Lodging each County), attendance of up to 10 at 160-Hr. Hazmat Tech Certification course [Pasco], and three 8-Hr. Hazmat Spill/Leak Containment [Pinellas].
- LEPC staff and several LEPC members participated in the coordination and conduct of an April 5th regional exercise entitled "Hightide." While designed in a compressed timeline, the combination full-scale/walk-through exercise scenario involved a terrorist's simulated release of Chlorine within a cargo container aboard a large stationary vessel at the "Explosives Anchorage" in Tampa Bay, approximately midway between from the shorelines of southern Tampa (Hillsborough County) and St. Petersburg (Pinellas County) [i.e. ~5-6 miles from each shore]. Unified command and control was established on land. The Florida Fish and Wildlife Conservation Commission opened the exercise action by being sent to the scene to mimic the capture and removal of three detected terrorists (actors) shortly upon arrival at the vessel. A joint mobile response, comprised of hazmat team members from Hillsborough County Fire Rescue, Tampa Fire Rescue, St. Petersburg Fire Rescue and FBI hazmat teams, was then assembled and dispatched to the scene to respond to, address, remediate and investigate the Chlorine release. The responders were transported to the incident aboard their own agency's marine boats. The joint hazmat teams proceeded to enter the cargo container on three occasions. The first entry was made primarily to investigate for potential explosive device(s), the second to secure and remediate the Chlorine being release and the third entry was for evidence collection. A smoke machine was utilized to emulate Chlorine being released. Participants included: National Guard/48th Civil



Support Team, FBI, Hillsborough County Fire Rescue, Hillsborough County Emergency Management, Tampa Fire Rescue, Tampa Emergency Management, St. Petersburg Fire Rescue, Florida Fish & Wildlife Conservation Commission, United States Coast Guard, FDEM/Region 4, American Red Cross, Salvation Army and the U.S. Army Reserve. Subsequent to the exercise, LEPC staff gathered parties presumed to have roles, responsibilities and/or oversight in determining and implementing mitigation associated with a similar, real-life event. The goal was to formulate a series of anticipated actions and recommendations that would have likely been taken in response to the Chlorine release, as well as to speculate on the potential contamination consequences in the waters of Tampa Bay. Participants in this latter meeting included representative(s) from the U.S. Coast Guard, Hillsborough County Office of Emergency Management, Florida Department of Environmental Protection/Office of Emergency Response, Environmental Protection Commission of Hillsborough County, Hillsborough County Fire Rescue and SWS Environmental Services as a potential (and likely) On-Scene Response Organization.

- The LEPC's Facility Disaster Planning Subcommittee (FDPS) met on April 16th. The primary topics included: overview of SERC and LEPC initiatives; recognition of new Subcommittee Chair (Ms. Patricia Krajnyak); and establishing progress towards initiative of compiling data, resources and links to serve as an all hazards guide for businesses. As currently envisioned for the work product, it will likely be a single, county-specific (if and where applicable), electronic database containing various resources and links that could/would assist facilities in planning for a variety of hazards (e.g. hazardous materials, storm surge, hurricane, flooding, tornados...).
- In terms of miscellany, LEPC staff additionally: attended the bi-monthly meetings of the Tampa Bay Spill Committee (March 11th & May 13th); attended the tri-annual meeting of the U.S. Coast Guard's Area Contingency Plan Committee (March 11th); facilitated the monthly meetings of the Pinellas Police Standards Council (March 12th, April 9th and May 13th); attended the Risk Management Plan audits for Brenntag Mid-South Risk Management Plan in Clearwater (March 18th), Oberly Pumping Station RMP Audit in St. Petersburg (March 19th) and the Washington Terrace Pumping Station in St. Petersburg (March 20th); attended the planning meetings of the Port Safety Outreach Committee (March 20th & April 29th) and the associated Port Tampa Bay "Community Day" prep meetings held at DeSoto Park (May 23rd & May 29th); attended the (nearly) monthly Ammonia Handlers/Operators meeting (March 25th & April 29th); attended Regional Multi-Year Training and Exercise Planning Workshop (April 22nd); attended the Regional Coordinators (Specialty Teams) and Emergency Management meeting (April 30th); attended RMP Audit for Mosaic Fertilizer LLC in Riverview (May 13th), Port Sutton Ammonia Terminal in the City of Tampa (May 14th) and Tampa Port Services, LLC/Port Sutton in the City of Tampa (May 15th); and facilitated the (nearly) quarterly meeting of the Preventative Nuclear Radiological Detection Committee (May 15th).

OTHER BUSINESS

- **FLORIDA FERTILIZER & AGROCHEMICAL ASSOCIATION.** Ms. Mary Hartney provided a presentation on the initiatives of the Fertilizer Industry since the Ammonium Nitrate explosion at the West, TX facility. Such efforts include a concerted effort to renew or establish better relations with the SERCs and LEPCs.
- **PRESIDENTIAL EXECUTIVE ORDER 16350 - CHEMICAL FACILITIES SAFETY.** Mr. Paul Wotherspoon also provided an overview of Executive Order 16350 entitled "Chemical Facilities Safety." Mr. Wotherspoon's described the 128-page document as best practices for LEPCs & SERCs, the pertinence of information sharing and the need for a NATIONAL Tier II database for facilities & first responders, although E-Plan is close
- **CSX MANIFEST INFORMATION THROUGH NETWORK OPERATIONS WORKSTATION.** Mr. Paul Wotherspoon provided a demonstration of information available to the State Watch Office through the Network Operations Workstation (NOW) regarding real time and historic manifests of all Type I rail line

(i.e. CSX) activities. The information includes identification of products, quantities, and location within train as well as the recommended response actions in the event of a railcar incident. It is envisioned that this requirement will likely be expanded to include Type II & III rail facilities in the future.

- **FACILITY HAZARDOUS MATERIALS INFORMATION THROUGH GATOR.** Mr. Richard Butgereit demonstrated the capabilities of the Geospatial Assessment Tool for Operations and Response (GATOR) software and technology available through the State's Sharepoint portal.

COMMENTS & ADJOURNMENT.

- SERC Member Mike Murphy (Florida Fire Chiefs Association) indicated his interest for Industries represented on the SERC to provide an update status report (or newsletter) of their recent initiatives, similar to the *Hazmatters* prepared on a quarterly basis by each of the LEPCs.

Mr. Murphy also expressed his frustration with the delay in filling SERC vacancies (i.e. FDEP, DHS, FDOT, Florida Chamber of Commerce, Transportation Industry, Associated Industries of Florida, and Environmental), if filled at all. Discussion ensued about the possibility of eliminating these membership categories so as not to jeopardize future SERC quorums. Chair Koon advised that he will urge the Governor's Office to work on these appointments and will report back to the SERC at their next meeting.

- It was recognized that this will be the final SERC meeting for FDEM staff member Tim Date. Mr. Date has been a faithful member of FDEM staff for the past 25+ years and a huge supporter of the LEPCs. Tim will be missed by all.
- **Next Meeting.** It was announced that the next SERC meeting is expected to be held on October 3, 2014 in Tallahassee.
- **Adjournment.** The SERC meeting was adjourned at 12:03 p.m.

TRAINING TASK FORCE'S PROJECT TRACKING CHART
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ACTIVE PROJECTS							
RESOURCES	PUBLICATIONS	TRAINING	UPDATES	NEEDS ANALYSIS	FUNDING	STANDARDS & CERTIFICATIONS	SYSTEMS & RELATIONSHIPS
TTF Web Page and Project Summaries	Shipboard Hazmat Response	Revision of Hazmat Training Guidelines	Mass Technical DECON Team Capability Assessment	Hazmat Team ICS Curriculum	Capability Assessments	Oil Spill Response for Hazmat Technicians	Secure portal for access to TTF Products
	Revision of SERC Capability Assessment Tool	Second Annual Hazmat Symposium at Fire Rescue East		Marine Firefighting Requirements (33CFR 155)	Assess SHGAP Assessment Process for Hazmat Team Funding		Hazmat Team Marketing
	2013 Revision of SERC Hazmat FOG Appendices	Third Annual Hazmat Symposium at Fire Rescue East			Hazmat Capabilities Matrix		
	EPLAN Awareness and Training Materials for Responders						
	Quarterly Regional TTF Updates						

TRAINING TASK FORCE'S PROJECT TRACKING CHART

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MONITORING PROJECTS							
RESOURCES	PUBLICATIONS	TRAINING	UPDATES	NEEDS ANALYSIS	FUNDING	STANDARDS & CERTIFICATIONS	SYSTEMS & RELATIONSHIPS
Awareness Level Training for White Powder		E-Plan Upgrade Provide Additional Detail					
Maintain FLAHR / FFCA website for TTF products							
IR Spec & RAMAN Long Term Costs and Maintenance							
RIID Model SOG, Long Term Costs and Maintenance							
Hazmat EOD Integration							

TRAINING TASK FORCE'S PROJECT TRACKING CHART

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COMPLETED PROJECTS							
RESOURCES	PUBLICATIONS	TRAINING	UPDATES	NEEDS ANALYSIS	FUNDING	STANDARDS & CERTIFICATIONS	SYSTEMS & RELATIONSHIPS
	Biological Sampling Protocol	Hazmat Operations Level Training Curriculum	Model Procedures for Hazmat Teams NIMS Compliance	Review ORE Deficiencies		Define Toxmedic Murphy	Health & DEP Detection Support Capabilities
	Hazmat FOG FLAHR	SERC Public Safety Hazmat Training Guidelines	Hazmat /Florida FOG ICS Crosswalk	LEPC Top Five 2008 Training Needs		Pro Board Certification	
	Medical Treatment Protocols	Non-Routine Hazards FSFC Schell					
	Radiological Screening Response Procedures	First Responder Best Practices for RAD Event					
	Revision of the Hazmat Section of the Florida FOG	Toxmedic Training Guidelines					
		EPLAN Training Materials					

The HMEP Planning Team remains ready to conduct Ammonia Siren Workshops and companion Shelter-in-Place presentations on short notice at the request of various schools, community groups and/or civic associations located within or in close proximity to the Port of Tampa.

The LEPC staff is currently participating in a consolidated outreach effort of the Tampa Port Authority, Tampa Emergency Management, Tampa Fire Rescue, Tampa Police Department, Hillsborough County Emergency Management, Hillsborough County Fire Rescue, Hillsborough County Sheriffs Office, Hillsborough County School Board, several of the larger Port tenants, Tampa Electric Company and others. The Program designed to educate the communities adjacent to Port Tampa Bay regarding shelter-in-place provisions, hazardous materials awareness including the new siren system, and preparation for a variety of natural disasters including hurricanes. The first of the anticipated three workshops will be held on Saturday, June 14, 2014 from 9:00 a.m. to 1:00 p.m. at DeSoto Park in the City of Tampa (2617 Corrine Street) for the Palmetto Beach residents. Additional workshops are being currently scheduled and coordinated for the Davis Island and downtown Tampa areas.

Additional Material: None
Action Recommended: None. For Information Only.

The LEPC’s Facility Disaster Planning Subcommittee (FDPS) met on April 16, 2014, a *Recap* of which is attached. The meeting included a variety of discussions topics. The primary topics included: overview of SERC and LEPC initiatives; summary of SERC meeting; and significant progress towards initiative of compiling numerous resources and links to serve as an All Hazards Guide for Businesses. As currently envisioned, it will likely be a single electronic database containing various resources and links that could/would assist facilities in planning for a variety of hazards (e.g. hazardous materials, storm surge, hurricane, flooding, tornados...) and will likely include a compilation of past planning efforts made by the LEPC, the TBRPC and the County Emergency Management departments (e.g. *All Hazards Guide, Facility Business Disaster Survival Kit...*). As an end-product, it is envisioned that the consolidated resources could/would be tailored to County level, where applicable. The next scheduled meeting of the FDPS is Wednesday, October 22, 2014. All LEPC members and members from the public are welcome to attend.

Additional Materials: FDPS Meeting Recap (**Pages 15-21** of these Agenda materials)
Action Recommended: None. For Information Only.



FACILITY DISASTER
PLANNING SUBCOMMITTEE

RECAP

July 23, 2014 Meeting

LEPC District VIII, 4000 Gateway Centre Blvd., Suite 100, Pinellas Park, FL 33782 - 727/570-5151, Staff Contact: John Meyer

Attendees Present - Subcommittee Chair Patricia Krajnyak (HRP Associates), Rick Walker (LEPC Member/Pinellas County Emergency Mgmt.), Joe Mastandrea (LEPC Member/Hillsborough County Fire Rescue - Office of Emergency Mgmt.), Ed Kinley (LEPC Member/U.E.S.), Chet Klinger (LEPC Member), John Appenzeller (Hillsborough County Utilities), Gary Dunmeyer (Harcros Chemicals), John McLoughlin (USCG Auxiliary Tampa), Jennifer Logan-Porter (Goodwill Suncoast) and John Meyer (LEPC Staff).

Please note that text appearing as **red** symbolizes an item which requires future action. **Blue** text serves as an update or recognition of action which has transpired since the meeting.

1. INTRODUCTIONS
2. ANNOUNCEMENTS AND/OR OVERVIEW OF LAST FACILITY DISASTER PLANNING SUBCOMMITTEE (FDPS) MEETING

Mr. John Meyer acknowledged that a *Recap* of the April 16, 2014 FDPS meeting was previously transmitted to Subcommittee members via e-mail, posted to the LEPC website and acknowledged that additional handouts were available for all in attendance. Mr. Meyer proceeded to summarize the following items discussed at the last meeting:

- **Quarterly SERC Meeting Recap** (Risk Management Plan Audit Schedule, Hazmat Symposium, Domestic Security Oversight Committee Recommendation, and status of FY 2014-15 HA Contract changes)
- **Identification of (then) recent LEPC Initiatives** (i.e. HTC Workshops, TRANSCAER, "Hightide" Exercise)
- **Progress towards County-specific (if applicable) data and resources for All-Hazards Guide for Businesses.**

3. OVERVIEW OF JULY 17-18, 2014 SERC MEETINGS

Mr. Meyer identified the following as highlights to the April 4th SERC meeting:

Training Task Force

- Re-elected Don Sessions to serve as TTF Chair for another 2-year term;
- About to publish first TTF Newsletter to promote training activities occurring around State;
- Progress being made towards 2015 Hazmat Symposium;
- Fire departments were required to conduct self-assessment of their capabilities. Matt Marshall, Scott Chappell and others volunteered to travel to departments and confirm self-assessments, if interested;
- Development of the Supplemental Environmental Projects database is currently underway by FDEM staff; and
- Coalition of Committee members still working on oil spill issues and integration of hazmat teams in marine and shipboard environments.

LEPC Staff & Chairs

- Mary Hartney of the Florida Fertilizer & Agrochemical Association provided a presentation to highlight the activities and initiatives of the Fertilizer industry;
- Richard Butgereit (FDEM staff) provided a presentation about data entry of hazardous materials information into the Geospatial Assessment Tool for Operations and Response (GATOR);
- An update was provided by staff of the Hazards Analyses Working Group regarding the potential administration of the 2014-15 Hazards Analyses Program by the eleven LEPCs in the State;
- Paul Wotherspoon demonstrated the information available to the State Watch Office through the Network Operations Workstation (NOW) regarding real time and historic manifests of all Type I rail line (i.e. CSX) activities. The information includes identifies of products, quantities, location within train and recommended response activities. It is envisioned that this requirement will be expanded to include Type II & III facilities in the future; and
- Paul Wotherspoon also provided an overview of Executive Order 16350 entitled “Chemical Facilities Safety.” Mr. Wotherspoon’s described the 128-page document as best practices for LEPCs & SERCs, the pertinence of information sharing and the need for a NATIONAL Tier II database for facilities & first responders, although E-Plan is close.

State Emergency Response Commission

- All LEPC members were re-appointed for additional two-year terms in conjunction with the biennial requirement. Newly established nominees were also appointed for the same two-year term;
- Dwayne Mundy provided a presentation on the efforts of the Hazards Analyses Working Group and presented a proposal for the LEPC’s to administer HA Contracts for FY 2014-15. Included in the proposal was training for HA conductors and reviewers, a quality check of data and deliverables, as well as a request to maintain or increase fee per facility. Chair Bryan Koon likes the proposal but indicated that the funding does not presently exist for the LEPCs to administer the Contracts this year but we will work towards FY 2015-16;

- Mike Murphy (SERC Member/FFCA) indicated his desire for Industries represented on the SERC to identify highlight some their activities and initiatives on a quarterly basis, similar to the Hazmatters compiled for the LEPCs. Mr. Murphy also registered his frustration with the delay in filling SERC vacancies (i.e. FDEP, FDHS, FDOT, Florida COC, Transportation Industry, Associated Industries of Florida, and Environmental), if filled at all. Discussion ensued about the possibility of eliminating these membership categories so as not to jeopardize future SERC quorums. Bryan Koons indicated that he will check into the matter; and
- Farewell to Mr. Tim Date.

4. RECENT LEPC INITIATIVES

Mr. Meyer characterized the following recent activities undertaken by LEPC staff:

Regional “Hightide” Exercise. Exercise was conducted on April 5, 2014 and involved a terrorist’s simulated release of Chlorine aboard a stationary vessel essentially midway between Tampa (Hillsborough County) and St. Petersburg (Pinellas County), nearby Picnic Island. Hazmat teams of Hillsborough Fire Rescue, Tampa Fire Rescue, St. Petersburg Fire Rescue and FDLE were all sent to the site to participate in a unified response. Unified command was established at the USCG Auxiliary station at the Gandy Boat Ramp. The associated After Action meeting was held on May 8, 2014 and the exercise scenario mitigation discussion was held with relevant parties following the last LEPC meeting on May 28, 2014.

The following pictures were taken of the “Hightide” Exercise:



“Community Day” at DeSoto Park (in Tampa). The first annual “Community Day” was held at DeSoto Park in Tampa. The Park is adjacent to the gates of Port Tampa Bay. The neighborhood has a large concentration of hispanic residents so it was vital to include bilingual personnel in the event. The event was held from 9:00 a.m. to 2:00 p.m. Attendance was slightly deterred due to the probability of rain although the event drew 153 residents. Aside from sponsors providing all attendees lunch, Home Depot came out with a wood work area for kids, Spanish radio stations played music and there were plenty of “freebies” for all those that attended from flashlights, vizqueen, first aid kits... The highlights of the event were to introduce the new siren system and corresponding messages as well as demonstrate “Shelter-in-Place” provisions.

The event was a collaborative effort of Tampa & Hillsborough EM, Port Tampa Bay, Tampa & Hillsborough Fire, HCSO, TPD, Tampa Parks & Recreation, Mosaic, Cargill, Savage Services, CSX, LEPC, local Spanish radio stations, Tampa Bay Propeller Club, Tampa Bay Spill Committee, Ammonia Working Group, TECO, American Red Cross, Greater Tampa CERT, Home Depot and others.

FACILITY DISASTER PLANNING SUBCOMMITTEE MEETING RECAP - 7/23/14
 [PAGE 4 of 7]

The following pictures were taken of the “Community Day” event:



5. COUNTY-SPECIFIC “ALL HAZARDS GUIDE FOR BUSINESSES.”

It was previously determined that the FDPS could develop an electronic database of resources and links to assist businesses with developing planning initiatives to address the concepts of Contingency Planning, Continuity of Operations and Disaster Recovery associated with a variety of hazards: Severe Weatehr (i.e. Hurricanes, Tornados, Thunderstorms/Lightning & Freshwater Flooding), Fires, Hazardous Materials, Terrorism/Violence in Workplace, Cyberterrorism and Civil Disorder. Definitions and pictures of these hazards have been obtained from a variety of sources. The remaining and most important task will be to research and identify data sources and links for businesses to utilize when refining their business disaster plans to address these hazards. Recommendations are expected to include: resource supply chain information, mutually-beneficial pre-coordination between facilities & government in order to establish prioritization; need for facilities to notify their suppliers of closed transportation networks so alternate routes can be determined; potential risk posed by adjacent (or nearby) Section 302 facilities; and need to address temporary housing for employees.

The following constitutes the work product at this point:

All Hazards Guide for Businesses: Planning for Risks

This Resource Manual is designed to assist businesses with the development of more thorough Disaster Plans by identifying a variety of hazards perhaps not previously considered.

LEPC
 Tampa Bay Local Emergency Planning Committee
 Facility Disaster Planning Subcommittee
 4000 Gateway Centre Blvd., Suite 100
 Pinellas Park, FL 33782

Business Disaster Planning

Contingency Planning
 Overview

Continuity of Operations
 Overview - Resource Supply Chain, Necessary pre-Coordination & pre-Communication between facilities & government resources to establish prioritization. Facilities notify their suppliers of closed transportation networks so alternate routes can be determined.

Disaster Recovery
 Overview- Assess impact(s) to Section 302 facilities and potential need for mitigation. Need to address temporary housing.

FBDSK
 State Resources
 County Resources
 Insurance Co. Applications

SecureFlorida.org
 FloridaDisaster.org

Hazardous Materials



Public awareness of the potential danger from accidental releases of hazardous substances heightened over the years as serious chemical accidents occurred around the world. The *Superfund Amendments and Reauthorization Act* ("SARA Title III") in 1986 and the *Emergency Planning and Community Right-to-Know Act* (EPCRA) in 1988 were enacted to: improve chemical safety, protect public health, protect the environment and increase public awareness.

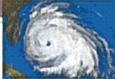
HAZARDOUS MATERIALS



Resource Links:

PLANNING	RECOVERY
EPA List-of-Lists EPCRA/Sara Title III LEPC/SERC OSHA/HAZWOPER Response Contractors National Weather Svc./NOAA State Watch Office National Response Center County Emergency Mgmt. Hazardous Waste Disposal Local Fire Departments Medical Facilities Local Media	LEPC/SERC State Watch Office National Response Center Hazardous Waste Disposal Local Fire Departments FL DEP/ Bur. of Emer. Resp. Law Enforcement USCG Medical Facilities FDOT Local Media Stormwater Departments County Emergency Mgmt.

SEVERE WEATHER



Hurricanes

A hurricane is a type of tropical cyclone or severe tropical storm that forms in the southern Atlantic Ocean, Caribbean Sea, Gulf of Mexico, and in the eastern Pacific Ocean.

All Atlantic and Gulf of Mexico coastal areas are subject to hurricanes. The Atlantic hurricane season lasts from June to November, with the peak season from mid-August to late October.

Hurricanes can cause catastrophic damage to coastlines and several hundred miles inland. Hurricane can produce winds exceeding 155 miles per hour as well as tornadoes and microbursts. Additionally, hurricanes can create storm surges along the coast and cause extensive damage from heavy rainfall. Floods and flying debris from the excessive winds are often the deadly and destructive results of these weather events.

SEVERE WEATHER



Tornadoes

Tornadoes are nature's most violent storms. Spawned from powerful thunderstorms, tornadoes can cause fatalities and devastate a neighborhood in seconds. A tornado appears as a rotating, funnel-shaped cloud that extends from a thunderstorm to the ground with whirling winds that can reach 300 miles per hour. Damage paths can be in excess of one mile wide and 50 miles long. Every state is at some risk from this hazard. Some tornadoes are clearly visible, while rain or nearby low-hanging clouds obscure others. Occasionally, tornadoes develop so rapidly that little, if any, advance warning is possible. Before a tornado hits, the wind may die down and the air may become very still. A cloud of debris can mark the location of a tornado even if a funnel is not visible. Tornadoes generally occur near the trailing edge of a thunderstorm. It is not uncommon to see clear, sunlit skies behind a tornado.

SEVERE WEATHER



Freshwater Flooding

Floods are one of the most common hazards in the United States, however not all floods are alike. Some floods develop slowly, while others such as flash floods, can develop in just a few minutes and without visible signs of rain. Additionally, floods can be local, impacting a neighborhood or community, or very large, affecting entire river basins and multiple states.

Flash floods can occur within a few minutes or hours of excessive rainfall, a dam or levee failure, or a sudden release of water held by an ice jam. Flash floods often have a dangerous wall of roiling water carrying rocks, mud and other debris. Overland flooding, the most common type of flooding event typically occurs when waterways such as rivers or streams overflow their banks as a result of rainwater and cause flooding in surrounding areas. It can also occur when rainfall exceeds the capacity of underground pipes, or the capacity of streets and drains designed to carry flood water away from urban areas.

SEVERE WEATHER



Thunderstorms/Lightning

The Tampa Bay Region is #1 in lightning strikes in the U.S. Your business should be able to handle the occasional power outages and protect your facility from potential fires and strikes.

All thunderstorms are dangerous. Every thunderstorm produces lightning. While lightning fatalities have decreased over the past 30 years, lightning continues to be one of the top three storm-related killers in the United States. In 2010 there were 29 fatalities and 182 injuries from lightning. Although most lightning victims survive, people struck by lightning often report a variety of long-term, debilitating symptoms.

SEVERE WEATHER



Resource Links:

PLANNING	RECOVERY
County Specific Hurricane Maps National Hurricane Center National Weather Service FloridaDisaster.org Ready.gov/Hurricanes City websites 511 Local Media FloridaDisaster.org NWS/NOAA National Flood Insurance Program	Local Media County EM websites Florida Evacuates and 511 Medical Facilities American Red Cross Local Power Companies (Duke, TECO, FP&L, Withlacoochee, Peace River)

Fires



Fire is the most frequent hazard affecting businesses. Take steps to protect your facility and your employees. OSHA standards require employers to provide proper exits, fire fighting equipment, emergency plans, and employee training to prevent fire deaths and injuries in the workplace. You can take a few simple precautions which will protect your business and may well preserve the environment you enjoy.

Links:

PLANNING	RECOVERY
Local Fire Stations Firewise Principles County websites Local Media NFPA	Local Fire Stations Local Media

Terrorism/Violence in Workplace



Throughout human history, there have been many threats to the security of nations. These threats have brought about large-scale losses of life, the destruction of property, widespread illness and injury, the displacement of large numbers of people and devastating economic loss. Responding to the psychological impact to employees should be addressed. Recent technological advances and ongoing political unrest are components of the increased risk to national security.

Additionally, businesses can minimize their risk to violence in the workplace by establishing and maintaining strict hiring practices, anti-violence policies and security procedures as well as a host of other measures.

Links:

Employee Assistance Plan Dept. of Homeland Security FDLE	ICISF.org FEMA FBI.gov
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Cyberterrorism



According to Wikipedia, Cyberterrorism is defined as the use of Internet based attacks in terrorist activities, including acts of deliberate, large-scale disruption of computer networks, especially of personal computers attached to the Internet, by the means of tools such as computer viruses.

For facilities that produce or inventory hazardous materials, the following resources can be used to plan for a cyber attack results in a loss of control of the chemical inventories and/or processes.

US-CERT.gov CyberTerrorismcenter.org National Cybersecurity Preparedness Consortium	
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Civil Disorder/Unrest



According to Wikipedia, civil disorder or civil unrest is a broad term that is typically used by law enforcement to describe one or more forms of unrest caused by a group of people. Civil disturbance is typically a symptom of, and a form of protest against, major socio-political problems; the severity of the action coincides with public expression(s) of displeasure. Examples of civil disorder include, but are not necessarily limited to: illegal parades; sit-ins and other forms of obstructions; riots; sabotage; and other forms of crime. It is intended to be a demonstration to the public and the government, but can escalate into general chaos.

Links:

Local Law Enforcement FDLE Region Centers Dept. of Homeland Security	Media School Systems (County Specific)
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6. OTHER ISSUES/COMMENTS.

No other issues or comments were identified by Subcommittee members.

7. ADJOURNMENT

Mr. Meyer informed attendees that the next FDPS meeting date needs to be rescheduled from October 15th to **October 22nd** on account of a Risk Management Plan Audit scheduled at a Plant City facility in which LEPC staff will be participating.

The meeting was adjourned at 1:02 p.m.

LEPC District 8 was, once again, awarded a \$47,072 FDOT Hazardous Materials Emergency Preparedness (HMEP) subgrant through the Florida Division of Emergency Management (FDEM) for Hazardous Materials training for public-sector First Responder, this time for the period of July 1, 2014 - June 30, 2015. Pursuant to HMEP Contract requirements, each HMEP-funded training event must be pre-approved by FDEM, must meet FDEM’s cost effectiveness criteria, and be transportation-related or include a transportation component or nexus.

The following constitutes a breakdown of final expenditures associated with the FY 2013-14 Contract:

Quarter	Date	Name	Expenses	Cumulative	Remaining
BASE FUNDING UNDER 2013-14 HMEP CONTRACT					\$47,072.00
1	10/7-11/2013 ²	40-Hr. HazMedic Course, Pinellas County Hazmat	\$11,500.00	\$11,500.00	\$35,572.00
		1 st Qtr Admin. Expenses/July - Sept. 2013 <Actual ¹ >	\$ 965.00	\$12,465.00	\$34,607.00
2	11/11-15/2013	40-Hr. Marine Firefighting for Land-Based FFs (Ft.L)	\$11,035.00	\$23,500.00	\$23,572.00
	12/17-19/2013	8-Hr. CAMEO, Pinellas County Hazmat	\$ 4,999.00	\$28,499.00	\$18,573.00
		2 nd Qtr Admin. Expenses/Oct.-Dec., 2013 <Actual ¹ >	\$ 1,271.00	\$29,770.00	\$17,302.00
3	1/23-24/2013	Hazmat Symposium (Lodging for 2), Daytona Beach	\$ 262.96	\$30,032.96	\$17,039.04
	2/18-19/2014	TRANSCAER, City of Tampa (Regionwide Attended)	\$ 544.52	\$30,577.48	\$16,494.52
		3 rd Qtr Admin. Expenses/Jan. - Mar. 2014 <Actual ¹ >	\$ 1,687.00	\$32,264.48	\$14,807.52
4	3/03-4/11/2014	160-Hr. Hazmat Tech course (for 2), Pinellas Hazmat	\$2,400.42	\$34,664.90	\$12,407.10
	4/07-09/2014	24-Hr. Air Monitoring for Hazmat Technicians (HI/TPA/PA/PI)	\$12,237.00	\$46,901.90	\$ 170.10
		4 th Qtr Admin. Expenses/April-June, 2014 <Actual ¹ >	\$ 2,323.00	\$49,224.90	[-\$2,152.90]

FOOTNOTES:

- Administrative expenses include indirects, internal service charges, auditing, building occupancy, travel time and small miscellaneous expenses. Please note that the “estimate,” signified in **red**, was established at the time of Agenda materials preparation and is presented for informational purposes only. The cost estimate is actually revised at the end of each quarter to reflect actual administrative costs once tabulated, as would be/is appropriate.
- The 40-Hr. Hazmedic course was actually conducted one week into the second quarter but the course was prepaid during the first quarter, as authorized, to count towards 1st Quarter training funds.

The following training has been tentatively scheduled for conduct during FY 2014-15:

Quarter	Date	Name	Expenses	Cumulative	Remaining
BASE FUNDING UNDER 2014-15 HMEP CONTRACT					\$47,072.00
1	4/04 - 4/15/14	Three 24-Hr. Life Safety & Command [Manatee]	\$11,200.00	\$11,500.00	\$35,872.00
		1 st Qtr Admin. Expenses/July - Sept. 2014 <Estimate ¹ >	\$ 567.00 ²	\$11,767.00	\$35,305.00
2	11/03-11/04/14	E-Plan Annual Conference (for One) in Nashville, TN ³	\$ 1,000.00	\$12,767.00	\$34,305.00
3	TBD (between 1/01/15 - 3/31/15)	Three 8-Hr. Chemical & Chemistry ³ [Pinellas]	\$ 6,000.00	\$18,767.00	\$28,305.00
		Four 3-Hr. “E-Plan for 1 st Responders” ³ [Regionwide]	\$ 1,000.00	\$19,767.00	\$27,305.00
		Hazmat Symposium ² (One Lodging each County)	\$ 1,000.00	\$20,767.00	\$26,305.00
4	TBD (between 4/01/15 - 6/30/15)	160-Hr. Hazmat Tech Certification (for 10) ³ [Pasco]	\$12,000.00	\$32,767.00	\$14,305.00
		Three 8-Hr. Hazmat Spill/Leak Containment ³ [Pinellas]	\$ 8,175.00	\$40,942.00	\$ 6,130.00
<i>Combination of 2nd, 3rd & 4th Quarter Administrative Expenses¹ (i.e. > \$6,130.00)</i>					

FOOTNOTES:

1. Administrative expenses include indirects, internal service charges, auditing, building occupancy, travel time and small miscellaneous expenses. Please note that the "estimate," signified in **red**, was established at the time of Agenda materials preparation and is presented for informational purposes only. The cost estimate is actually revised at the end of each quarter to reflect actual administrative costs once tabulated, as would be/is appropriate.
2. As required the past couple of years, the LEPC is obligated to spend exactly 25 percent of annual training funds (i.e. \$47,072 X 25% = \$11,767) in the first quarter alone. Expenditures above this amount are not subject to reimbursement and all unspent monies must be returned. There are no limitations in scheduling other expenditures in the Second, Third and Fourth quarters.
3. Italicization of course name(s) in **blue**, if applicable, signifies that the course has been committed and approved but not yet conducted.

Since the LEPC has established a proposed FY 2014-15 training schedule, any modification(s) to these courses other than dates would presumably require a Contract amendment.

HMEP Training Subcommittee Chair J.J. Johnston has scheduled a HMEP Training Subcommittee meeting on **Wednesday, August 27, 2014 at 9:30 a.m. at the LEPC/TBRPC offices, one hour prior to the scheduled start of the LEPC quarterly meeting. The primary purpose of the meeting will be to refine the training dates for the above-referenced training courses proposed for 2014-15.**

Additional Material: None.
Action Recommended: None. For Information Only.

Agenda Item #9 REGIONAL DOMESTIC SECURITY TASK FORCE Betti Johnson
(RDSTF)

The Region 4 RDSTF includes three of the four counties of the LEPC District VIII - Hillsborough, Pasco and Pinellas as well as Hardee, Polk, Hernando, Citrus and Sumter Counties. The RDSTF Co-Chairs are Hillsborough County Sheriff David Gee and FDLE Special Agent in Charge (SAC) Rick Ramirez. The RDSTF is organized to provide to support the National Preparedness Goal of Regional Collaboration. It is supported by eight multi-disciplinary/multi-jurisdictional committees which include both traditional and non-traditional response organizations, each represented by a chair and co-chair who report directly to the RDSTF IV Co-chairs. The committees which make up the RDSTF are as follows: Law Enforcement, Emergency Management, Fire Rescue, Health and Medical, Interoperable Communications, Training and Exercise, Critical Infrastructure Protection, and Education.

The Region 4 RDSTF Committees and General Assembly will meet again Wednesday, October 29, 2014. We are well into the FY2015 DHS Funding process and multi-discipline committee meetings have been occurring locally as well as statewide.

2015 DHS Funding

Currently, the RDSTF and committees are meeting to discuss programs and projects for 2015 DHS funding. Representatives from the RDSTF are designated to Funding Committees which include:

- Agriculture and Environment
- Campus Security
- Critical Infrastructure/Key Resources
- Emergency Management
- Fire Rescue
- Health and Medical
- Interoperable Communications
- Law Enforcement Prevention
- Law Enforcement Response

Each Funding committee will build regional/statewide funding templates for submittal to the State Working Group. The Funding Committees met face-t-face July 21-24th to review draft templates . These committees will continue to meet (format of meetings determined by the committee chairs) through September 29th when the final templates are due to FDLE. Region 4 Funding Committee members and State Working Group delegates will met May 29th to prepare the project templates and discuss priorities. The Emergency Management Funding Committee recently met August 6th to review and amend their template. The State Working Groups will meet September 15-19 here in Tampa to review submittals from the Funding Committees and make recommendations to the Domestic Security Oversight Committee.

De-obligated Funds

Although regional partners submitted additional projects for 2011-2012 de-obligated funds by May 9, 2014, all funds were expended and therefore no further projects were funded.

Local Training

The list of T&E for 2014 was developed last year and available training through March is posted on SERT TRAC website (<http://trac.floridadisaster.org/trac/loginform.aspx>) and the TBRPC website.

Other tasks underway:

- (1) an update of the committee structure and roles and responsibilities of the RDSTF members;
- (2) Regional Multi-Year Training and Exercise Plan (MY-TEP) was submitted April 30, 2014 but was amended to include the 2015 training for the LEPC. The new MY-TEP incorporated the new approach to the through the Readiness: Training Identification and Preparedness Program (RTIPP) and is now linked to any training requests, and
- (3) State Resource Management Network (SRMN) which will be used to capture all in-service equipment and assets funded through DHS programs.

Exercises:

The Interoperable Communications Committee continues to update the Tactical Interoperable Communications Plan (TIC-P) and conducted a very successful regional exercise June 17, 2014, with more than 50 participants.

Additional Material: None

Action Recommended: None. For Information Only

Agenda Item #10

***“ResponsibleAg”* PRESENTATION**

Mary Hartney

Florida Fertilizer & Agrichemical Association President Mary Hartney will share information on the fertilizer industry’s focus on safety and security. She’ll highlight issues surrounding the use and storage of fertilizer grade ammonium nitrate with an emphasis on actions related to the aftermath of the 2013 tragedy in West, Texas."

Additional Material: None.

Action Recommended: None. For Information Only

Information is available for the following Training/Conference events:

- A. FDEM's Training and Events Schedule/**Region 4**, Various FL Locations/Times (May - Aug. 2014)
- B. FDEM's Training and Events Schedule/**Region 6**, Various FL Locations/Times (May - Aug. 2014)

FDEM TRAINING AND EVENTS SCHEDULE/REGION 4 (Aug. - Oct. 2014), as posted on 8/07/2014

SERT TRAC http://trac.floridadisaster.org/trac/trainingcalendar.aspx

Contact | FAQs | Search |





Florida State Emergency Response Team

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State Training and Events Schedule

The following schedule is provided by Florida Division of Emergency Management (FDEM) to keep our customers advised of events and training opportunities throughout the state.

REMINDER: Information on these pages changes frequently. It is recommended that you check the site weekly to stay abreast of important changes.

[Training and Events Links](#) | [Frequently Asked Questions](#) | [FDEM Course List](#)

Search Criteria

Course No.	Course Name	Jump to a month
Region: Region 4		August 2014 September 2014
From: Aug. 2014	To: Oct. 2014	

August 2014 Training and Events

Date	Region	City/ County	Name	Status
Aug. 04 - Aug. 08	Region 4	Tampa Hillsborough	L-449 - L-449 Incident Command System (ICS) Curricula ...	In progress
Aug. 18 - Aug. 19	Region 4	Tampa Hillsborough	G393 - G393 Mitigation for Emergency Managers ...	Not started
Aug. 19 - Aug. 20	Region 4	Tampa Hillsborough	G-108 - G-108 Community Mass Care Management ...	Not started
Aug. 21 - Aug. 22	Region 4	Tampa Hillsborough	G-386 - G-386 Mass Fatalities Incident Response ...	Not started
Aug. 27 - Aug. 29	Region 4	Winter Haven Polk	G-300 - G-300 Intermediate Incident Command System fo ...	Not started
Aug. 27 - Aug. 28	Region 4	Seminole Pinellas	G-400 - G-400 Advanced Incident Command System Comman ...	Not started

September 2014 Training and Events

Date	Region	City/ County	Name	Status
Sep. 08 - Sep. 09	Region 4	Tampa Hillsborough	G-235 - G-235 Emergency Planning (G235) ...	Not started
Sep. 09 - Sep. 10	Region 4	Tampa Hillsborough	G-270.4 - G-270.4 Recovery from Disaster: The Local G ...	Not started
Sep. 11 - Sep. 11	Region 4	Tampa Hillsborough	G-191 - G-191 Incident Command System/Emergency Opera ...	Not started
Sep. 12 - Sep. 12	Region 4	Tampa Hillsborough	G-557 - G-557 Rapid Needs Assessment	Not started
Sep. 22 - Sep. 24	Region 4	Tampa Hillsborough	L-146 - L-146 HSEEP: Homeland Security Exercise and E ...	Not started
Sep. 24 - Sep. 26	Region 4	Lecanto Citrus	L-973 - L-973 Finance/Administrative Section Chief (F ...	Not started

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FDEM TRAINING AND EVENTS SCHEDULE/REGION 6 (Aug. - Oct. 2014), as posted on 8/07/2014

SERT TRAC http://trac.floridadisaster.org/trac/trainingcalendar.aspx

Contact | FAQs | Search |



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Florida State Emergency Response Team

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State Training and Events Schedule

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[Training and Events Links](#) | [Frequently Asked Questions](#) | [FDEM Course List](#)

Search Criteria

Course No.
Region Region 6
From Aug. 2014

Course Name
To Oct. 2014

Jump to a month
[August 2014](#) [September 2014](#) [October 2014](#)

August 2014 Training and Events

Date	Region	City/ County	Name	Status
Aug. 06 - Aug. 08	Region 6	- / Sarasota	 FEPA - FEPA FEPA Mid-Year Work Session ...	Not started
Aug. 19 - Aug. 20	Region 6	Naples Collier	 G-202 - G-202 Debris Management	Not started
Aug. 20 - Aug. 21	Region 6	Cape Coral Lee	 G-400 - G-400 Advanced Incident Command System Comman ...	Not started
Aug. 23 - Aug. 23	Region 6	Fort Myers Lee	 IS-100.b - IS-100.b Introduction to Incident Command ...	Not started

September 2014 Training and Events

Date	Region	City/ County	Name	Status
Sep. 23 - Sep. 24	Region 6	Naples Collier	 G-290 - G-290 Basic Public Information Officer (PIO) ...	Not started
Sep. 23 - Sep. 25	Region 6	Sarasota Sarasota	 L-146 - L-146 HSEEP: Homeland Security Exercise and E ...	Not started

October 2014 Training and Events

Date	Region	City/ County	Name	Status
Oct. 22 - Oct. 23	Region 6	Moore Haven Glades	 G-270.4 - G-270.4 Recovery from Disaster: The Local G ...	Not started

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A. LEPC MEMBERSHIP/BIENNIAL REAPPOINTMENTS

Chair Patterson

Each July of all even-numbered years, the State Emergency Response Commission must reauthorize all LEPC members for additional two year terms. The following listing constitutes the current LEPC District 8 Membership Roster inclusive of the newly-appointed members established for the same two-year term:

PRIMARY	ALTERNATE	CATEGORY	PRIMARY	ALTERNATE	CATEGORY
Aleguas, Alfred	JoAnn Chambers-Emerson	Health	Johnson, Betti	William "Avera" Wynne	Non-Elected Local Official
Armstrong, Dean	Darlene Powell	Hospital	Johnston, James	Rick Caravona	Emergency Mgmt.
Atherton, Chris	Christopher Barton	Local Option	Kemp, Jonathan	Bryan Cook	Print Media
Burnett, David	James Wilson	Firefighting	Kinley, Ed	None	Local Option
Calig, Hallie	None	Local Environmental	Klinger, Chester	N/A	Interested Citizen
Castonguay, Steven	Gregg Rottler	Health	LoCicero, Nick	Bryan Riley	Firefighting
Connors, Lance	Jon Tillis	Law Enforcement	Lofgren, William	N/A	Interested Citizen
Cooksey, Michael	Sandra Brooking	First Aid	Mastandrea, Joe	Marcus Martin	Emergency Mgmt.
Crowther, Charles	James Terry	Firefighting	Patterson, Jeff	James Markart	First Aid
Dabrowski, Peter	N/A	Interested Citizen	Pratt, Alan	Lynne Vadelund	Facility Operator
Davies, Scott	William Stanfield	Transportation	Roberts, Lloyd	David Crane	Water Mgmt. District
Dolak, Paul	Rick Lopez	Facility Operator	Rowe, Charles	Kris Kinnison	Facility Operator
<i>Douglas, William To Be Determined*</i>	<i>Greg Becker To Be Determined*</i>	Community Group	Simpson, Steve	Sharon Tarman	Emergency Mgmt.
Ehlers, Scott	Ron Gemsheim	Emergency Mgmt	Steadham, Phillip	Jackie Julien	Transportation
Elder, Mike	Richard Feinberg	Firefighting	Stewart, Jeffrey	Ron Kobosky	Facility Operator
Fernald, Larry	Elliot Smith	Community Group	Tobergte, Jeff	Timyn Rice	Local Environmental.
<i>Frad, Terry Frank, Gary*</i>	<i>Robert Knecht None*</i>	Health	Walker, Richard	Clayton Parrott	Emergency Mgmt
Gonzalez, Roberto	Karen Rider	Transportation	Watson, Alain	Greg Cowden	Local Environmental
<i>Griffin, Navin Hartfiel, Todd*</i>	<i>Jessica Paxton George Daws*</i>	Law Enforcement	<i>* Red italicized name signifies Pending Application or Replacement (s) yet to be Determined/Named</i>		

Additional Material: Above Listing of current LEPC District 8 membership
 Action Recommended: None. Information Only.

B. ELECTIONS FOR LEPC CHAIR/VICE-CHAIR

Hallie Calig

In conjunction with the biennial re-certification of all LEPC members by SERC, Chairs and Vice-Chairs must also be (re)nominated to serve the same two-year cycle. It was previously indicated that Chief Jeff Patterson (Hillsborough County Fire Rescue) and James "JJ" Johnson (Pasco County Emergency Management) were nominated, have accepted, and shall serve as the LEPC Chair and Vice-Chair respectively unless additional nomination(s) were received by Friday, August 8, 2014 for one or both of

these positions. In that event, a regular election would be held. No such nominations were received, so membership will vote to confirm Chief Patterson and Mr. Johnson.

Additional Material: None
Action Recommended: **Motion to elect Chief Jeff Patterson as LEPC Chair and James “JJ” Johnston as Vice-Chair**

C. THOMAS YATABE AWARDS FOR 2014

John Meyer

It is that time of year again for each Local Emergency Planning Committee District to nominate deserving individuals, agencies or organizations for the *Thomas Yatabe Award* of distinction. The Award signifies “*Outstanding contribution made in the implementation and support of the Emergency Planning and Community Right-to-Know Act through achievement(s), accomplishment(s) or superior participation in hazardous material planning or response.*” While only one nomination will be selected to receive this prestigious award for each District, all “Runner(s)-Up” will be presented a *Certificate of Appreciation*.

An e-mail was transmitted to all LEPC members on August 4th to encourage submittal of nominations. The e-mail contained the nomination procedures (in PDF format) as well as the Nomination Form (in Word format). A duplicate copy of the nomination procedures and the Nomination Form are provided on the following two pages of these Agenda materials. **The deadline for Nomination submittals remains Friday, August 29, 2014.**

Additional Material: Award Nomination Procedures & Form **(Pages 30-31, respectively)**
Action Recommended: **Solicitation of Award Nominations**

D. SUPPLEMENTAL ENVIRONMENTAL PROJECTS

John Meyer

The State Emergency Response Commission has tasked the Florida Division of Emergency Management with establishing a Supplemental Environmental Project (SEP) website linked to their homepage. The website will be patterned after that implemented by the State of Illinois Environmental Protection Agency (www.epa.state.il.us/enforcement/sep) due to its ease of use, functionality and intuitiveness.

As identified in the latest SERC Recap, it appears that SERC staff is proceeding with development of the SEP electronic database/website.

As advised over the past few LEPC meetings, SEPs are designed to provide a facility found to be in violation with the Emergency Planning and Community Right to Know Act with an alternative of paying the full EPA fine amount monetarily. It is highly encouraged that all SEPs be pre-established and quickly implementable upon the acceptance as alternative mitigation by the industry, the State Emergency Response Commission and the U.S. Environmental Protection Agency. The following are additional specifics of the SEP program:

- Potential SEPs continue to be solicited from the LEPC members, hazmat team(s) and other agencies. While some SEPs are/can be generic and may be applicable in many/most areas of the State, other SEPs could/should be “tailored” to the needs of the local community and have varying implementation costs. Allowable SEPs could consist of equipment and/or resources;

Item #11.C. - Thomas Yatabe Award Nomination Procedures

THOMAS YATABE - STATE EMERGENCY RESPONSE COMMISSION AWARDS PROGRAM PROCEDURES

The State Emergency Response Commission (SERC) has established the following procedures to guide the recommendation and review of nominations for the State of Florida Emergency Planning and Community Right-To-Know Act Awards Program.

1. **Four categories of eligibility** are established for the awards program.
 - a. Recognition of an outstanding achievement, accomplishment or superior participation in the hazardous materials planning program by a **member of the SERC**.
 - b. Recognition of an outstanding achievement, accomplishment or superior participation in the hazardous materials planning program by a **member or alternate of a Local Emergency Planning Committee (LEPC)**.
 - c. Recognition of an outstanding achievement, accomplishment or superior participation in the hazardous materials planning program by a **an individual, agency or organization**.
 - d. Recognition of an outstanding achievement, accomplishment or superior participation in the hazardous materials planning program by a **industry or business**.

These categories may be expanded to address unique circumstances at the discretion of the SERC.

2. Each LEPC chairperson shall submit the name of a **single nominee**, chosen from one of the four categories of eligibility, who has made an outstanding contribution to the hazardous materials planning program **as the LEPC's nomination for a Thomas Yatabe - SERC Award**. Multiple nominees may be recommended for Certificates of Appreciation for their contributions to the program.
3. The single Thomas Yatabe - SERC Award and/or Certificate of Appreciation nominations(s) from each district shall be reviewed by the SERC's Membership Committee. The Committee shall forward its recommendations to the SERC.
4. Recommendations for awards will be acted upon by the SERC on an annual basis at its fall meeting (October).
5. Nominations for awards in each category may be offered by members of any category. All nominations must be received by the SERC by August 15 to be considered for that year's award. Nominations for recognition for outstanding contributions and certificates of appreciation, must be made in writing by the respective LEPC chairperson, must be directed to the Chairman of the SERC and must be accompanied by an Awards Nomination Form.
6. The SERC may elect to suspend or amend the time limitation of these procedures for good cause.

Item #11.C. - Thomas Yatabe Award Nomination Form

**THOMAS YATABE – STATE EMERGENCY RESPONSE COMMISSION
AWARDS PROGRAM
NOMINATION FORM**

CATEGORY: SERC MEMBER ____ LEPC MEMBER ____ OTHER ____

NAME:

OCCUPATION:

BUSINESS ADDRESS:

CITY/STATE/ZIP:

TELEPHONE:

NAME/TITLE/PHONE of Person Nominating Above Individual or Unit:

REASON FOR NOMINATION: (Select #1 or #2)

____ 1. In recognition of outstanding achievement, accomplishment or superior participation in hazardous materials planning or response by an individual, agency or organization. (OR)

____ 2. For Certificate of Appreciation in recognition of outstanding achievement, accomplishment or superior participation in hazardous materials planning or response by an individual, agency or organization.

BRIEF DESCRIPTION OF ACCOMPLISHMENTS:

OTHER COMMENTS:

.....
FOR STAFF USE ONLY:

DATE NOMINATION RECEIVED: _____

DATE ACTED UPON BY MEMBERSHIP COMMITTEE: _____

Completed Forms should be e-mailed to johnm@tbrpc.org and/or faxed to 727/570-5118

- SEPs can not exceed 75% of the assessed fine value. The balance must be paid by the violating entity in the form of a fine; and
- Industry could even put a “spin” on the SEP(s) to make it appear as a good community relations gesture.

Additional Material: None

Action Recommended: **Solicitation of Potential SEP Ideas**

E. OTHER BUSINESS (To be Determined and/or may be Applicable)

Agenda Item #13

LEPC LOGO SHIRTS

Chair Patterson

The Tampa Bay Regional Planning Council recently obtained a new vendor for custom embroidered LEPC shirts. LEPC-Logo shirts will continue to be made available in a variety of styles, colors and sizes. Each shirt will be personally designed to the specifications of the purchaser. If interested, or for more details, please consult John Meyer, LEPC Staff Coordinator.

Agenda Item #14

NEXT MEETING - Wednesday, November 19, 2014

Chair Patterson

Agenda Item #15

ADJOURNMENT

Chair Patterson