



LEPC Meeting Notice

MEMO TO: Tampa Bay LEPC, District VIII Members/Alternates

FROM: Chief Jeff Patterson, LEPC Chair and
John Meyer, LEPC Coordinator

SUBJECT: **LEPC MEETING - May 28, 2014**

DATE: May 16, 2014

The next Tampa Bay LEPC, District VIII meeting will be held on **Wednesday morning, May 28, 2014, 10:30 a.m.**, at the offices of the Tampa Bay Regional Planning Council, 4000 Gateway Centre Blvd, Suite 100, Pinellas Park, FL 33782.

The enclosed package of informative materials will recap various agenda items, precluding the need for detailed discussion at the meeting unless specific questions arise. The LEPC meeting is expected to adjourn by noon.

You are invited to review the LEPC website: www.tbrpc.org/lepc

*****REMINDER*****

Only the abbreviated short-form Agenda will be available at the door the day of the meeting. Please remember to bring your full Agenda package with you to the meeting.

If you are a person with a disability who needs any accommodation in order to participate in this meeting, you are entitled, at no cost to you, to the provision of certain assistance. Please contact John Meyer at the Tampa Bay Regional Planning Council at (727) 570-5151 X 29 within three working days of the meeting.

Chief Jeff Patterson, Chair - John Meyer, Coordinator
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LEPC Agenda

TAMPA BAY LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) DISTRICT VIII MEETING

Tampa Bay Regional Planning Council
4000 Gateway Centre Blvd, Suite 100, Pinellas Park, FL 33782
Wednesday, May 28, 2014 - 10:30 am

*****THIS MEETING IS OPEN TO THE PUBLIC*****

- | | | |
|-----------------|---|-------------------------------|
| Agenda Item #1 | CALL TO ORDER, WELCOME, PLEDGE OF ALLEGIANCE - Page 1 | Chair Jeff Patterson |
| Agenda Item #2 | PUBLIC COMMENTS - Page 1 | Chair Patterson |
| Agenda Item #3 | APPROVAL OF <i>MINUTES</i> - February 26, 2014 LEPC MEETING - Page 1 | Chair Patterson |
| Agenda Item #4 | DISTRICT 8 LEPC MEMBERSHIP CHANGES - Page 1 | John Meyer |
| Agenda Item #5 | RECAP OF QUARTERLY SERC MTGS & TTF'S "PROJECT BOARD" - Page 2 | John Meyer |
| Agenda Item #6 | HMEP PROGRAM - PLANNING - Page 13 | John Meyer |
| Agenda Item #7 | FACILITY DISASTER PLANNING SUBCOMMITTEE - Page 13 | John Meyer |
| Agenda Item #8 | HMEP PROGRAM - TRAINING - Page 19 | Subcomm. Chair James Johnston |
| Agenda Item #9 | REGIONAL DOMESTIC SECURITY TASK FORCE - Page 20 | Betti Johnson |
| Agenda Item #10 | ' <i>REMEMBERING TREVOR KLETZ</i> ' (VIDEO) - Page 21 | John Meyer |
| Agenda Item #11 | TRAINING, WORKSHOP AND CONFERENCE OPPORTUNITIES - Page 21 | Chair Patterson |
| Agenda Item #12 | LEPC BUSINESS | Chair Patterson |
| | A. LEPC Membership/Biennial Reappointments - Page 24 | |
| | B. Elections for LEPC Chair/Vice-Chair - Page 24 | |
| | C. LEPC District 8's <i>Hazardous Materials Emergency Response Plan</i> Update - Page 25 | |
| | D. Supplemental Environmental Projects - Page 25 | |
| | E. "Hightide" Exercise - Page 26 | |
| | F. Other Business (To be Determined and/or may be Applicable) - Page 27 | |
| Agenda Item #13 | TAMPA BAY LEPC LOGO SHIRTS - Page 27 | Chair Patterson |
| Agenda Item #14 | NEXT MEETING - Wednesday, August 27, 2014 | Chair Patterson |
| Agenda Item #15 | ADJOURNMENT | |

Chief Jeff Patterson, Chair - John Meyer, Coordinator
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The following LEPC membership change(s) were approved at the April 4, 2014 SERC meeting:

MEMBER	CATEGORY	MEMBER TYPE		STATUS OF CHANGE			DESCRIPTION (IF NECESSARY AND/OR APPROPRIATE)
		PRIMARY	ALTERNATE	NEW MEMBER	MEMBERSHIP TYPE CHANGE	RESIGNED/ REMOVED	
Joe Mastandrea	Emergency Management	✓		✓			Hillsborough County Emergency Management. Mr. Joe Mastandrea was named the new <i>Primary</i> LEPC 8 member representing Hillsborough County Office of Emergency Management. Mr. Mastandrea replaced Ms. Amanda Shaw, who recently departed. Mr. Mastandrea designated Mr. Marcus Martin as his <i>Alternate</i> .
Marcus Martin			✓		✓		
Amanda Shaw		✓				✓	
Marcus Martin				✓		✓	

NOTE: The membership modification(s) highlighted in yellow above (if and where applicable) signifies addition(s) to the LEPC District 8 membership. Likewise, modification(s) highlighted in gray (if and where applicable) indicates a reduction(s) in overall LEPC membership.

Additional Material:

None.

Action Recommended:

Recognition of New Appointments

While LEPC staff will be seeking to renew all existing LEPC appointments for another two-year term in association with the July 18, 2014 SERC meeting, as further described/explained under **Agenda Item #12.A.**, LEPC anticipates accommodating replacements for the following agencies in the short term due to members leaving their place of employment, reorganization of agency positions, (re)designation of Alternate, and/or new hires. The requested membership revisions that have already been received (identified in **red** below), in this regard, are subject to ratification by the SERC at their July 18, 2014 meeting:

CATEGORY	AGENCY	CURRENTLY RECOGNIZED MEMBERSHIP		PROPOSED/REVISED MEMBERSHIP	
		Primary	Alternate	Primary	Alternate
Firefighting	Pinellas County Fire Departments	Deputy Chief Steve McCarthy (PPFD)	Deputy Chief Craig Maciuba (PHFR)	Deputy Chief Mike Elder (PPFD)	Lt. Richard Feinberg (SPFR)
	Tampa Fire Rescue	Emilio Salabarría	Bryan Riley	To Be Determined	To Be Determined
	St. Petersburg College/Allstate Center	N/C (Charles Crowther)	James Terry	N/C (Charles Crowther)	To Be Determined
Facility Owners & Operators	Brenntag Mid South	N/C (Paul Dolak)	None	N/C (Paul Dolak)	Rick Lopez
Health	Florida Dept. of Health/Bureau of Radiation Control	Terry Frady	Robert Knecht	To Be Determined	To Be Determined
Emergency Management	Pinellas County Emergency Mgmt	N/C (Rick Walker)	Paul Keller	N/C (Rick Walker)	Clayton Parrott
	Clearwater Emergency Mgmt	None	None	Scott Ehlers	To Be Determined
Community Group	American Red Cross	William Douglass	Greg Becker	To Be Determined	To Be Determined

Agenda Item #5

RECAP OF QUARTERLY SERC MEETINGS

John Meyer

The State Emergency Response Commission and associated Subcommittee meetings were held in Tallahassee at the Betty Easley Conference Center on April 3-4, 2014. LEPC Chair Jeff Patterson and LEPC Staff John Meyer attended the meetings. The following 11 pages constitute a *Recap* of the SERC meeting, inclusive of elaboration on discussion items associated with the SERC’s Training Task Force (TTF) and the LEPC Staff & Chairs meetings conducted the prior day.

- Additional Material: SERC Meeting *Recap* & TTF’s “Project Tracking Chart” (**Pages 3-12** of these Agenda materials)
- Action Recommended: None. For Information Only.



RECAP OF THE APRIL 4, 2014 STATE EMERGENCY RESPONSE COMMISSION MEETING

The April 4, 2014 SERC meeting was held at the Betty Easley Conference Center in Tallahassee. The Recap summarized below was enhanced by discussions/dialogues which ensued at the April 3, 2014 meetings of SERC's Training Task Force and the LEPC Staff & Chairs. The SERC meeting was chaired by FDEM Director Bryan Koon. The meeting was called to order at 10:01 a.m. and proceeded with the Pledge of Allegiance and a roll call of SERC members.

APPROVAL OF MINUTES:

- **Approval of January 22, 2014 SERC meeting *Minutes*.** Aside from a request to slightly modify a section of the January 22, 2014 meeting Minutes made by SERC member Larry McIntyre, the revised *Minutes* were approved unanimously.

NEW BUSINESS

- **Local Emergency Planning Committees Appointments.** Ms. Isabell Parker requested approval of membership modifications recognized for each LEPC. The lone membership change requested for LEPC District 8 during the quarter was the redesignation of Primary/Alternates for the Hillsborough County Fire Rescue/Office of Emergency Management (to *Mr. Joe Mastandrea/Mr. Marcus Martin*). SERC unanimously approved all changes requested by each of the LEPC Districts.
- **Audit/Inspection Work Plan for the Risk Management Planning (RMP) Program for FY 2014-15.** Mr. Robert Dietrich submitted the proposed statewide RMP Audit/Inspection schedule as part of the SERC Agenda materials for approval. The schedule was approved unanimously upon voice vote. It was suggested that SERC members be invited to attend the RMPs conducted in their respective Counties. This could/would include the invitation of Mr. Mark Tumlin to attend the City of Tampa/Hillsborough County RMP inspections. LEPC staff will ensure that these invitations are extended.

The schedule includes the following facilities within the Tampa Bay LEPC District:

- Mosaic Fertilizer LLC (Riverview), Hillsborough County (May 13, 2014);
- Port Sutton Ammonia Terminal, City of Tampa (May 14, 2014);
- Tampa Port Services, LLC/Port Sutton, City of Tampa (May 15, 2014);
- Sunshine State Dairy Farms, LLC, Hillsborough County (October 14, 2014);
- C.F. Industries Inc. [Mosaic] Plant City Phosphate Complex, City of Plant City (October 15, 2014);
- Americold Logistics/Plant City Frontage, City of Plant City (October 16, 2014);
- Sysco West Coast Florida Inc., Manatee County (February 10, 2015); and
- FPL Manatee Plant Inc., Manatee County (February 11, 2015).

REPORTS

- **Report from SERC's Training Task Force (TTF).** The following highlights of the April 3, 2014 TTF meeting were identified by Subcommittee member Chief Mike Murphy although the TTF meeting was Chaired by Chief Don Sessions (Gainesville Fire Rescue):

- Hazmat Symposium. Lt. Jonathan Lamm reported that the 2014 Hazmat Symposium was tremendously successful with attendance of ~340. The two-day Symposium also received numerous accolades and high evaluations. However, certain promises made by event organizers were not kept including the size and location of conference rooms. The TTF is considering whether to host the 2015 Symposium in conjunction with the 2015 Fire Rescue East Conference again or to have a separate event. The following commentary was provided in this regard:

- ✓ Mr. Paul Wotherspoon (FDEM) identified that FDEM paid \$173 registration fees for hazmat team members;
- ✓ Mr. John Koenke (Florida Fire College) identified concern for travel costs and time off if event is dis-associated with Fire Rescue East;
- ✓ Mr. Mike Murphy (Florida Fire Chiefs) suggested that vendors would select Fire Rescue East over Symposium if having to chooses just because of the expected attendance at each event if held separately;
- ✓ Mr. Forest Willis (USCG) inquired whether the intent of the Symposium is ONLY for public sector first responders but also to draw from private industry hazmat team folks. Jonathan Lamm said confirmed that it was "all," including a requested partnership with the private sector;
- ✓ Mr. Tim Date identified that grant funding of the event is only available for public sector;
- ✓ Many agreed that a contract or written agreement with event coordinators should be solicited to ensure concessions are guaranteed; and
- ✓ Lt. Butch Loudermilk (Seminole County Fire Rescue) identified that he has an alternate central Florida location in mind if the event should need to change locations.

A motion was made by Capt. Joe Nelson (Palm Beach County Fire Rescue) and seconded by Mr. Matt Marshall (Cape Coral Fire Rescue) to attempt to reach agreement with the Florida Fire Chiefs Association by the end of the month on whether to maintain the unified event. The request for consideration should be made to the Executive Director of the FFCA (James Wile). If such agreement is not reached in a timely manner, the TTF should immediately start to plan for a separate venue. Dep. Chief Richard Knoff (Clay County Fire Rescue) identified that the FFCA next meets on April 28-29, 2014 in Ocala.

Kudos were extended to the event coordinators (i.e. Jonathan Lamm & Matt Marshall) as well as members of the host LEPC (i.e. Jennifer Hobbs & Tim Kitchen) for all their efforts, dedication and hard work.

- Update on Domestic Security Funding Issue. Mr. John Koenke identified that he "has not given up" on combatting the proposed reduction in the number of federally-recognized regional hazmat response teams statewide. In fact, expeditiously completing the thorough Statewide Threats and Vulnerabilities Assessment may prove to be very beneficial in this cause. In addition, Mr. Koenke mentioned that several key members in the prior vote will soon be replaced for a variety of reasons. Chris Rietow (LEPC 2 Staff) asked who would be conducting the Assessment? Mr. Koenke

responded that it would be conducted by an unrelated third party (e.g. the University of North Carolina) that way the results would be unbiased.

- Project Tracking Chart. Chief Sessions identified that we will not be soliciting updates to “each box” associated with the Project Tracking Chart this quarter but encouraged the identified responsible party(ies) to ensure that the information concerning their initiative(s) is updated on the Sharepoint site.
- Update on Executive Order 16350 - Chemical Facilities Safety. Mr. Paul Wotherspoon affirmed that this initiative will be ongoing through February 2015 and recognized that the local outreach efforts have been working very well at sharing data within Florida. As evidence, Mr. Wotherspoon added that electronic submittal of Tier II reporting within the State has now exceeded 90% for this reporting year.
- Status of Operations Training Field Guide. Chief Sessions recognized that the Request For Proposal and Scope of Work went out and were subsequently received. A previously-established Subcommittee convened on the afternoon of April 3, 2014 to discuss the proposals which were received.
- TRANSCAER Training Update. Mr. Paul Wotherspoon identified that the 2014 TRANSCAER training during 2014 was very successful, attracting 539 to the training. The 2014 Transportation Community Awareness and Emergency Response events were held in Jacksonville, South Florida, Tampa and Pensacola. Next year’s TRANSCAER training will include initiatives designed to lure members of the Volunteer Fire Departments by offering the training at night and/or on weekends.
- Initiatives and Priorities for 2014. Mr. Scott Chappell (Florida State Fire College) identified that legislation is currently proposed to require the Florida State Fire College to oversee all hazmat and USAR training statewide. Such initiative will be discussed at a workshop planned in association with the Hurricane Conference in Orlando on April 15, 2014.
- **Hazards Analysis Contract Workgroup Report**. Workgroup Chair Dwayne Mundy indicated that the Workgroup came up with two pages of recommendations. The workgroup recommendation were accepted by LEPC Chairs/Staffs with the exception of a request to initiate full control over the Contracts starting in FY 2014-15. Level of funding to conduct HA remain same or be increased. Review process needs to be streamlined. Counties and RPCs will continue to evaluate half of all per year with the selection of facilities to be a joint effort of the RPCs and local governments. However, all facilities will be evaluated every two years. If new facility, they can substitute that for one of the others. One important detail was added as a result of yesterday’s LEPC Chairs/Staff meeting in which it was unanimously agreed to seek administration of the HA program in July 2014.

Some of the identified ways to streamline the HA conduct/review process include:

- LEPCs will provide training for HA inspectors and reviewers to identify process and establish expectations [Dwayne Mundy/Chris Rietow].

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- Need to “error check” E-Plan records to ensure that facilities actually possess Extremely Hazardous Substance(s) [Dwayne Mundy].
- Can expand CAMEO, E-Plan and Tier 2 to ask particular and specific question(s) relevant to the HA program [Dwayne Mundy].
- A program can and has been written to quickly review submittal to ensure there is data entry in all relevant fields [Dwayne Mundy].
- RPCs evaluate submittal using a “Revised Checklist” for statewide uniformity with results listed in respective LEPC Plans [Dwayne Mundy].
- Counties could be issued Purchase Orders and Scopes of Work to administer their HAs {mike Arnold}.
- Require only a telephone verification (not site visit) for those facilities having only sulfuric acid in the ambient state [Tim Date].

Following much discussion which ensued, the recommendation was accepted by Division Director Bryan Koon without the need for a SERC vote. The next step will involve providing the Division with a detailed Scope of Work. Once the SOW is accepted, the Contract amounts will be finalized through negotiations with FDEM.

- **Financial Status Report.** SERC Chair Bryan Koon indicated that the SERC Agenda materials contained numerous tables and graphs depicting a comparison of the various revenues and expenditures associated with FDEM’s Hazardous Materials Planning and Risk Management Planning Programs over the past and present year. Graphics were provided in the Agenda materials to quantify and illustrate:
 - Revenues received by Month for RMP & EPCRA programs since mid-FY 2011-12;
 - Breakdown of General Appropriations and Expenditures by Category for the Hazardous Materials Planning Program for FYs 2012-13 & 2013-14 (to date); and
 - Breakdown of General Appropriations and Expenditures by Category for the Risk Management Planning Program for FYs 2012-13 & 2013-14 (to date).
- **Hazardous Materials Incidents Reports.** Mr. Paul Wotherspoon indicated that detailed listings of Section 304 investigation, as well as fixed facility and transportation-related hazardous materials incidents were prepared and included with the agenda materials to describe incidents occurring between the period of December 1, 2013 - February 28, 2014. Such Reports included documentation of these incidents and portrayed the number of persons evacuated, injured or deceased down to LEPC District and ultimately County level.

The following constitute the hazardous material incidents recorded for District 8 during this period, including an enumeration of those evacuated, injured and/or deceased:

County	Date Released	Type	Chemical	Amount Released (Lbs.)	Business Type	# Evacuated	# Injured	# Fatalities
Hills-borough	12/03/13	304 (Called <15 mins. /Closed)	Chlorine Gas	13	Waste Combustion	N/A	N/A	N/A
	12/03/13	FF	Gasoline	Unknown	Gas Station	N/A	N/A	N/A
	12/14/13	FF	Oil	37.5	Private Residence	N/A	N/A	N/A

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County	Date Released	Type	Chemical	Amount Released (Lbs.)	Business Type	# Evacuated	# Injured	# Fatalities
Hillsborough (Cont'd)	12/17/13	TR	Diesel Fuel	370	Traffic Accident	0	2	1
	1/04/14	FF	Mineral Oil	Unknown	Electric Services	N/A	N/A	N/A
	1/09/14	FF	Diesel Fuel	740	Shipyard	N/A	N/A	N/A
	1/15/14	304 (Possible CERCLA)	Sodium Hypochlorite	1,324	Retail Sales	N/A	N/A	N/A
	1/28/14	304 (Closed)	Alcohol	41	Railroad	N/A	N/A	N/A
	1/17/14	FF	Diesel Fuel	407	Gas Station	N/A	N/A	N/A
	2/01/14	FF	Hydrofluorosilicic Acid	9,996	Chemical & Allied Products Merchant Wholesalers	N/A	N/A	N/A
	2/12/14	TR	Diesel Fuel	Unknown	Traffic Accident	0	0	1
Manatee	1/19/14	FF	Pepper Spray	Unknown	County Animal Services	N/A	N/A	N/A
	2/11/13	TR	Diesel Fuel	740	Traffic Accident	0	1	0
	2/20/14	304 (Closed/Fire)	Hydrogen Sulfide/Carbon Monoxide	Unknown	Transportation	N/A	N/A	N/A
Pasco	12/19/13	FF	Mineral Oil	689	Traffic Accident/Electric Services	N/A	N/A	N/A
	1/21/14	304 (Closed)	Oil/Ethylene Glycol	56/69	Traffic Accident	0	1	0
Pinellas	12/04/13	TR	Natural Gas	Unknown	Apartment Complex	30	0	0
	12/27/13	FF	Hydraulic Oil	30	Construction	N/A	N/A	N/A
	1/10/14	304 (Residence/Closed)	Unknown Pesticides	Unknown	Residence	N/A	N/A	N/A
	2/08/14	304 (Closed)	Potassium Hydroxide/Sodium Hydroxide/Hydrochloric Acid	Unknown	Apartments	N/A	N/A	N/A
	2/18/14	304 (Closed)	Hydrochloric Acid	49	Transportation	N/A	N/A	N/A
	2/27/14	TR	407C (HFC Refrigerant)/R-22 (Freon)	Unknown	Grocery Store	1	0	0
TOTAL →						31	4	2

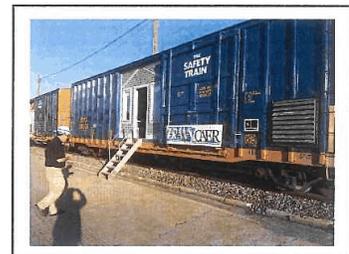
KEY: FF = Fixed Facility incident / TR - Transportation-related incident / 304 - Section 304 Investigation Launched (Status)

- **Update on Staff Activities and Reports by Section.** Mr. Paul Wotherspoon indicated that various graphics were provided within the SERC Agenda materials to depict various staff functions and initiatives. These included:

- annual enumeration of Hazardous Materials Incident Reports since 2001 by LEPC District, and monthly Statewide totals since 2004;
 - *Total Facility Counts* by LEPC District (as of 3/03/14);
 - Monthly quantification of Technical Assistance calls received from March 2013 - Feb. 2014; and
 - Enumeration of Tier 2 Data in E-Plan since 2010 in terms of the # of facilities and the # of chemicals.
- **Update on LEPC Activities.** SERC member Jennifer Hobbs (Local Emergency Planning Committees) provided a briefing of the items discussed at yesterday's LEPC Staff & Chairs meeting. The items included:
 - Mr. Paul Wotherspoon inquired about the preference of the HMEP Contract schedule from the various LEPCs. Following much discussion, the LEPCs unanimously suggested that we enter into a three-month Contract (June 1 - September 30, 2013). This will include the stipulation that 25 percent of the annual training dollars (i.e. \$11,768) will be spent during this three-month Contract, including administration fees. Following this Contract cycle, the FDEM will enter into one-year Contracts with no stipulation to spend 25 percent during any given quarter.
 - Mr. Paul Wotherspoon acknowledged that FDEM will be returning about \$60K this year to FDOT. Most of it was caused by the loss of a FDEM staff planner and the lack of a replacement. Several LEPC staff inquired whether the funds can be utilized for further expenditure by the LEPCs rather than returned. Mr. Wotherspoon assured that he will inquire.
 - Mr. Paul Wotherspoon acknowledged that the LEPCs should be conscientious about the administration charges being applied to the HMEP Contracts, especially Training. The fees should not exceed 25 percent of the Contract value (i.e. \$11,768).

The following serve as the documented tasks identified by LEPC District 8 staff for the period of December 2013 - February 2014:

- District 8 LEPC staff was involved in a number of activities during the quarter. Staff attended the SERC quarterly meetings held at the Hilton Daytona Beach Resort/Ocean Walk Village in Daytona Beach on January 21-22, 2014. Staff and/or members of the LEPC attended the joint FDEM Regions 4 & 6 quarterly meeting on December 13th at the Manatee County Emergency Operations Center under the leadership of FDEM Region 4 Coordinator Paul Siddall. The quarterly LEPC District 8 meeting was held on February 26th. During the meeting, Chief Jeff Patterson (Hillsborough County Fire Rescue) was named LEPC Chair for District 8 to complete the term previously identified for the now-retired Chief Scott Ehlers, at minimum. Jeff Tobergte (Florida Department of Environmental Protection/Office of Emergency Response) agreed to remain the Vice-Chair for the identical term.
- The LEPC's Facility Disaster Planning Subcommittee (FDPS) met on January 15th. The primary topics included: announcement of new Subcommittee Chair (Patricia Krajnyak of HRP Associates), identification of FDEM's implemented strategies for transmitting Tier II reporting reminders to all applicable facilities statewide, as well as discussion of the LEPC's upcoming How-to-Comply/E-Plan filing and TRANSCAER Workshops. The meeting concluded with discussion of an initiative to compile a single list of various resources and links that could/would assist facilities in planning for a variety of hazards (e.g. hazardous materials, storm surge, hurricane, flooding, tornados...).



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- The LEPC's HMEP Training Subcommittee met on February 26th. As would be/is appropriate, discussion revolved around identifying the training needs and opportunities of public-sector first responders for the remaining ~\$2,200 in training funds prior to the June 30, 2014 Contract expiration. During the quarter, HMEP training funds were utilized to assist in the attendance of Pinellas County Hazmat Team members at the *2014 Hazardous Materials Symposium* and to assist with the *TRANSCAER CSX Safety Train Workshops* held at the TRANSFLO facility in Tampa. A total of 160 attended the TRANSCAER event held in Tampa over the two day period of February 18-19, 2014. Coordination of an *Air Monitoring for Hazardous Materials Technicians* course was additionally coordinated for conduct next quarter as well as the funding of two Pinellas County Hazmat Team members to receive 160-Hr. Hazmat Tech course. As is appropriate, the pre-requisites for all HMEP training is that the course: must be designed for public-sector First Responders; must be pre-approved and deemed "cost effective" by FDEM staff; and, at minimum, must include a transportation component or nexus.
- In terms of miscellany, LEPC staff additionally: attended the Tampa Cooperative Safety & Security Initiative holiday luncheon (December 5th); attended the (nearly) monthly Ammonia Handlers/Operators meeting (December 10th & February 25th); facilitated the monthly meetings of the Pinellas Police Standards Council (December 11th & January 8th); participated in a Conference Call regarding the (then) upcoming TRANSCAER training workshops (numerous dates December - February); coordinated the conduct of future 24-hr. *Air Monitoring for Hazardous Materials Technician* course for Hillsborough/Tampa/Pasco First Responders (January 2nd); met with CSX Tampa TRANSCAER workshop site officials (January 8th & February 17th); attended the bi-monthly meeting of the Tampa Bay Spill Committee (January 14th); coordinated the attendance of St. Petersburg Fire Rescue staff at annual *Hazmat Symposium* event (Jan. 15th); attended the regional exercise planning meetings for an exercise to be entitled "Hightide" (January 30th & February 25th); hosted the annual EPCRA How-to-Comply Workshops (February 11th & 12th); attended the Initial Planning Meeting for U.S. Coast Guard lead-exercise to be named "Old Port Tampa"; and assisted with registration and other duties associated with the conduct of the TRANSCAER Workshops @ CSX TRANSFLO in Tampa [160 attended from the Region and surrounding areas] (February 18th & 19th).

OTHER BUSINESS

- Ms. Kristina Gerrard was recognized and introduced as a representative from the Georgia Division of Emergency Management. She was present to evaluate the effectiveness and potentially emulate the structure of the LEPCs within Florida. There are presently 26 LEPCs and 159 Counties in Georgia.
- **Results of the TRANSCAER Training Initiative.** Mr. Wotherspoon identified the following:
 - A total of 539 were training during the four Florida events conducted in 2014 (Jacksonville, South Florida, Tampa & Pensacola).
 - Last year, 17,000 Ethanol rail cars traversed Florida with an increase of 40 percent anticipated in the next few months due to the federal push for ethanol use requirements.
- **Availability of CSX Manifest information through Network Operations Workstation (NOW).** Mr. Wotherspoon indicated that all CSX manifests for rail activity and cargo throughout Florida is now available through the Florida Division of Emergency Management.
- **Major Shawn Wood/Gadsden County Sheriffs Office.** Major Shawn Wood invited all to attend the Third Annual Rural County Summit being organized by the Gadsden County Sheriffs Office. A couple years ago the GCSO decided to do things differently since there is a significant difference between large and small counties. Major Wood worked with Director Koon to establish program designed to bring in "big speakers" to stimulate thought process associated with preparing for hazards. This year's Summit entitled "Community Disaster and Emergency Response" will take place on July 9-11, 2014 at the Florida Public Safety Institute, 215 Academy Drive in Havana, FL. A special session will also be hosted on July 12th to "accommodate volunteer organizations such as the Red Cross, Salvation Army, volunteer fire departments and auxiliary law enforcement officers."

- **Forest Willis/United States Coast Guard.** Mr. Willis identified that the - USCG is in the process of developing a module or training that would satisfy OSHA requirement. This was in response to the Deepwater Horizons incident and, in particular, the refusal to allow the Hazmat Team members to assist in oil response activities in their local communities without the specified OSHA training. Although uncertain if it will be acceptable to OSHA, USCG could potentially develop an eight hour on-line training module. Also, maritime hazmat response and MOU between hazmat teams & USCG to provide unified offshore maritime response. Have support of concept but uncertain how to make happen... Agreements may need to be reached with each individual USCG Sector Command. Two workshops (at different locations) will be established to discuss this issue, perhaps at Florida Fire College & a location in South Florida.
- **Mr. Richard Butgereit/FDEM GIS Analyst.** Mr. Butgereit identified that lots of GIS data and labels are available within the Hazardous Materials GATOR Program at the Sharepoint site, including: LAT, LONG, E-Plan 302 sites, topo, street view, ERG Tool, RMP data, acquire weather conditions, as well as identification of vulnerable populations and critical facilities. The National Pipeline will also be added to the database. Aside from the ability to share and post data, Sharepoint was established to facilitate communication between Counties and FDEM. It is password protected website do the data is secure. User name will be e-mail address. Can send e-mail to request assistance. Can get info from spadmin@em.myflorida.com.

Mr. Butgereit added that the Supplemental Environmental Projects website should be completed within the next two months and available through Sharepoint. There will be a need for two contacts associated with each Supplemental; Environmental Project.

COMMENTS & ADJOURNMENT.

- **Next Meeting.** It was announced that the next SERC meeting is expected to be held on July 18, 2014 in Singer Island.
- **Adjournment.** The SERC meeting was adjourned at 12:16 p.m.

TRAINING TASK FORCE'S PROJECT TRACKING CHART

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ACTIVE PROJECTS							
RESOURCES	PUBLICATIONS	TRAINING	UPDATES	NEEDS ANALYSIS	FUNDING	STANDARDS & CERTIFICATIONS	SYSTEMS & RELATIONSHIPS
TTF Web Page and Project Summaries	Shipboard Hazmat Response	Revision of Hazmat Training Guidelines	Mass Technical DECON Team Capability Assessment	Hazmat Team ICS Curriculum	Capability Assessments	Oil Spill Response for Hazmat Technicians	Secure portal for access to TTF Products
	Revision of SERC Capability Assessment Tool	Second Annual Hazmat Symposium at Fire Rescue East		Marine Firefighting Requirements (33CFR 155)	Assess SHGAP Assessment Process for Hazmat Team Funding		Hazmat Team Marketing
	2013 Revision of SERC Hazmat FOG Appendices	Third Annual Hazmat Symposium at Fire Rescue East			Hazmat Capabilities Matrix		
	EPLAN Awareness and Training Materials for Responders						
	Quarterly Regional TTF Updates						

MONITORING PROJECTS							
RESOURCES	PUBLICATIONS	TRAINING	UPDATES	NEEDS ANALYSIS	FUNDING	STANDARDS & CERTIFICATIONS	SYSTEMS & RELATIONSHIPS
Awareness Level Training for White Powder			E-Plan Upgrade Provide Additional Detail				
Maintain FLAHR / FFCA website for TTF products							
IR Spec & RAMAN Long Term Costs and Maintenance							
RIID Model SOG Long Term Costs and Maintenance							
Hazmat EOD Integration							

TRAINING TASK FORCE'S PROJECT TRACKING CHART

[PAGE 10 of 10]

COMPLETED PROJECTS							
RESOURCES	PUBLICATIONS	TRAINING	UPDATES	NEEDS ANALYSIS	FUNDING	STANDARDS & CERTIFICATIONS	SYSTEMS & RELATIONSHIPS

Biological Sampling Protocol	Hazmat Operations Level Training Curriculum	Model Procedures for Hazmat Teams NIMS Compliance	Review ORE Deficiencies			Define Toxmedic Murphy	Health & DEP Detection Support Capabilities
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Hazmat FOG FLAHR	SERC Public Safety Hazmat Training Guidelines	Hazmat /Florida FOG ICS Crosswalk	LEPC Top Five 2008 Training Needs			Pro Board Certification	
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Medical Treatment Protocols	Non-Routine Hazards FSFC Schell						
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Radiological Screening Response Procedures	First Responder Best Practices for RAD Event						
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Revision of the Hazmat Section of the Florida FOG	Toxmedic Training Guidelines						
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EPLAN Training Materials							
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TABLED PROJECTS							
RESOURCES	PUBLICATIONS	TRAINING	UPDATES	NEEDS ANALYSIS	FUNDING	STANDARDS & CERTIFICATIONS	SYSTEMS & RELATIONSHIPS

Chemistry in Schools Program	Chemical Classification for Evidence						Develop SME Database
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Model Reporting System for Responders							
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The HMEP Planning Team remains ready to conduct Ammonia Siren Workshops and companion Shelter-in-Place presentations on short notice at the request of various schools, community groups and/or civic associations located within or in close proximity to the Port of Tampa.

The LEPC staff is currently participating in a consolidated outreach effort of the Tampa Port Authority, Tampa Emergency Management, Tampa Fire Rescue, Tampa Police Department, Hillsborough County Emergency Management, Hillsborough County Fire Rescue, Hillsborough County Sheriffs Office, Hillsborough County School Board, several of the larger Port tenants, Tampa Electric Company and others. The Program designed to educate the communities adjacent to Port Tampa Bay regarding shelter-in-place provisions, hazardous materials awareness including the new siren system, and preparation for a variety of natural disasters including hurricanes. The first of the anticipated three workshops will be held on Saturday, June 14, 2014 from 9:00 a.m. to 1:00 p.m. at DeSoto Park in the City of Tampa (2617 Corrine Street) for the Palmetto Beach residents. Additional workshops are being currently scheduled and coordinated for the Davis Island and downtown Tampa areas.

Additional Material: None
Action Recommended: None. For Information Only.

The LEPC's Facility Disaster Planning Subcommittee (FDPS) met on April 16, 2014, a *Recap* of which is attached. The meeting included a variety of discussions topics. The primary topics included: overview of SERC and LEPC initiatives; summary of SERC meeting; recognition of new Subcommittee Chair (Patricia Krajnyak of HRP Associates); and progress towards initiative to compile resources and links to serve as an All Hazards Guide for Businesses. As currently envisioned, it will likely be a single electronic database containing various resources and links that could/would assist facilities in planning for a variety of hazards (e.g. hazardous materials, storm surge, hurricane, flooding, tornados...) and will likely include a compilation of past planning efforts made by the LEPC, the TBRPC and the County Emergency Management departments (e.g. *All Hazards Guide*, *Facility Business Disaster Survival Kit...*). As an end-product, it is envisioned that the consolidated resources could be tailored to County level, where applicable. The next scheduled meeting of the FDPS is Wednesday, July 23, 2014. All LEPC members and members from the public are welcome to attend.

Additional Materials: FDPS Meeting Recap (**Pages 14-18** of these Agenda materials)
Action Recommended: None. For Information Only.



FACILITY DISASTER PLANNING SUBCOMMITTEE

RECAP

April 16, 2014 Meeting

LEPC District VIII, 4000 Gateway Centre Blvd., Suite 100, Pinellas Park, FL 33782 - 727/570-5151, Staff Contact: John Meyer

Attendees Present - Subcommittee Chair Patricia Krajnyak (HRP Associates), Rick Walker (LEPC Member/Pinellas County Emergency Management), and John Meyer (LEPC Staff). [Attendance was deterred by numerous scheduling conflicts including the concurrent National Hurricane Conference being held in Orlando].

Please note that text appearing as **red** symbolizes an item which requires future action. **Blue** text serves as an update or recognition of action which has transpired since the meeting.

1. INTRODUCTIONS
2. ANNOUNCEMENTS AND/OR OVERVIEW OF LAST FACILITY DISASTER PLANNING SUBCOMMITTEE (FDPS) MEETING

Mr. John Meyer acknowledged that a *Recap* of the January 15, 2014 FDPS meeting was previously transmitted to Subcommittee members via e-mail, posted to the LEPC website and acknowledged that additional handouts were available for all in attendance. Mr. Meyer proceeded to summarize the following items discussed at the last meeting:

Subcommittee Leadership. Mr. Meyer reminded attendees that Ms. Patricia Krajnyak (of HRP Associates) has agreed to serve as the Facility Disaster Planning Subcommittee Chair.

LEPC Membership Modifications. Mr. Meyer identified that there was a potentially unprecedented number of LEPC membership modifications this past quarter, affecting the Primary and/or Alternate member representation for Hillsborough County Emergency Management, Hillsborough County Fire Department, Tampa Fire Rescue, Manatee County Emergency Management, Pasco County Emergency Management, Southwest Florida Water Management District, Florida Department of Transportation, Manatee Port Authority, Bay Pines VA Hospital and Brenntag Mid-South.

FDEM Initiatives to promote Electronic-Filing through E-Plan. Mr. Meyer presented a copy of the postcard mailed to all recognized owners of Tier II facilities based on 2012 reporting. Mr. Meyer also identified the verbiage transmitted via e-mail sent to all recognized facility representatives indicated within E-Plan in the 2012 reporting.

“All Hazards Guide for Businesses.” Mr. Rick Walker, Pinellas County Emergency Management, had indicated that he and his Director, Ms. Sally Bishop, envisioned preparing and producing a handout for distribution to each of the facilities he visits annually while conducting Hazards Analyses in Pinellas County. The handout would be a listing of various resources and reference links to prepare Contingency Planning and Continuity of Operations (COOP) documents, Communications planning, encourage consideration of impacts potentially posed by neighboring facilities, identification of surge vulnerabilities... All present FDPS members had agreed that this would be a worthwhile initiative in which the Subcommittee could assist and that the county-specific resources could potentially be identified.

3. **OVERVIEW OF APRIL 4, 2014 SERC MEETING**

Mr. Meyer identified the following as highlights to the April 4th SERC meeting:

Risk Management Plan (RMP) Audits/Inspections Schedule. The 2014-15 schedule for the conduct of RMP audits/inspections and corresponding Plans review statewide was approved and released. Aside from three recent RMP audits conducted for Pinellas County facilities, three more audits are planned for facilities within or adjacent to Port Tampa Bay in May 2014, three for Plant City/Hillsborough County facilities in October 2014 and concluding with the audits of two Manatee County facilities in February 2015. RMPs are conducted at Section 302 facilities storing the most dangerous chemicals in pre-determined quantities/thresholds. It is the State’s intent to evaluate each of these sites a minimum of every five years with prioritization placed on new facilities or facilities recently changing ownership.

Hazmat Symposium. The second annual *Hazmat Symposium* was held at the Ocean Center conference facility in Daytona Beach on January 23-24, 2014, in conjunction with the annual Fire Rescue East Conference and the State Emergency Response Commission quarterly meetings. This year’s event was viewed as a tremendous success with attendance more than doubling that recognized for last year’s inaugural event. Attendance was identified to be about 340. This year, three hazmat teams competed in the hazmat teams competition.

Domestic Security Oversight Council (DSOC) Recommendation. John Koenke (Florida Fire College) identified that while the recommendation to reduce the number of regional hazmat response teams statewide was made official, pursuit of completion of Threats and Vulnerabilities study continues. Mr. Koenke added that while the issue had been determined in a close vote, the DSOC board membership is due to change in the near future. Having a completed and thorough Study in hand could serve as reasonable grounds for reconsideration of the prior proposed reduction in hazmat teams.

Hazards Analyses Contracts. Hazards Analyses are required for 50 percent of all Section 302 facilities within each County annually. In other words, Hazards Analyses are conducted for every Section 302 facility biennially. Up until this point, the Contracts and work products were coordinated through the Florida Division of Emergency Management. Unfortunately, the FDEM is left with 2-3 people evaluating all work products throughout the State. The LEPCs recently proposed administering the HA Contracts and evaluating the corresponding work products as a means of reducing FDEM’s work load. The SERC approved the transference of these responsibilities to the LEPC starting with the FY 2014-15 Contract year. Necessary

components of the agreement include the LEPCs providing localized training for the personnel conducting the HAs as well as to those reviewing the work products. Tampa Bay LEPC's HMEP Training Subcommittee Chair James Johnston proposed that representatives from the various Counties could serve in the review capacity for an adjacent County (e.g. Pasco County could review Hillsborough County's deliverables...).

4. **RECENT LEPC INITIATIVES**

Mr. Meyer characterized the following recent activities undertaken by LEPC staff:

How-to-Comply Workshops. Conducted and hosted the How-to-Comply & E-Plan Filing Workshops on February 11 & 12, 2014 at the LEPC/TBRPC offices. A total of 23 attended the training over the two-day period. The Florida Division of Emergency Management subsequently indicated that E-Plan utilization rate for filing of Tier II reports exceeded 90 percent for the 2013 reporting year.

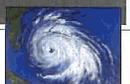
TRANSCAER Workshops. Transportation Community Awareness and Emergency Response training was provided at the CSX/TRANSFLO facility in Tampa on February 18 & 19, 2014. LEPC staff participated with the coordination and registration of this event. Each of the 5± hour workshops focused on Chlorine, Ammonia or Ethanol and each included a Railcar Safety 101 component. The courses were well-received and a recommendation was formulated to reduce the course lengths, if possible, to allow an attendee to participate in more than one educational theme per day. A total of 160 benefitted from the training over the two-days.

Regional Exercise. LEPC staff participated in the development and conduct of the *Hightide* exercise conducted on April 5, 2014. The scenario involved the response to a simulated Chlorine release aboard an anchored terrorist vessel in Tampa Bay, essentially midway between Hillsborough and Pinellas County. The exercise involved the joint and unified response of the Tampa, Hillsborough County and St. Petersburg hazmat teams. The exercise was deemed a tremendous success by all involved.

5. **COUNTY-SPECIFIC “ALL HAZARDS GUIDE FOR BUSINESSES.”**

At the January 16th meeting, it was proposed that the FDPS develop an electronic database of resources and links to assist businesses with developing planning initiatives to address the concepts of Contingency Planning, Continuity of Operations and Disaster Recovery associated with a variety of hazards: Hurricanes, Tornados, Thunderstorms/Lightning, Fires, Floods, Hazardous Materials, Terrorism/Violence in Workplace, Cyberterrorism and Civil Disorder. Definitions and pictures of these hazards have been obtained from a variety of sources. The remaining and most important task will be to research and identify data sources and links for businesses to utilize when refining their business disaster plans to address these hazards. Recommendations are expected to include: resource supply chain information, mutually-beneficial pre-coordination between facilities & government in order to establish prioritization; need for facilities to notify their suppliers of closed transportation networks so alternate routes can be determined; potential risk posed by adjacent (or nearby) Section 302 facilities; and need to address temporary housing for employees.

The following constitutes the work product at this point:

<p>All Hazards Guide for Businesses: Planning for Risks</p> <p><i>This Resource Manual is designed to assist businesses with the development of more thorough Disaster Plans by identifying a variety of hazards perhaps not previously considered.</i></p>  <p>Tampa Bay Local Emergency Planning Committee Facility Disaster Planning Subcommittee 4000 Gateway Centre Blvd., Suite 100 Pinellas Park, FL 33782</p> 	<p>Hurricanes</p>  <p>A hurricane is a type of tropical cyclone or severe tropical storm that forms in the southern Atlantic Ocean, Caribbean Sea, Gulf of Mexico, and in the eastern Pacific Ocean.</p> <p>All Atlantic and Gulf of Mexico coastal areas are subject to hurricanes. The Atlantic hurricane season lasts from June to November, with the peak season from mid-August to late October.</p> <p>Hurricanes can cause catastrophic damage to coastlines and several hundred miles inland. Hurricane can produce winds exceeding 155 miles per hour as well as tornadoes and microbursts. Additionally, hurricanes can create storm surges along the coast and cause extensive damage from heavy rainfall. Floods and flying debris from the excessive winds are often the deadly and destructive results of these weather events.</p> <p>County-Specific Hurricane Maps National Hurricane Center National Weather Service FloridaDisaster.org</p> <p>Local Media County EM websites Florida Evacuates and 511</p>
<p>Tornados</p>  <p>Tornadoes are nature's most violent storms. Spawned from powerful thunderstorms, tornadoes can cause fatalities and devastate a neighborhood in seconds. A tornado appears as a rotating, funnel-shaped cloud that extends from a thunderstorm to the ground with whirling winds that can reach 300 miles per hour. Damage paths can be in excess of one mile wide and 30 miles long. Every state is at some risk from this hazard. Some tornadoes are clearly visible, while rain or nearby low-hanging clouds obscure others. Occasionally, tornadoes develop so rapidly that little, if any, advance warning is possible. Before a tornado hits, the wind may die down and the air may become very still. A cloud of debris can mark the location of a tornado even if a funnel is not visible. Tornadoes generally occur near the trailing edge of a thunderstorm. It is not uncommon to see clear, sunlit skies behind a tornado.</p> <p>Links:</p> <p>City websites 511 Local Media</p> <p>FloridaDisaster.org</p>	<p>Thunderstorms/Lightning</p>  <p>The Tampa Bay Region is #1 in lightning strikes in the U.S. Your business should be able to handle the occasional power outages and protect your facility from potential fires and strikes.</p> <p>All thunderstorms are dangerous. Every thunderstorm produces lightning. While lightning fatalities have decreased over the past 30 years, lightning continues to be one of the top three storm-related killers in the United States. In 2010 there were 29 fatalities and 182 injuries from lightning. Although most lightning victims survive, people struck by lightning often report a variety of long-term, debilitating symptoms.</p> <p>Links:</p> <p>City websites 511 Local Media</p> <p>Duke Energy website (outages) FloridaDisaster.org</p>
<p>Fires</p>  <p>Fire is the most frequent hazard affecting businesses. Take steps to protect your facility and your employees. OSHA standards require employers to provide proper exits, fire fighting equipment, emergency plans, and employee training to prevent fire deaths and injuries in the workplace. You can take a few simple precautions which will protect your business and may well preserve the environment you enjoy.</p> <p>Links:</p> <p>Local Fire Stations Firewise Principles County websites Local Media</p>	<p>Flooding</p>  <p>Floods are one of the most common hazards in the United States, however not all floods are alike. Some floods develop slowly, while others such as flash floods, can develop in just a few minutes and without visible signs of rain. Additionally, floods can be local, impacting a neighborhood or community, or very large, affecting entire river basins and multiple states.</p> <p>Flash floods can occur within a few minutes or hours of excessive rainfall, a dam or levee failure, or a sudden release of water held by an ice jam. Flash floods often have a dangerous wall of roaring water carrying rocks, mud and other debris. Overland flooding, the most common type of flooding event typically occurs when waterways such as rivers or streams overflow their banks as a result of rainwater and cause flooding in surrounding areas. It can also occur when rainfall exceeds the capacity of underground pipes, or the capacity of streets and drains designed to carry flood water away from urban areas.</p> <p>Links:</p> <p>National Flood Insurance Program FEMA 511</p> <p>FloridaDisaster.org</p>

<div style="border: 1px solid black; padding: 5px;"> <h3 style="text-align: center;">Hazardous Materials</h3>  <p>Public awareness of the potential danger from accidental releases of hazardous substances heightened over the years as serious chemical accidents occurred around the world. The Superfund Amendments and Reauthorization Act ("SARA Title III") in 1986 and the Emergency Planning and Community Right-to-Know Act (EPCRA) in 1988 were enacted to: improve chemical safety, protect public health, protect the environment and increase public awareness.</p> <p>Links:</p> <table style="width: 100%; border: none;"> <tr> <td style="border: 1px solid black; padding: 2px;">EPA List-of-Lists</td> <td style="border: 1px solid black; padding: 2px;">LEPC</td> </tr> <tr> <td style="border: 1px solid black; padding: 2px;">Sara Title III</td> <td style="border: 1px solid black; padding: 2px;">Hazardous Waste Sites</td> </tr> <tr> <td style="border: 1px solid black; padding: 2px;">EPCRA</td> <td style="border: 1px solid black; padding: 2px;">Local Fire Departments</td> </tr> <tr> <td style="border: 1px solid black; padding: 2px;">SERC</td> <td style="border: 1px solid black; padding: 2px;">Fl Dept. of Env. Protection</td> </tr> <tr> <td style="border: 1px solid black; padding: 2px;">Emer. Response Contractor</td> <td style="border: 1px solid black; padding: 2px;">Law Enforcement</td> </tr> </table> </div>	EPA List-of-Lists	LEPC	Sara Title III	Hazardous Waste Sites	EPCRA	Local Fire Departments	SERC	Fl Dept. of Env. Protection	Emer. Response Contractor	Law Enforcement	<div style="border: 1px solid black; padding: 5px;"> <h3 style="text-align: center;">Terrorism/Violence in Workplace</h3>  <p>Throughout human history, there have been many threats to the security of nations. These threats have brought about large-scale losses of life, the destruction of property, widespread illness and injury, the displacement of large numbers of people and devastating economic loss. Responding to the psychological impact to employees should be addressed. Recent technological advances and ongoing political unrest are components of the increased risk to national security.</p> <p>Additionally, businesses can minimize their risk to violence in the workplace by establishing and maintaining strict hiring practices, anti-violence policies and security procedures as well as a host of other measures.</p> <p>Links:</p> <table style="width: 100%; border: none;"> <tr> <td style="border: 1px solid black; padding: 2px;">Employee Assistance Plan</td> </tr> <tr> <td style="border: 1px solid black; padding: 2px;">Dept. of Homeland Security</td> </tr> <tr> <td style="border: 1px solid black; padding: 2px;">Law Enforcement</td> </tr> </table> </div>	Employee Assistance Plan	Dept. of Homeland Security	Law Enforcement
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SERC	Fl Dept. of Env. Protection													
Emer. Response Contractor	Law Enforcement													
Employee Assistance Plan														
Dept. of Homeland Security														
Law Enforcement														
<div style="border: 1px solid black; padding: 5px;"> <h3 style="text-align: center;">Cyberterrorism</h3>  <p>According to Wikipedia, Cyberterrorism is defined as the use of Internet based attacks in terrorist activities, including acts of deliberate, large-scale disruption of computer networks, especially of personal computers attached to the Internet, by the means of tools such as computer viruses.</p> <p>Links:</p> <table style="width: 100%; border: none;"> <tr> <td style="border: 1px solid black; height: 30px;"></td> <td style="border: 1px solid black; height: 30px;"></td> </tr> </table> </div>			<div style="border: 1px solid black; padding: 5px;"> <h3 style="text-align: center;">Civil Disorder/Unrest</h3>  <p>According to Wikipedia, <i>civil disorder or civil unrest</i> is a broad term that is typically used by law enforcement to describe one or more forms of unrest caused by a group of people. Civil disturbance is typically a symptom of, and a form of protest against, major socio-political problems; the severity of the action coincides with public expression(s) of displeasure. Examples of civil disorder include, but are not necessarily limited to: illegal parades; sit-ins and other forms of obstructions; riots; sabotage; and other forms of crime. It is intended to be a demonstration to the public and the government, but can escalate into general chaos.</p> <p>Links:</p> <table style="width: 100%; border: none;"> <tr> <td style="border: 1px solid black; height: 30px;"></td> <td style="border: 1px solid black; height: 30px;"></td> </tr> </table> </div>											

6. OTHER ISSUES/COMMENTS.

No other issues or comments were identified by Subcommittee members.

7. ADJOURNMENT

Mr. Meyer informed attendees that the next FDPS meeting date needs to be rescheduled from July 16th to **July 23rd** on account of the unexpected changing of dates associated with the next State Emergency Response Commission quarterly meeting.

The meeting was adjourned at 12:50 p.m.

LEPC District 8 was, once again, awarded a \$47,072 FDOT Hazardous Materials Emergency Preparedness (HMEP) subgrant through the Florida Division of Emergency Management (FDEM) for Hazardous Materials training for public-sector First Responder, this time for the period of July 1, 2013 - June 30, 2014. Pursuant to HMEP Contract requirements, each HMEP-funded training event must be pre-approved by FDEM, must meet FDEM’s cost effectiveness criteria, and be transportation-related or include a transportation component or nexus.

The following constitutes a breakdown of expenditures associated with the Contract to date:

Quarter	Date	Name	Expenses	Cumulative	Remaining
BASE FUNDING UNDER 2013-14 HMEP CONTRACT					\$47,072.00
1	10/7-11/2013 ³	40-Hr. HazMedic Course, Pinellas County Hazmat	\$11,500.00	\$11,500.00	\$35,572.00
		1 st Qtr Admin. Expenses/July - Sept. 2013 <Actual>	\$ 965.00	\$12,465.00	\$34,607.00
2	11/11-15/2013	40-Hr. Marine Firefighting for Land-Based FFs (Ft.L)	\$11,035.00	\$23,500.00	\$23,572.00
	12/17-19/2013	8-Hr. CAMEO, Pinellas County Hazmat	\$ 4,999.00	\$28,499.00	\$18,573.00
		2 nd Qtr Admin. Expenses/Oct.-Dec., 2013 <Actual>	\$ 1,308.00	\$29,807.00	\$17,265.00
3	1/23-24/2013	Hazmat Symposium (Lodging for 2), Daytona Beach	\$ 262.96	\$30,069.96	\$17,002.04
	2/18-19/2014	TRANSCAER, City of Tampa (Regionwide Attended)	\$ 544.52	\$30,614.48	\$16,457.52
		3 rd Qtr Admin. Expenses/Jan. - Mar. 2014 <Estimate ¹ >	\$ 1,686.52	\$32,301.00	\$14,771.00
4	3/03-4/11/2014	160-Hr. Hazmat Tech course (for 2), Pinellas Hazmat	\$2,400.42	\$34,701.42	\$12,370.58
	4/07-09/2014	24-Hr. Air Monitoring for Hazmat Technicians (HI/TPA/PA/PI)	\$12,237.00	\$46,938.42	\$ 133.58
		4 th Qtr Admin. Expenses/April-June, 2014 <Estimate ¹ >	\$ 1,000.00	\$47,938.42	[-\$ 866.42]

FOOTNOTES:

- Administrative expenses include indirects, internal service charges, auditing, building occupancy, travel time and small miscellaneous expenses. Please note that the “estimate,” signified in **red**, was established at the time of Agenda materials preparation and is presented for informational purposes only. The cost estimate is actually revised at the end of each quarter to reflect actual administrative costs once tabulated, as would be/is appropriate.
- Italicization of course name(s) in **blue**, if applicable, signifies that the course has been committed and approved but not yet conducted.
- The 40-Hr. Hazmedic course was actually conducted one week into the second quarter but the course was prepaid during the first quarter, as authorized, to count towards 1st Quarter training funds.

HMEP Training Subcommittee Chair J.J. Johnston has scheduled a HMEP Training Subcommittee meeting on Wednesday, May 28, 2014 at 9:30 a.m. at the LEPC/TBRPC offices, one hour prior to the scheduled start of the LEPC quarterly meeting. While all FY 2013-14 HMEP Training Contract funds have been accounted for, as evident above, the primary purpose of the meeting will be to schedule the following training courses previously proposed for conduct during FY 2014-15.

	<u>ESTIMATED COST</u>	<u>ANTICIPATED ATTENDANCE</u>
Three 24-Hr. Life Safety & Command [Manatee]	\$11,200	40
160-Hr. Hazmat Technicians Certification Course [Pasco]	\$12,000	10
Three 8-Hr. Chemistry & Chemicals [Pinellas]	\$ 6,000	80
Three 8-Hr. Hazmat Spill/Leak Containment Refresher [Pinellas]	\$ 8,175	80
Four 3-Hr. E-Plan for First Responders [Regionwide]	\$ 1,000	120
Hazmat Symposium [Regionwide]	\$ 1,000	4
E-Plan Annual Conference [Regionwide]	\$ 1,000	1

Additional Material: None.
 Action Recommended: None. For Information Only.

The Region 4 RDSTF includes three of the four counties of the LEPC District VIII - Hillsborough, Pasco and Pinellas as well as Hardee, Polk, Hernando, Citrus and Sumter Counties. The RDSTF Co-Chairs are Hillsborough County Sheriff David Gee and FDLE Special Agent in Charge (SAC) Rick Ramirez. The RDSTF is organized to provide to support the National Preparedness Goal of Regional Collaboration. It is supported by eight multi-disciplinary/multi-jurisdictional committees which include both traditional and non-traditional response organizations, each represented by a chair and co-chair who report directly to the RDSTF IV Co-chairs. The committees which make up the RDSTF are as follows: Law Enforcement, Emergency Management, Fire Rescue, Health and Medical, Interoperable Communications, Training and Exercise, Critical Infrastructure Protection, and Education.

The Region 4 RDSTF Committees and General Assembly met February 24th . In addition to the 2015 DHS Funding process and timeline, topics of discussion included (1) an update of the committee structure and roles and responsibilities of the RDSTF members; (2) the new approach to the Multi-Year Training and Exercise Plan (MY-TEP) through the Readiness: Training Identification and Preparedness Program (RTIPP), and (3) the State Resource Management Network (SRMN) which will be used to capture all in-service equipment and assets funded through DHS programs. The Regional MY-TEP was submitted April 30, 2014 but will be amended to include the 2015 training for the LEPC. The Interoperable Communications Committee is updating the Tactical Interoperable Communications Plan (TIC-P) and planning a regional exercise June 17, 2014. The Health and Medical Committee is organizing the Region 4 Health and Medical Coalition. The R4 H&MC are expanding the coalition to include representatives from all health care fields including Home Health, skilled Nursing Homes and Residential Care, Behavioral Health, Dialysis, etc. in order to be better prepared for any type of disaster.

2015 DHS Funding

Currently, the RDSTF and committees are meeting to discuss programs and projects for 2015 DHS funding. Representatives from the RDSTF are designated to Funding Committees which include:

- Agriculture and Environment
- Campus Security
- Critical Infrastructure/Key Resources
- Emergency Management
- Fire Rescue
- Health and Medical
- Interoperable Communications
- Law Enforcement Prevention
- Law Enforcement Response.

Each Funding committee will build regional/statewide funding templates for submittal to the State Working Group. The Funding Committees met on April 14th for the kick-off meeting. These committees will meet

(format of meetings determined by the committee chairs) through September 29th when the final templates are due to FDLE. Region 4 Funding Committee members and State Working Group delegates will meet May 29th to prepare the project templates and discuss priorities. The State Working Groups will meet in September to review submittals from the Funding Committees.

De-obligated Funds

Regional partners have submitted additional projects for 2011-2012 De-obligated funds by May 9, 2014. The Domestic Security Oversight Committee will review and vote on these projects on May 20, 2014. These monies must be spent by July 31, 2014.

Local Training

The list of T&E for 2014 was developed last year and available training through March is posted on SERT TRAC website (<http://trac.floridadisaster.org/trac/loginform.aspx>) and the TBRPC website.

Additional Material: None

Action Recommended: None. For Information Only

Agenda Item #10

“REMEMBERING TREVOR KLETZ” (VIDEO)

John Meyer

The U.S. Chemical Safety Board (CSB) prepared a video tribute for Dr. Trevor Kletz. As stated in the video, Dr. Kletz was widely regarded as being the “*father of industrial process safety and inherently safer design*” during his nearly 70 year career. He published many books and articles.

Recognizing the old proverb “*if you think safety is expensive, try an accident,*” Dr. Kletz added that accidents may not only cause huge financial losses to companies due to sustained damage at their facility and potential injury claims but that the corresponding damage to a company’s reputation may be even costlier. In addition, Dr. Kletz emphasized that “*near misses should be investigated as thoroughly as accidents.*”

This video is available for viewing on YouTube® at the link presented below:

- **CSB Video - “Remembering Trevor Kletz”**
<http://www.youtube.com/watch?v=XQn5fL62KL8> (Video Length: ~3.5 Minutes)

Additional Material: None.

Action Recommended: None. For Information Only

Agenda Item #11

TRAINING, WORKSHOP OR CONFERENCE OPPORTUNITIES

Chair Patterson

Information is available for the following Training/Conference events:

- A. FDEM’s Training and Events Schedule/**Region 4**, Various FL Locations/Times (May - Aug. 2014)
- B. FDEM’s Training and Events Schedule/**Region 6**, Various FL Locations/Times (May - Aug. 2014)

FDEM TRAINING AND EVENTS SCHEDULE/REGION 4 (May - Aug. 2014), as posted on 5/07/2014

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State Training and Events Schedule

The following schedule is provided by Florida Division of Emergency Management (FDEM) to keep our customers advised of events and training opportunities throughout the state.

REMINDER: Information on these pages changes frequently. It is recommended that you check the site weekly to stay abreast of important changes.

[Training and Events Links](#) | [Frequently Asked Questions](#) | [FDEM Course List](#)

Search Criteria

Course No.	Course Name	Jump to a month
Region Region 4		May 2014 June 2014 July 2014
From May 2014	To Aug 2014	

May 2014 Training and Events				
Date	Region	City/ County	Name	Status
May. 09 - May. 09	Region 4	Wauchula Hardee	IS-362.a - IS-362.a Multi-Hazard Emergency Planning f...	Pending
May. 09 - May. 09	Region 4	Tampa Hillsborough	Hurricane - Hurricane Evacuation	Pending
May. 09 - May. 09	Region 4	Wauchula Hardee	IS-362.a - IS-362.a Multi-Hazard Emergency Planning f...	Pending
May. 20 - May. 21	Region 4	Tampa Hillsborough	MGT-324 - MGT-324 Campus Emergencies Prevention, Resp...	Pending
May. 21 - May. 23	Region 4	Seminole Pinellas	G-300 - G-300 Intermediate Incident Command System fo...	Pending
May. 27 - May. 28	Region 4	Seminole Pinellas	G-400 - G-400 Advanced Incident Command System Comman...	Not started
May. 28 - May. 29	Region 4	Tampa Hillsborough	G-775 - G-775 Emergency Operations Center (EOC) Manag...	Not started

June 2014 Training and Events				
Date	Region	City/ County	Name	Status
Jun. 03 - Jun. 05	Region 4	Tampa Hillsborough	L-984 - L-984 Strike Team/Task Force	Not started
Jun. 06 - Jun. 08	Region 4	St. Petersburg Pinellas	G-428 - G-428 Community Emergency Response Team (CERT...	Not started
Jun. 10 - Jun. 11	Region 4	Tampa Hillsborough	G-400 - G-400 Advanced Incident Command System Comman...	Not started
Jun. 25 - Jun. 26	Region 4	Tampa Hillsborough	G-358 - G-358 Evacuation and Re-Entry Planning ...	Not started

July 2014 Training and Events				
Date	Region	City/ County	Name	Status
Jul. 08 - Jul. 09	Region 4	Tampa Hillsborough	G-400 - G-400 Advanced Incident Command System Comman...	Not started

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FDEM TRAINING AND EVENTS SCHEDULE/REGION 6 (May - Aug. 2014), as posted on 5/07/2014

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State Training and Events Schedule

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🔍

Course No. Region 6

From May, 2014

Course Name To Aug, 2014

Jump to a month

[May 2014](#) | [June 2014](#) | [July 2014](#)

[August 2014](#)

May 2014 Training and Events

Date	Region	City/ County	Name	Status
May. 01 - Jun. 26	Region 6	Immokalee Collier	G-317 - Basic Community Emergency Response Team Traini...	In progress
May. 27 - May. 29	Region 6	Cape Coral Lee	G-300 - G-300 Intermediate Incident Command System fo...	Not started

June 2014 Training and Events

Date	Region	City/ County	Name	Status
Jun. 02 - Jun. 05	Region 6	Fort Myers Lee	L-958 - L-958 NIMS ICS All-Hazards Position Specific ...	Not started
Jun. 03 - Jul. 01	Region 6	Sarasota Sarasota	G-317 - G-317 Basic Community Emergency Response Tea ...	Not started
Jun. 17 - Jun. 19	Region 6	Naples Collier	L-975 - L-975 Finance/Admin. Unit Leader ...	Not started
Jun. 19 - Jun. 20	Region 6	Moore Haven Glades	G-557 - G-557 Rapid Needs Assessment	Not started
Jun. 20 - Jun. 20	Region 6	Moore Haven Glades	G-272 - G-272 Warning Coordination	Not started
Jun. 24 - Jun. 26	Region 6	LaBelle Hendry	G-400 - G-400 Advanced Incident Command System Comman ...	Not started
Jun. 26 - Jun. 27	Region 6	Fort Myers Lee	G393 - G393 Mitigation for Emergency Managers ...	Not started

July 2014 Training and Events

Date	Region	City/ County	Name	Status
Jul. 10 - Jul. 10	Region 6	Fort Myers Lee	Hurricanevac - Hurricane Evacuation	Not started
Jul. 21 - Jul. 23	Region 6	Cape Coral Lee	G-428 - G-428 Community Emergency Response Team (CERT ...	Not started

August 2014 Training and Events

Date	Region	City/ County	Name	Status
Aug. 20 - Aug. 21	Region 6	Cape Coral Lee	G-400 - G-400 Advanced Incident Command System Comman ...	Not started

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A. LEPC MEMBERSHIP/BIENNIAL REAPPOINTMENTS

Chair Patterson

Each July of all even-numbered years, the State Emergency Response Commission reauthorizes LEPC memberships for all LEPC District. Unless advised differently of non-interest in membership renewal and/or membership changes by June 1, 2014, LEPC District 8 staff will seek to reauthorize all present day members in our District for another two-year term. As amended to reflect LEPC membership modification requests received and pending ratification by the SERC at their July 18, 2014 meeting (reflected in **red** below), the current membership roster is as follows:

PRIMARY	ALTERNATE	CATEGORY		PRIMARY	ALTERNATE	CATEGORY
Aleguas, Alfred	JoAnn Chambers-Emerson	Health		Johnston, James	Rick Caravona	Emergency Mgmt.
Armstrong, Dean	Darlene Powell	Hospital		Kemp, Jonathan	Bryan Cook	Print Media
Atherton, Chris	Christopher Barton	Local Option		Kinley, Ed	None	Local Option
Burnett, David	James Wilson	Firefighting		Klinger, Chester	N/A	Interested Citizen
Calig, Hallie	None	Local Environmental		Lofgren, William	N/A	Interested Citizen
Castonguay, Steven	Gregg Rottler	Health		Mastandrea, Joe	Marcus Martin	Emergency Mgmt.
Connors, Lance	Jon Tillis	Law Enforcement		McCarthy, Steve Elder, Mike	Graig Maciuba Richard Feinberg	Firefighting
Cooksey, Michael	Sandra Brooking	First Aid		Patterson, Jeff	James Markart	First Aid
Crowther, Charles	James Terry	Firefighting		Pratt, Alan	Lynne Vadelund	Facility Operator
Dabrowski, Peter	N/A	Interested Citizen		Roberts, Lloyd	David Crane	Water Mgmt. District
Davies, Scott	William Stanfield	Transportation		Rowe, Charles	Kris Kinnison	Facility Operator
Dolak, Paul	None Rick Lopez	Facility Operator		Salabarría, Emilio	Bryan Riley	Firefighting
Douglass, William	Greg Becker	Community Group		Simpson, Steve	Sharon Tarman	Emergency Mgmt.
Fernald, Larry	Elliot Smith	Community Group		Steadham, Phillip	Jackie Julien	Transportation
Fraday, Terry	Robert Knecht	Health		Stewart, Jeffrey	Ron Kobosky	Facility Operator
Gonzalez, Roberto	Karen Rider	Transportation		Tobergte, Jeff	Timyn Rice	Local Environmental
Griffin, Navin	Jessica Paxton	Law Enforcement		Walker, Richard	Paul Keller Clayton Parrott	Emergency Mgmt.
Johnson, Betti	William "Avera" Wynne	Non-Elected Local Official		Watson, Alain	Greg Cowden	Local Environmental

Additional Material: Above Listing of current LEPC District 8 membership
 Action Recommended: None if desiring two-year LEPC Membership renewal.

B. ELECTIONS FOR LEPC CHAIR/VICE-CHAIR

Hallie Calig

Chief Jeff Patterson (Hillsborough County Fire Rescue) and Jeff Tobergte (Florida Department of Environmental Protection/Office of Emergency Response) were recently elected to serve in the capacities of Tampa Bay LEPC Chair and Vice-Chair respectively. However, it was necessary for their appointment

cycle to be reflective of the biennial recertification cycle of all LEPC members by the State Emergency Response Commission, which occurs in July of all even-numbered years.

While Chief Jeff Patterson continues to express a willingness, ability and desire to retain his recently-attained role as Chair of the LEPC for a two-year term, Mr. Jeff Tobergte indicated that he will not be seeking renewal of his Vice-Chair position. However, Mr. James Johnston (Pasco County Emergency Management) has subsequently agreed to accept a nomination for the Vice-Chair position if elected by his LEPC peers.

LEPC members additionally wishing to be considered for either (or both) of these positions must be nominated and agree to serve. Such nomination(s) shall include a prior agreement to serve from the candidate and shall be provided in writing to Mr. John Meyer (LEPC Staff Coordinator - johnm@tbrpc.org) and Ms. Hallie Calig (LEPC Nominations Subcommittee Chair - hallie.calig@ci.tampa.fl.us) **on or before Friday, August 8, 2014.**

If nominations are received from or on behalf of other candidates for one or both of these positions, a formal election process will be conducted in conjunction with the next LEPC meeting (i.e. August 27, 2014). Please note that nominations for these positions will not be accepted on the floor on the day of the meeting.

Additional Material: None

Action Recommended: None

C. LEPC DISTRICT 8's HAZARDOUS MATERIALS EMERGENCY RESPONSE PLAN UPDATE John Meyer

The updated *District 8 LEPC Hazardous Materials Emergency Response Plan* is required to be submitted to the Florida Division of Emergency Management on or before June 30, 2014. LEPC staff is nearing completion of this endeavor. Many of the edits are related to updating population figures and the Section 302 facilities within each County. **LEPC Staff is seeking a motion to authorize LEPC Chair Patterson to transmit the revised Plan to FDEM on or prior to deadline.** Upon submittal and acceptance, LEPC staff will prepare a CD Rom containing the updated LEPC Plan in various formats for distribution to the required entities. The revised Plan will additionally be posted to the LEPC website.

Additional Material: None.

Action Recommended: **Motion to authorize Chairman to transmit revised Plan to FDEM on or before June 30, 2014 deadline.**

D. SUPPLEMENTAL ENVIRONMENTAL PROJECTS John Meyer

The State Emergency Response Commission has tasked the Florida Division of Emergency Management with establishing a Supplemental Environmental Project (SEP) website linked to their homepage. The website will be patterned after that implemented by the State of Illinois Environmental Protection Agency (www.epa.state.il.us/enforcement/sep) due to its ease of use, functionality and intuitiveness.

As identified in the latest SERC Recap, it appears that SERC staff is proceeding with development of the SEP electronic database/website.

As advised over the past few LEPC meetings, SEPs are designed to provide a facility found to be in violation with the Emergency Planning and Community Right to Know Act with an alternative of paying the full EPA fine amount monetarily. It is highly encouraged that all SEPs be pre-established and quickly implementable upon the acceptance as alternative mitigation by the industry, the State Emergency Response Commission and the U.S. Environmental Protection Agency. The following are additional specifics of the SEP program:

- Potential SEPs continue to be solicited from the LEPC members, hazmat team(s) and other agencies. While some SEPs are/can be generic and may be applicable in many/most areas of the State, other SEPs could/should be “tailored” to the needs of the local community and have varying implementation costs. Allowable SEPs could consist of equipment and/or resources;
- SEPs can not exceed 75% of the assessed fine value. The balance must be paid by the violating entity in the form of a fine; and
- Industry could even put a “spin” on the SEP(s) to make it appear as a good community relations gesture.

Additional Material: None

Action Recommended: **Solicitation of Potential SEP Ideas**

E. **“HIGHTIDE” EXERCISE**

**John Meyer/
Capt. Chris Atherton**

The Tampa Bay LEPC assisted in the planning, coordination and conduct of the *Hightide* exercise on April 5, 2014 along with members of the National Guard’s 48th Civil Support Team and the FBI. The scenario for the exercise, conducted in a “Walk-Through” format, involved a terrorist’s simulated release of Chlorine within a cargo container aboard a large stationary vessel in Tampa Bay, essentially midway between southern Tampa (Hillsborough County) and St. Petersburg (Pinellas County). The exercise required the establishment of a unified command on-shore and a joint mobile response of Hillsborough County Fire Rescue, Tampa Fire Rescue, St. Petersburg Fire Rescue and FBI hazmat teams to respond to, address, remediate and investigate the Chlorine release. The joint hazmat teams entered the cargo container on three occasions. The first entry was to investigate for potential explosive device(s), the second to secure and mitigate the Chlorine being release and the third entry was for evidence collection. A smoke machine was utilized to emulate Chlorine being released. Participatory agencies included: National Guard/48th Civil Support Team, FBI, Hillsborough County Fire Rescue, Hillsborough County Emergency Management, Tampa Fire Rescue, Tampa Emergency Management, United States Coast Guard, FDEM/Region 4, American Red Cross, Salvation Army, St. Petersburg Fire Rescue and the U.S. Army Reserve.

The exercise scenario and injects were pre-screened by FDEM staff to ensure compliance with exercise requirements. Additional injects were subsequently added the day of the exercise to spur more prompt actions and decision-making as well as to keep the exercise moving along at a steady pace.

A follow-up *After Action* meeting was held in early May. Later in May, a panel of representatives from the response organizations presumed to be responsible for determining the mitigation actions that would have likely followed to counter the Chlorine being release into Tampa Bay, if the exercise scenario was truly a real life incident. It is envisioned that the meeting will be established in a tabletop exercise fashion and will commence where the “Walk-Through” portion of the exercise concluded. Mitigative strategies and techniques will be discussed and identified. The participatory agencies are expected to include FDEP/Office

of Emergency Response, Environmental Protection Commission of Hillsborough County, the USCG, and SWS. It is expected that the corresponding documentation that will be prepared in association with this latter meeting will conclude the LEPC's biennial exercise requirements.

Additional Material: None
Action Recommended: None

F. OTHER BUSINESS (To be Determined and/or may be Applicable)

Agenda Item #13

LEPC LOGO SHIRTS

Chair Patterson

The Tampa Bay Regional Planning Council recently obtained a new vendor for custom embroidered LEPC shirts. LEPC-Logo shirts will continue to be made available in a variety of styles, colors and sizes. Each shirt will be personally designed to the specifications of the purchaser. If interested, or for more details, please consult John Meyer, LEPC Staff Coordinator.

Agenda Item #14

NEXT MEETING - Wednesday, August 27, 2014

Chair Patterson

Agenda Item #15

ADJOURNMENT

Chair Patterson