



LEPC Meeting Notice

MEMO TO: Tampa Bay LEPC, District VIII Members/Alternates

FROM: Asst Chief Scott Ehlers, LEPC Chairman and
John Meyer, LEPC Coordinator

SUBJECT: **LEPC MEETING - November 20, 2013**

DATE: November 8, 2013

The next Tampa Bay LEPC, District VIII meeting will be held on **Wednesday morning, November 20, 2013, 10:30 a.m.**, at the offices of the Tampa Bay Regional Planning Council, 4000 Gateway Centre Blvd, Suite 100, Pinellas Park, FL 33782.

The enclosed package of informative materials will recap various agenda items, precluding the need for detailed discussion at the meeting unless specific questions arise. The LEPC meeting is expected to adjourn by noon.

You are invited to review the LEPC website: www.tbrpc.org/lepc

*****REMINDER*****

Only the abbreviated short-form Agenda will be available at the door the day of the meeting. Please remember to bring your full Agenda package with you to the meeting.

If you are a person with a disability who needs any accommodation in order to participate in this meeting, you are entitled, at no cost to you, to the provision of certain assistance. Please contact John Meyer at the Tampa Bay Regional Planning Council at (727) 570-5151 X 29 within three working days of the meeting.

Asst Chief Scott Ehlers, Chairman - Jeff Tobergte, Vice Chairman - John Meyer, Coordinator
Tampa Bay Local Emergency Planning Committee (LEPC), District VIII
4000 Gateway Centre Boulevard, Suite 100, Pinellas Park, FL 33782-6136
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LEPC Agenda

TAMPA BAY LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) DISTRICT VIII MEETING

**Tampa Bay Regional Planning Council
4000 Gateway Centre Blvd, Suite 100, Pinellas Park, FL 33782
Wednesday, November 20, 2013 - 10:30 am**

*****THIS MEETING IS OPEN TO THE PUBLIC*****

- | | | |
|-----------------|--|-------------------------------|
| Agenda Item #1 | CALL TO ORDER, WELCOME, PLEDGE OF ALLEGIANCE - Page 1 | Chair Scott Ehlers |
| Agenda Item #2 | APPROVAL OF <i>MINUTES</i> - August 28, 2013 LEPC MEETING - Page 1 | Chair Ehlers |
| Agenda Item #3 | DISTRICT 8 LEPC MEMBERSHIP CHANGES - Page 1 | John Meyer |
| Agenda Item #4 | RECAP OF QUARTERLY SERC MTGS & TTF'S "PROJECT BOARD" - Page 1 | Chair Ehlers |
| Agenda Item #5 | HMEP PROGRAM - PLANNING - Page 10 | Subcomm. Chair Alan Pratt |
| Agenda Item #6 | FACILITY DISASTER PLANNING SUBCOMMITTEE - Page 10 | John Meyer |
| Agenda Item #7 | HMEP PROGRAM - TRAINING - Page 19 | Subcomm. Chair James Johnston |
| Agenda Item #8 | REGIONAL DOMESTIC SECURITY TASK FORCE - Page 20 | Betti Johnson |
| Agenda Item #9 | GULF SULFUR SERVICES' FIRES - PRESENTATIONS - Page 21 | Jack Cohn/Sterlin Woodard |
| Agenda Item #10 | TRAINING, WORKSHOP AND CONFERENCE OPPORTUNITIES - Page 21 | Chair Ehlers |
| Agenda Item #11 | LEPC BUSINESS | Chair Ehlers |
| | A. Supplemental Environmental Projects - Page 24 | |
| | B. Domestic Security Oversight Council Recommendation - Page 26 | |
| | C. LEPC Meetings Dates for 2014 - Page 26 | |
| | D. Elections for LEPC Chair/Vice-Chair - Page 27 | |
| | E. Other Business (To be Determined and/or may be Applicable) - Page 27 | |
| Agenda Item #12 | TAMPA BAY LEPC LOGO SHIRTS - Page 27 | Chair Ehlers |
| Agenda Item #13 | PUBLIC COMMENTS - Page 27 | Chair Ehlers |
| Agenda Item #14 | NEXT MEETING - Wednesday, February 26, 2014 | Chair Ehlers |
| Agenda Item #15 | ADJOURNMENT | |

Asst Chief Scott Ehlers, Chairman - Jeff Tobergte, Vice Chairman - John Meyer, Coordinator

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The following LEPC membership change(s) were approved at the October 3, 2013 SERC meeting:

MEMBER	CATEGORY	MEMBER TYPE		STATUS OF CHANGE			DESCRIPTION (IF NECESSARY AND/OR APPROPRIATE)
		PRIMARY	ALTERNATE	NEW MEMBER	CATEGORY OR TYPE CHANGE	RESIGNED/ REMOVED	
Jackie Julien	Transportation		✓	✓			Tampa Port Authority. Primary LEPC Member Phillip Steadham has requested a re-designation of his "Alternate" from "Mr. Richard Booth" to "Ms. Jackie Julien." Mr. Booth passed away in June 2013.
Richard Booth			✓			✓	
Rachel Ingle	Emergency Management		✓	✓			Manatee County Emergency Management. Primary LEPC Member Steve Simpson has requested a re-designation of his "Alternate" from "Mr. Don Hermey" to "Ms. Rachel Ingle."
Don Hermey			✓			✓	

NOTE: The membership modification(s) highlighted in yellow above (if and where applicable) signifies addition(s) to the LEPC District 8 membership. Likewise, modification(s) highlighted in gray (if and where applicable) indicates a reduction(s) in overall LEPC membership.

Additional Material: None.
 Action Recommended: Recognition of New Appointments

The State Emergency Response Commission and associated Subcommittee meetings were held in Tallahassee at the Betty Easley Conference Center on October 3-4, 2013. LEPC Chair Scott Ehlers and Staff Coordinator John Meyer attended the meetings. The following eight pages constitute a *Recap* of the SERC meeting, inclusive of elaboration on discussion items associated with the SERC's Training Task Force (TTF) and the LEPC Staff & Chairs meetings.

Additional Material: SERC Meeting *Recap* (Pages 2-9 of these Agenda materials)
 Action Recommended: None. For Information Only.



RECAP OF THE OCTOBER 4, 2013 STATE EMERGENCY RESPONSE COMMISSION MEETING

The October 4, 2013 SERC meeting was held at the Betty Easley Conference Center in Tallahassee. The Recap below was enhanced by discussions which ensued at the October 3, 2013 meetings of SERC's Training Task Force and the LEPC Staff & Chairs. The SERC meeting was initially chaired by FDEM Director Bryan Koon until his departure due to his need to participate in (then) pending Tropical Storm Karen updates. Chairmanship of the SERC was then assumed and concluded by FDEM Deputy Director Mike DeLorenzo. The meeting was called to order at 10:02 a.m. and proceeded with the Pledge of Allegiance and an introduction of all in attendance.

APPROVAL OF MINUTES:

- **Approval of July 12, 2013 SERC meeting *Minutes*.** No revisions or proposed edits were requested. The *Minutes* from the July 12, 2013 SERC meeting were approved unanimously.

NEW BUSINESS

- **Local Emergency Planning Committees Appointments.** Ms. Isabell Parker requested approval of membership modifications recognized for each LEPC. The membership changes for LEPC District 8 approved during the quarter were the redesignation of Alternates for Tampa Port Authority (to Ms. Jackie Julien) and Manatee County Emergency Management (to Mr. Rachel Ingle). SERC unanimously approved all changes requested by the other LEPC Districts.
- **Approval of LEPC Plans.** Mr. Henry Turner (FDEM staff) recognized that each of the 11 Local Emergency Planning Committee's updated their Hazardous Materials Emergency Response Plans in accordance with the respective FDEM/LEPC contracts. According to Mr. Turner, "*all of the Plans were found to be in compliance with the respective criterion.*" Acceptance of the Plans, including revisions, were approved unanimously by the SERC.
- **Thomas Yatabe-SERC Award Nominations and *Certificates of Appreciation*.** Mr. Tim Date (FDEM staff) recognized that the SERC Agenda materials contained a listing of nominations for the Thomas Yatabe Award winners and recipients of "*Certificates of Appreciation*" as proposed by each of the 11 LEPCs. The Awards signify "*Outstanding contribution made in the implementation and support of the Emergency Planning and Community Right-to-Know Act through achievement(s), accomplishment(s) or superior participation in hazardous material planning or response.*" The SERC unanimously approved all recipients of the Award and *Certificates of Appreciation*. The recipients for LEPC District 8 will remain nameless at this time in order to maintain an element of surprise. The Awards will be presented their awards in conjunction with the January 22, 2014 SERC meeting or February 26, 2014 LEPC meeting.

REPORTS

- **Report from SERC's Training Task Force (TTF).** The following highlights of the October 3, 2013 TTF meeting were identified by Subcommittee Chair Don Sessions:

- Conference Call of September 18, 2013. It was recognized that the majority of conference call revolved around discussion regarding U.S. Coast Guard Memorandum of Understanding regarding integration with Hazmat teams, Project Tracking Chart updates, updates of Hazmat Protocols and a status report on the 2014 Hazmat Symposium. It is anticipated that the updated Hazmat Protocols will be brought before the January 2014 SERC meeting for consideration and potential action.
- DSOC Recommendation regarding Funding for Hazmat Teams. Chief Mike Murphy (SERC member & Florida Fire Chiefs Association) identified that the Domestic Security Oversight Council recently approved a recommendation to reduce the number of regional hazmat response teams that receive supplemental State Homeland Security Grant Program funds from 30 to 20, with a maximum of three per Regional Domestic Security Task Force region. The regional hazmat response teams only receive ~\$15,000 in subsidized federal funding annually. Within RDSTF Region 4, it was recommended that federal funding be eliminated from the Pinellas and Polk County Hazmat Teams.

Chief Murphy and John Koenke (SERC member & Florida State Fire College) iterated the following concerns:

- DSOC apparently did not heed any of the recommendations previously provided by the SERC, TTF and/or several of the LEPCs. Those recommendations included:
 - ☞ A need to conduct and evaluate a Comprehensive Threat and Vulnerability Assessment prior to any reduction in hazmat teams. This Assessment could/would include the location of such targets as radiological facilities, population concentrations, bulk chemical storage facilities, military bases, pipelines...;
 - ☞ Provide same or minimized federal funding levels to each Region and let the locals determine the particular funding levels of each team even if not split evenly;
 - ☞ Allow for a “rotation” of annual federal funding so that each team maintains their designation as a regional response hazmat team.
 - ☞ Once a local government funds the purchase of hazmat equipment/resources, requests for federal funding of similar equipment/resources in the future would likely not be approved since it would be considered “supplanting.”
- The DSOC recommendation was formulated by representatives from the Regional Domestic Security Task Forces with a disproportional number of law enforcement representatives; and
- The SERC’s former alternative recommendation to provide present (or reduced) level federal funds at the regional level for further disbursement upon local consensus was either not considered or ignored. That way all hazmat teams could be ensured, at least, some federal funding subsidy.

With the knowledge that the DSOC will next meet on October 15, 2013 in Ocala, motions were made and approved unanimously by the TTF to bring the items described below forward to the October 4th SERC meeting for consideration and/or action. However, prior to the introduction of the motions, Chief Murphy reminded SERC members that the SERC developed the standards and criteria for regional hazmat teams in the early 1990s and designated most of their numbers and locations in order to ensure ample protection of citizenry and industry. That way, hazmat equipment and capabilities would be in close proximity to any/all hazmat incidents. The vast majority of regional hazmat team funding is and will remain at the local level. The motions and resultant SERC actions were:

Motion #1 - Prepare/Transmit Letter to SERC Chair & Co-Chairs registering disappointment that the DSOC did not heed the former recommendations of the SERC and Training Task Force and to encourage their reconsideration.

SERC Chair Bryan Koon acknowledged that he serves as Chair to the SERC as well as Co-Chair of the DSOC. It would therefore not seem reasonable to transmit a letter that he would then have to consider in his additional capacity. After much discussion, it was concluded that the letter would alternatively be sent by Training Task Force Chair Don Sessions in advance of the October 15th DSOC meeting.

Motion #2 - Prepare a secondary letter to be transmitted to the DSOC Co-Chairs, the Governor, the heads of the Florida House and Senate, as well as the Chairs and Vice-Chairs of the Criminal Justice Committee, the Military Affairs Committee and the Appropriations Committee in the event the DSOC does not deviate from their current position at their October 15th meeting and proceeds with their recommendation to reduce the number of regional hazmat response teams that would receive State Homeland Security Grant Program funding during the next and future funding cycles.

SERC Chair Bryan Koon identified that it would be inappropriate to vote to send a letter based on an action that may or may not come to fruition. After much discussion, it was concluded that the future letter, if applicable, would alternatively be sent by Training Task Force Chair Don Sessions. The SERC did agree, however, to tentatively convene in November in the event SERC consideration or action on this item is needed. The date is currently being coordinated and it was acknowledged that such meeting must be face-to-face and could not be facilitated in the form of a Conference Call.

- Mr. Matt Marshall identified that the SERC Technician Hazmat Competency Checklist & SERC Public Safety Guidelines need to be updated. A RFP is to be developed in this regard. It was requested that this item be initiated and brought before the next meeting of the Training Task Force.
- January 2014 Hazmat Symposium. Mr. Jonathan Lamm identified that planning associated with the January 23-24, 2014 Hazmat Symposium is nearing completion. In summary, there are 14 scheduled presentations with 18 presenters, four of which are from Out of State. The "Out of State" presenters will be awarded an opportunity to serve as judges and evaluators of the hazmat competition.

HMEP Training funds can be utilized to send public-sector first responders to the Symposium although there are no provisions for backfill and/or overtime.

Mr. Jonathan Lamm identified that the Planning Subcommittee is in need for private sector sponsorship for purchasing such inexpensive things as lanyards and drinking water for the Hazmat competition.

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The tentative Hazmat Symposium course offerings and schedule are as follows:

2nd Annual HazMat Symposium at Fire-Rescue EAST January 23 - 24, 2014

Time	Thursday Rm 1	Friday- Rm 1	Friday Rm 2	Friday Rm 3	Friday Rm 4
8:00 - 10:00 am	24 - Implementing a ToxMedic Program in Your Department Fred Hass	9.A - Masters of Gas Detection Christopher Wrenn	17 - Hazmat-Bomb Squad Integration Jeff Gold	26 - Mercury Spill Response for First Responders Jeffrey Waters / Chris Russell	14.A - HazMat Medical Response: A Common Sense Approach Rick Stilt / Toby Bevelacqua
10:00 -12:00 pm	4 - Grounding and Bonding – What Is It? Why Do It, and How Do We Do It? Glen Rudner	9.B - Masters of Gas Detection Christopher Wrenn	7 - Tampa, FL Ethanol Train Derailment July 2013 Emilio Salabarria	27 - Tavares, FL Blue Rhino Plant Explosion Eric Wages / Randy Jones / Tommy Carpenter	14.B - HazMat Medical Response: A Common Sense Approach Rick Stilt / Toby Bevelacqua
12:00 – 1:00 pm	LUNCH	LUNCH	LUNCH	LUNCH	LUNCH
1:00 – 3:00 pm	1 - Emergency Response to a Radiological Dispersal Device Tony Mussorfiti	9.C - Masters of Gas Detection Christopher Wrenn	5.A - Responding to Incidents Involving Ethanol Blended Fuels Glen Rudner	3 - Propane Emergency Response Carl Weeks	20.A - Meth Lab Awareness Mike Hopkins / Bob Coschignano
3:00 – 5:00 pm	2 - Haz Mat Tactics - Building a Play Book for Response to Haz Mat/WMD Emergencies Tony Mussorfiti	9.D - Masters of Gas Detection Christopher Wrenn	5.B - Responding to Incidents Involving Ethanol Blended Fuels Glen Rudner	18 The Handling of LP Emergencies at Fixed Storage and Transport Chris Lewis / Jason Kerr	20.B - Meth Lab Awareness Mike Hopkins / Bob Coschignano

DRAFT #2 9/26/13

- Supplemental Environmental Projects. Chief Mike Murphy inquired the status of the SEP Program to be placed on the SERC website considering that the SERC and EPA approved the initiation of the SEP Program in April 2012. FDEM staff Paul Wotherspoon advised that the FDEM website development team has been reduced to one and that this individual’s focus has been diverted to other initiatives. However, Mr. Wotherspoon did recognize that although the electronic database does not presently exist, FDEM staff Chris Stevens has recently and will continue to work with violating industry representatives, as well as staffs of respective LEPCs and fire departments to promote SEPs in lieu of full fine payment. In actuality, one SEP was recently implemented in the Daytona Beach area and another will be potentially looming in the Tampa Bay area.

At the SERC meeting, Chief Murphy did acknowledge that Chief Scott Ehlers (LEPC District 8 Chair & Tampa Fire Rescue Operations Chief) has expressed an interest in the possibility that development of the State’s electronic SEP database could serve as an optional Supplemental Environmental Project in lieu of full fine payment by the Tampa Bay facility recently found to be violation of the Emergency Planning & Community Right-to-Know Act.

- OSHA Hazwoper Training. Mr. Doug White did recognize that several FDEP Office of Emergency Response staff are now authorized to instruct the OSHA Hazwoper course.

- **Hazards Analysis Contract Workgroup Report.** FDEM staff Tim Date acknowledged facilitating several meetings of the Hazards Analysis (HA) workgroup, most recently on September 25th. Mr. Date emphasized that FDEM staff spends a lot of time each year facilitating and reviewing the work products associated with the HA program. LEPC District 2 staff (Chris Rietow) did mention that the Scope of Work should be the starting point for discussion. Mr. Ron Mills (SERC member/LEPC District 3 Chair/current FEPA President) indicated that he and FEPA staff Eve Rainey did personally meet with FDEM Director Bryan Koon regarding the HA Program. Mr. Mills did acknowledge requesting financials associated with the HA program on “several” occasions from FDEM staff which have yet to be provided. **Mr. Paul Wotherspoon did agree to provide any/all financial documentation requested in association with the HA program.**

While Mr. Mills expressed his optimism that the HA program will continue into the future, with or without changes, the program status remains uncertain at this point. Mr. Preston Cook of Hillsborough County Office of Emergency Management does currently serve on this workgroup.

- **Financial Status Report.** Mr. Wotherspoon reported that the SERC Agenda materials contained numerous tables and graphs depicting a comparison of the various revenues and expenditures associated with FDEM’s Hazardous Materials Planning and Risk Management Planning Programs over the past and present year. The allocations are identical. Graphics were provided in the Agenda materials to quantify and illustrate:
 - Revenues received by Month for RMP & EPCRA programs since mid-FY 2011-12;
 - Breakdown of General Appropriations and Expenditures by Category for the Hazardous Materials Planning Program for FYs 2012-13 & 2013-14 (to date); and
 - Breakdown of General Appropriations and Expenditures by Category for the Risk Management Planning Program for FYs 2012-13 & 2013-14 (to date).

Ms. Jennifer Hobbs (SERC member/LEPC District 6 Chair/Chair of the LEPC Staff & Chairs) sought clarification regarding the line item entitled “RPC/LEPC Staffing” in the Hazardous Materials Planning Program table. In particular, the annual LEPC budget allocations (i.e. \$40,909) X the number of RPCs/LEPCs (i.e. 11) + additional amount requested by LEPC District 5 (i.e. \$1) = \$450,000, not the \$486,845 represented. **Mr. Paul Wotherspoon agreed to provide documentation to address this disparity.**

Ms. Hobbs also expressed a concern that the FDEM recently had to return ~\$100,000 in unspent federal funds associated with the HMEP program. Mr. Wotherspoon indicated that ~\$10,000 was from one of the LEPCs not spending all of their HMEP Training funds and that the remainder was earmarked for specific purposes within FDEM. Subsequently, the FDEM now gets a monthly accounting of all programs to reduce the likelihood of this happening again. **Mr. Wotherspoon did agree to provide the documentation to substantiate the unspent funds.** Mr. Ron Mills recognized that two LEPCs did specifically request additional training funds prior to the end of the last fiscal year and that with a little advance notification by FDEM staff in the future, perhaps no money would need to be returned. **Interim SERC Chair Mike DeLorenzo agreed that a presentation by a representative from the Department of Financial Services at a future LEPC Staff & Chairs, if conducted, may be beneficial to all in order to alleviate this & similar concerns.**

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- Hazardous Materials Incidents Reports.** Mr. Sam Brackett advised that detailed listings of Section 304 investigation, as well as fixed facility and transportation-related hazardous materials incidents were prepared and included with the Agenda materials to describe incidents occurring between the period of June 1 - August 30, 2013. Such Reports included documentation of these incidents and portrayed the number of persons evacuated, injured or deceased down to LEPC District and ultimately County level.

The following constitute the hazardous material incidents recorded for District 8 during this period, including an enumeration of those evacuated, injured or deceased:

County	Date of Release	Type*	Chemical	Amount Released (Lbs.)	Business Type	# Evacuated	# Injured	# Fatalities
Hillsborough	6/14/13	TR	Diesel Fuel	Unknown	Traffic Accident	0	1	0
	6/24/13	TR	Sulfuric Acid	306	Traffic Accident	0	1	0
	7/01/13	FF	100% Eucalyptus Oil	Unknown	Post Office	0	25 (Deconned)	0
	7/02/13	304 (Closed)	Anhydrous Ammonia	99<	Ammonia Storage	N/A	N/A	N/A
	7/19/13	304 (Closed)	Phosphoric Acid	8,197	Mining	N/A	N/A	N/A
	7/25/13	TR	Ethanol	26,652	Railroad (Train Derailment)	0	0	0
	8/08/13	304 (Closed)	Sulfur Dioxide	Unknown	Sulfur Sales	N/A	N/A	N/A
	8/13/13	304 (Closed)	Sulfur Dioxide	Unknown	Sulfur Sales	N/A	N/A	N/A
Manatee	NONE							
Pasco	NONE							
Pinellas	6/22/13	304 (Closed)	Chlorine Gas/ Calcium Hypochlorite	Unknown	Private Residence	N/A	N/A	N/A
	6/26/13	FF	Natural Gas	Unknown	Apartment Complex	30	1	0
	7/25/13	TR	Freon	200	Private Business	75	0	0
	8/22/13	TR	Natural Gas	Unknown	MHP / Pipeline	8	0	0
TOTAL →						113	28	0

KEY: FF = Fixed Facility incident / TR - Transportation-related incident / 304 - Section 304 Investigation Launched (Status)

- Update on Staff Activities and Reports by Section.** Mr. Tim Date identified that various graphics were provided within the SERC Agenda materials to depict various staff functions and initiatives. These included:
 - Monthly enumeration of Hazardous Materials Incident Reports since 2003;
 - *Total Facility Count* of E-Plan Filings by LEPC (as of 9/30/13);
 - Monthly quantification of Technical Assistance calls received from Sept. 2012 - August 2013; and
 - Enumeration of Tier 2 Data by Year since 2010 in terms of the # of facilities and the # of chemicals.

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- **Update on LEPC Activities.** Subcommittee Chair Jennifer Hobbs provided a briefing of the items discussed at yesterday's LEPC Staff & Chairs meeting. The items included:
 - Announcement that LEPC District 6 staff Eric Anderson and his wife celebrated the birth of their first child last week and that the former LEPC staffs for District 6 (April Raulerson) and District 4 (Jason Taylor) are now expecting their first child in February 2014.
 - Recognition that this may be the final SERC meeting for LEPC District 8 Chair Scott Ehlers due to his pending retirement and thanked him for his numerous contributions through the years. Chief Mike Murphy added we may see Chief Ehlers at the next SERC meeting.
 - A request was made for a copy of the *Memorandum of Understanding* (MOU) that was allegedly approved which would pre-empt facilities from the requirement of providing hard copies of all Tier II reporting to their respective LEPC and local fire department. Mr. Wotherspoon acknowledged that such an MOU does not presently exist due to discrepancies in viewpoints between FDEM's Legal Counsel and the Florida Fire Marshal but that the FDEM is currently working towards this goal.
 - Indication that the LEPCs unanimously voted to have reporting deadline reminder notifications transmitted to the Tier II facilities both electronically and via regular mail in order to ensure that all parties are amply notified. Mailing notices on something as simple as a postcard would suffice. **Mr. Paul Wotherspoon agreed that this will occur.**
 - Acknowledgment that the LEPCs are looking forward to working with FDEM staff to update the How-to-Comply Handbook that will be available on-line on the SERC's website, noting that this is an extremely valuable resource utilized by both the LEPC staffs and facilities alike.
 - Recognized that the amount of training & activities going on across the State is incredible and identified that a summary of these activities is documented each quarter in the *Hazmatters* section of the SERC Agenda materials.

The following serve as the documented tasks identified by LEPC District 8 staff for the period of June - August 2013:

- District 8 LEPC staff was involved in a number of activities during the quarter. Staff attended the SERC quarterly meetings held at the Guy Harvey Outpost in St. Pete Beach on July 11-12, 2013. The quarterly LEPC District 8 meeting was held on August 28th. Staff and/or members of the LEPC attended the FDEM Region 4 quarterly meeting on June 14th at the Pasco County Emergency Operations Center under the leadership of FDEM Region 4 Coordinator Paul Siddall.
- The LEPC's Facility Disaster Planning Subcommittee (FDPS) met on July 17th. The primary discussion items included: an update on the SERC/EPA Supplemental Environmental Projects program; discussion of the DSOC initiative to reduce the number of regional hazmat teams; and an overview of the very successful June 27th Workshop entitled "*Keeping Your Head Above Water: Storm Surge Preparedness for Businesses with Hazardous Materials*" held in conjunction with the Tampa Port Authority at Tampa Cruise Terminal #3. The Workshop was broken down into the following topics: "Storm Surge 101" and Meteorological Trends; Identification of Vulnerabilities & Chemical Storage; Business Continuity Planning; Contingency Planning; and

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Lessons Learned from SuperStorm Sandy. The Workshop included presentations from representatives of C.F. Industries, the U.S. Coast Guard, Hills. County Fire Rescue/Office of Emergency Management, the Tampa Port Authority, FDEP/Office of Emergency Response, National Weather Service, Pinellas County Communications Department, the Insurance Information Institute and others. Each of the ten presentations were subsequently posted to the LEPC website for use as a future resource (http://www.tbrpc.org/lepc/lepc_surgeworkshop.shtml).

- The LEPC's HMEP Training Subcommittee met on August 28th. As would be/is appropriate, discussion revolved around determining a course(s) to be funded and conducted prior to the September 30, 2013 deadline. Such requirement was imposed within the FY 2013-14 HMEP Contract whereby 25% of the entire annual HMEP Training funds be spent during the first quarter (i.e. July 1 - Sept. 30). To conclude the FY 2012-13 HMEP Contract, a 8-hr. Hazmat IQ course was held on three consecutive days (June 25-27, 2013) in order for the course to be shift-friendly to the 90+ Pinellas County Hazmat Team members. As is appropriate, the pre-requisites for HMEP Training is that the course: must be designed for public-sector First Responders; must be pre-approved and deemed "cost effective" by FDEM staff; and, at minimum, must include a transportation component or nexus.
- In terms of miscellany, LEPC staff additionally: facilitated the monthly meetings of the Pinellas Police Standards Council (June 12th, July 10th & August 14th); attended the monthly meetings of the Ammonia Handlers/Operators (June 18th, July 23rd & August 20th); submitted the Tampa Bay Hazardous Materials Emergency Response Plan update (June 28th); attended the bi-monthly of the Tampa Bay Spill Committee meeting (July 9th); attended the U.S. Coast Guard's Area Contingency Plan meeting (July 9th); hosted FDEM's Hazards Analyses Training Workshop (July 10th); hosted meetings of the Preventative Radiological Nuclear Detection Committee (July 23-25); prepared and submitted LEPC & HMEP Quarterly Reports (July 29th); facilitated the Pinellas County Sheriff's Office law enforcement workshop (July 31st); transmitted a correspondence to Director Bryan Koon and FDEM staff to signify support of maintaining the present structure and number of Florida's Regional Hazmat Response Teams until a comprehensive threats & vulnerabilities assessment has been conducted and evaluated (August 28th); and submitted the proposed LEPC Membership changes and Hazmatters report (August 28th), as well as the LEPC District 8 Thomas Yatabe Award Nominations (August 30th), each associated with the October 4th SERC meeting.

OTHER BUSINESS

- Chemical Facility Anti-Terrorism Standards Presentation. Ms. David Hart was supposed to be present to provide the named presentation. However, due to the temporary shutdown of the federal government, he was unable to attend the meeting in order to make the presentation.

COMMENTS & ADJOURNMENT.

- **Next Meeting.** It was announced that the next SERC meeting will be held in Daytona Beach on Wednesday, January 22, 2014 in association with the Fire Rescue East Conference and the Hazardous Materials Symposium. It was further identified that the April 2014 SERC meetings are tentatively being scheduled in Singer Island, near Ft. Lauderdale.
- **Adjournment.** The SERC meeting was adjourned at 12:05 p.m.

Agenda Item #5

HMEP PROGRAM - PLANNING

Committee Chair Alan Pratt

The HMEP Planning Team remains ready to conduct Ammonia Siren Workshops and companion Shelter-in-Place presentations on short notice at the request of various schools, community groups and/or civic associations located within or in close proximity to the Port of Tampa. The Team had initially coordinated a Workshop designed to enable and promote Port facilities to self-identify their hazardous materials and transport processes in order to familiarize their neighboring facilities with their business practices. As intended, attendees could determine whether their neighboring facilities could pose additional risk(s) to their facility that may not have been previously considered and/or addressed in their emergency plans. While the Workshop was initially scheduled, it had to be canceled for a variety of reasons, including a lack of commitment by many of the intended facility representatives. Workshop organizers will be re-assessing strategy(ies) on alternative ways to solicit participation from targeted industries. It was determined that contacting each of these representatives by phone or in person visits will likely be the new and preferred course of action to promote the event and encourage their participation, an initiative which can and likely will commence soon. Once coordinated, a corresponding Workshop Flyer will be prepared for *limited* e-mail distribution, noting that the larger the audience, the less likely representatives are to be forthcoming with facility information and the less likely the organizers are to meet the desired objective.

Additional Material: None
Action Recommended: None. For Information Only.

Agenda Item #6

**FACILITY DISASTER PLANNING
SUBCOMMITTEE**

John Meyer

The LEPC's Facility Disaster Planning Subcommittee (FDPS) met on October 16, 2013, a *Recap* of which is attached. The meeting included a variety of discussions topics. The primary topics included: discussion regarding the October 3-4 SERC meetings, solicitation of new FDPS Chair and discussion regarding the value and the recommended future direction of the Subcommittee. The next scheduled meeting of the FDPS is Wednesday, January 15, 2014. All LEPC members and members from the public are welcome to attend.

Additional Materials: FDPS Meeting Recap (**Pages 11-18** of these Agenda materials)
Action Recommended: None. For Information Only.



FACILITY DISASTER PLANNING SUBCOMMITTEE

RECAP

October 16, 2013 Meeting

LEPC District VIII, 4000 Gateway Centre Blvd., Suite 100, Pinellas Park, FL 33782 - 727/570-5151, Staff Contact: John Meyer

Attendees Present - Thea Dunmire (ENLAR), Jennifer Garwood (Duke Energy), Tricia Williams (HRP Associates), Denise Lynch (CSX), Stacie Cooper (SWS), Eric Cooper (SWS), Betti Johnson (RDSTF/TBRPC), Chet Klinger (LEPC Member) and John Meyer (LEPC Staff).

Please note that text appearing as **red** symbolizes an item which requires future action. **Blue** text serves as an update or recognition of action which has transpired since the meeting.

1. INTRODUCTIONS

2. ANNOUNCEMENTS AND/OR RECAP OF JULY 17th MEETING

Mr. John Meyer acknowledged that a Recap of the last FDPS meeting (i.e. July 17, 2013) was previously transmitted to Subcommittee members via e-mail, posted to the LEPC website and acknowledged that handouts were available for all in attendance. Mr. Meyer proceeded to summarize the following items discussed at the last FDPS meeting:

Mr. Meyer reminded attendees of Ms. Thea Dunmire's commitment to serve as the "interim" Chair of the Facility Disaster Planning Subcommittee Chair through 2013. Chair Dunmire announced that she will be "stepping down" as Chair, effective January 1, 2014, due to her prior workload and recently attained private-sector endeavors. Mr. Meyer and others thanks Ms. Dunmire for her dedication and direction she provided to the Subcommittee. Chair Dunmire proceeded to encourage the attendees to consider volunteering to Chair the Subcommittee. John Meyer agreed to operate the Subcommittee from his staff position, to the best of his ability, until the Chair position has been filled on, at least, an interim basis.

Mr. Meyer proceeded to provide a brief summary of the last FDPS meeting including characterization of the July 11-12, 2013 SERC meetings and an assessment of the June 27th "Keeping Your Head Above Water: Storm Surge Preparedness for Businesses with Hazardous Materials" workshop and a recommendation by the Domestic Security Oversight Council (DSOC) to reduce the number of Regional Hazmat Response Teams. The FDPS suggested preparing a letter for LEPC to consider transmitting to the DSOC to encourage their postponement of the elimination of any Regional Hazmat Response Teams until a Comprehensive Threats and Vulnerabilities Assessment has been conducted and evaluated as the primary basis for such a determination. Such letter was prepared, approved and transmitted in association with the August 28th LEPC meeting. The FDPS also suggested coordinating presentations regarding E-Plan utilization from the first-responder standpoint and the July 25th Ethanol train derailment at the August 28, 2013 LEPC meeting, which subsequently transpired

3. RECAP/OVERVIEW OF OCTOBER 3-4 SERC MEETINGS

DSOC Recommendation - Hazmat Team Status:

It was acknowledged that each Regional Hazmat Response Teams receives ~\$15,000 in federal funding annually from the State Homeland Security Grant Program. The remainder of costs to support these Teams is offset by their respective Cities and/or Counties. Mr. John Koenke of the Florida State Fire College indicated that if resources are purchased with City/County funds then replacing this resource in the future would likely not be approved since the funding would be considered “supplanted.”

- Mr. Meyer iterated that the SERC’s Training Task Force asked that a motion be brought to the SERC authorizing and requesting that the SERC Chair sign a letter encouraging the DSOC to reconsider their current recommendation to reduce the number of Regional Hazmat Response Teams from 30 to 20 until the previously-requested Assessment has been completed and evaluated.

The Chair of the SERC (Bryan Koon/Director of the Florida Division of Emergency Management) acknowledged that he also serves as Co-Chair of the DSOC and that it would not be appropriate for him to send a letter to himself, potentially placing himself in the precarious position of having to take a position to defend or oppose the DSOC’s position.

It was ultimately determined that this letter would alternatively be signed and transmitted by Mr. Don Sessions as Chair of the Training Task Force.

- Mr. Meyer identified that a second motion was also approved by the Training Task Force requesting that the SERC prepare a secondary letter for distribution to a wider audience (i.e. Governor, heads of FL House and Senate, the Military Affairs Committee, the Appropriations Committee...) in the event that the DSOC does not reconsider their prior position at their next meeting (October 15th). SERC Chair Koon identified that it would not be appropriate to approve transmittal of a future letter based on action that may or may not occur.

It was determined that this letter, if warranted, would additionally be signed and transmitted by Mr. Don Sessions as Chair of the Training Task Force.

- Mr. Meyer added that the Training Task Force also suggested presenting two Alternatives to the outright elimination of Regional Hazmat Response Teams. Those options included rotating the funding of Hazmat Teams annually in order to retain the designation of all Teams. The second alternative, although it did not move forward, consisted of allocating all Regional Response Hazmat Teams at the regional level and allow them to determine the further distribution of funds to all Teams upon local consensus. The primary benefit of retaining all Regional Hazmat Response Teams in any fashion is that the teams could be viewed as assets which can be deployed anywhere in the State.
- Ms. Betti Johnson, who attended the October 15th meeting of the DSOC, reported that the alternative to fund all Regional Hazmat Response Teams on a rotational bases was presented for consideration but ultimately failed in a 15-12 vote with Emergency Management representatives and Bryan Koon supporting and Law Enforcement opposing the Amendment.
- Presently Pinellas, Hillsborough, Citrus and Polk Counties, in addition to the City of Tampa, all have Regional Hazmat Response Teams within the jurisdiction of the Tampa Bay Regional Domestic Security Task Force. As a consequence of DSOC’s recommendation, the Teams from Pinellas County and Polk County will no longer receive their federal funding allocations.

In conclusion Ms. Johnson did add that it is her understanding that the Florida Division of Emergency Management will be working with FDLE on conducting a much broader overall risk assessment next year.

Second Annual Hazmat Symposium

Mr. Meyer indicated that the pre-planning of the second annual Hazmat Symposium is nearing completion. The event will be held on January 23-24, 2014 at the Ocean Center conference facility in Daytona Beach, in conjunction with the annual Fire Rescue East Conference. This year, the Symposium has 14 scheduled presentations with 18 presenters, four of which are from Out of State. The “Out of State” presenters will be awarded an opportunity to serve as judges and evaluators of the hazmat competition. The tentative schedule of hazmat courses and instructors is as follows. The incorporation of “blocks” (illustrated below) signify that the course spans multiple time increments.

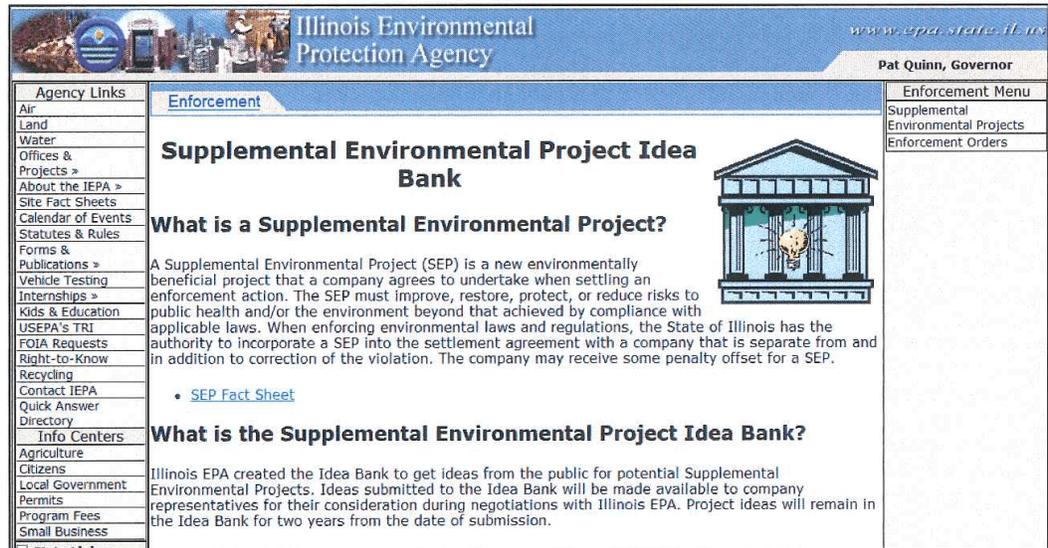
Time	Thursday Rm 1	Friday- Rm 1	Friday Rm 2	Friday Rm 3	Friday Rm 4
8:00 - 10:00 am	24 - Implementing a ToxMedic Program in Your Department Fred Hass	9.A - Masters of Gas Detection Christopher Wrenn	17 - Hazmat-Bomb Squad Integration Jeff Gold	26 - Mercury Spill Response for First Responders Jeffrey Waters / Chris Russell	14.A - HazMat Medical Response: A Common Sense Approach Rick Stlip / Toby Bevelacqua
10:00 - 12:00 pm	4 - Grounding and Bonding – What Is It? Why Do It, and How Do We Do It? Glen Rudner	9.B - Masters of Gas Detection Christopher Wrenn	7 - Tampa, FL Ethanol Train Derailment July 2013 Emilio Salabarria	27 - Tavares, FL Blue Rhino Plant Explosion Eric Wages / Randy Jones / Tommy Carpenter	14.B - HazMat Medical Response: A Common Sense Approach Rick Stlip / Toby Bevelacqua
12:00 - 1:00 pm	LUNCH	LUNCH	LUNCH	LUNCH	LUNCH
1:00 - 3:00 pm	1 - Emergency Response to a Radiological Dispersal Device Tony Mussorfiti	9.C - Masters of Gas Detection Christopher Wrenn	5.A - Responding to Incidents Involving Ethanol Blended Fuels Glen Rudner	3 - Propane Emergency Response Carl Weeks	20.A - Meth Lab Awareness Mike Hopkins / Bob Coschignano
3:00 - 5:00 pm	2 - Haz Mat Tactics - Building a Play Book for Response to Haz Mat/WMD Emergencies Tony Mussorfiti	9.D - Masters of Gas Detection Christopher Wrenn	5.B - Responding to Incidents Involving Ethanol Blended Fuels Glen Rudner	18 The Handling of LP Emergencies at Fixed Storage and Transport Chris Lewis / Jason Kerr	20.B - Meth Lab Awareness Mike Hopkins / Bob Coschignano

Supplemental Environmental Projects (SEPs) Update:

Mr. Meyer summarized the current status of the program as follows:

- A SEP *Memorandum of Understanding* was executed between the State Emergency Response Commission and the U.S. Environmental Protection Agency (EPA) in April 2012. The purpose of the SEP program is to allow an industry found to be in violation of the Emergency Planning & Community Right-to-Know Act to perform or fund a pre-selected/pre-approved mitigation project in lieu of up to 75 percent of the fine assessed by EPA.

- Status of development of Florida’s SEP website and database currently remains unchanged. The focus of the person that would be responsible for development of the website for FDEM (i.e. Mr. Richard Butgereit) has been diverted to other programs. FDEM staff still envisions patterning the website after the efforts of the Illinois Environmental Protection Agency as illustrated below:



- It has come to the attention of LEPC District 8 staff that the University of South Florida (USF) has recently been cited for not reporting a hazardous materials incident/release within the prescribed and required time period. As a result, they may be subject to a fine imposed by the EPA. Meetings have been scheduled to discuss the incident and corresponding penalty/potential mitigative measures between USF and EPA officials. Tampa Fire Rescue (TFR) has been coordinating with USF representatives on the development of SEP(s) to propose as alternative(s) to a major portion of a fine that may otherwise be assessed. The primary SEP requested for USF’s consideration is the development of the electronic SEP database and website which could (and would) serve the entire State of Florida. Secondary SEPs of varying implementation costs are also being developed by TFR staff for USF’s consideration.
- Mr. Meyer identified that he has described the SEP program to LEPC members in association with the past two LEPC meetings as well as solicited their input and/or ideas of potential SEPs which could be administered in the Tampa Bay District if opportunity avails itself. To date, no ideas and/or proposals have been brought forward.
- It was identified that a generator was recently purchased as a SEP for the local fire department that serves the facility located within (or near) the City of Daytona Beach. LEPC staff was also alerted to the fact that a facility located in Polk County may also be subject to an EPA fine. Similarly, LEPC District 7 will be encouraged to develop/propose SEP(s) for the facility’s consideration.

Mr. Meyer concluded by identifying the importance of SEP proposals have differing implementation costs in order to accommodate fines of varying magnitudes. While some potential SEPs could be applied anywhere within the State, other proposals should be specific to local area(s). It would be reasonable to conclude that most facilities would prefer for mitigation for their violation(s) to stay local when presented an alternative.

E-Plan Status Update

Mr. Meyer reminded meeting attendees that this was the first year in the State of Florida has the capability to electronically file their Tier II reports through E-Plan and that there was a 78% electronic submittal rate in its inaugural year. This signifies that 78% of all facilities that reported did so themselves electronically through E-Plan. This tremendous success rate favorably compares to the electronic submittal rate of 46% recorded in FloridaHMIS.org the prior year, especially after three years of promotion and continuity.

Ms. Tricia Williams inquired how many of the facilities that field electronically through E-Plan this year were actually new facilities. Mr. Meyer indicated that he personally has no way to make this determination but will inquire from FDEM staff that is guiding the implementation of the E-Plan program.

In addition, Mr. Meyer acknowledged the following:

- FDEM staff Paul Wotherspoon acknowledged that payments have been made to University of Texas at Dallas to operate and maintain E-Plan database for the State of Florida for at least for another year. Mr. Wotherspoon reaffirmed that the E-Plan filing program is mutually beneficial to all (i.e. industry with ease of data/filing entry & corresponding link to electronic registration payment, first responders with updated facility information and data instantaneously available, and the State with quick access to entire hazmat database for use and manipulation). Mr. Wotherspoon previously indicated that even if federal funding were to go away, as has subsequently occurred, the facilities registration fees received statewide could possibly be used to offset the costs associated with maintaining and administering the E-Plan Program for the State of Florida.
- The LEPC Districts requested that FDEM transmit next year's reporting deadline notification to the facility contact(s) electronically through e-mail as well as via USPS mail. FDEM staff agreed to accommodate this request since not all appropriate facility contacts received last year's notification/reminder.

Ms. Jennifer Garwood inquired whether the future notification will include the specific changes which will be required in association with next year's reporting (i.e. ID of facility latitude/longitude coordinates...). Mr. Meyer expressed his confidence that this information will be included and portrayed in the future notifications.

Mr. Chet Klinger added that it would also be appropriate to identify other pertinent information such as the timelines for EPCRA 311 notifications of hazardous materials that are added to or eliminated from a Tier II -reporting project site. In response, Mr. Meyer indicated that FDEM anticipates the mailing notifications to be on post cards so the amount of text and/or font size may be somewhat limited. Subcommittee Chair Thea Dunmire suggested that the postcards could incorporate a website address where all essential and important information can and would be posted. **Mr. Meyer concurred with the idea and acknowledged that he will forward the suggestion to appropriate FDEM personnel for their consideration.**

In conclusion, Mr. Meyer affirmed that, per a July 17th FDPS recommendation, Mr. Jeff Patterson of Hillsborough County Fire Rescue subsequently conducted a presentation on the utilization of the E-Plan Program from the first responder perspective at the August 28, 2013 LEPC meeting. Mr. Patterson not only serves on the LEPC but was designated Subcommittee Chair of the E-Plan Enhancements Committee. The presentation is viewable at: www.tbrpc.org/lepc/presentations/08282013/TierII_Eplan_08282013.pdf.

Other “Tidbits”

The following additional items were identified by Mr. Meyer as informational:

- It was recognized that this may be LEPC District 8 Chair Scott Ehlers’ final SERC meeting and thanked him for numerous contributions through the years.
- It was acknowledged that the LEPCs will be working with FDEM to update the How-to-Comply section of the SERC website and associated links.
- It was requested that the financials associated with FDEM’s Hazards Analyses (HA) Program be provided. FDEM agreed to provide this information.

Ms. Tricia Williams indicated that a HA assessment was recently conducted by Mr. Richard Walker of Pinellas County Emergency Management on one of her client’s Section 302 facilities. Mr. Meyer explained that all Section 302 facilities are inspected under the HA program every second year on a rotational basis and that the Tampa Bay LEPC is one, if not the only, LEPC in the State that does not conduct any HAs. The State contracts with RPCs, Cities/Counties as well as private sector personnel to administer this program annually.

- The scheduled “Chemical Facility Anti-Terrorism Standards” presentation had to be canceled on account of the (then) Government shutdown.

4. FEMA'S PRIVATE SECTOR PREPAREDNESS CERTIFICATION WORKSHOP

Subcommittee Chair Thea Dunmire indicated that the above-named Workshop should be removed from future consideration due to an apparent “lack of interest.”

5. NEW LEADERSHIP/FUTURE PLANS OF THE FACILITY DISASTER PLANNING SUBCOMMITTEE

Subcommittee Chair Thea Dunmire restated her decision to step down from the Subcommittee based on her present and anticipated future workloads. Ms. Dunmire proceeded to solicit ideas about what role(s)/ direction(s) the Subcommittee could fill in the future and add value. Noting that many of the potential outreach efforts involve the development and coordination of Workshops, the preparation of Brochures and/or the establishment of Websites/Links, the following constitute the responses received:

- Chair Dunmire recognized that the Subcommittee was established to provide regional disaster preparedness assistance and information to Section 311 & 312 facilities. In addition, the FDPS has already hosted workshops of Business Continuity Planning, Storm Surge Preparedness, Risk Assessments... Ms. Williams responded that facility staffing is frequently changing and that if we revived one (or more) of these Workshops several years ago, it would presently (and likely) be to a different audience.
- While mentioning that the original mission statement for the FDPS was to facilitate integration and interaction of facilities' Business Continuity Planning and Disaster Planning facets, Mr. Chet Klinger contributed the following suggestions:
 - ☞ FDPS members should consider seeing if they can participate in the USCG's upcoming exercise as observers.
 - ☞ Future FDPS meetings should include CSB video(s).
 - ☞ FDPS members should consider meeting with Florida Fire Chiefs Association, as has been done in the past, to inform them on Tier II reporting. What is on the form and what is not. Ms. Denise Lynch added that this initiative may be mutually beneficial since that would be an opportunity for them to identify their concerns.
 - ☞ FDPS members were encouraged to tour the LEPC's Tier II records and the wealth of information previously available through the hard copy reporting.
- Ms. Tricia Williams identified that one of the primary roles that the FDPS can (and does) continue to play is to provide updates on Tier II reporting through various outreach efforts. How about the possibility of a Workshop to hit all the regulations that may affect a company from chemical release from a prevention angle to chemical reporting requirements?
- Ms. Betti Johnson indicated that as part of her Regional Domestic Security Task Force program responsibilities, she is tasked with developing a regional Training & Exercise Program. The federal side of the program continues to promote/require the engagement of the private sector with any/all training & exercise planning efforts. Considering the diverse and multi-discipline composition of the Subcommittee membership, she believes the FDPS could and does serve as a great asset towards this initiative.
- Ms. Denise Lynch suggested that the FDPS should focus outreach efforts on groups of mid-sized facilities to see how we can assist with their training (e.g. NIMS, ICS...). Determine how well they deal with other organizations and consider introducing them to key personnel in their communities.
- Subcommittee Chair Dunmire added that one obvious role that the FDPS could play was to assist in the identification of gaps in a facility's emergency management plans. This could be accomplished through either exercises and/or communication with others.
- While reiterating that this is likely her final meeting, at least for a while, Subcommittee Chair Dunmire challenged all attendees to think of Workshops that could be accomplished by the FDPS for further consideration and discussion at our January 2014 meeting, select one and schedule it. Ms.

Dunmire acknowledged her belief that face-to-face Workshops are better than Webinar due to human interaction element and that everything has to be set regarding a Workshop about 1½ to 2 months in advance in order to be successful.

6. OTHER ISSUES/COMMENTS.

Ms. Betti Johnson identified that the posting of the Facility Business Disaster Survival Kit to the FDEM website, with or without modifications, has been placed on hold by FDEM due to a re-prioritization of workload and security concerns arising from potential access to private facility information if stored in the public domain.

Mr. Meyer informed attendees of the tentative 2014 FDPS meeting schedule (i.e. January 15th, April 16th, July 16th and October 15th).

No other issues or comments were identified by Subcommittee members.

7. ADJOURNMENT

The meeting was adjourned punctually at 1:00 p.m.

LEPC District 8 was, once again, awarded a \$47,072 FDOT Hazardous Materials Emergency Preparedness (HMEP) subgrant through the Florida Division of Emergency Management (FDEM) for Hazardous Materials training for public-sector First Responder, this time for the period of July 1, 2013 - June 30, 2014. Pursuant to HMEP Contract requirements, each HMEP-funded training event must be pre-approved by FDEM, must meet FDEM’s cost effectiveness criteria, and be transportation-related or include a transportation component or nexus.

The following constitutes a breakdown of expenditures associated with the Contract to date:

Quarter	Date	Name	Expenses	Cumulative	Remaining
	BASE FUNDING UNDER 2013-14 HMEP CONTRACT				\$47,072.00
1	10/7-11/2013 ³	40-Hr. HazMedic Course, Pinellas County Hazmat	\$11,500.00	\$11,500.00	\$35,572.00
		1 st Qtr Admin. Expenses/July - Sept. 2013 <Adjusted ⁴ >	\$ 268.00 ⁴	\$11,768.00	\$35,304.00
2	11/11-15/2013	<i>Marine Firefighting for Land-Based FFs</i> , Regionwide	\$11,035.00	\$23,479.00	\$24,269.00
		2 nd Qtr Admin. Expenses/Oct.-Dec., 2013 <Estimate ¹ >	\$1,300.00		
3		3 rd Qtr Admin. Expenses/Jan. - Mar. 2014			
4		4 th Qtr Admin. Expenses/April-June, 2014			

FOOTNOTES:

- Administrative expenses include indirects, internal service charges, auditing, building occupancy, travel time and small miscellaneous expenses. Please note that the “estimate,” signified in **red**, was established at the time of Agenda materials preparation and is presented for informational purposes only. The cost *estimate* is then revised at the end of each quarter to reflect actual administrative costs once tabulated, as would be appropriate.
- Italicization* of course name(s) in **blue**, if applicable, signifies that the course has been committed and approved but not yet conducted.
- The 40-Hr. Hazmedic course was actually conducted one week into the second quarter but the course was authorized as a first quarter expense since course prepayment was provided prior to September 30, 2013.
- While the 1st Quarter Administrative expenses were *actually* \$965, only \$268 is being recognized in the above Table since, per Contract stipulation, the 1st Quarter training expenses + administrative costs could not exceed 25% of annual Contract value (i.e. \$47,072 X 25% = \$11,768). The unreimbursable amount (i.e. \$697) will be absorbed by the Tampa Bay Regional Planning Council.

HMEP Training Subcommittee Chair J.J. Johnston has scheduled a HMEP Training Subcommittee meeting on Wednesday, November 20, 2013 at 9:30 a.m. at the LEPC/TBRPC offices, one hour prior to the scheduled start of the LEPC quarterly meeting. The primary purpose of the meeting is to solicit training opportunities that are desired and will be pursued during the remaining Contract period (i.e. through June 30, 2013).

Additional Material: None.
 Action Recommended: None. For Information Only.

The Region 4 RDSTF includes three of the four counties of the LEPC District VIII - Hillsborough, Pasco and Pinellas as well as Hardee, Polk, Hernando, Citrus and Sumter Counties. The RDSTF Co-Chairs are Hillsborough County Sheriff David Gee and FDLE Special Agent in Charge (SAC) Rick Ramirez. The RDSTF is organized to provide to support the National Preparedness Goal of Regional Collaboration. It is supported by eight multi-disciplinary/multi-jurisdictional committees which include both traditional and non-traditional response organizations, each represented by a chair and co-chair who report directly to the RDSTF IV Co-chairs. The committees which make up the RDSTF are as follows: Law Enforcement, Emergency Management, Fire Rescue, Health and Medical, Interoperable Communications, Training and Exercise, Critical Infrastructure Protection, and Education.

The Region 4 RDSTF Committees and General Assembly met October 31, 2013. In addition to the funding templates, topics of discussion included (1) an overview of the committee structure and roles and responsibilities of the RDSTF members; (2) the new approach to the Multi-Year Training and Exercise Plan (MY-TEP) through the Readiness: Training Identification and Preparedness Program (RTIPP), and (3) the State Resource Management Network (SRMN) which will be used to capture all in-service equipment and assets funded through DHS programs. The Florida Fish and Wildlife Conservation Commission also presented Wildlife: Dangers to Emergency Responders.

2014 DHS Funding

Currently, the RDSTF and committees are meeting to discuss programs and projects for 2014 DHS funding. Representatives from the RDSTF are designated to Funding Committees which include:

- Agriculture and Environment
- Campus Security
- Critical Infrastructure/Key Resources
- Emergency Management
- Fire Rescue
- Health and Medical
- Interoperable Communications
- Law Enforcement Prevention
- Law Enforcement Response.

Each Funding committee built regional/statewide funding templates for submittal to the State Working Group. The Funding Committees met in Tampa in August. The funding templates identifying projects were presented and discussed at the State Working Group the week of September 9th. Peer Review was conducted in October and, in November, Voting Delegates met to prioritize all of the projects followed by review and the adoption by the State Working Group Executive Committee.

Regional Interoperable Communications

Region IV is currently updating the Tactical Interoperable Communications Plan (TIC Plan) and is planning a series of workshops and tabletop exercises culminating in a Regional Interoperable Communications Exercise the first quarter of next year. The TIC Seminar will be held at the TBRPC on January 16, 2014. Communications Technician Training (COM-T) will be held the week of January 13th in Hernando and the Regional I/O Exercise will be held April 29, 2014.

Multi-Year Training and Exercise Planning Workshop

Typically, in late fall, the counties in each RDSTF region begin compiling information on the training and exercise needs of the myriad of agencies and organizations which partner to respond in a disaster. The collection point for this information is the emergency management office in each county. This year, the DHS will bring the Readiness: Training Identification and Preparedness Program (RTIPP) course which will focus on partnership building and identifying training/exercise needs to fill identified gaps in preparedness, response, recovery and mitigation. There is also an increased focus on the "whole community" concept to ensure a multi-disciplinary approach and increased coordination and collaboration to include public and private non-governmental organizations. Eighty representatives will be selected for the course representing the different disciplines and entities within each county/ region. This training will take place the week of February 24th followed by county meetings and the regional MY-TEP which will coordinate / schedule needed training/exercise in the region.

Local Training

The list of T&E for FY 2013 was developed last year and available training through December is posted on SERT TRAC website (<http://trac.floridadisaster.org/trac/loginform.aspx>) and the TBRPC website.

Additional Material: None

Action Recommended: None. For Information Only

Agenda Item #9

GULF SULFUR SERVICES FIRES - PRESENTATION

**Jack Cohn/
Sterlin Woodard**

Separate fires occurred at Gulf Sulfur Services' Tank #8 on McCloskey Boulevard in the Port of Tampa on August 8 and 13, 2013. Presentations will be made by Jack Cohn (Gulf Sulfur Services) and Sterlin Woodard (EPC of Hillsborough) to describe the incidents, the response activities, remediation actions and preventative measures which will be implemented in order to reduce the likelihood of reoccurrence.

A news segment was produced by ABC Action News and published to YouTube®. That news video is viewable from the following link: http://www.youtube.com/watch?v=bUeVIA69_AY.

Additional Material: Presentations by above-named Individuals

Action Recommended: None. For Information Only

Agenda Item #10

TRAINING, WORKSHOP OR CONFERENCE OPPORTUNITIES

Chair Ehlers

Information is available for the following Training/Conference events:

- A. FDEM's Training and Events Schedule/**Region 4**, Various FL Locations/Times (Aug. - Nov. 2013)
- B. FDEM's Training and Events Schedule/**Region 6**, Various FL Locations/Times (Aug. - Nov. 2013)

FDEM TRAINING AND EVENTS SCHEDULE/REGION 4 (Nov. - Feb. 2014), as posted on 11/05/13

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Florida State Emergency Response Team

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State Training and Events Schedule

The following schedule is provided by Florida Division of Emergency Management (FDEM) to keep our customers advised of events and training opportunities throughout the state.

REMINDER: Information on these pages changes frequently. It is recommended that you check the site weekly to stay abreast of important changes.

[Training and Events Links](#) | [Frequently Asked Questions](#) | [FDEM Course List](#)

Search Criteria

Course No.	<input type="text"/>	Course Name	<input type="text"/>	Jump to a month	
Region	Region 4 <input type="button" value="v"/>			November 2013 December 2013	
From	Nov. 2013 <input type="button" value="v"/>	To	Feb. 2014 <input type="button" value="v"/>		
<input type="button" value="Search"/> <input type="button" value="Reset"/>					

November 2013 Training and Events

Date	Region	City/ County	Name	Status
Nov. 13 - Nov. 13	Region 4	Winter Haven Polk	 G-557 - Rapid Needs Assessment	Not started
Nov. 13 - Nov. 14	Region 4	Tampa Hillsborough	 G-400 - Advanced Incident Command System Command & Gen ...	Not started
Nov. 14 - Nov. 15	Region 4	Bushnell Sumter	 G-775 - Emergency Operations Center (EOC) Management a ...	Not started

December 2013 Training and Events

Date	Region	City/ County	Name	Status
Dec. 04 - Dec. 04	Region 4	Clearwater Beach Pinellas	 G-291 - Joint Information System - Joint Information C...	Not started
Dec. 19 - Dec. 20	Region 4	Lecanto Citrus	 G-290 - Basic Public Information Officer (PIO) ...	Not started

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<http://trac.floridadisaster.org/TRAC/trainingcalendar.aspx>
11/5/2013

FDEM TRAINING AND EVENTS SCHEDULE/REGION 6 (Nov. - Feb. 2014), as posted on 11/05/13

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Course No.

Region

From

Course Name

To

Search Reset

Jump to a month

[November 2013](#) [December 2013](#)

November 2013 Training and Events

Date	Region	City/ County	Name	Status
Nov. 04 - Nov. 08	Region 6	Sarasota Sarasota	L-964 - Situation Unit Leader (SITL) in an all-hazards ...	Not started
Nov. 04 - Nov. 05	Region 6	Fort Myers Lee	G-400 - Advanced Incident Command System Command & Gen ...	Not started
Nov. 05 - Nov. 07	Region 6	Naples Collier	FL-002 - Computer-Aided Management of Emergency Operat...	Not started
Nov. 05 - Nov. 05	Region 6	Bradenton Manatee	FL007 - Skywarn	Not started
Nov. 05 - Nov. 06	Region 6	Okeechobee Okeechobee	REP 002 - Pasture Particle Plume P3 Ingestion Pathway ...	Not started
Nov. 06 - Nov. 08	Region 6	Fort Myers Lee	G-300 - Intermediate Incident Command System for Expan ...	Not started
Nov. 12 - Nov. 12	Region 6	Fort Myers Lee	390 - Get Your Mitigation On!	Not started
Nov. 13 - Nov. 14	Region 6	Naples Collier	G-272 - Warning Coordination	Not started
Nov. 19 - Nov. 19	Region 6	Sebring Highlands	FL007 - Skywarn 2 pm	Not started
Nov. 19 - Nov. 19	Region 6	Sebring Highlands	FL007 - Skywarn 6 pm	Not started
Nov. 19 - Nov. 20	Region 6	Punta Gorda Charlotte	G-288 - Local Volunteer and Donations Management ...	Not started
Nov. 21 - Nov. 21	Region 6	Punta Gorda Charlotte	G-489 - Management of Spontaneous Volunteers in Disast...	Not started
Nov. 21 - Nov. 22	Region 6	Fort Myers Lee	Hurricane Resilient Community Planning and Buildin - H...	Not started

December 2013 Training and Events

Date	Region	City/ County	Name	Status
Dec. 05 - Dec. 06	Region 6	Naples Collier	G-400 - Advanced Incident Command System Command & Gen ...	Not started
Dec. 10 - Dec. 12	Region 6	Sarasota Sarasota	G-300 - Intermediate Incident Command System for Expan ...	Not started

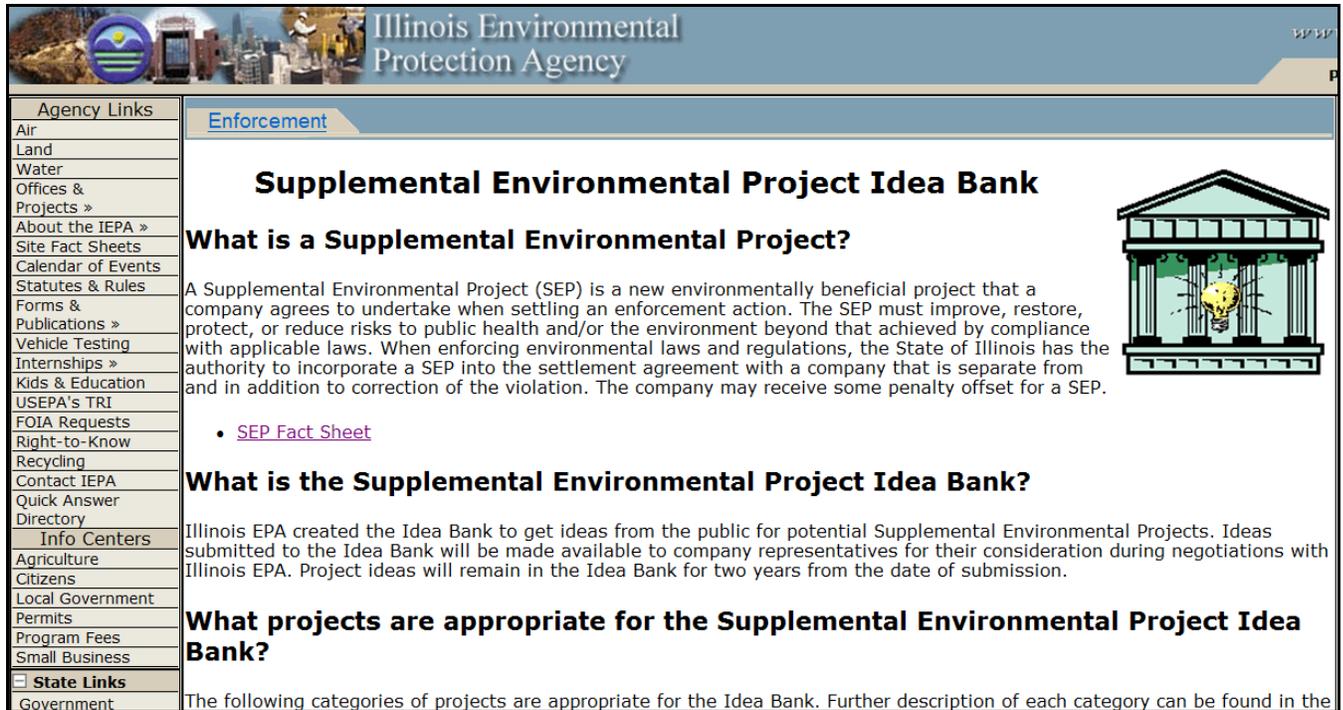
<http://trac.floridadisaster.org/TRAC/trainingcalendar.aspx>
11/5/2013

A. SUPPLEMENTAL ENVIRONMENTAL PROJECTS

John Meyer

As identified in prior SERC Recaps, the State Emergency Response Commission has tasked the Florida Division of Emergency Management with establishing a Supplemental Environmental Project (SEP) website linked to their homepage. The website will be patterned after that implemented by the State of Illinois Environmental Protection Agency (www.epa.state.il.us/enforcement/sep) due to its ease of use, functionality and intuitiveness.

The following constitutes a “screen capture” of this Illinois EPA website:



By design, the SEP program would allow violating industry the option of funding a SEP(s) in lieu of up to 75% of the assessed fine. The following apply to SEPs:

- Potential SEPs continue to be solicited from the LEPC(s), hazmat team(s) and other agencies. While some SEPs are/can be generic and applicable in most areas, other SEPs could/should be “tailored” to the needs of the local community and have varying implementation costs. Allowable SEPs could consist of equipment and/or resources;
- All SEPs should be pre-approved by FDEM & USEPA for quick potential implementation;
- While funded SEPs can not exceed 75% of the assessed fine value, the violating entity would remain liable for payment of the balance; and
- Industry could even put a “spin” on the SEP(s) to make it appear as a good community relations gesture.

Allowable Supplemental Environmental Projects categories are:

CATEGORY	QUALIFYING PROJECT
Public Health	Includes examining residents in a community to determine if anyone has experiences health problems as a result of a company's violation(s).
Pollution Prevention	These SEPs involve changes so that the company no longer generates some form of pollution. For example, a company may make its operation more efficient so that it avoids generating hazardous waste along with its product.
Pollution Reduction	Reduce the amount and/or danger presented by some form of pollution, often by providing better treatment and/or disposal of the pollutant.
Environmental Restoration & Protection	Improve the condition of the land, air or water in the area damaged by the violation. Example, by purchasing land or developing conservation programs for the land, a company could protect a source for drinking water.
Emergency Planning & Preparedness	Provide assistance to a responsible state or local emergency response or planning entity to enable these organizations to fulfill their obligations under the Emergency Planning and Community Right to Know Act (EPCRA).
Assessment & Audits	Agree to examine its operations to determine if it is causing any other pollution problems or can run its operation better to avoid future violations. Audits go well beyond standard business practices.
Environmental Compliance Promotion	Provide training or technical support to other members of the regulated community to achieve, or go beyond, compliance with applicable environmental requirements.
Other Projects	Projects with environmental merit which do not fit within the other categories. Must be fully consistent with all other provisions of SEP policy and approved by the EPA.

On May 30, 2013, a tank containing 450 gallons of Sodium Hypochlorite burst at the University of South Florida (USF) Tampa Campus. While air and ground monitoring were immediately deployed by USF staff to gauge the potential threat to public safety, timely notifications of the incident were not provided to the SERC and the National Response Center. As required by federal law, all releases must be reported within 15 minutes but, in this instance, it was determined that the reporting did not occur until somewhere between 15-60 minutes following the tank rupture. This delay could potentially subject USF to fines under the EPCRA and/or CERCLA.

USF was notified of a date to attend a "Show Cause" administrative hearing to be conducted by U.S. Environmental Protection Agency officials in Atlanta, GA. Prior to this hearing, USF's legal counsel had contacted the staffs of the LEPC, Tampa Fire Rescue and the FDEM to inquire about the Supplemental Environmental Projects process as an alternative to the full payment of a potential considerable fine. Noting the time constraints associated with FDEM staff's creation of the electronic SEP database, it was mutually determined that USF could easily assist with this endeavor, noting the expertise of professors and graduate students in computer programming.

On November 7, 2013, USF staff and legal counsel attended the hearing. The primary purpose of the hearing was to establish a chronology of events leading up to and following the incident, justification for the delay in timely notification/reporting, and to discuss the actions which have been subsequently implemented at USF, including a significant update to their Spill Contingency Plan and their current use of 55-gallon drums as an alternate to tanks. On a side note, USF is currently researching the potential to use salt water chlorination instead of sodium hypochlorite in its entirety.

Convinced that the release did not leave the site, EPA dismissed all but the CERCLA penalties. The magnitude of the release, the particular chemical, and the timeliness of reporting are all contributing factors

in the determination in the fine assessment. While the fine assessment was initially announced to be \$2,200, fine reductions were authorized for working efficiently with EPA (25%), expeditious settlement (10%) and the fact that USF was determined to be a “small facility” (15%). The fine was ultimately reduced to \$1,100 with an option to implement a SEP for up to 75% of the fine value.

Considering that USF determined that the establishment of the electronic SEP database would cost an estimated \$20,000, they elected not to pursue this SEP. However, USF administrative officials did agree to coordinate with Chief Scott Ehlers and the LEPC to determine alternate hazmat equipment that may be needed by Tampa Fire Rescue in the approximate amount of \$1,000. Chief Ehlers and John Meyer agreed to identify the equipment with a three week period following the hearing.

Additional Material: None
Action Recommended: **Solicitation of Potential SEP Ideas**

B. DOMESTIC SECURITY OVERSIGHT COUNCIL RECOMMENDATION Scott Ehlers

The Domestic Security Oversight Council (DSOC) recently approved a final recommendation to provide to the Department of Homeland Security regarding future funding. The recommendation was to reduce the number of federally-funded Regional Hazmat Response Teams (RHRT) statewide from 35 to 21. In the recent years, each RHRTs had received federal funding allocations of approximately \$15,000 annually from the Department of Homeland Security. However, the majority of funding for these entities has always been and will always be provided by the local County and/or City.

Alternatives to the reduction in RHRTs were presented by fire service industry representatives. The following constitute the alternatives which were proposed but not considered and/or not approved;

- Provide funding down to the FDEM Region level and allow for further dissemination of funds based on consensus; or
- Allow for some sort of rotational funding of RHRT as may be applicable within a specific Region(s).

Contrary to LEPC District 8’s correspondence transmitted following the May 2013 LEPC requesting that the DSOC postpone the recommendation to reduce the number of RHRTs “*until a comprehensive threats and vulnerabilities assessment has been conducted and evaluated,*” the DSOC voted to recommend the reduction in RHRT in association with their October 15th meeting. The dissenting votes were cast by fire service industry and emergency management representatives serving on the DSOC. As a consequence of the recommendation and assuming the Department of Homeland Security accepts DSOC’s recommendation, it appears that Pinellas and Polk County teams will be two of the RHRTs not to receive federal funds any longer.

Additional Material: None.
Action Recommended: None. Information Only.

C. LEPC MEETING DATES FOR 2014 Scott Ehlers

The Local Emergency Planning Committee typically meets on the *last* Wednesday of February, May, August and November annually. However, during 2014, the last Wednesday in November falls during Thanksgiving week. For fear of attendance issues, it is suggested that an alternate November 2014 meeting date be selected to in order to secure this Conference Room venue, provide sufficient notice to LEPC members and to provide accurate and timely advertisement of meeting dates, as required. The proposed/alternate meeting dates to be considered are [Wednesday, November 19, 2014](#) OR [Wednesday, December 3, 2013](#).

The proposed LEPC meeting schedule for 2014 is:

- Wednesday, February 26th;
- Wednesday, May 28th;
- Wednesday, August 27th; and
- Wednesday, November 19th **OR** Wednesday, December 3rd (to be determined in association with this LEPC meeting).

Additional Material: None

Action Recommended: **Motion to select Alternative November 2013 Meeting Date.**

D. ELECTIONS FOR LEPC CHAIR/VICE-CHAIR

Hallie Calig

With the recent announcement that this will be the final meeting of Scott Ehlers in the capacity of LEPC District 8 Chair and the flexible LEPC membership guidelines, it has been determined that it would be advantageous for LEPC District 8 to proceed to elect a new LEPC Chair and Vice-Chair at our next scheduled meeting. Chief Jeff Patterson, Hillsborough County Fire Rescue, has expressed a willingness, ability and desire to succeed Chief Ehlers as Chair for the LEPC. Mr. Jeff Tobergte has expressed a willingness to maintain his Vice Chair designation. Others may be nominated by the membership for these positions. Such nominations shall include a prior agreement to serve from the candidate and shall be provided in writing to Mr. John Meyer (LEPC Staff Coordinator - johnm@tbrpc.org) and Ms. Hallie Calig (LEPC Nominations Subcommittee Chair - hallie.calig@ci.tampa.fl.us) on or before Friday, February 7, 2014. If nominations are received for either or both of these positions, a formal election process will be conducted in conjunction with the next LEPC meeting (i.e. February 26, 2014). Please note that nominations for these positions will not be accepted on the floor on the day of the meeting.

Additional Material: None

Action Recommended: None

F. OTHER BUSINESS (To be Determined and/or may be Applicable)

Agenda Item #12

LEPC LOGO SHIRTS

Chair Ehlers

LEPC-Logo shirts will always be made available in a variety of styles, colors and sizes. Each shirt will be personally designed to the specifications of the purchaser. If interested, or for more details, please consult John Meyer, LEPC Staff Coordinator.

Agenda Item #13

PUBLIC COMMENTS

Chair Ehlers

Agenda Item #14

NEXT MEETING - Wednesday, February 26, 2014

Chair Ehlers

Agenda Item #15

ADJOURNMENT

Chair Ehlers