



LEPC Agenda

TAMPA BAY LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) DISTRICT VIII MEETING

Tampa Bay Regional Planning Council
4000 Gateway Centre Blvd, Suite 100, Pinellas Park, FL 33782
Wednesday, February 29, 2012 - 10:30 am

*****THIS MEETING IS OPEN TO THE PUBLIC*****

- | | | |
|-----------------|--|-------------------------------|
| Agenda Item #1 | CALL TO ORDER, WELCOME, PLEDGE OF ALLEGIANCE - Page 1 | Chair Scott Ehlers |
| Agenda Item #2 | APPROVAL OF <i>MINUTES</i> - November 30, 2011 LEPC MEETING - Page 1 | Chair Ehlers |
| Agenda Item #3 | DISTRICT 8 LEPC MEMBERSHIP CHANGES - Page 1 | John Meyer |
| Agenda Item #4 | RECAP OF QUARTERLY SERC MTGS & TTF'S "PROJECT BOARD" - Page 1 | Chair Ehlers |
| Agenda Item #5 | HMEP PROGRAM - PLANNING - Page 11 | Subcomm. Chair Alan Pratt |
| Agenda Item #6 | FACILITY DISASTER PLANNING SUBCOMMITTEE - Page 11 | John Meyer |
| Agenda Item #7 | HMEP PROGRAM - TRAINING - Page 17 | Subcomm. Chair James Johnston |
| Agenda Item #8 | REGIONAL DOMESTIC SECURITY TASK FORCE - Page 17 | Amanda Shaw |
| Agenda Item #9 | FLORIDA INTEROPERABILITY VIDEO (Produced for FDEM) - Page 18 | John Meyer |
| Agenda Item #10 | TRAINING, WORKSHOP AND CONFERENCE OPPORTUNITIES - Page 19 | Chair Ehlers |
| Agenda Item #11 | LEPC BUSINESS | Chair Ehlers |
| | A. <i>Tampa Bay LEPC HazMat Emergency Response Plan Update</i> - Page 26 | |
| | B. Florida Division of Emergency Management/Region 4 - Quarterly Meeting Summary - Page 26 | |
| | C. <i>Memorandum of Understanding</i> between SERC and LEPCs/Fire Departments regarding future electronic Tier II Reporting - Page 26 | |
| | D. <i>Thomas Yatabe Awards Recognition</i> - Page 27 | |
| | E. Hazardous Materials Awareness Week/"Mercury Awareness & Dangers" - Page 28 | |
| | F. Rescheduling of August 2012 LEPC Meeting - Page 29 | |
| | G. Other Business (To be Determined and/or may be Applicable) - Page 29 | |
| Agenda Item #12 | TAMPA BAY LEPC LOGO SHIRTS - Page 32 | Chair Ehlers |
| Agenda Item #13 | PUBLIC COMMENTS - Page 32 | Chair Ehlers |
| Agenda Item #14 | NEXT MEETING - Wednesday, May 30, 2012 | Chair Ehlers |
| Agenda Item #15 | ADJOURNMENT | |

Asst Chief Scott Ehlers, Chairman - Jeff Tobergte, Vice Chairman - John Meyer, Coordinator
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The following LEPC membership change(s) was/were approved at the January 6, 2012 SERC meeting:

MEMBER	CATEGORY	MEMBER TYPE		STATUS OF CHANGE			DESCRIPTION (IF NECESSARY AND/OR APPROPRIATE)
		PRIMARY	ALTERNATE	NEW MEMBER	CATEGORY OR TYPE CHANGE	RESIGNED/ REMOVED	
Holley Wade	Emergency Management	✓			✓		Hillsborough County Emergency Management (HCEM). Ms. Wade was appointed the "Primary" LEPC representative from HCEM. In turn, Ms. Wade designated Mr. Montalvo as her Alternate.
Martin Montalvo			✓	✓			
Ed Murphy	Emergency Management	✓				✓	Hillsborough County Emergency Management (HCEM). Mr. Murphy previously resigned from HCEM & the LEPC. Per SERC membership guidelines, if a "Primary" member resigns or otherwise departs, their designated Alternate is automatically removed.
Holley Wade			✓			✓	

NOTE: The membership modification(s) highlighted in yellow above (if and where applicable) signifies addition(s) to the LEPC District 8 membership. Likewise, modification(s) highlighted in gray (if and where applicable) indicates a reduction(s) in overall LEPC membership.

Additional Material: None.
 Action Recommended: Recognition of New Appointments

The State Emergency Response Commission and associated Subcommittee meetings were held in Altamonte Springs at Embassy Suites on January 5-6, 2012. LEPC Chair Scott Ehlers and Staff Coordinator John Meyer attended. The following nine pages constitute a *Recap* of the SERC meeting, inclusive of discussion items associated with the SERC's Training Task Force (TTF) and the LEPC Staff & Chairs meetings, and the TTF's current Project Board.

Additional Material: Meetings *Recap* (Pages 2-10 of these Agenda materials)
 Action Recommended: None. For Information Only.



RECAP OF JANUARY 6, 2012 STATE EMERGENCY RESPONSE COMMISSION MEETING

The January 6, 2012 SERC meeting was held in Altamonte Springs at Embassy Suites. Mr. Bryan Koon chaired the meeting to order at 10:02 a.m. and proceeded with the Pledge of Allegiance and an introduction of all in attendance.

The items of business were:

- **Approval of October 7, 2011 SERC meeting Minutes.** The *Minutes* from the October 7, 2011 SERC meeting were approved unanimously on voice vote.

NEW BUSINESS

- **Approval of new/revised Local Emergency Planning Committee Appointments (Statewide).** The SERC unanimously approved all new LEPC appointments requested by each of the 11 LEPC Districts. As a subset of this approval, the following change(s) was/were recognized for the District 8 LEPC membership:
 - Ms. Holley Wade replaced Mr. Ed Murphy as the “Primary” LEPC appointment for Hillsborough County Emergency Management. Mr. Martin Montalvo was designated as Ms. Wade’s “Alternate.”
- **Approval of Hazardous Materials Team Types II and III Operational Readiness Evaluation Tools.** SERC unanimously approved the Capabilities Assessment Tool for Type II Hazardous Materials Response Resources. As defined in the introductory paragraph “*this assessment is used to identify equipment and response capabilities for the Type II Materials Response Resource. Prior to completing this addendum, the Hazmat resource must possess all requirements defined in the Florida State Emergency Response Commission’s Hazardous Materials Assessment Tool for Type III Hazardous Materials Resources. This addendum is an optional tool that may be used to identify qualified specialized resources.*”
- **Approval of SERC/EPA Memorandum of Understanding (MOU) Correspondence.** The SERC unanimously agreed to send out another letter to appropriate EPA personnel regarding the continued pursuit of the SERC/EPA Memorandum of Understanding (MOU). If approved, the MOU would allow for the violating industry to fund a Supplemental Environmental Project (SEP) in lieu of paying a potentially lucrative fine. Chief Mike Murphy reminded SERC members that the State of Florida has operated under a similar MOU pretense through the 1990s but took no action when the MOU was up for renewal in 1999. In fact, only one SEP was approved since this time, in 1999 (GA Foods - Pinellas County). Chief Murphy also acknowledged that this MOU request is now two years in the works and has crossed the desks of many EPA personnel and attorneys. Mr. Chris Russell (EPA Region Staff 4) was in attendance and echoed the importance/value of such action and agreed to personally speak with EPA Administrative staff, if necessary.

STATE EMERGENCY RESPONSE COMMISSION RECAP - 1/06/12

[PAGE 2 of 9]

- **Hazardous Materials Awareness Week Proclamation/Resolution.** FDEM staff distributed a copy of the Governor's January 4, 2012 Proclamation designating January 22-28, 2012 as Florida Hazardous Materials Week. Although not stated in the Proclamation, this year's emphasis will be placed on the educational awareness of Mercury.
- **Thomas Yatabe-SERC Award Presentations.** The SERC presented 11 Thomas Yatabe Awards, one for each LEPC District as designated by each respective Local Emergency Planning Committee. The Award signifies "*outstanding contribution made in the implementation and support of the Emergency Planning and Community Right-to-Know Act through achievement(s), accomplishment(s) or superior participation in hazardous material planning or response.*" The 2011 Thomas Yatabe Award winner for District 8 was Kinder Morgan-Central Florida Pipeline and the Nomination Form read as follows in its entirety:

Kinder Morgan sustained a rupture of the Central Florida Pipeline which was detected on Friday, July 22, 2011 at approximately 8:45 p.m. The particular Pipeline transports Jet Fuel "A" from the Port of Tampa to Central Florida locations such as the Orlando International Airport. The rupture was caused by a third party apparently doing work in a creek leading to Tampa Bay.

With a "safety first" mentality, company officials immediately notified the State Watch Office and the National Response Center of the incident. Support arrived shortly thereafter from the U.S. EPA, the State Division of Emergency Management, the FDEP Bureau of Emergency Response, Hillsborough County Fire Rescue & Division of Emergency Management, the Environmental Protection Commission of Hillsborough County, Florida Department of Transportation and many others, and a unified command was established.

Although not responsible for the incident and with no hesitation, Kinder Morgan decided to immediately dedicate personnel and resources to respond to the incident as efficiently and effectively as possible. With potential costs not a deterrent, response plans were immediately set into action including: coordinating with Spill Response entities; expeditiously isolating the affected pipeline by closing valves upstream and downstream of the incident; and traveling door-to-door to notify/inform residents of the incident and precautions. Having been very cooperative throughout the incident, Kinder Morgan staff ran the cleanup themselves, essentially relegating governmental agencies roles to that of oversight with no need to expend their funds for personnel and/or resources during the ordeal. Crews tirelessly remediated nearly two miles of the creek, including a wetland area, from an estimated release of 34,400 gallons of Jet Fuel for more than a month, mostly on a 24-hour basis. Kinder Morgan will continue the long-term remediation of the project, especially in the wetland areas.

While it was a blessing that not a lot of nearby businesses were open on that Friday evening and most of the residents were already indoors, the company did an exemplary job of responding to the incident in an extremely timely and responsible manner and is worthy of recognition of this Award.

- **Support of Fusion Center functions.** Noting that the hazmat Fusion Centers are slated for big cuts, the SERC unanimously agreed to send a letter supporting the usefulness of resources and information garnered from the Fusion Centers to the International Association of Fire Chiefs/Firefighters but not include a mention of funding. This initiative was proposed by the SERC's TTF and the LEPC Staff & Chairs.

REPORTS

- **Report from SERC's Training Task Force (TTF).** Aside from some of the above recognized items, the following highlights of the January 5, 2012 TTF meeting were identified by Don Sessions, TTF Chair:
 - Teleconferences. TTF Chair Don Sessions indicated that teleconferences were held on November 17 and December 14, 2011, primarily to discuss: the status of the progress of the SERC/EPA *Memorandum of Understanding* regarding the allowance for funding "Supplemental Environmental Projects" in lieu of payment of fines by violating industries; benefits of pre-establishing/expanding relations with various entities when responding to particular hazmat incidents; the Hazardous Materials Training Symposium proposed within the State of Florida, to be patterned after the successful venue brought each year to Baltimore, MD; and periodic update of various elements of the TTF's Project Tracking Chart.
 - Discussion of Hazmat and Bomb/Forensic Team Integration. Perceive significant benefits of pre-establishing (or bolstering) relations or partnerships with Bomb Squads, Hazmat Teams, Forensics, SWAT Teams and other critical agencies in responding to incidents as may be appropriate.
 - Hazardous Materials Training Symposium. TTF members have proposed the establishment of Hazardous Materials Training Symposium to commence as early as 2013. The Symposium could be held in conjunction with the annual Fire Rescue East Conference. Noting the talents and expertise that already exists within the State, it has been determined that hosting such an event within the State of Florida, similar to the one conducted annually in Baltimore, MD, would be advantageous and available to a multitude of first responders throughout the State that can not otherwise attend this valuable training considering the limited budgets and significant travel restrictions imposed on their agencies. Mr. Doug Wolfe (Response Technologies) and Mr. Lee Newsome (EREC), among others, have tentatively agreed to provide instructors if the Symposium comes to fruition. The major concern that remains to be resolved is cost - who would pay for the instructors, travel costs and accommodations of the attendees? There was also discussion of proposing four courses (or so) and determine their priority based on future e-mail survey results of those desiring to attend.
 - Ammonium Nitrate Security Program. It was acknowledged that EPA regulations governing Ammonium Nitrate are about to become more stringent. Purchasers and sellers will now be more heavily regulated and can file the newly-required "paperwork" electronically. Mr. Dwayne Mundy (LEPC District 3) indicated a concern that "lower concentrations would still be regulated although they could not be used in explosives." Mr. Mike Murphy asked whether LEPC District 3's comments can be sent out electronically to industries to inform them of new regulations and initial concerns.
 - Future Oil Spill Credentialing. Credentialing of responders to oil spill incidents remains an issue in order to obtain reimbursement for future oil spill response(s). If the private-sector training will continue to be requirement for responding to a future oil spill incident in lieu of the Hazmat 160-Hr. Course, could the training be made available within the State or on-line?
 - SERC's Training Task Force (TTF) "Project Board." FDEM staff updated to remove some outdated tasks which have subsequently been completed and/or are no longer relevant. In addition, two new tasks (described below) were added. The Board is accessible from FDEM's website (www.floridadisaster.org/hazmat/serc/training.htm).

- New Initiative #1 (for Project Board): “Oil Spill Response Credentialing” (or comparably titled). Chief Murphy suggested that TTF should consider promoting the fact that the Hazmat 160-Hr. Certification is at least equivalent to, if not surpasses, the educational forum conducted by the private sector regarding oil spill training and therefore should be considered sufficient to make claim(s) for reimbursement for future oil spill response. Mr. Frank DeFrancesco added that (qualified) “inland crews should be able to go to the coast to assist.”
- New Initiative #2 (for Project Board): “Agreement to accompany United States Coast Guard staff when conducting inspection of specific vessels” (or comparably titled). Chief Murphy suggested entering into agreement with the United States Coast Guard which would allow a limited number of hazmat team members to accompany Coast Guard personnel when conducting specific vessel searches.
- Meth Lab Byproduct and Equipment Disposal. Mr. Dominic Barrone (FDEP) asked whether there was any update to provide on the prospect of Meth Lab byproduct disposal? While no formal update exists, Mr. John Koenke (State Fire Marshal’s office) indicated that they are currently coordinating with their incinerator locally for disposal of byproducts and equipment. John Gibbons (LEPC District 9) indicated that there are private mobile contractors for disposition of chemicals. Mr. Doug Wolfe indicated that there is currently an MOU between Sheriff’s Office and Household Waste Disposal for disposal of such products in his area.
- Collective Appreciation. Chief Scott Ehlers (LEPC District 8 Chair) thanked the members of the Training Task Force for the collective wisdom “learned through the years” and ensured that it will “be put good use” in planning and preparing for the Republican National Convention to be hosted in the City of Tampa during the week of August 27th.
- Next Scheduled TTF Conference Calls. The next quarterly TTF conference call has been scheduled for February 15th at 1:30 p.m. with the expected topic(s) to include furthering the initiative of Hazmat and Bomb/Forensic Team Integration.
- **International Offshore Drilling Response Plan**. Mr. Paul Wotherspoon (FDEM staff) advised that all coastal Counties along the State have been actively updating their Contingency Plans with the assistance of the U.S. Coast Guard. Drilling is expected to commence within the waters off Cuba, perhaps as early as the end of January. The oil rig is currently located off Trinidad but will travel en route to the drill site shortly. The U.S. Coast Guard has recently conducted an inspection of the oil rig but was not authorized to view any portion of the vessel below the water line. Drilling is anticipated to occur as early as the end of January.
- **Clean Gulf Conference**. Mr. Wotherspoon acknowledged attending the 21st Annual Clean Gulf Conference in San Antonio, TX. It was there where Mr. Wotherspoon established relations with Texas Engineering Extension Service (TEEX) about the availability of free training courses that could be brought to the State of Florida, including the one the LEPCs were apprised on January 4th, entitled “Senior Officials Workshop for All-Hazards Preparedness.” Regarding the Conference curriculum, Mr. Wotherspoon mentioned that Deepwater Horizons incident emphasized the importance and timing associated with shutting off well heads, the new well head hardware that is now available as well as the potential use of new dispersants.

STATE EMERGENCY RESPONSE COMMISSION RECAP - 1/06/12

[PAGE 5 of 9]

- Financial Status Report.** Mr. Wotherspoon reported that the SERC Agenda materials contained numerous tables and graphs depicting a comparison of the various revenues and expenditures associated with FDEM’s Hazardous Materials Planning and Risk Management Planning Programs over the past two years. Mr. Wotherspoon reflected that the revenues are slightly lower than the past, in part, due to the fact that FDEM is, in many instances, implementing an amnesty program in lieu of levying significant fines against violating industries. In addition, it was recognized that “the most important factor is to bring these facilities into compliance and allow the first responders and public to actually know what chemicals are located in their communities.”
- Hazardous Materials Incidents Reports.** Mr. Tim Date (FDEM staff) advised that detailed listings of fixed facility and transportation-related hazardous materials incidents were prepared and included the Agenda materials to describe incidents occurring between the period of September 1, 2011 and November 30, 2011. Such Reports included documentation these incidents and portrayed the number of persons evacuated, injured or deceased down to LEPC District and ultimately County level.

The following constitute the hazardous material incidents recorded for District 8 during this period, including an enumeration of those evacuated, injured or deceased:

County	Date of Release	Type*	Chemical	Amount Released (Lbs.)	Business Type	# Evacuated	# Injured	# Fatalities
Hills.	9/01/11	TR	Natural Gas	0	Pipeline/Traffic	7	0	0
	9/15/11	FF	Sodium Hypochlorite	393	Fertilizer Manu.	-	-	-
	10/01/11	FF	Anhydrous Ammonia	.08	Chem Wholesale	-	-	-
	10/06/11	TR	Natural Gas	Unknown	Pipeline	6	0	0
	10/06/11	FF	Anhydrous Ammonia	1	Chem Wholesale	-	-	-
	11/08/11	TR	DA Phosphate/ Hydraulic Oil	0	Maritime Accident	0	1	0
	11/13/11	FF	Lead Oxide (Litharge)	Unknown	Battery Plant	-	-	-
Manatee	None Identified							
Pasco	None Identified							
Pinellas	9/11/11	FF	Oxygen	Unknown	Private Residence	0	2	1 (Blunt Trauma)
	11/17/11	TR	Natural Gas	Unknown	Pipeline	8	0	0
TOTAL →						21	3	1

* - FF = Fixed Facility incident / TR - Transportation-related incident.

Supplemental information also contained in the SERC Agenda materials were annual comparisons of:

- annual revenues received monthly by the EPCRA & RMP programs from 2009-10 to current;
- detailed breakdown of appropriations for the Hazardous Materials Planning & Risk Management Planning Programs from FY 2010-11 to current;
- potential Section 304 Investigations for each District and County by date;

STATE EMERGENCY RESPONSE COMMISSION RECAP - 1/06/12

[PAGE 6 of 9]

- annual comparison of the Statewide number of Hazardous Materials Incidents Reports since 2001;
- comparison of hazardous materials incidents reports by District (from Sept. 1, 2010 - Aug. 31, 2011);
- monthly enumeration of Hazardous Materials Incident Reports since 2001;
- *Total Chemical Inventory* by District;
- quarterly quantification of statewide *Notices of Violation/Second Notices* (since Sept. 2008);
- quantification of *EPCRA Outreach Activities*; and
- quantification of the number of Technical Assistance Call received by month since December 2010.

When queried, Mr. Wotherspoon recognized that there were no “significant enhancements” incorporated into the “FloridaHMIS.org” electronic Tier II filing program over the past year nor are there anticipated prior to the March 1, 2012 reporting deadline. The few noted improvements include better integration with electronic payments (i.e. Bank of America website), alleviation of some conflicts with the “pop-up blocker,” and the addition of more “wizards” and instructions to assist the user. FDEM staff remains cautiously optimistic that a recently-submitted grant application will be selected for funding which could/would be used to, among other objectives, allow industry to upload their Tier II Reports prepared in the Tier II Submit software program directly into the State’s Florida HMIS program. It was speculated that such an endeavor could yield as many as 85% of all facilities filing electronically. In regard to the MOU between SERC and the fire departments/LEPCs, it does not appear that this will be effective in time for the March reporting cycle, meaning that facilities will continue to be obligated to send copies of their reporting records to these agencies. Mr. Wotherspoon acknowledged the difficulty with, if not impossibility of, obtaining and maintaining contact information associated with all the fire departments statewide, many of which are voluntary.

- **Update on LEPC Activities.** Subcommittee Chair George Danz indicated that the majority of accomplishments achieved by each LEPC is captured in the *Hazmatters* section of the backup SERC Agenda materials.

The following serve as accomplishments documented by LEPC District 8 staff, primarily for the period of September - November 2011:

- District 8 was involved in a number of HMEP and LEPC co-sponsored activities during the quarter. Staff attended the Quarterly SERC meetings held in Tallahassee at the Betty Easley Conference Center on October 6-7 and conducted the District 8 LEPC meeting on November 30th. Staff additionally attended FDEM’s Hazards Analyses Workshop conducted by Mr. Lou Ritter on November 3rd at the Hillsborough County Emergency Operations Center (HCEOC) and the FDEM Region 4 quarterly meeting, also held at the HCEOC, on December 2, 2011 under the leadership of Mr. Paul Siddall. District 8’s next LEPC meeting is scheduled for February 29, 2012.
- The LEPC’s Facility Disaster Planning Subcommittee (FDPS) met on October 20th. Invigorated with new membership garnered from the prior Forums, Subcommittee members discussed: the highlights of the past meeting (i.e. August 18th); provided an overview of the second (of two) Facility Disaster Preparedness Forum conducted on September 7th; nominations for the Subcommittee Chair position; and future Subcommittee initiatives including potential 2010 Tier II quality control assessment, expansion of e-mail contact list, efforts to promote “Mercury Awareness & Dangers” theme during Hazardous Materials Awareness Week (i.e. January 22-28, 2012), documentation of appropriate improvements to the hazardous materials component of the Florida Business Disaster Survival Kit, and topics for future Subcommittee workshops and/or forums. The meeting concluded with an agreement of the 2012 Subcommittee quarterly meeting schedule.
- LEPC staff and/or member(s) participated in a series of teleconferences administered by the Florida Division of Emergency Management regarding Training Task Force initiatives (September 14th and two on November 17th).
- Several Hazardous Materials Emergency Planning (HMEP) program courses were conducted during the specified time period. HMEP Program funding was utilized for: a 40 Hr. Hazmat Technicians/IC course (Manatee County/August 29–Sept. 2); three 24 Hr. Life Safety & Command courses (Manatee County/dates ranged from August 31–Sept. 16);

STATE EMERGENCY RESPONSE COMMISSION RECAP - 1/06/12

[PAGE 7 of 9]

three 8 Hr. OSHA Hazwoper Refresher course (Hillsborough County/Sept. 13-15); three 8-Hr. Anhydrous Ammonia Refresher courses (Pinellas County/October 25-27); and attendance of one (i.e. Mr. Greg Lindgren/Pasco County Emergency Management) at the E-Plan Users Conference in Charlotte, NC (October 26-27).

- Staff and/or LEPC member(s) represented the Tampa Bay LEPC at: the September 13th & November 8th meetings of the Tampa Bay Spill Committee; the September 27th (@ Hillsborough County EOC) & October 27th (@ Mosaic) meetings of the Ammonia Handlers/Operators (the November Ammonia Handlers/Operators meeting, initially scheduled at Kinder Morgan, was re-scheduled for December 6th at the Tampa Port Authority); and November 8th C.F. Industries full-scale exercise, acting in the capacity of an observer.
- In terms of miscellany, LEPC staff additionally: attended an "After Action" meeting regarding the July 2011 Central Florida Pipeline jet fuel release (September 8th); assisted with the September 14th, October 12th and November 9th meetings of the Pinellas Police Standards Council (PPSC); provided updates regarding the LEPC program to the TBRPC in conjunction with their September 12th, October 10th and November 14th meetings; facilitated the Preventative Radiological Nuclear Detection Committee's quarterly meeting (October 5th); and attended a "voluntary" site inspection of the Americold facility in the City of Plant City (October 19th).
- The LEPC website (i.e. www.tbrpc.org/lepc) is routinely and frequently updated to ensure all activities and initiatives of the LEPC are current.

Mr. Danz closed by acknowledging that the Northeast Florida Regional Planning Council has proposed Jacksonville as the venue for the July 2012 SERC meeting. Specific meeting location and accommodations are yet to be determined. The meeting location was tentatively approved by SERC members.

OTHER BUSINESS

- Mr. Wotherspoon, FDEM staff, advised SERC members that EPA regulations now clarify/specify that Mineral Oil must be reported through the Tier II process. It appears that such prior reporting of this chemical was subject to interpretation, which lead to confusion regarding the possible requirement.

COMMENTS & ADJOURNMENT.

- **Next Meeting.** It was announced that the next SERC meeting will be held in St. Pete Beach at the Trade Winds Resort on April 24, 2012, in conjunction with the NASTTPO Conference scheduled for April 25-27. In addition, as recently acknowledged, the following SERC meeting (i.e. July 13th) has been tentatively slated for Jacksonville.
- **Adjournment.** Following a motion and a second, the SERC meeting was adjourned at 11:33 a.m.

SERC's CURRENT TRAINING TASK FORCE "PROJECT BOARD"
 [PAGE 8 of 9]

Florida SERC Training Task Force – Project Board								
Updated: January 25, 2012								
	RESOURCES (RES)	PUBLICATIONS (PUB)	TRAINING (TRN)	UPDATES (UP)	NEEDS ANALYSIS (NDS)	FUNDING (FUN)	STANDARDS & CERTIFICATIONS (STD)	SYSTEMS & RELATIONSHIPS (SYS)
Active Projects	TTF Web Page and Project Summaries DEM Feb 2011	Sampling Protocol Sessions, DOH, DEM staff	First Responder Best Practices for RAD event Marshall/TJ Smith Jan 2011	Mass Technical Decon Assessment FLAHR/FSFC Feb 2011	Hazmat Team ICS Curriculum Sessions/Nelson Feb 2011	Capability Assessments Marshall/FSM/DEM Jan 2011	Oil Spill Response for Hazmat Technicians Murphy October 2012	Secure Portal for Access to TTF Products Kohnke/Nelson April 2011
	Awareness Level Training for White Powder SOP DOH July 2011	Offshore Hazmat Response Murphy July 2012	Hazmat Training Guidelines (revised) Lamm/Cotson/Marshall/Chappell April 2011	Model Procedure for Hazmat Team NIMS Compliance District 7 July 2011	Marine Firefighting Requirements (33CFR 155) Ehlers/Dist 4 and 6 July 2011			Develop SME Database Dilks Jan 2011
			Hazmat Training Symposium Lamm/Murphy/Ehlers/Hobbs/Kohnke/Mundy October 2011	Hazmat Florida FDG ICS Crosswalk DEM Staff April 2012				Hazmat Team Marketing Murphy Jan 2012
Monitoring Projects	RES – Reporting Template for Responders Model Report System DeFrancesco		TRN – E-Plan Training Materials Marshall	UP – HMIS Upgrade Provide additional detail DEM Staff/Murphy				
	RES – Maintain FFCA/FLAHR website for TTF Products DeFrancesco							
	RES – IR Spec & RAMAN Long Term Costs & Maintenance Dan Smith/Bevelacqua							
	RES – RID Model SOP & Long-term Cost and Maintenance FLAHR							
2012 Completed Projects								

SERC's CURRENT TRAINING TASK FORCE "PROJECT BOARD"
 [PAGE 9 of 9]

SERC TTF Projects							
RESOURCES (RES)	PUBLICATIONS (PUB)	TRAINING (TRN)	UPDATES (UP)	NEEDS ANALYSIS (NDS)	FUNDING (FUN)	STANDARDS & CERTIFICATIONS (STD)	SYSTEMS & RELATIONSHIPS (SYS)
Chemistry in Schools Program	Medical Treatment Protocols April 2010	TRN - Ops Level Training Program DEM Staff June 2010		Review ORE Deficiencies Dan Smith/Mundy Feb 2011	Support SHSGP Grant Assessment Process SFM	Define Tox-Medic Murphy	Health & DEP Detection Support Capabilities Jacobs
	Radiological Screening Response Procedure Charlie Boyd April 2010	Hazmat Training Guidelines		NDS - LEPC Top 5 Needs Weiss,LetoBarone Initial Listing-Jan 2008		Pro Board Certification FSFC - Bosley Feb 2011	
	PUB - Hazmat FOG FLAHR	TRN - 3 Non-Routine Hazards FSFC-Schell Ongoing Monitoring					

Completed Projects

Agenda Item #5

HMEP PROGRAM - PLANNING

Committee Chair Alan Pratt

Committee Chair Pratt will provide an update of the HMEP/Planning Program activities.

Additional Material: None.
Action Recommended: None. For Information Only.

Agenda Item #6

**FACILITY DISASTER PLANNING
SUBCOMMITTEE**

John Meyer

The LEPC's Facility Disaster Planning Subcommittee (FDPS) met on January 19, 2012, a *Recap* of which is attached (**Pages 12-16**). The corresponding discussions spanned a variety of topics, including: providing formal recommendations regarding the bolstering of the Florida Business Disaster Survival Kit with pertinent hazardous materials data and resources; identification of efforts that will be taken locally to educate the public on Mercury Awareness and Dangers, the theme of Hazardous Materials Awareness Week for 2012; identification of potential/future Subcommittee initiatives; and the upcoming 2012 EPCRA How-to-Comply Workshops.

Additional Materials: Meeting *Recap* of January 19, 2012 Subcommittee Meeting
Action Recommended: None. For Information Only.



FACILITY DISASTER
PLANNING SUBCOMMITTEE

RECAP

January 19, 2012 Meeting

LEPC District VIII, 4000 Gateway Centre Blvd., Suite 100, Pinellas Park, FL 33782 - 727/570-5151, Staff Contact: John Meyer

Attendees (Present) - Chet Klinger (Meeting Chair), Gary Weiss (A-C-T/SERC Member), Denise Lynch (CSX), Thea Dunmire (ENLAR), Stephanie McDannold (Unified Recovery Group), Mark Delapena (AT&T), Jennifer Garwood (Progress Energy), Mark Hendrickson (American Red Cross), Betti Johnson (TBRPC) & John Meyer (LEPC 8 Staff/TBRPC)

Please note that text appearing as **red** symbolizes an action item.

1. DISCUSSION OF ITEMS ASSOCIATED WITH LAST FACILITY DISASTER PLANNING SUBCOMMITTEE MEETING (i.e. OCTOBER 20, 2011)

Mr. John Meyer characterized the highlights of the October Subcommittee meeting to be:

- overview of the September 7th *Facility Disaster Preparedness Forum* facilitated by Mr. Chet Klinger and involved participation from the private and public sector as well as response personnel;
- discussion of potential future Subcommittee initiatives (e.g. re-undertake Tier II quality-control review, expansion of e-mail list by contacting Tier II facilities, and Hazardous Materials Awareness Week promotional ideas);
- gather a listing of recommendations regarding *Florida Business Disaster Survival Kit*;
- identification of “Tidal Surge” and “DHS capabilities to assist Facilities with identifying Vulnerabilities” as potential themes for future workshops that could be arranged by the Subcommittee staff; and
- scheduled the dates for 2012 Subcommittee meetings.

2. RECOMMENDATIONS FOR THE FLORIDA BUSINESS DISASTER SURVIVAL KIT.

Ms. Betti Johnson advised the Subcommittee members that TBRPC has contracted with FDEM to assist them in the development of an SOP for ESF 18 (Business and Industry). As part of that contract, Mr. John Cherry (FDEM staff) would like to incorporate the *Florida Business Disaster Survival Kit* (FBDSK), including the interactive business continuity planning template, on the State’s “www.floridadisaster.org” website. The State has funds (approximately \$100,000) to enhance the BCP template and incorporate recommendations to improve user interface. As part of the contract, TBRPC - along with the LEPC’s Facility Disaster Planning Subcommittee and the Business Continuity Planning Committee will provide FDEM with a comprehensive list of recommendations for the site. It is assumed these recommendations will be included in the State’s RFP for contractual support to enhance the FBDSK site. (However, by conceding this action, the Tampa Bay Regional Planning Council will forfeit control of the FBDSK site.). FDEM has not provided a timeline for the RFP.

Ms. Denise Lynch mentioned that facility plans are not updated as often as they should be and that key facility staff is not always familiar with the key components of their Plans.

Ms. Thea Dunmire reminded Ms. Johnson that the LEPC's Facility Disaster Planning Subcommittee (FDPS) previously evaluated the Kit and determined that significant information pertaining to hazardous materials was lacking and difficulties with the utilization of the site's "wizard" to assist in the creation of Facility Plans. **John Meyer agreed to provide the recommended revisions that may have been recognized in prior FDPS Recaps to Ms. Johnson.** Ms. Dunmire and other members emphasized the importance of assuring that a facility's data is secure and "unsearchable" by others.

Ms. Johnson noted that the timeline for recommended Kit revisions or improvements is within "the next month (or so)." She added that she will be resurrecting her former BCP Subcommittee that was formulated to assist in the creation of the FBDSK initially (in 2008) for their guidance and suggestions... **Ms. Johnson agreed to notify John Meyer of her future Subcommittee meeting date so that such notification can be further disseminated to interested Facility Disaster Planning Subcommittee members.**

Mr. Mark Henrickson (American Red Cross) advised Subcommittee members that the American Red Cross is currently "teaming up" with St. Petersburg College to develop an on-line, web-based training program for Business Continuity Planning that will soon be made available free of charge.

Mr. Chet Klinger added that the adequacy of facility's Business Continuity Planning efforts would/could be put to test in the event of a hazardous materials incident.

3. HAZARDOUS MATERIALS AWARENESS WEEK

Mr. John Meyer advised Subcommittee members that January 22-28, 2012 has been proclaimed as "Hazardous Materials Awareness Week" (HMAW). This year's theme is *Mercury Awareness & Dangers*. With this theme in mind, Mr. Meyer shared the Mercury informational resources he has gathered (i.e. electronic images of Florida Department of Health and ACT/LEPC District 7 brochures as well as links to an EPA Public Service Announcement and a Florida Department of Environmental Protection video) with the Subcommittee. **Mr. Meyer indicated his intentions to transmit links of these resources via e-mail to his distribution lists early next week, to coincide with HMAW, as well as place the links to these resources on the LEPC website.**

No other promotional ideas were identified by Subcommittee members.

4. UPDATES REGARDING ELECTRONIC FILING

Mr. Meyer advised that:

- approximately 47% of all Tier II facilities statewide provided their reporting electronically last year;

- the SERC has yet to enter into a Memorandum of Understanding with the 11 LEPCs and 450+ fire departments precluding facilities from the requirement of providing the local fire departments and LEPCs with hard copies of all reporting, regardless of whether or not their reporting was filed electronically'
- FDEM staff has indicated that the following improvements have been incorporated into the FloridaHMIS.org program this year:
 - ➔ better integration with electronic payment site (i.e. Bank of America);
 - ➔ alleviation of some conflicts with "Pop-Up Blocker(s)"; and
 - ➔ addition of more "Wizards" and instructions for users
- New or revised regulations now govern Ammonium Nitrate and Mineral Oil; and
- FDEM has recently submitted a grant application to the U.S. Environmental Protection Agency. If awarded, significant improvements to the FloridaHMIS system would/could be anticipated including the ability for a facility to prepare their reporting through the more simplistic "Tier 2 Submit" software program and then *upload* the records to the State's system. A dramatic increase in electronic filing participation would be expected, if implemented.

Mr. Meyer advised members that when a facility populates the FloridaHMIS with their facility data, that data needs to be transferred to E-Plan, an action executed by FDEM staff. Having timely, current and accurate information available to first responders is vital and critical, as attested to by Mr. Gary Weiss.

Ms. Jennifer Garwood indicated her discontent with recent correspondences from FDEM/SERC. Acknowledging her responsibility for submitting the consolidated Tier II Reports for all Progress Energy's facilities throughout the State, FDEM staff recently transmitted PE's **Master Account Number and Password** to all of her individual facility contacts and requested their updates. As understood from Ms. Garwood, each of these representatives was previously provided their own account number and password which would limit their ability to provide input and update solely to their facility. If these representatives were to utilize the **Master** account, it likely could have unintended consequences.

Ms. Garwood additionally mentioned that she recently received a Memo from SERC dated January 13, 2012 and entitled "2011 Annual Registration Filing Deadline." The Memo did not say that hard copies of Tier II Reports continue to be required and must be transmitted to the LEPCs if filed electronically, contrary to the remarks identified above.

As for hard copy transmittals, Mr. Meyer apologized for the confusion and affirmed that hard copies of the Tier II records still need to be provided to the local fire departments and the LEPCs for at least for one more year. In regard to the notification of Master Account Number and Password, Mr. Meyer indicated that many companies have various facilities located throughout the State and may have the same concern (e.g. AT&, Verizon...) **Mr. Meyer agreed to communicate with Ms. Garwood shortly following the meeting and immediately prepare a correspondence accurately**

describing her concerns to FDEM staff. As a SERC member, Mr. Weiss confirmed Mr. Meyer's remarks and acknowledged Ms. Garwood's concerns.

[UPDATE: FOLLWING THE REFERENCED COORDINATION WITH MS. GARWOOD, A CORRESPONDENCE DOCUMENTING THESE CONCERNS WAS TRANSMITTED TO APPROPRIATE FDEM STAFF THAT AFTERNOON]

5. UPDATE ON SERC/EPA "MEMORANDUM OF UNDERSTANDING" (MOU) REGARDING SUPPLEMENTAL ENVIRONMENTAL PROJECT(S)

Mr. Gary Weiss advised that the SERC has embarked on entering into a MOU with the U.S. Environmental Protection Agency to allow facilities found to be in violation of Emergency Planning and Community Right to Know regulations to fund a "Supplemental Environmental Project" (SEP) in lieu of paying a potentially lucrative fine that may otherwise be imposed on that facility. Mr. Weiss added that a similar agreement had previously been in effect but expired in 1999. Discussion regarding potential renewal of this agreement had not occurred until recently. If approved, SEPs are designed to keep the resulting training of first responders local to that facility. In times of dwindling training funds, any additional funds could certainly be put to good use by the individuals/agencies responsible for responding to an incident at that facility.

6. UPDATE ON POTENTIAL FOR "UNIVERSAL CREDENTIALING"

Ms. Stephanie McDannold recognized that a working group is currently being formulated to discuss this (and other) issues. The Subcommittee may meet as early as mid-February. Ms. McDannold did acknowledge the difficulties will include getting "buy-in" from all and to identify the single implementing agency. It is not anticipated that any possible measure will overcome all roadblocks, and therefore, may preclude some facility emergency response personnel from accessing their potentially impacted site(s). Mr. Chet Klinger added that having pre-arranged agreements with such agencies (e.g. local fire departments) could prevent such delays and appropriate emergency response personnel may even accompany you to your facility.

7. OTHER ISSUES/COMMENTS

Prior Tier II quality control Comparison - Ms. Thea Dunmire inquired what were the biggest discrepancies of State vs. LEPC records that were detected when conducting the prior comparison of Tier II records? Mr. Chet Klinger identified the following:

- Many of the chemical types and quantities varied between the two data sources.
- Numerous "SERC only" facilities are farms, hospitals, golf courses, car dealers, marinas, or oil change/lube companies.
- Many of the "LEPC only" records involve facilities with the most recent record being 2007 (or earlier). No record of facility closure received by LEPC.
- Numerous chemicals under thresholds were reported in Tier IIs.
- Facility contact information was often consulting firm completing Report or out-of-state representative(s).
- Although not required, e-mail addresses provided for about 10-15% of facilities.
- Container information appeared to be occasionally transposed.
- Some facilities continue to recognize "Range Codes" rather than pounds for their "Maximum Daily Amounts."
- A significant number of Tier Reports in LEPC records appear without corresponding 311 notices when new facility reports appear for the first time or when new chemicals are added subsequent to previous annual reports.

Acknowledging the numerous inconsistencies in data identified, Ms. Dunmire asked how many letters went out to notify these facilities of their missing and/or incorrect data? Mr. Klinger replied that only a “few” of the facilities were notified of the discrepancies due to time constraints. However, most of the discrepancies were between the two data sets (i.e. State’s electronic records vs. Tier II forms). Mr. Meyer echoed Mr. Klinger’s sentiments that notifying all facilities of discrepancies would be very labor intensive.

Noting that Tier II Reports are public records and the extent of time involved with the conducting the last comparison, Ms. Dunmire inquired as to whether high school students could be used to assist with performing such an analysis in the future if deemed appropriate and/or necessary? Mr. Meyer confirmed that such Reports are public records and was not aware of anything that would preclude them from participation.

Mr. Gary Weiss added that pursuing such discrepancies now or the immediate future would be relatively moot considering the State’s intention to have 90% of all facilities report electronically by the March 1, 2013 reporting deadline through the allowance of alternative electronic filing procedures. In addition, the SERC anticipates exemption from the current requirement to provide hard copy of all Tier II records to the LEPC and local fire departments for all but those facilities that do not file electronically.

Ms. Dunmire suggested preparing a “Press Release” for distribution to the local newspapers and Tampa Bay Business Journal advising local facilities of the March 1st reporting deadline, identifying some of the discrepancies previously detected, and notifying them of the How-to-Comply workshops to be held locally.

Scarabeo 9. Mr. Meyer showed a brief video of Scarabeo 9 which recently departed Trinidad to off the coast from Cuba. This oil rig, which was approved to drill in international waters, may commence operations as early as late January. In the event of an oil spill, very few models project any significant impact to the West Coast, provided and the path of the Gulf Stream.

Communication amongst Agencies. Mr. Klinger provided a brief presentation on the vital (and necessary) relationships between: the Local Emergency Planning Committees and local fire departments; the Local Emergency Planning Committee and facilities; and facilities and their local fire departments. Each of these relationships is unique but all share one common bond - protecting and informing the local communities and facility personnel. Strengthening these relationships can be achieved by working together and determining how one can assist the other.

Established relations would/could inevitably result in:

- better accuracy of EPCRA reporting and real information on hand
- cross-Training and awareness
- resource sharing
- EPCRA awareness – closing the gaps
- familiarity and awareness during and after an area-wide disaster
- faster, smoother emergency response
- faster, safer business recovery

Subcommittee Chair. Subcommittee member Thea Dunmire was nominated and agreed to serve as “Acting Chair” through the remainder of 2012. No other members volunteered or were nominated.

The meeting was adjourned at 1:10 p.m.

LEPC District 8 has been allotted a \$35,304 Subgrant from the Federal Department of Transportation Hazardous Materials Emergency Preparedness (HMEP) grant fund through the Florida Division of Emergency Management. This funding level is slightly different than received in recent years and is essentially a proration of a nine-month Contract period designed to synchronize all FDEM-administered Contracts to the State Fiscal Year (ending June 30, 2012). These funds are intended to increase the hazardous materials response training that is being made available to first responders within each LEPC District. One important and noteworthy pre-requisite for HMEP-funded courses is that they must include a transportation component. It is anticipated that future HMEP Contract period will be restored to an annual basis following the current Contract cycle.

HMEP Training Subcommittee Chair J.J. Johnston has scheduled a meeting of Subcommittee on Wednesday, February 29, 2012 at 9:30 a.m. at the LEPC/TBRPC offices, one hour prior to the scheduled start of the LEPC quarterly meeting. The meeting is intended to strategize training needs and opportunities over the next four plus months (remaining term of Contract) and to ensure that the Tampa Bay LEPC’s HMEP Training funds are fully allocated.

The following Table identifies the FY 2011-12 HMEP training schedule by quarter for District 8 along with the associated expenditures. Those course(s) appearing in *italics*, if applicable, have been approved by FDEM but yet to be conducted:

Quarter	Date	Name	Expenses	Cumulative	Remaining
	BASE FUNDING UNDER 2011-12 HMEP CONTRACT				\$35,304.00
1	10/25-27/11	Anhydrous Ammonia Refresher Training, Pinellas Co.	\$3,200.00	\$ 3,200.00	\$32,104.00
	10/26-27/11	E-Plan Users Conference (G.Lindgren)@Charlotte, NC	\$ 628.18	\$ 3,828.18	\$31,475.82
	12/31/11	1 st Qtr Admin. Expenses/Oct.-Dec., 2011* <Actual>	\$1,377.00	\$ 5,205.18	\$30,098.82
2	2/21-23/12	Hazmat Leak/Spill Refresher Training, Pinellas Co.	\$8,175.00	\$13,380.18	\$21,923.82
	3/31/12	2 nd Qtr Admin. Expenses/Jan.-March, 2012* <i><Estimated></i>	<i>\$1,300.00</i>	<i>\$14,680.18</i>	<i>\$20,693.82</i>
3	6/30/12	3 rd Qtr Admin. Expenses/April-June, 2012* <i><Estimated></i>	<i>\$1,300.00</i>		

* Admin. expenses include indirects, internal service charges, auditing, building occupancy, travel time and small miscellaneous expenses. Please note that *italicized* numbers (above) constitute an estimation at the time of Agenda materials preparation and could include committed but yet to be conducted courses as would be identified. The true administrative expenses are tabulated to coincide with the end of each quarter, as submitted to the FDEM under the HMEP Contract.

Additional Material: None.
 Action Recommended: None. For Information Only.

The Region 4 RDSTF includes three of the four counties of the LEPC District VIII - Hillsborough, Pasco and Pinellas as well as Hardee, Polk, Hernando, Citrus and Sumter Counties. The RDSTF Co-Chairs are Hillsborough County Sheriff David Gee and FDLE Special Agent in Charge (SAC) Rick Ramirez. DEM's primary role is in Consequence Management and each Regional Task Force also has a DEM representative. For District IV, it is Joe Eckstein, Citrus County Emergency Manager.

2012 Interoperable Communications Functional Exercise

This functional exercise will take place on March 29, 2012 at the Hillsborough County Sheriff's Office Training Division complex. The exercise will build on the lessons learned during the 2011 Interoperable Communications functional exercise, Region 4 ClearComm. Region 4 has been selected as the pilot site for validation of National Emergency Communications Plan (NECP) Goal 3, which will be validated during the exercise. The exercise scenario will involve an interruption of and failure of communications systems during the Republican National Convention. Due to the sensitive nature of some aspects of the scenario, participation in and observation of the exercise will be by invitation only.

Training and Exercise Planning Workshop

Each county in RDSTF Region 4 will be contacting responder agencies within their jurisdiction to collect information on their training and exercise needs for 2013-2015. This information will be submitted to the RDSTF planner and the needs of all of the counties will be compiled into a regional training and exercise calendar. The regional calendars from all 7 RDSTF regions in the state will be presented at the statewide Training and Exercise Planning Workshop in May. During this workshop, representatives from each region will combine regional data to create a statewide training and exercise calendar and set the State training and exercise priorities for 2013 - 2015.

Additional Material: None

Action Recommended: None. For Information Only

Agenda Item #9

THE FLORIDA INTEROPERABILITY VIDEO

John Meyer

The short video was produced for the Florida Division of Emergency Management to demonstrate the diverse technologies and capabilities which currently exist to link and “patch” various communications systems. Interoperable communications is an ever-changing industry designed to allow and facilitate essential multi-agency coordination. These resources are frequently utilized in response to a variety of circumstances, including: Natural Disasters, Emergency Response, Large-Scale Events and Missing Persons/Manhunts.

Additional Material: None.

Action Recommended: None. For Information Only.

**TRAINING, WORKSHOP OR
CONFERENCE OPPORTUNITIES**

Information is available for the following Training/Conference events:

- A. FDEM's Training and Events Schedule/**Region 4**, Various FL Locations/Times (Feb. - May 2012)
- B. FDEM's Training and Events Schedule/**Region 6**, Various FL Locations/Times (Feb. - May 2012)
- C. Hazardous Materials Leak/Spill Refresher Course, Largo, FL, February 21-23, 2012 (8 Hours)

FDEM TRAINING AND EVENTS SCHEDULE/REGION 4 (Feb. 2012 - May 2012), as posted 2/06/12
PAGE 1 of 2

Training and Events Home Page Page 1 of 3

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State Training and Events Schedule

The following schedule is provided by Florida Division of Emergency Management (FDEM) to keep our customers advised of events and training opportunities throughout the state. **REMINDER:** Information on these pages changes frequently. It is recommended that you check the site weekly to stay abreast of important changes.

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FEBRUARY 2012 TRAINING AND EVENTS

Dates	Area	City/County	Name
Feb. 8 - Feb. 9	4	Clearwater Pinellas County	NMT Medical Preparedness Response to a Bombing Incident (MPRBI) MGT-348/PER-233
Feb. 20 - Feb. 23	4	Lakeland Polk County	NIMS ICS All-Hazards Position Specific Operations Section Chief (OSC) Course (L958)

http://www.floridadisaster.org/TrainingCalendar/index.asp?course=&area=4&d1=022012&... 2/6/2012

MARCH 2012 TRAINING AND EVENTS

Dates	Area	City/County	Name
Mar. 12 - Mar. 15	<u>4</u>	Lecanto Citrus County	NIMS ICS All-Hazards Position Specific Operations Section Chief (OSC) Course (L958)
Mar. 13	<u>4</u>	Winter Haven Polk County	Warning Coordination (G272)
Mar. 26 - Mar. 30	<u>4</u>	Brooksville Hernando County	Public Information Officer(PIO) (Public Information Officer - L952)

APRIL 2012 TRAINING AND EVENTS

Dates	Area	City/County	Name
Apr. 16 - Apr. 18	<u>4</u>	Winter Haven Polk County	Homeland Security Exercise and Evaluation Program Training Course (HSEEP)
Apr. 24	<u>4</u>	Lecanto Citrus County	County Points of Distribution (PODS) Course (FL-2355)

MAY 2012 TRAINING AND EVENTS

Dates	Area	City/County	Name
There are no records for this month			

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PAGE 1 of 3

Training and Events Home Page
Page 1 of 3

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Jump to a month

[February 2012](#)
[March 2012](#)
[April 2012](#)
[May 2012](#)

FEBRUARY 2012 TRAINING AND EVENTS

Dates	Area	City/County	Name
Feb. 7 - Feb. 9	6	Fort Myers Lee County	Intermediate Incident Command System for Expanding Incidents (G-300)
Feb. 23	6	Naples Collier County	G-402 Incident Command System, Overview for Executives and Senior Officials/ Session 1

<http://www.floridadisaster.org/TrainingCalendar/index.asp?course=&area=6&d1=022012&...> 2/6/2012

Feb. 23	6	Naples Collier County	G-402 Incident Command System, Overview for Executives and Senior Officials/ Session 2
Feb. 24	6	Naples Collier County	SKYWARN Spotter Certification
Feb. 25	6	Naples Collier County	SKYWARN Spotter Certification
Feb. 27 - Mar. 2	6	Sarasota Sarasota County	Public Information Officer(PIO) (Public Information Officer - L952)

MARCH 2012 TRAINING AND EVENTS

Dates	Area	City/County	Name
Mar. 7 - Mar. 9	6	Bradenton Manatee County	(G317 TtT)
Mar. 8 - Mar. 9	6	Fort Myers Lee County	Advanced Incident Command System Command & General Staff: Complex Incidents (G-400)
Mar. 9	6	Naples Collier County	E-Plan- Delivering Vital Hazmant Information to First Responders (E-01)
Mar. 9	6	Naples Collier County	E-Plan- Delivering Vital Hazmant Information to First Responders (E-01)
Mar. 14 - Mar. 15	6	Punta Gorda Charlotte County	Transportation Interface for Modeling Evacuation (TIME)
Mar. 19	6	Punta Gorda Charlotte County	Energy Assurance Region 6 Geomagnetic Storm Workshop

Mar. 28 - 6 **Naples** [Intermediate Incident Command](#)
Mar. 30 **Collier County** [System for Expanding Incidents \(G-300\)](#)

APRIL 2012 TRAINING AND EVENTS

Dates	Area	City/County	Name
Apr. 11	<u>6</u>	Fort Myers Lee County	Emergency Response to Criminal and Terrorist Incidents (G357)
Apr. 19	<u>6</u>	Fort Myers Lee County	Points of Distribution (PODs) and County Logistics Staging Areas (CLSA) (FL2355)
Apr. 21	<u>6</u>	Fort Myers Lee County	Points of Distribution (PODs) and County Logistics Staging Areas (CLSA) (FL2355)

MAY 2012 TRAINING AND EVENTS

Dates Area City/County Name
 There are no records for this month

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HAZARDOUS MATERIALS SPILL/LEAK REFRESHER COURSE

Tampa Bay LEPC, 4000 Gateway Centre Blvd., #100, Pinellas Park, FL 33702, 727/570-5151 x 29, Staff Coordinator: John Meyer

COURSE DATES:	February 21-23, 2012 (Three 8-Hr. Courses)
COURSE TIMES:	9:00 a.m. - 5:00 p.m.
COURSE LOCATION:	Pinellas County Public Safety Services 12490 Ulmerton Road, Room 130 Largo, FL 33774
COURSE INSTRUCTOR(S):	Rick Gunter/Burgess & Associates
COURSE OBJECTIVE:	Spill, Leak, Containment hazmat course refresher from incident size up to incident wrap up. Course guidelines meet the SERC hazmat training and 29 CFR 1910.120 requirements.
MAX. CLASS SIZE:	35 Students per Day
CONTACT INFORMATION:	Sandy Brooking, Pinellas County Public Safety Services/Fire Division - 727/582-2077 or sbrooking@co.pinellas.fl.us

A. TAMPA BAY LEPC (DISTRICT 8) HAZARDOUS MATERIALS EMERGENCY RESPONSE PLAN UPDATE John Meyer

The annual update of the *District 8 LEPC Hazardous Materials Emergency Response Plan* is next due on June 30, 2012. In order to facilitate this timeline, LEPC staff is about to embark on coordination efforts with the County Emergency Management Departments and other pertinent/interested LEPC members for assistance to update or verify various sections of the Plan including their respective procedures and equipment resources. For the convenience of those participating in the update, LEPC staff will be submitting a CD containing the current Plan in various word processing formats as well as PDF. All revisions will ultimately be incorporated into one unified revised document. In conjunction with the May 30, 2012 LEPC meeting, it is anticipated that a motion will be solicited to authorize the LEPC Chair to transmit the revised Plan to the Florida Division of Emergency Management upon completion in accordance with the Contract requirement.

Additional Material: None.
 Action Recommended: None. Information Only.

B. FDEM REGION 4 QUARTERLY MEETING John Meyer

The Florida Division of Emergency Management - Region 4 held their Quarterly meeting at the Hillsborough County Emergency Operations Center on December 7, 2011. A summary of this meeting is located on **Pages 30-31** of these Agenda materials. The next FDEM Region 4 meeting has been scheduled for March 2nd @ 9:00 a.m. at the Polk County Emergency Operations Center, a *Recap* of which will be included within the next LEPC Agenda materials.

Additional Material: December 7, 2011 meeting summary
 Action Recommended: None. Information Only.

C. MEMORANDUM OF UNDERSTANDING BETWEEN SERC AND LEPCs/FIRE DEPARTMENTS REGARDING FUTURE ELECTRONIC TIER II REPORTING Chair Ehlers

In coordination with the U.S. Environmental Protection Agency, State Emergency Response Commission (SERC)/Florida Division of Emergency Management (FDEM) staff is contemplating alternatives to relieve facilities of the current obligation to provide hard copies of all Tier II submittals to their local LEPC and fire department **IF** the reporting was done through the State’s designated website (“www.FloridaHMIS.org”). While SERC had initially considered entering into a *Memorandum of Understanding* (MOU) with all 11 LEPCs & 400+ fire statewide departments, it has been determined that obtaining/maintaining an accurate database of contacts for all the statewide fire departments is extremely difficult. Details regarding an alternative process(es) have yet to be defined and/or specified.

Per current regulations, facilities remain obligated to provide hard copies of annual Tier II reporting to their local LEPC and fire departments, at least through the current reporting cycle, regardless of whether or not their inventories were submitted electronically through the State’s designated program.

D. THOMAS YATABE AWARDS RECOGNITION

Signifying outstanding contribution(s) made in the implementation and support of the Emergency Planning and Community Right-To-Know Act, the LEPC District 8 Thomas Yatabe Award for 2011 was presented to Kinder Morgan - Central Florida Pipeline. Mr. Christopher Fleck attended the January 6, 2012 SERC meeting to receive the Award on behalf of Kinder Morgan. The Nomination Form read as follows:

Kinder Morgan sustained a rupture of the Central Florida Pipeline which was detected on Friday, July 22, 2011 at approximately 8:45 p.m. The particular Pipeline transports Jet Fuel “A” from the Port of Tampa to Central Florida locations such as the Orlando International Airport. The rupture was caused by a third party apparently doing work in a creek leading to Tampa Bay.

With a “safety first” mentality, company officials immediately notified the State Watch Office and the National Response Center of the incident. Support arrived shortly thereafter from the U.S. EPA, the State Division of Emergency Management, the FDEP Bureau of Emergency Response, Hillsborough County Fire Rescue & Division of Emergency Management, the Environmental Protection Commission of Hillsborough County, Florida Department of Transportation and many others, and a unified command was established.

Although not responsible for the incident and with no hesitation, Kinder Morgan decided to immediately dedicate personnel and resources to respond to the incident as efficiently and effectively as possible. With potential costs not a deterrent, response plans were immediately set into action including: coordinating with Spill Response entities; expeditiously isolating the affected pipeline by closing valves upstream and downstream of the incident; and traveling door-to-door to notify/inform residents of the incident and precautions. Having been very cooperative throughout the incident, Kinder Morgan staff ran the cleanup themselves, essentially relegating governmental agencies roles to that of oversight with no need to expend their funds for personnel and/or resources during the ordeal. Crews tirelessly remediated nearly two miles of the creek, including a wetland area, from an estimated release of 34,400 gallons of Jet Fuel for more than a month, mostly on a 24-hour basis. Kinder Morgan will continue the long-term remediation of the project, especially in the wetland areas.

While it was a blessing that not a lot of nearby businesses were open on that Friday evening and most of the residents were already indoors, the company did an exemplary job of responding to the incident in an extremely timely and responsible manner and is worthy of recognition of this Award.



Accepting the Award on behalf of Kinder Morgan was Christopher Fleck (third from left). Others in picture from left to right are: LEPC 8 Staff John Meyer, SERC Chair/FDEM Director Bryan Koon & LEPC 8 Chair Scott Ehlers.

A *Thomas Yatabe Award* Nomination was also submitted for another deserving Individual within the Tampa Bay District. The State Emergency Response Commission extended their gratitude and appreciation to Mr. Chester “Chet” Klinger’s for his contributions through the issuance of a “Certificate of Appreciation.” Mr. Klinger’s Nomination Form read as follows:

Mr. Chet Klinger has been actively involved in the LEPC’s Facility Disaster Planning Subcommittee since its inception in 2006 and has participated in countless Subcommittee initiatives and workshops during his tenure. Over the past year, while currently serving as Subcommittee Chair, Mr. Klinger spearheaded the conduct of two Facility Disaster Preparedness Forums, two EPCRA How-to-Comply workshops and a Tier II quality control assessment, which may set the standard of a statewide initiative. These efforts certainly exemplify “Outstanding contribution made in the implementation and support of the Emergency Planning and Community Right-to-Know Act through achievement(s), accomplishment(s) or superior participation in hazardous material planning or response.”

Mr. Klinger is constantly seeking ways to promote and invigorate Subcommittee participation while soliciting new membership, which he has characterized as “new blood.” With a former facility operator background, Mr. Klinger prides himself in, and is certainly well-qualified for, assisting facilities with hazardous materials planning as well as the concepts of response and recovery from hazmat incidents of all types.

Additional Material: None
Action Recommended: Presentation of COA

E. HAZMAT AWARENESS WEEK/“MERCURY AWARENESS & DANGERS” John Meyer

As advised in association with the last LEPC meeting, January 22-28, 2012 was designated as Hazardous Materials Awareness Week (HMAW) to promote and heighten the awareness of Emergency Planning and Community Right-to-Know Act provisions and requirements as well as disseminate information regarding the currently-designated theme (“Mercury Awareness & Education”). Proclamations designating this period as HMAW were issued by the Governor, the State Emergency Response Commission and others.

Relevant to the current theme, the following resources were acknowledged and shared through the various LEPC e-mail channels and posted to the LEPC website (www.tbrpc.org/lepc):

- EPA’s Public Service Announcement (~30 seconds): www.youtube.com/watch?v=8kf6XshkBZo
- FDEP’s CFL Bulb Video (~3 Minutes): www.dep.state.fl.us/waste/categories/mercury/
- FDOH’s Liquid Mercury Fact Sheet: www.tbrpc.org/dri/LEPC/FDOH_Fact_Sheet.pdf
- ACT/LEPC District 7 General Information: www.tbrpc.org/dri/LEPC/ACT_General_Info.pdf

Additional Material: None
Action Recommended: None

F. RESCHEDULING OF AUGUST 2012 LEPC MEETING

LEPC District 8 meetings are typically scheduled annually on the last Wednesday of February, May, August and November. Exceptions are granted for occasions such of those calendar years when this criteria, when applied, would designate the meeting to occur during the Thanksgiving holiday shortened week.

It was previously acknowledged that the August 2012 LEPC meeting date was actually August 29, 2012. However, this date falls directly in the middle of the Republican National Convention in Tampa, “officially” recognized between August 27-30. Based on the numerous scheduling conflicts that would be anticipated from many LEPC members, it is imperative that this particular LEPC meeting be re-scheduled. It is hereby proposed that the LEPC meeting be alternatively re-scheduled for one week later, **on Wednesday, September 5th**.

Additional Material: None
Action Recommended: Motion to approve alternate LEPC meeting date.

G. OTHER BUSINESS (To be Determined and/or may be Applicable)

**FLORIDA DIVISION OF EMERGENCY MANAGEMENT/REGION 4
QUARTERLY MEETING SUMMARY - 12/07/11**

[PAGE 1 of 2]

Region 4 EM Director's Meeting

December 7, 2011 10:00 am-1:47 pm

Hillsborough County EOC

RNC Update

Chauncia Willis, City of Tampa

The Republican National Convention will be August 27-30, 2012 in Tampa. The EOC will be activated for 7-9 days, 24 hours a day. The US Secret Service calls the Multi-agency Communications Center the MACC. It is likely that the need for additional personnel at the EOC will be met, at least in part, using the AHIMT roster for this region. It has not yet been decided if this will be a mutual aid request or whether it will go through the state.

The FEMA Integrated Emergency Management Course will be brought to Tampa in preparation for the RNC.

There will be a County Mass Casualty exercise in Hillsborough. The proposed dates are April 16-20, April 30-May 4, or May 21-25.

One month prior to the event there will be a regional command/control/communications exercise. This exercise will allow for a test run of all ops centers and communication methods.

Annette Doying asked how the region is prepared to deal with the spill over from the RNC. Do we have any intelligence? The USSS will be taking care of the official RNC event areas only, everyone else needs to be prepared to handle things in their local area.

RDSTF Training and Exercise Subcommittee Update

Amanda Shaw, Tampa Bay Regional Planning Council

We have had many training opportunities for interoperable communications recently. Region 4 was the host of the Florida Interoperability Network (FIN) Summit. Ms. Shaw also helped support the statewide FIN Workshop in October, hosted by region 5. Clearwater Police Department hosted a Communications Unit Leader Training course November 14-17. The Florida Highway Patrol hosted an additional FIN training course in Tampa, FL. We will have an upcoming regional interoperable communications functional exercise. The date for the exercise has not been set, but will likely be in March or April.

Operational Noble Spear was held in Brooksville on November 29, 30, and December 1. This exercise allowed participants to practice responding to incidents involving chemicals, biological agents, and radiologicals. The exercise, held at the Dyno Nobel explosives facility, also allowed participants to practice night operations.

On December 6, there will be a full-scale exercise in Polk County. Participants will practice responding to a chlorine release in an agricultural area. The State Agricultural Response Team (SART) will participate, assessing the simulated injured and dead cattle on the scene. Decontamination of the animals will also be practiced.

**FLORIDA DIVISION OF EMERGENCY MANAGEMENT/REGION 4
QUARTERLY MEETING SUMMARY - 12/07/11**

[PAGE 2 of 2]

The kickoff for the 2013-2015 Multi-Year Training and Exercise Planning effort will begin soon. More information will be sent out as it becomes available. If you have any questions, please contact Amanda Shaw at amanda@tbrpc.org.

Upcoming trainings and exercises:

- **Outlaw Labs: Clandestine CBRNE Laboratories**, which will be held January 9-13 at the Florida Department of Health Tampa Branch Laboratory, 3602 Spectrum Boulevard, Tampa, FL. Due to limited space, those interested must apply by contacting info@nlecbrne.com.
- **ICS 300**, January 17-19, at the Florida Department of Health Tampa Branch Laboratory, 3602 Spectrum Boulevard, Tampa, FL. Please visit <http://www.floridadisaster.org/TrainingCalendar/moreinfo.asp?id=2524> for more information.
- **Operation Safe Seas**: January 17 and 19, St. Petersburg and Tampa respectively. These exercises will involve the 48th WMD Civil Support Team, the Federal Bureau of Investigation, the U.S. Coast Guard, The Fish and Wildlife Service, the St. Pete Police Department, and others.

Note: After the meeting, Linda McWhorter clarified that she does not need dates for each training course on our MYTEP before she will schedule any one of them. They will only support trainings which are offered to those throughout the region, and will require 30-45 days notice in order to provide materials.

Agenda Item #12

LEPC LOGO SHIRTS

Chair Ehlers

LEPC-Logo shirts will always be made available in a variety of styles, colors and sizes. Each shirt will be personally designed to the specifications of the purchaser. If interested or for more details, please contact John Meyer, LEPC Staff Coordinator.

Agenda Item #13

PUBLIC COMMENTS

Chair Ehlers

Agenda Item #14

NEXT MEETING - Wednesday, May 30, 2012

Chair Ehlers

Agenda Item #15

ADJOURNMENT

Chair Ehlers

The 2012 Schedule of LEPC meetings is: May 30th, TBD (see current Agenda Item #11.E.) & November 28th