



LEPC Meeting Notice

MEMO TO: Tampa Bay LEPC, District VIII Members/Alternates

FROM: Asst Chief Scott Ehlers, LEPC Chairman and
John Meyer, LEPC Coordinator

SUBJECT: **LEPC MEETING - August 31, 2011**

DATE: August 22, 2011

The next Tampa Bay LEPC, District VIII meeting will be held on **Wednesday morning, August 31, 2011, 10:30 a.m.**, at the offices of the Tampa Bay Regional Planning Council, 4000 Gateway Centre Blvd, Suite 100, Pinellas Park, FL 33782.

The enclosed package of informative materials will recap various agenda items, precluding the need for detailed discussion at the meeting unless specific questions arise. The LEPC meeting is expected to adjourn by noon.

You are invited to review the LEPC website: www.tbrpc.org/lepc

*****REMINDER*****

Only the abbreviated short-form agenda will be available at the door the day of the meeting. Please remember to bring your mailout package with you to the meeting.

If you are a person with a disability who needs any accommodation in order to participate in this meeting, you are entitled, at no cost to you, to the provision of certain assistance. Please contact John Meyer at the Tampa Bay Regional Planning Council at (727) 570-5151 X 29 within three working days of the meeting.

Asst Chief Scott Ehlers, Chairman - Jeff Tobergte, Vice Chairman - John Meyer, Coordinator
Tampa Bay Local Emergency Planning Committee (LEPC), District VIII
4000 Gateway Centre Boulevard, Suite 100, Pinellas Park, FL 33782-6136
Phone 727/570-5151, ext. 29 - FAX 727/570-5118
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LEPC Agenda

TAMPA BAY LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) DISTRICT VIII MEETING

Tampa Bay Regional Planning Council
4000 Gateway Centre Blvd, Suite 100, Pinellas Park, FL 33782
Wednesday, August 31, 2011 - 10:30 am

*****THIS MEETING IS OPEN TO THE PUBLIC*****

- | | | |
|-----------------|---|-------------------------------|
| Agenda Item #1 | CALL TO ORDER, WELCOME, PLEDGE OF ALLEGIANCE - Page 1 | Chair Scott Ehlers |
| Agenda Item #2 | APPROVAL OF <i>MINUTES</i> - May 25, 2011 LEPC MEETING - Page 1 | Chair Ehlers |
| Agenda Item #3 | DISTRICT 8 LEPC MEMBERSHIP CHANGES - Page 1 | John Meyer |
| Agenda Item #4 | RECAP OF QUARTERLY SERC MTGS & TTF'S "PROJECT BOARD" - Page 2 | Chair Ehlers |
| Agenda Item #5 | HMEP PROGRAM - PLANNING - Page 9 | Subcomm. Chair Alan Pratt |
| Agenda Item #6 | FACILITY DISASTER PLANNING SUBCOMMITTEE - Page 9 | Subcomm. Chair Chet Klinger |
| Agenda Item #7 | HMEP PROGRAM - TRAINING - Page 17 | Subcomm. Chair James Johnston |
| Agenda Item #8 | REGIONAL DOMESTIC SECURITY TASK FORCE - Page 17 | Amanda Shaw |
| Agenda Item #9A | NATIONAL GUARD'S 48 th CIVIL SUPPORT TEAM PRESENTATION - Page 18 | Cpt. Atherton |
| Agenda Item #9B | DHS/TSA PROJECT JACK RABBIT VIDEO PRESENTATION - Page 19 | Alan Pratt |
| Agenda Item #10 | TRAINING, WORKSHOP AND CONFERENCE OPPORTUNITIES - Page 19 | Chair Ehlers |
| Agenda Item #11 | LEPC BUSINESS - Page 34 | Chair Ehlers |
| | A. <i>Tampa Bay LEPC HazMat Emergency Response Plan Update</i> | |
| | B. <i>Memorandum of Understanding</i> between SERC and LEPCs/Fire Departments regarding future electronic Tier II Reporting | |
| | C. Florida Division of Emergency Management/Region 4 - Quarterly Meeting Summary | |
| | D. Certificate of Appreciation - John Ballaron, Manatee Port Authority | |
| | E. Other Business (To be Determined and/or May be Applicable) | |
| Agenda Item #12 | TAMPA BAY LEPC LOGO SHIRTS - Page 39 | Chair Ehlers |
| Agenda Item #13 | PUBLIC COMMENTS/OTHER LEPC BUSINESS - Page 39 | Chair Ehlers |
| Agenda Item #14 | NEXT MEETING - Wednesday, November 30, 2011 | Chair Ehlers |
| Agenda Item #15 | ADJOURNMENT | |

Asst Chief Scott Ehlers, Chairman - Jeff Tobergte, Vice Chairman - John Meyer, Coordinator
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The following LEPC membership change(s) was/were approved at the July 8, 2011 SERC meeting:

MEMBER	CATEGORY	MEMBER TYPE		STATUS OF CHANGE			DESCRIPTION (IF NECESSARY AND/OR APPROPRIATE)
		PRIMARY	ALTERNATE	NEW MEMBER	CATEGORY OR TYPE CHANGE	RESIGNED/ REMOVED	
LCDR Navin Griffin	Law Enforcement	✓		✓			U.S. Coast Guard (Sector St. Petersburg). Due to the relocation of LCDR Thomas Boyles, the U.S.C.G. nominated LCDR Navin Griffin and Lt. Jessica Paxton as the Primary and Alternate LEPC representatives respectively from U.S. Coast Guard Sector St. Petersburg.
Lt. Jessica Paxton			✓	✓			
LCDR Thomas Boyles		✓				✓	
Lt. Michael Viles				✓			
Scott Davies	Transportation	✓			✓		Manatee County Port Authority. Due to the pending retirement of Mr. John Ballaron, Mr. Scott Davies requested appointment as the Primary LEPC representative for the Manatee County Port Authority. Mr. Davies designated Mr. William Stanfield as his Alternate.
William Stanfield			✓	✓			
John Ballaron		✓				✓	
Scott Davies				✓			

NOTE: The membership modification(s) highlighted in yellow above (if and where applicable) signify additions to the LEPC District 8 membership. Likewise, modification(s) highlighted in gray (if and where applicable) indicate a reductions in overall LEPC membership.

One additional membership change was requested but inadvertently omitted from SERC consideration. That modification request was the redesignation of Alternates for Capt. Steven LeCroy (St. Petersburg Fire & Rescue). In particular, the request consisted of the replacement of retired Fire Chief Bill Ward by current Chief Robert Ballou. FDEM staff has provided assurance that this modification will be considered in conjunction with the next SERC meeting (i.e. October 7, 2011).

Additional Material: None.
 Action Recommended: Recognition of New Appointments

**RECAP OF QUARTERLY SERC MEETINGS &
TRAINING TASK FORCE'S CURRENT "PROJECT BOARD"**

The State Emergency Response Commission and associated Subcommittee meetings were held in Pensacola at Pensacola City Hall on July 7-8, 2011. LEPC Chair Scott Ehlers and Staff Coordinator John Meyer attended. The following six pages constitute a Recap of the SERC meeting, inclusive of discussion items associated with the SERC's Training Task Force (TTF) and the LEPC Staff & Chairs meetings, and the TTF's current Project Board.

Additional Material:	Meetings <i>Recap</i> (Pages 3-8 of these Agenda materials)
Action Recommended:	None. For Information Only.



RECAP OF JULY 8, 2011 STATE EMERGENCY RESPONSE COMMISSION MEETING

The July 2011 SERC meeting was held at Pensacola City Hall in Pensacola, FL. Mr. George Danz served as meeting Chair and called the meeting to order at 10:02 a.m. Following introductions of those in attendance, Chair Danz welcomed Ms. Heather Komarnisky as the assumed new Legal Counsel for the SERC. Ms. Komarnisky currently serves as Legal Counsel for the Florida Division of Emergency Management. Due to the restructuring of the Florida Department of Community Affairs, it is anticipated that this would be the final meeting for Lesley Anderson-Adam. Chair Danz recognized and thanked Ms. Anderson-Adams for her many years of service.

The items of business were:

- **Approval of April 8, 2011 SERC meeting *Minutes*.** SERC member Gary Weiss requested a revision to reflect a revision to the LEPC reference number for one LEPC member recently appointed by the SERC. The *Minutes*, as revised were approved unanimously.

NEW BUSINESS

- **Approval of new/revised Local Emergency Planning Committee Appointments (Statewide).** The SERC unanimously approved new LEPC appointments requested by each of the 11 LEPCs. As a subset of this approval, the following changes were recognized for the District 8 LEPC membership:
 - LCDR Navin Griffin (Primary) and Lt. Jessica Paxton (Alternate) of the U.S. Coast Guard/Sector St. Petersburg) were appointed under the Category of "Law Enforcement" to replace the departed LCDR Thomas Boyles and his formerly designated Alternate Lt. Michael Viles; and
 - Mr. Scott Davies (Primary) and Mr. William Stanfield (Alternate) were appointed to replace retiring LEPC member John Ballaron of the Manatee Port Authority under the category of "Transportation." Mr. Davis had previously been appointed Mr. Ballaron's Alternate since 2005.

One additional LEPC membership modification requested was requested by LEPC staff but inadvertently overlooked by FDEM staff. The request, which will be recognized in association with the October 7, 2011 SERC meeting, consisted of the redesignation of Alternates for Capt. Steven LeCroy (St. Petersburg Fire & Rescue) from Chief Bill Ward to Chief Robert Ballou due to Chief Ward's former retirement

- **Audit/Inspection Work Plan for the Risk Management Planning (RMP) Program for FY 2011-12.** SERC unanimously approved the proposal to conduct 23 RMP audits statewide during FY 2011-12. Three of the facilities are located with LEPC District 8 (one in Pasco & two in Hillsborough). The Tampa Bay area audits are tentatively scheduled for February 7-9, 2012.
- **National Association of SARA Title III Program Officials (NASTTPO) Annual Conference.** The 2011 NASTTPO Conference was held in 2011 in Tempe, AZ. During the Conference, Association President Dawn Warren asked the Florida contingency to provide tentative conference venues for the April 2012

NASTTPO Conference to be held in Florida. FDEM staff has solicited six such proposals for various facilities across the State, including two in the Tampa Bay area for the possible hosting of the 2012 Conference. It is anticipated that the NASTTPO Board will make a determination between venues by early-August 2011. SERC unanimously and “enthusiastically” supported the selection of Florida for the April 2012 NASTTPO Conference, regardless of particular meeting location.

- **Single Reporting Point for Tier II Annual Report Memorandum of Understanding.** FDEM staff recognized that the U.S. Environmental Protection Agency has published a “clarifying interpretation” (i.e. 75 FR 39852, 39855) suggesting that a formal agreement (e.g. *Memorandum of Understanding* or “MOU”) be developed between the SERC, LEPCs and local fire departments if the State desires to implement an electronic information sharing program. If accepted, the terms of the MOU would release Florida facilities that submit their annual hazardous material inventories (i.e. Tier II data) electronically through “www.FloridaHMIS.org” from the additional obligation of providing hard copies of the Reports to the LEPC(s) and the fire department(s). However, if hard copies of inventories continue to be alternatively submitted in lieu of electronic filing, the Tier II Reports shall continue to be provided to all three entities [i.e. SERC, LEPC(s) and fire department(s)]. SERC staff will populate the E-Plan system with updated FloridaHMIS data on at least a monthly basis. SERC will elect to use the “Opt Out” format for the MOU, meaning that entities opposing the terms of the MOU must do so in writing “prior to November 1st of each reporting year and that “no response” would be considered acceptance of terms. Facilities will be notified of agencies that have opted out during the on-line reporting process and will be directed to ensure they provide a paper copy of the Tier II Report to the respective agency(ies).” In addition, any/all future change(s) in MOU verbiage or intent (if applicable) would be re-submitted to LEPCs and fire departments for “re-opt” consideration. The SERC unanimously approved the processing of the MOU.

REPORTS

- **SERC’s Training Task Force (TTF).** Aside from the above recognized items, the following highlights of the July 7, 2011 TTF meeting were also recognized by Don Sessions, TTF Chair:
 - **Teleconferences.** TTF Chair Don Sessions indicated that teleconferences were held on May 25 and June 15, 2011, primarily to discuss the potential endorsement for statewide credentialing/ accreditation of Hazmedics & Toxmedics although there is currently no statutory authority to impose such certification. Acknowledging that Section 473 NFPA is currently in the process of being reviewed, the TTF has decided to “table” further action or recommendation(s) until the revisions have been adopted and reviewed.
 - **Hazmat Team “Drug Boxes.”** There was discussion about the potential to allow hazmat teams to include “drug boxes” in the hazmat vehicles to ensure timely and appropriate on-scene treatment and decontamination of hazmat team members and the public. The actual components and quantities could be determined by each County Medical Director, as currently recognized in Section 5.8.1. of the draft “Operational Readiness Evaluation/Capability Assessment Tool for Type II Hazardous Materials Response Resources,” which is stated as follows: “*medical formulary to be consistent with medical protocols established by the jurisdiction’s Medical Director with special attention paid to WMD treatment.*” Recommendations regarding the potential standardization of components will be further evaluated by the TTF Committee.

STATE EMERGENCY RESPONSE COMMISSION RECAP - 7/08/11

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- Hazardous Materials Field Operations Guide Review Items. The TTF has maintained an errata sheets for all proposed changes for the Guide. All changes will be submitted to the SERC simultaneously for consideration once complete, rather than incrementally.
- SERC’s Training Task Force (TTF) “Project Board.” FDEM has recently made significant improvements to the SERC’s TTF Project Board by making it interactive with links to status updates for each initiative being undertaken by the TTF. The lead party(ies) and their affiliation(s), responsible for each initiative, is also identified. The Board is accessible from FDEM’s website (<http://www.floridadisaster.org/hazmat/serc/training.htm>).
- New Initiative for Project Board: “Hazmat Training” (or comparably titled). Noting the vast array of knowledge possessed by various hazmat team members and first responders across the State, a discussion item was added to the Project Board to evaluate the possibility of conducting a “Hazmat University” (or comparably-titled forum) within Florida whereby participants could attend a single venue for training. Discussion ensued about the potential for limited funding to, at minimum, offset the travel expenses of numerous presenters. Selection of a centralized training location would be key to success of the event and would have a bearing on limiting travel expenses.

As a potential/future TTF initiative, it was additionally recognized that the Emergency Medical Service (EMS) guidelines may also need to be evaluated since they were last updated in 2001-02.

- **Financial Status Report.** Mr. Sam Brackett, FDEM staff, reported that the SERC Agenda materials contained numerous tables and graphs depicting a comparison of the various revenues and expenditures associated with FDEM’s Hazardous Materials Planning and Risk Management Planning Programs over the past two years.
- **Hazardous Materials Incidents Reports.** Mr. Sam Brackett advised that detailed listings of fixed facility and transportation-related hazardous materials incidents were prepared and included the Agenda materials to describe incidents occurring between the period of March 1, 2011 and May 31, 2011. Such Reports documented these incidents and portrayed the number of persons evacuated, injured or deceased down to the County and corresponding LEPC District level.

The following constitute the hazardous material incidents recorded for District 8 during this period involving evacuation, injury(ies) and/or death(s):

County	Date of Release	Type*	Chemical	Amount Released (Lbs.)	Business Type	# Evacuated	# Injured	# Fatalities
Hills	None Identified							
Manatee	3/24/11	TR	Gasoline	192	Traffic Accident	0	1	0
Pasco	4/11/11	FF	Phenol	0.99	Pharmacy	0	1	0
	4/13/11	TR	Diesel Fuel/ Hydraulic Oil	Unknown	Traffic Accident	0	5	0
	4/19/11	FF	Unknown Chemicals	Unknown	Meth Lab	0	2	0
Pinellas	4/15/11	FF	Natural Gas	Unknown	Office Complex	100	0	0
	4/17/11	FF	Hydrogen Sulfide/ Carbon Dioxide	Unknown	Church	300	4	0
	5/30/11	FF	Natural Gas	Unknown	Private Residence	1	0	0
TOTAL →						401	13	0

* - FF = Fixed Facility incident / TR - Transportation-related incident.

STATE EMERGENCY RESPONSE COMMISSION RECAP - 7/08/11

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Supplemental information also contained in the SERC Agenda materials, including annual comparisons of:

- Potential Section 304 Investigations identified by County and date;
 - annual comparison of the overall Statewide number of Hazardous Materials Incidents Reports;
 - comparison of hazardous materials incidents reports by District;
 - *Total Chemical Inventory* by District;
 - quarterly quantification of statewide *Notices of Violation/Second Notices* (since March 2008); and
 - annual quantification of *Toxic Chemical Release Inventory Reports* prepared (by type) since 2007.
- **Update on LEPC Activities.** SERC Member George Danz recognized that the majority of accomplishments achieved by each LEPC is captured in the *Hazmatters* section of the backup SERC materials.

The following accomplishments were identified for District 8, primarily for the period of March - May 2011:

- attended the Quarterly SERC meetings held in Tallahassee at the Betty Easley Conference Center on April 7-8, 2011 and conducted the District 8 LEPC meeting on May 25, 2011. Staff additionally attended the FDEM Region 4 quarterly meeting held at the Hillsborough County Emergency Operations Center on June 1, 2011;
- short of a formal meeting, the LEPC's Facility Disaster Planning Subcommittee (FDPS) Chair Chet Klinger met with LEPC Staff Coordinator John Meyer on April 21, 2011 to discuss strategies designed to renew or invigorate Subcommittee participation, bolster new membership, potentially redefine Subcommittee purpose, and brainstorm future training opportunities. It is envisioned that a "Facility Disaster Preparedness Forum" will be scheduled in late June or early July of this year. A new database of e-mail addresses of potential Subcommittee members was amassed while recently performing (and completing) an assessment of LEPC hard copy Tier II hazardous material inventory records with those of the State's electronic database. A listing of all discrepancies was compiled and shared with FDEM staff. Upon receipt of a response from FDEM staff regarding these discrepancies, the response will be shared with the LEPC membership. The LEPC website (i.e. www.tbrpc.org/lepc) is routinely and frequently updated to ensure all activities and initiatives of the LEPC are current;
- participated in a series of teleconferences administered by the Florida Division of Emergency Management regarding Training Task Force initiatives (March 16 & May 25, 2011);
- no Hazardous Materials Emergency Planning (HMEP) program courses/workshops were conducted during the quarter. In addition, the LEPC's pre-scheduled Training Subcommittee meeting was canceled due to numerous scheduling conflicts. However, Subcommittee members were contacted, reminded and encouraged to identify training initiatives desired for the remainder of the 2010-11 HMEP funding cycle (i.e. ending September 30, 2011). A listing of HMEP funded courses conducted over the past couple of years by three of the LEPCs, as was compiled by LEPC District 4 staff Mr. Jason Taylor, was transmitted to Subcommittee members for their additional consideration;
- represented the Tampa Bay LEPC at the March 8 and May 10, 2011 meetings of the Tampa Bay Spill Committee and the U.S. Coast Guard Area Committee which immediately followed the March 8th meeting;
- assisted with the March 9 & April 10, 2011 meetings of the Pinellas Police Standards Council held at the TBRPC/LEPC offices;
- assisted with the March 23, 2011 meeting of the Preventative Radiological Nuclear Detection Committee held at the TBRPC/LEPC offices; and
- attended the Ammonia Handlers/Operators meetings held on March 24 (@ C.F. Industries), April 26 (@ Hillsborough County EOC), and May 24, 2011 (@ Mosaic). The meetings are rotationally located and are focused on discussing initiatives and activities conducted by or of interest to the ammonia operations facilities located within or adjacent to the Port of Tampa.

SERC'S TRAINING TASK FORCE "PROJECT BOARD"

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OTHER BUSINESS

- **Hazardous Materials Awareness Week.** Meeting Chair George Danz identified that the LEPC Chairs/Staff suggested that "Mercury Awareness & Dangers" be selected as next year's Hazardous Materials Awareness Week topic/emphasis. Typically, the themes are bolstered with the issuance of a *Proclamation* by the Governor each February. SERC members unanimously approved next year's theme/topic.
- **Report on MOU between FDEM & EPA.** FDEM staff has proposed the SERC to enter into a MOU with the Environmental Protection Agency regarding potential future enforcement actions and the preference for Supplemental Environmental Projects (SEPs) in lieu of EPA levying fines to non-compliant industries. SEPs are preferred since the funds would be spent locally and the resulting training would benefit the local hazardous materials response community. FDEM staff had an initial conversation with EPA staff regarding this topic to a non-committal response. SERC unanimously approved a recommendation for continued dialogue between the staffs of the FDEM and the EPA towards this goal.
- **Certificate of Appreciation.** Various SERC members suggested the presentation of a Certificate of Appreciation for Lesley Anderson Adams for her numerous years of service as Legal Counsel to the SERC. It is anticipated that such Certificate may be provided in conjunction with the October 2011 SERC meeting that is scheduled in Tallahassee.

COMMENTS & ADJOURNMENT.

- **Next Meeting.** It was announced that the next SERC meeting will be held in Tallahassee on October 7, 2011. Members were advised that the January 2012 SERC meeting may be scheduled in the Orlando or Sarasota area.
- **Adjournment.** Following a motion and a second, the SERC meeting was adjourned at 11:03 a.m.

SERC's TRAINING TASK FORCE PROJECT BOARD

Florida SERC Training Task Force – Project Board								
Updated: August 11, 2011								
	RESOURCES (RES)	PUBLICATIONS (PUB)	TRAINING (TRN)	UPDATES (UP)	NEEDS ANALYSIS (NDS)	FUNDING (FUN)	STANDARDS & CERTIFICATIONS (STD)	SYSTEMS & RELATIONSHIPS (SYS)
Active Projects	<p>TTF Web Page and Progress Summaries DEM Feb 2011 Jacobs</p> <p>Awareness Level Training for White Powder SOP Jacobs 8/27/2011</p>	<p>Sampling Protocol DOH and DEM staff</p>	<p>First Responder Best Practices IAD event Marshall, J.S. Smith Jan 2011</p> <p>Tox-Medic Training Guidelines Lumin/Colson/Marshall/Chappell April 2011</p> <p>Hazmat Training Jorge Soto Lamm/Murphy/Ehlers/Hobbs/Kobabe/Mundy October 2011</p>	<p>Mass Technical Decon Hazmat Team FLAHR/RSFC Feb 2011</p> <p>Model Procedure for Hazmat Team NIMS Compliance District 7 July 2011</p> <p>Hazmat/Florida FOG ICS Crosswalk DEM Staff July 2011</p>	<p>Review ORE Certificates Dem/RSFC/Mundy Feb 2011</p> <p>Hazmat Team ICS Curriculum Sessions/Nelson Feb 2011</p> <p>Marine Firefighting Refresher RSFC/RSFC/RSFC/Ehlers/Diet 4 and 6 July 2011</p>			<p>Secure Portal for Access to TTF Products Kohnle/Johnson April 2011</p> <p>Develop SMIEDatabase DILMs Jan 2011</p>
Monitoring Projects	<p>RES – Repeating Template for Responders Model Report System DeFrancesco</p> <p>RES – Maintain FFCA/FLAHR website for TTF products DeFrancesco</p> <p>RES – IR Spec & RAMAN Long Term Costs & Maintenance Dan Smith/Beverlaacqua</p> <p>RES – RIID Model SOP & Long-term Cost and Maintenance FLAHR</p>	<p>PUB – Hazmat FOG FLAHR</p>	<p>TRN – E-Plan Training Materials Mars hall</p>	<p>UP – HMIS Upgrade Provide additional detail DEM Staff/Murphy</p>	<p>NDS – LEPC Top 5 Needs Weiss/Locobarone Initial Listing-Jan 2008</p>			
Completed Projects	<p>Chemistry in Schools Program</p>	<p>Medical Treatment Protocols April 2010</p> <p>Radiological Screening Response Procedure Charlie Boyd April 2010</p>	<p>TRN – Ops Level Training Program DEM Staff June 2010</p> <p>Hazmat Training Guidelines</p> <p>TRN – 3 Non-Routine Hazards FSFC-Schell Ongoing Monitoring</p>			<p>Support SWSOP Grant Assessment Process SFM</p>	<p>Define Tox-Medic Murphy</p> <p>Pre Board Certification FSFC – Bosley Feb 2011</p>	<p>Health & OER Deflection Support Capabilities Jacobs</p>

Agenda Item #5

HMEP PROGRAM - PLANNING

Committee Chair Alan Pratt

Committee Chair Pratt will provide an update of the HMEP/Planning Program activities.

Additional Material: None.
Action Recommended: None. For Information Only.

Agenda Item #6

**FACILITY DISASTER PLANNING
SUBCOMMITTEE**

Committee Chair Chet Klinger

The LEPC's Facility Disaster Planning Subcommittee (FDPS) met on August 18, 2011, a *Recap* of which is attached (**Pages 10-13**). In addition, several Subcommittee members hosted a "Facility Disaster Preparedness Forum" at the offices of the TBRPC/LEPC on July 14, 2011. The Forum would be characterized as an interaction of attendees representing both the public and private sectors of the hazardous material industry, as well as first responders. The discussion spanned the spectrum from pre-disaster hazardous materials planning to post-disaster recovery considerations from an areawide natural disaster. A total of 20 attended the Forum with the second one planned for September 7, 2011. A *Recap* of the July 14th Facility Disaster Preparedness Forum is also attached on **Pages 14-16** of these Agenda materials. A second, identically-themed, Facility Disaster Preparedness Forum has been scheduled for Wednesday, September 7th.

Additional Materials: Meeting *Recap* of August 18, 2011 Subcommittee Meeting & *Recap* of the July 14, 2011 Facility Disaster Preparedness Forum
Action Recommended: None. For Information Only.

FACILITY DISASTER PLANNING SUBCOMMITTEE MEETING SUMMARY - 8/18/11
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**FACILITY DISASTER
 PLANNING SUBCOMMITTEE**

RECAP

August 18, 2011 Meeting

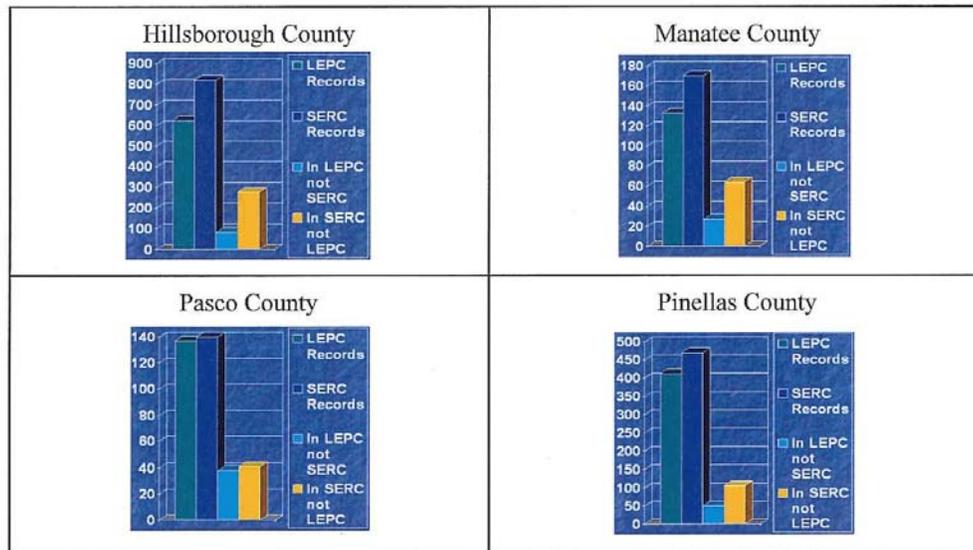
LEPC District VIII, 4000 Gateway Centre Blvd., Suite 100, Pinellas Park, FL 33782 - 727/570-5151, Staff Contact: John Meyer

Attendees (Present) -	Chet Klinger, John Meyer, Gary Dunmeyer, Steve Knisley, Gary Weiss, Catherine Eichner & Jennifer Garwood
Attendees (via Speakerphone) -	Paul Wotherspoon, Steve Elliott, Bob Westly & Nic Howard

1. DISCUSSION OF ITEMS INITIALLY INTENDED FOR THE APRIL 21, 2011 SUBCOMMITTEE MEETING THAT WAS CANCELED DUE TO NUMEROUS SCHEDULING CONFLICTS:

TIER II ASSESSMENT

In addition to an EPCRA requirement, the importance of accurately reporting hazardous material inventories is essential to ensure the safety of facility personnel, first responders and the surrounding community in the event of a hazardous material incident. Subcommittee members completed an assessment of the Tier II hazardous material chemical inventories on file with the State vs. that on file in hard-copy form at the LEPC. The following graphics enumerate the findings of Section 312 facilities by County:



FACILITY DISASTER PLANNING SUBCOMMITTEE MEETING SUMMARY - 8/18/11
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Numerous "Observations" were detected while conducting the assessment, including:

- ✓ Many of the chemical types and quantities varied between the two data sources.
- ✓ Numerous "SERC only" facilities are farms, hospitals, golf courses, car dealers, marinas, or oil change/lube companies.
- ✓ Many of the "LEPC only" records involve facilities with the most recent record being 2007 (or earlier). No record of facility closure received by LEPC.
- ✓ Numerous chemicals under thresholds were reported in Tier IIs.
- ✓ Facility contact information was often consulting firm completing Report or out-of-state representative(s).
- ✓ Although not required, e-mail addresses provided for about 10-15% of facilities.
- ✓ Container information appeared to be occasionally transposed.
- ✓ Some facilities continue to recognize "Range Codes" rather than pounds for their "Maximum Daily Amounts."
- ✓ A significant number of Tier Reports in LEPC records appear without corresponding 311 notices when new facility reports appear for the first time or when new chemicals are added subsequent to previous annual reports.

Mr. Paul Wotherspoon, FDEM/Technological Hazardous Section, commended the efforts of the Subcommittee for this significant undertaking and recognized that each of every disparity identified by the Subcommittee is being evaluated and, often times, the facilities are being contacted to make the noted revisions. Mr. Wotherspoon has confirmed that the Subcommittee should expect a written correspondence to address FDEM's actions taken in this regard. Mr. Wotherspoon identified the improvements to the Florida HMIS database since 2009 with many more to come... In addition, LEPC District 11 (Miami area) has recently embarked on the same initiative and, in fact, biennial Tier II assessments may be reflected in future LEPC Contracts.

Ms. Jennifer Garwood, Progress Energy, thanked Paul for FDEM's assistance regarding electronic filing of last year's reports from Progress Energy facilities. Ms. Garwood inquired how facility's will be notified of which LEPC(s) and/or Fire Department(s) "Opt Out" of the Memorandum of Understanding (MOU) regarding future reporting and, in particular, the continued obligation to provide hard copies of Tier II Reports annually [*see next section of this Recap*]. Mr. Wotherspoon responded that it is his understanding that a listing of such agencies/departments will be posted electronically, perhaps as part of the "FloridaHMIS.org" submittal program.

Mr. Steve Knisley, AT&T, indicated his concern with difficulty in coordinating and scheduling site inspections for many of the AT&T facilities by numerous fire departments. Mr. Gary Weiss identified that contact should be made with Training Divisions (for larger fire departments) or the Operational Chiefs (for smaller fire departments).

Ms. Garwood asked if notification forms can be completed electronically if (and when) facility inventories fall below the Threshold Reporting Quantity and are no longer required to report. Mr. Wotherspoon indicated that it was a great idea but that the capability does not exist at the present time. Such notification capability could be used to satisfy the Section 311 notices on chemicals or nee facilities, assuming that LEPC and local fire departments are informed.

MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN SERC AND LEPCs?FIRE DEPARTMENTS

Mr. Meyer indicated that the SERC is continuing their pursuit of the MOU process with all 11 LEPCs and 400+ Fire Departments statewide to exempt facilities submitting their annual Tier II inventories through the FloridaHMIS database from the continued burden of providing hard copies of reporting to the LEPCs and Fire Departments. Each of these entities will make an independent determination of whether to "Opt In" or "Opt Out" of the terms of the MOU. It is anticipated that the terms of the MOU will be finalized in conjunction with the October 7, 2011 SERC meeting and would therefore be a consideration at the November 30, 2011 LEPC meeting.

2. REVIEW OF SUBCOMMITTEE MISSION/PURPOSE STATEMENT.

LEPC District 8's Facility Disaster Planning Subcommittee was established in 2006. While locating the formerly established Subcommittee "Mission Statement" appears to be somewhat elusive, the past and perceived future goals and objectives of the Subcommittee appear to be pretty well defined:

- ✓ Outreach and educate area hazmat facilities and share planning experiences
- ✓ Arrange speakers to support workshops
- ✓ Recognize facilities having great planning, readiness, and response
- ✓ Encourage facilities to share lessons learned from past disasters
- ✓ Help large facilities improve disaster preparedness with training workshops
- ✓ Assess and rate disaster potential from Tier II Review
- ✓ Assess preparedness of high risk facilities for area-wide disasters

3. AREA-WIDE DISASTER BRAINSTORMING WORKSHOPS

Subcommittee members Chet Klinger, Ed Kinley and John Meyer conducted a Facility Disaster Preparedness Forum on July 14, 2011 at the Council/LEPC Offices. More than 20 were in attendance. The Forum was "*designed to promote interaction between representatives of facilities storing hazmats, first responders and others regarding preparations prior to and following area-wide natural disasters.*"

Invaluable insight and input was provided by those in attendance, which included:

- ✓ The potential need for a nationally, regionally, or locally-recognized certifiable badge system to allow access of appropriate personnel into affected areas and/or across State/County/City lines.
- ✓ The strategies involved with determining whether to fill above-ground storage tanks to equalize anticipated pressure and make unfloatable or reducing the vulnerability by removing hazardous materials from region when a natural disaster is imminent. Regardless of which strategy selected, it is crucial to conduct a pre-strike inventory of chemicals.
- ✓ Public disaster response agencies may take command of area-wide cell phone service and/or fuel sources.
- ✓ Although a facility may be spared from significant damage, they may still be at great risk from adjacent affected facilities.
- ✓ Noting that local resources may be scarce or not available immediately following a disaster, it may be advantageous to pre-coordinate necessary resources from other parts of State and/or entirely out of State.
- ✓ Facilities may want to consider: establishing a "Rally Point" 3-4 days following disaster for uniting facility personnel of affected areas; getting Out-of-State contact information for employees; getting Out-of-Area contact information for alternate contractors/vendors which may likely be unaffected by a local disaster, and/or setting up social media network or website to serve as communication network with employees.

Other remarks/recommendations of attendance consisted of: need for better instruction/guidance for completing Tier II electronic filing; need for a presentation on anticipated tidal surges; and identification of some of the County (and regional) procedures in disaster situations – especially focusing on area-wide disasters.

Mr. Weiss concurred with the importance of a somewhat universal response personnel identification system. In the event of a large disaster, many unfamiliar individuals and teams will descend to the affected area to offer assistance, perhaps from other areas of the State or country.

A second, identically-themed, Forum has been scheduled for Wednesday, September 7 at the TBRPC/LEPC offices from 2:00 - 3:30 p.m.

4. ASSISTANCE OF LOCAL FIRE DEPARTMENTS IN OUTREACH EFFORTS

Subcommittee Chair Klinger identified that the Fire Departments could be a great asset to the Subcommittee in sharing outreach efforts. Mr. Klinger acknowledged that Subcommittee members previously had a beneficial meeting with a representative from the local Fire Chiefs Association but little follow-up afterward. Such interactions with local and area fire departments (FD) can be a means of improving the LEPC's outreach to potential Tier II and other hazmat facilities within fire districts resulting in improved EPCRA 311 notices and Tier II reporting, improved attendances at LEPC workshops, and improved FD awareness of issues facilities face in keeping track of the hazardous materials and planning for emergencies. Such interaction in turn could motivate local FDs to get on-line and review Tier II reports and evaluate the extent to which hazardous materials could impact their fire districts.

Mr. Gary Weiss suggested that the Fire Bureaus/Marshals would be a good start for this coordination effort. Mr. Chet Klinger suggested inviting the head of the Florida Fire Chiefs Association to one of our meetings to discuss this intent.

It was concluded that inviting member(s) from these organizations to future LEPC workshops to speak may be advantageous to further explore the opportunity to coordinate future outreach efforts. Meanwhile, Mr. Meyer and Mr. Klinger agreed to research the identities of such leaders and invite them to the next Subcommittee meeting to elaborate on alternate ways of communicating with facilities in their area.

5. OTHER ISSUES/COMMENTS

Subcommittee Chair Klinger inquired as to the frequency in which the LEPC's Tampa Bay Hazardous Materials Emergency Plan is updated and the extent of updates. Mr. Meyer reported that the Plan is updated annually (per the LEPC Contract) with the assistance of the County Emergency Management Departments and others. Annual revisions have typically reflected changes to City/County population figures, updated listings of Section 302 facilities and the like. Mr. Klinger asked if facility input has typically been solicited. Mr. Meyer indicated that this is a Regional Plan with very little facility specific information. Mr. Meyer further stated that the LEPC Plan was previously placed on the LEPC website but subsequently removed. Mr. Meyer agreed to further restore this resource to the LEPC website shortly following approval of the 2011 update of this document by the SERC in conjunction with their October 7, 2011 meeting. Ms. Catherine Eichner indicated that this may be an extremely beneficial resource to assist facilities in preparing their Emergency Plans. Mr. Meyer concurred.

6. ANNOUNCEMENT OF NEXT MEETING(S)

Subcommittee Chair Klinger identified that the Subcommittee has determined that scheduling the Subcommittee meetings on the third Thursdays of January, April, July and October was beneficial since this was one month prior to each quarterly LEPC meeting. This schedule would allow sufficient time to prepare a meeting Recap for inclusion in the LEPC Agenda to serve as advisement of Subcommittee initiatives and actions. With this being stated, **the next Subcommittee meeting will occur on Thursday, October 20, 2011 at the offices of the Tampa Bay Regional Planning Council/LEPC from 11:00 a.m. - 1:00 p.m.** Employing this same strategy to determine the 2012 meeting schedule would yield the tentative dates of January 19, April 19, July 19 and October 18.

The meeting was adjourned at 1:07 p.m.

FACILITY DISASTER PREPAREDNESS FORUM RECAP - 7/14/11

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FACILITY DISASTER PREPAREDNESS FORUM - JULY 14, 2011 - RECAP -

A Facility Disaster Preparedness Forum was conducted on Thursday, July 14, 2011 at the offices of the Tampa Bay Regional Planning Council/Local Emergency Planning Committee District 8 from 2:00 - 3:30 p.m.

A total of 20 were in attendance representing various facets of the hazardous material industries from facility representatives and/or consultants to responders. While more than one facility had multiple representatives, the following constitute their allegiances:

ACT	Dunedin Fire Department	Salon Centric
Aerosonic Corp.	Hills. Medical Reserve Corps	SATCO
AT&T	HRP Associates	Transitions Optical
Chemical Formulators	HQ U.S. Centcom	Universal Waste & Transit
City of Dunedin	Pasco Cogen	
CSX Transportation	Rooms to Go	

The scheduling of the forum was not arbitrary. It was strategically scheduled early in the 2011 hurricane season, considering hurricanes are one of the more formidable disasters which could pose catastrophic damage and significant danger to hazardous materials facilities, their employees and the neighboring communities. Preparing for and recovering from natural disasters (including hurricanes) requires a significant amount of pre-planning by the hazardous materials industry and others.

The meeting was facilitated by the LEPC's Facilities Disaster Planning Subcommittee Chair Chet Klinger. The forum style of the meeting would be characterized by the introduction of various hazardous materials disaster planning/preparedness topics stimulating the thought process, participant interaction, and sharing of information and ideas from those in attendance.

SCOPE OF PLANNING

- Each hazardous materials facility presumably has Emergency Response Plans, Business Continuity Plans, Disaster Recovery Plans and has conducted hazardous analyses of their chemicals.
- Identified highest risks: flooding and wind may cause disruption of power, water flow, telecommunications and fuel. The issue of a lack of regulators/security due to current/recent budget constraints was additionally raised as a concern/risk.
- Some of the chemicals stored at facilities require refrigeration to maintain their chemical state and water may be required to maintain the cooling of other chemicals. If applicable, these factors need to be addressed in facility disaster plans since power may be disrupted and/or water may be unavailable following a natural disaster.
- During pending hurricanes, "Push" team batten down adjacent to the Port of Tampa. The "Push" teams are comprised of emergency response representatives of the various hazmat facilities located within the Port, Police, Fire... and will serve as the first on the scene to assess facility damage and risk.
- Four feet of water could float a big above-ground tank.

FACILITY DISASTER PREPAREDNESS FORUM RECAP - 7/14/11

[PAGE 2 of 3]

- To reduce the risk of airborne projectiles that may be caused by a hurricane, one Tampa facility relocated their valves of their chemicals inward.
- There are two separate thought processes for the amount of chemicals stored at a facility when a natural disaster is imminent... one is to fill the tanks to make them as heavy as possible in an effort to equalize the anticipated pressure and the other concept is arrange for the removal of as much of the chemical inventory as possible. Chair Klingler did mention that several large oil company tanks were moved off their foundations in association with Hurricane Katrina.
- During large natural disasters, the military may take over resources (e.g. cell phone service, fuel sources) through "Martial Law."
- Suggestions raised by participants to be incorporated into (or considered as part of) Facility Disaster Plans:
 - Establish a "Rally" Point 3-4 days out for meeting location of employees of facility in affected area.
 - Get phone number(s) of out-of-state relatives for each employee for future coordination.
 - Set up social media or website to serve as communication with employees.
- Training of employees to required for facility emergency response personnel entering affected areas.
- Although your facility may not be significantly affected by a natural disaster, considerable damage to adjacent facility(ies) may pose a significant risk to your facility and/or employees.
- Following a natural disaster, employees must ensure that their families are and secure before returning to work. Prior arrangements to child care would be mutually beneficial to having an employee return.
- Roads have to be cleared and accessible before restoring railroad network.
- Larger companies (like AT&T) have pre-made arrangement to bring in fuel trailers, food trailers and gas grills for their employees.

LESSONS FROM EXPERIENCE

- "People take potential damage too lightly." Most difficult lesson to grasp is to plan for the unexpected but not necessarily know what the unexpected is...
- The AT&T telephone network was significantly impacted by Hurricane Wilma in Ft. Lauderdale. Changes to AT&T's Statewide and National networks have been implemented to reduce the potential severity and/or duration of potential outage in the future.
- Pre-negotiated agreements are sometimes moot since the National Guard may takes control if activated and deployed to an affected area.
- Pre-arrangement/Pre-authorization for re-entry with fire departments is encouraged in order for easier access to your potentially impacted facility. Fire Departments can become familiar with your facility, its function, and its associated contents through prior review of Emergency Plans. Fire Departments typically require the consent of a Structural Engineer prior to entering affected facilities.
- It would be a reasonable practice to be conscientious/cognizant of the stress levels of employees following a disaster.
- Employees should bring home pertinent office files and contact information on thumb drives when evacuating from an imminent disaster. Critical employees can "almost run an entire office from home" with necessary files and information.
- Security should be one of top priorities of affected facilities.
- Taking an inventory of hazardous materials present prior to evacuation is essential.

FACILITY DISASTER PREPAREDNESS FORUM RECAP - 7/14/11

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- Often times, a facility's Disaster Planning section staff does not interact with the Business Continuity section staff. Bridging this gap through communication is vital to allow the facility to plan for continued operations following (and recovery from) an areawide natural disaster.
- There is currently a need for a nationally (if not statewide) certifiable badge system recognized by all relevant parties (Law Enforcement, Fire, Military...) to allow re-entry of critical facility personnel and/or resources. Such badge/card could possibly be endorsed (issued?) by the Transportation Security Administration and could function similar to "TWIC" (Transportation Worker Identification Cards) at the Port of Tampa. Discussion ensued about bringing this issue to the State Emergency Response Commission for their information and/or consideration. In hindsight, the SERC has a working group that functions as a forum for planning issues and guidelines. The working group is known as the "Training Task Force." This issue will be brought to the attention of the Training Task Force.
- One attendee recognized the number of cards currently required includes to gain access to Port facilities following a disaster: (1) TWIC, (2) Port of Tampa card, (3) Facility ID card, and (4) First Responder for facility card.
- Facilities can obtain Yellow Page Phone Books from various locations across the State to pre-coordinate the supply of comparable resources that may not be available locally immediately following a disaster. The question is, however, could/would these resources be allowed to get through the re-entry barricades?

The Forum concluded with an explanation of the LEPC's Facility Disaster Planning Subcommittee (FDPS), its mission and prior training venues. Subcommittee Chair Klinger emphasized that the FDPS is always seeking new members for invigoration and to share some new ideas. The FDPS typically meets quarterly about one month prior to each scheduled LEPC meeting. Forum attendees were encouraged to provide their e-mails addresses on the bottom of the evaluation form to be notified of future FDPS meetings and/or signify their interest in membership.

LEPC District 8 was, once again, allotted \$41,969 in HMEP training funds to facilitate the conduct of hazardous materials training courses during FY 2010-11 (i.e. ending September 30, 2011). The following Table identifies the training schedule by quarter within District 8. Those course(s) appearing in *italics* have been approved by FDEM but yet to be conducted. Training Subcommittee meetings are typically held one hour prior to the start of each LEPC quarterly meeting but one will not occur on May 25, 2011. The next meeting is tentatively scheduled for Wednesday, August 31, 2011 at 9:30 a.m. at the Council offices. The intent of the meeting will be to strategize training opportunities and/or courses desired for the Region for the remainder of the HMEP cycle (i.e. September 30, 2011).

The following constitutes a current breakdown of the FY 2010-11 HMEP Training Contract expenditures:

Quarter	Date	Name	Expenses	Cumulative	Remaining
BASE FUNDING UNDER 2010-11 HMEP CONTRACT					\$41,969.00
1	10/21-22/10	E-Plan Users Conference for Two @Estero/Ft. Myers	\$1,130.99	\$1,130.99	\$40,838.01
	12/31/10	1 st Qtr Admin. Expenses/Oct.-Dec., 2010* <Actual>	\$1,147.01	\$2,278.00	\$39,691.00
2	1/06/11	Decon Zones & Scene Management, Pasco County	\$2,000.00	\$4,278.00	\$37,691.00
	3/31/11	2 nd Qtr Admin. Expenses/Jan.-March, 2011* <Actual>	\$1,262.00	\$5,540.00	\$36,429.00
3	6/30/11	3 rd Qtr Admin. Expenses/April-June, 2011* <Actual>	\$1,314.00	\$6,854.00	\$35,115.00
4	8/22-25/11	Hazmat Containers 101, Pinellas County	\$12,275.00	\$19,129.00	\$22,840.00
	8/29-9/02/11	40-Hr. Hazmat Tech/IC, Manatee County	\$7,500.00	\$26,629.00	\$15,340.00
	8/31-9/16/11 (Various Dates)	24-Hr. Life Safety & Command (3 Shifts), Manatee Co.	\$8,500.00	\$35,129.00	\$ 6,840.00
	9/13-15/11	OSHA Hazwoper Operations Refresher, Hills. County	\$6,645.00	\$41,774.00	\$ 195.00
	9/30/11	4 th Qtr Admin. Expenses/July-Sept., 2011* <Estimate>	<i>\$1,300.00</i>	<i>\$43,074.00</i>	<i>-\$1,105.00</i>

* Admin. expenses include indirects, internal service charges, auditing, building occupancy, travel time and small miscellaneous expenses. Please note that *italicized* numbers (above) constitute an estimation at the time of Agenda materials preparation and could include committed but yet to be conducted courses as would be identified. The true administrative expenses are tabulated to coincide with the end of each quarter, as submitted to the FDEM under the HMEP Contract.

Additional Material: None.
 Action Recommended: None. For Information Only.

The Region 4 RDSTF includes three of the four counties of the LEPC District VIII - Hillsborough, Pasco and Pinellas as well as Hardee, Polk, Hernando, Citrus and Sumter Counties. The RDSTF Co-Chairs are Hillsborough County Sheriff David Gee and FDLE Special Agent in Charge (SAC) Jim Madden. DEM's primary role is in Consequence Management and each Regional Task Force also has a DEM representative. For District IV, it is Joe Eckstein, Citrus County Emergency Manager.

Interoperable Communications Full-Scale Exercise

This functional exercise and accompanying training and static display was held June 14, 15, and 16 at the Tampa Port Authority's Cruise Terminal 3. The exercise tested interoperable communications capabilities between agencies within the RDSTF. Each county in the RDSTF region participated. The participants were asked to complete various tasks to demonstrate proficiency in the use of their deployable interoperable communications equipment. The exercise evaluated the interoperable capabilities of mobile communications equipment between units, regions and multi-jurisdictional disciplines, identified changes needed for the regional Tactical Interoperable Communications plan, and identified interoperable communications training needs.

Multi-Year Training and Exercise Workshop

The 2012-2014 Training and Exercise Planning Workshop was held in Orlando on April 12-13, 2011. All data received from Citrus, Sumter, Hernando, Pasco, Polk, Hardee, and Pinellas counties was provided to the planners from each other region as well as the State of Florida. The data was used to develop regional priorities for training and exercises and a training and exercise plan for the region. Regional priorities and plans were then consolidated into state priorities and plans. This effort aims to make more efficient use of budgets and time devoted to training and exercise, and allow for greater collaboration between different agencies statewide. The possibility of including input from RDSTF committees next year for this effort has been proposed.

Agroterrorism Exercise

Region 4 will be hosting a full-scale agroterrorism based exercise on December 6 at a location to be determined in Polk County. The initial planning conference for this exercise took place June 29 and the next meeting is scheduled for August 23. The scenario will involve a release of chlorine in an agricultural area where there are cattle.

Additional Material: None
Action Recommended: None. For Information Only

Agenda Item #9A

NATIONAL GUARD'S WMD CIVIL SUPPORT TEAM CAPABILITIES PRESENTATION

**Capt. Christopher
Atheron**

Staff of the National Guard's 48th Weapons of Mass Destruction Civil Support Team will provide a brief presentation regarding their "unique capabilities, expertise and technologies" that are available to assist local, state and federal agencies in planning for and response to a potential Chemical, Biological, Radiological or Nuclear incident.

Additional Material: None.
Action Recommended: None. For Information Only.

FDEM'S TRAINING AND EVENTS SCHEDULE/REGION 4 (Aug.-Nov., 2011) - PAGE 1 of 3

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State Training and Events Schedule

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AUGUST 2011 TRAINING AND EVENTS

Dates	Area	City/County	Name
Aug. 1	4	Bushnell Sumter County	Florida Interoperable Network (IO-FIN-2)
Aug. 2 - Aug. 3	4	Largo Pinellas County	Basic Public Information Officer (PIO): (G-290)

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Tampa Bay LEPC - August 31, 2011 Meeting Agenda

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Aug. 3 - Aug. 5	<u>4</u>	Tampa Hillsborough County	FLORIDA EMERGENCY PREPAREDNESS ASSOCIATION MID- YEAR WORK SESSION
Aug. 15 - Aug. 17	<u>4</u>	Bartow Polk County	Emergency Operations Center (EOC) Management and Operations (G-775)
Aug. 15 - Aug. 17	<u>4</u>	Lecanto Citrus County	Intermediate Incident Command System for Expanding Incidents (G- 300)
Aug. 16 - Aug. 18	<u>4</u>	Saint Petersburg Pinellas County	IECGP Interoperable Communication Summit
Aug. 18	<u>4</u>	Lecanto Citrus County	Points of Distribution (PODs) and County Logistics Staging Areas (CLSA) (FL2355)
Aug. 26 - Aug. 28	<u>4</u>	Palm Harbor Pinellas County	Community Emergency Response Team (CERT) Training (SM-317)

SEPTEMBER 2011 TRAINING AND EVENTS

Dates	Area	City/County	Name
Sep. 10 - Sep. 24	<u>4</u>	Temple Terrace Hillsborough County	Community Emergency Response Team (CERT) Training (SM-317)
Sep. 13	<u>4</u>	Plant City Hillsborough County	8 Hr. OSHA HAZWOPER Operations Level Refresher Course
Sep. 14	<u>4</u>	Plant City Hillsborough County	8 Hr. OSHA HAZWOPER Operations Level Refresher Course
Sep. 15	<u>4</u>	Plant City Hillsborough County	8 Hr. OSHA HAZWOPER Operations Level Refresher Course

<p>Sep. 26 - Sep. 30</p>	<p><u>4</u></p>	<p>New Port Richey Pasco County</p>	<p>L967 Logistics Section Chief</p>
<hr/>			
<p>Sep. 27 - Sep. 28</p>	<p><u>4</u></p>	<p>Tampa Hillsborough County</p>	<p>MGT 343 Disaster Management for Water and Wastewater Utilities</p>

OCTOBER 2011 TRAINING AND EVENTS

Dates	Area	City/County	Name
There are no records for this month			

NOVEMBER 2011 TRAINING AND EVENTS

Dates	Area	City/County	Name
There are no records for this month			

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AUGUST 2011 TRAINING AND EVENTS

Dates	Area	City/County	Name
Aug. 5	6	Naples Collier County	Local Volunteer and Donations Management (G-288)
Aug. 15	6	Okeechobee Okeechobee County	Florida Interoperable Network (IO-FIN-2)

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Aug. 22 - Aug. 25	<u>6</u>	Bradenton Manatee County	NIMS ICS All-Hazards All-Hazards Operations Section Chief Course (L- 958)
Aug. 23 - Aug. 24	<u>6</u>	Fort Myers Lee County	Mutual Aid Radio Communications (MARC) (IO-MARC)
Aug. 23 - Aug. 24	<u>6</u>	Punta Gorda Charlotte County	MGT 313 Incident Management/Unified Command for All-Hazards Expanding and Complex Incidents
Aug. 29 - Sep. 2	<u>6</u>	Palmetto Manatee County	40 Hr. Hazardous Materials Technicians/IC
Aug. 30 - Sep. 1	<u>6</u>	Moore Haven Glades County	Intermediate Incident Command System for Expanding Incidents (G- 300)

SEPTEMBER 2011 TRAINING AND EVENTS

Dates	Area	City/County	Name
Sep. 6 - Sep. 8	<u>6</u>	Punta Gorda Charlotte County	Intermediate Incident Command System for Expanding Incidents (G- 300)
Sep. 7 - Sep. 8	<u>6</u>	Moore Haven Glades County	Advanced Incident Command System Command & General Staff: Complex Incidents (G-400)
Sep. 12	<u>6</u>	Labelle Hendry County	Incident Command Systems (ICS) Forms Review (MGT-347)
Sep. 12	<u>6</u>	Labelle Hendry County	Incident Command Systems (ICS) Forms Review (MGT-347)

OCTOBER 2011 TRAINING AND EVENTS

Dates	Area	City/County	Name
Oct. 4 -	<u>6</u>	Lake Placid	Intermediate Incident Command

Oct. 6		Highlands County	System for Expanding Incidents (G-300)
Oct. 6 - Oct. 7	<u>6</u>	Punta Gorda Charlotte County	MGT315 - Enhanced Threat and Risk Assessment
Oct. 11 - Oct. 12	<u>6</u>	Lake Placid Highlands County	Advanced Incident Command System Command & General Staff: Complex Incidents (G-400)

NOVEMBER 2011 TRAINING AND EVENTS

Dates	Area	City/County	Name
Nov. 8 - Nov. 9	<u>6</u>	Naples, Collier County	Mgt. 319 - Bioterrorism: Mass Prophylaxis Preparedness & Planning

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**8 -HR. HAZMAT CONTAINERS 101 COURSE
AUGUST 23-25, 2011 - PINELLAS PARK, FL**



**HAZMAT CONTAINERS
101 COURSE**

Tampa Bay LEPC, 4000 Gateway Centre Blvd., #100, Pinellas Park, FL 33702, 727/570-5151 x 29, Staff Coordinator: John Meyer

COURSE DATES:	August 23-25, 2011 (three 8-Hr. Courses)
COURSE TIMES:	9:00 a.m. - 5:00 p.m.
COURSE LOCATION:	Pinellas Park Fire Station 35, 11350 43 rd Street North, Clearwater, FL 33762
COURSE INSTRUCTOR(S):	Toby S. Bevelacqua & RussAccardi/ EREC, Inc.
COURSE OBJECTIVE:	Basic container course presenting all transportation containers both over the road and rail with focused mitigation strategies on corrosive tankers.
MAX. CLASS SIZE:	24 Students/Day
CONTACT INFORMATION:	Sandy Brooking, Pinellas County EMS & Fire Administration, 727-582-2077 - sbrooking@msn.com — OR — John Meyer, LEPC District 8 Staff 727/570-5151 (ext. 29) - johnm@tbrpc.org

**40-Hr. HAZARDOUS MATERIALS TECHNICIANS/IC COURSE
AUGUST 29 - SEPT. 2, 2011 - MANATEE COUNTY**



**HAZARDOUS
MATERIALS
TECHNICIANS/IC
COURSE**

Tampa Bay LEPC, 4000 Gateway Centre Blvd., #100, Pinellas Park, FL 33702, 727/570-5151 x 29, Staff Coordinator: John Meyer

COURSE DATES:	Aug. 29 - Sept. 2, 2011
COURSE TIMES:	8:00 a.m. - 4:00 p.m.
COURSE LOCATION:	(Manatee County) North River Fire District Station #2, Experimental Farm Rd., Palmetto, FL
COURSE INSTRUCTOR(S):	Burgess & Associates - Hot Zone USA
COURSE OBJECTIVE:	“Intensive classroom and hands on course covering the OSHA competencies for the Technician level. Leak sealing drills will include numerous containers transported through Manatee County including drums, totes, chlorine 100 lb/1ton/rail car props.”
MAX. CLASS SIZE:	18+ Students/Day
CONTACT INFORMATION:	<p>Mike Bloski, South Manatee Fire Rescue 941/737-3509 - mbloski@yahoo.com</p> <p style="text-align: center;">— OR —</p> <p>John Meyer, LEPC District 8 Staff 727/570-5151 (ext. 29) - johnm@tbrpc.org</p>

**8-Hr. OSHA HAZWOPER/OPERATIONS LEVEL REFRESHER COURSE
SEPTEMBER 13-15, 2011 - PLANT CITY, FL**



**OSHA HAZWOPER/
OPERATIONS LEVEL
REFRESHER COURSE**

Tampa Bay LEPC, 4000 Gateway Centre Blvd., #100, Pinellas Park, FL 33702, 727/570-5151 x 29, Staff Coordinator: John Meyer

COURSE DATES:	September 13-15, 2011 (three 8-Hr. Courses)
COURSE TIMES:	8:00 a.m. - 5:00 p.m.
COURSE LOCATION:	Plant City Fire Rescue, 604 E. Alexander St., Plant City
COURSE INSTRUCTOR(S):	Robert Pope & Tracey Hidgon - EREC, Inc.
COURSE OBJECTIVE:	Provide Operations-Level First Responders with considerations and knowledge in responding to fixed-facility and/or transportation-related hazardous materials incidents.
MAX. CLASS SIZE:	24 Students/Day
CONTACT INFORMATION:	David Burnett, Plant City Fire Rescue 813-757-9131 - dburnett@plantcitygov.com — OR — John Meyer, LEPC District 8 Staff 727/570-5151 (ext. 29) - johnm@tbrpc.org

**24-Hr. HAZMAT LIFE SAFETY & COMMAND COURSE (3 SHIFTS)
VARIOUS DATES BETWEEN AUG. 31 - SEPT. 16, 2011 - MANATEE COUNTY**



**HAZMAT LIFE
SAFETY &
COMMAND**

Tampa Bay LEPC, 4000 Gateway Centre Blvd., #100, Pinellas Park, FL 33702, 727/570-5151 x 29, Staff Coordinator: John Meyer

COURSE DATES:	Shift A - Aug. 31, Sept. 6 & Sept. 15 Shift B - Sept. 1, Sept. 7 & Sept. 16 Shift C - Sept. 2, Sept. 8 & Sept. 14
COURSE TIMES:	8:30 a.m. - 5:00 p.m.
COURSE LOCATION:	Griffith Safety & Health LLC, 8111 Lakewood Main St., Bldg. J, Suite 102, Bradenton, FL
COURSE INSTRUCTOR(S):	Griffith Safety & Health LLC
COURSE OBJECTIVE:	Educate First Responders of Level A rescue operations at hazmat incidents through lecture, demonstration and “hands on” sessions with chemical protective clothing.
MAX. CLASS SIZE:	18+ Students/Day
CONTACT INFORMATION:	LT Joe Griffith, East Manatee Fire Rescue 941/812-2534 - joe.griffith2@yahoo.com — OR — John Meyer, LEPC District 8 Staff 727/570-5151 (ext. 29) - johnm@tbrpc.org

**MENTAL HEALTH IN THE AFTERMATH OF A DISASTER
AUGUST 25, 2011 - FT. MYERS, FL**



FREE
Mental Health in the Aftermath of a Disaster Course

Sponsored by:

Southwest Florida Local Emergency Planning Committee (LEPC)
Southwest Florida Regional Planning Council
University of South Florida Center for Biological Defense

WHERE

Southwest Florida Regional Planning Council
1926 Victoria Avenue
Fort Myers, Florida 33901

WHEN

August 25, 2011
2:00 – 3:00 pm

Individuals involved in a disaster or in response to a disaster are faced with an inherently stressful situation. Understanding the role of disaster mental health services is essential in order to identify appropriate resources that can help in these situations. Workers must be able to recognize the signs of compassion fatigue and preventive strategies for mitigating stress. Workplaces must not only be prepared for disasters in a physical and business sense, they must also deal with the mental health problems that often arise following a disaster.

Course Objectives:

- Explain the term “compassion fatigue” and list strategies for managing it.
- Recognize the inherently stressful nature of disasters and disaster work.

REGISTRATION: Please fill out registration and Fax or E-mail to: John Gibbons, District IX Local Emergency Planning Committee (LEPC)
FAX: (239) 338-2560 or e-mail jgibbons@swfrpc.org

NAME _____ TELEPHONE: _____

EMAIL ADDRESS _____

DEPARTMENT/AGENCY _____

DEPT/AGENCY ADDRESS _____

**PLEASE SUBMIT ALL REGISTRATIONS FOR INDIVIDUALS ATTENDING THIS COURSE;
MULTIPLE REGISTRATIONS WILL BE ACCEPTED BY REQUEST ON AGENCY
LETTERHEAD**

Contact:
239/338-
jgibbons

John Gibbons -
2560 or
[@swfrpc.org](mailto:jgibbons@swfrpc.org)

**COMMUNICATING WITH THE MEDIA DURING
A HAZMAT INCIDENT AND OTHER DISASTERS
AUGUST 26, 2011 - FT. MYERS**

Southwest Florida District IX Local Emergency Planning Committee
Proudly Presents



**Communicating with the Media
during a Hazmat Incident and
other Disasters
(1.5-Hours)**

August 26, 2011
9:00 – 10:30 a.m.
Southwest Florida Regional Planning Council
Conference Center
1926 Victoria Avenue
Fort Myers, FL 33901

Course Sponsors:

Southwest Florida Local Emergency Planning Committee
University of South Florida Center for Biological Defense
Southwest Florida Regional Planning Council
Florida Division of Emergency Management

Program Description:

This course will provide general principles regarding how the media works. Additionally, it will describe the components of a successful interview with the media. Moreover, it will assist personnel in developing and delivering key messages to the public through the media, and establishing authority and control when giving media interviews.

Course Goals:

The 1.5 hour module gives those involved in a hazardous materials incident and other crisis the tools necessary to effectively communicate with the media and the public. Participants in this interactive course have the opportunity to practice communication skills and critique several scenarios. Interactive scenarios and role-playing are the instructional methods used in this course.

Program Cost:

This program is provided free of charge by the Southwest Florida Regional Planning Council and Florida District IX Local Emergency Planning Committee.

Course Instructor:

This course will be delivered by Dr. James McCluskey of the University of South Florida Center for Biological Defense.

Contact: John Gibbons - 239/338-2560 or jgibbons@swfRPC.org

**CLANDESTINE DRUG LAB AWARENESS
AUGUST 26, 2011 - FT. MYERS, FL.**



**FREE
Clandestine Drug Lab Awareness Course
(METHLAB)**

Sponsored by:

**Southwest Florida Local Emergency Planning Committee (LEPC)
Southwest Florida Regional Planning Council
University of South Florida Center for Biological Defense**

WHERE

**Southwest Florida Regional Planning Council
1926 Victoria Avenue
Fort Myers, Florida 33901**

WHEN

**August 26, 2011
10:35 am – 12:35 pm**

This 2-hour course is suitable for law enforcement line personnel, firefighters, EMS, government inspectors and other first responders who may inadvertently come in contact with a clandestine laboratory. Course attendees are provided with timely and critical information on chemicals and equipment commonly found at clandestine drug laboratories. Students will be informed of potential hazards associated with clandestine laboratories and actions that should be taken (or not taken) at a suspected lab site. Topics include: History of methamphetamine, interagency cooperation, chemicals and equipment commonly found at clandestine laboratories, hazards to first responder personnel and the community, and hazard assessment, site control, and decontamination.

**REGISTRATION: Please fill out registration and Fax or E-mail to: John Gibbons, District IX Local
Emergency Planning Committee (LEPC)
FAX: (239) 338-2560 or e-mail jgibbons@swfrpc.org**

NAME _____ TELEPHONE: _____

Email Address _____

DEPARTMENT/AGENCY _____

DEPT/AGENCY ADDRESS _____

**PLEASE SUBMIT ALL REGISTRATIONS FOR INDIVIDUALS ATTENDING THIS COURSE;
MULTIPLE REGISTRATIONS WILL BE ACCEPTED BY REQUEST ON AGENCY
LETTERHEAD.**

Contact: John Gibbons - 239/338-2560 or jgibbons@swfrpc.org

**RECOGNITION OF AND RESPONSE TO BIOLOGICAL AND
CHEMICAL AGENTS OF BIOTERRORISM
AUGUST 26, 2011 - FT. MYERS**

Southwest Florida (District IX) Local Emergency Planning Committee
Proudly Presents



**Recognition of and Response to
Biological and Chemical Agents
Of
Bioterrorism Course
(2.5-Hour)**

August 26, 2011
(1:30 – 4:00 p.m.)

Southwest Florida Regional Planning Council
1926 Victoria Avenue
Fort Myers, FL 33901

Course Sponsors:

Southwest Florida Local Emergency Planning Committee
Southwest Florida Regional Planning Council
Florida Department of Health
Florida Division of Emergency Management

Course Instructors:

Course Instructors will be provided by the Florida Department of Health. Course materials will be provided to participants.

Program Description:

This course is intended to provide an overview of biological and chemical terrorism, threat assessment and sample collection techniques according to the State Department of Health's (DOH) procedures. The following are the course objectives, and upon completion of this course, participants will be able to:

- Describe characteristics of potential biological and/or chemical agents;
- Practice consistent, DOH-protocol driven biological agent sample collection techniques;
- Safety package and transport of suspicious materials;
- Correctly follow all threat assessment and chain of custody procedures for biological and chemical agents.

Target Audience:

This course is recommended for the following disciplines: Hospital Officials, Health Department Personnel, Medical Personnel, Firefighters, Government Inspectors, EMS Personnel, Law Enforcement Officials, and Emergency Managers.

Contact
Gibbons - 239/338-2560 or jgibbons@swfrpc.org

t: John

A. TAMPA BAY LEPC (DISTRICT 8) HAZARDOUS MATERIALS EMERGENCY RESPONSE PLAN UPDATE John Meyer

Revisions to the *Tampa Bay Hazardous Materials Emergency Response Plan* were completed and transmitted to the Florida Division of Emergency Management prior to the June 30, 2011 deadline. Many of the edits corresponded to population updates and updates to Section 302 facilities within each County. It is anticipated that the modified Plan will be accepted and approved by the State Emergency Response Committee in conjunction with their October 7, 2011 meeting. Upon SERC approval, LEPC staff will prepare a CD containing the updated LEPC Plan in various formats for distribution to the required entities. The updated Plan will additionally be posted to the LEPC website.

Additional Material: None.
Action Recommended: None. Information Only.

B. MEMORANDUM OF UNDERSTANDING BETWEEN SERC AND LEPCs/FIRE DEPARTMENTS REGARDING FUTURE ELECTRONIC TIER II REPORTING Chair Ehlers

It appears that the State Emergency Response Commission is continuing pursuit of a *Memorandum of Understanding* (MOU) between their agency and the 11 LEPCs & 400+ fire departments within the State to allow submittal of electronic Tier II filing in lieu of the customary hard copy submittal requirement to the SERC, the LEPC and the local fire department. In order to qualify for this accommodation, the Local Emergency Planning Committee and local fire department must first accept the terms of the MOU and, secondly, the facility's hazardous materials inventory must be processed through the State's Tier II electronic database ("www.FloridaHMIS.org").

As reflected in the May 25, 2011 LEPC Meeting *Minutes*, it had been agreed that the LEPC would postpone consideration of acceptance of the MOU terms until such time as the MOU is no longer in *draft* form and the following commentary is considered and/or taken under advisement by the SERC/FDEM staff. It is likely that the MOU will be ratified and executed in conjunction with the October 7, 2011 and would therefore be considered at the next scheduled LEPC meeting (i.e. November 30, 2011).

- Mr. Ed Murphy mentioned that facilities that currently file their hazardous materials inventory electronically are through the "FloridaHMIS" database. The information is ultimately downloaded and converted to the E-Plan. The E-plan program is utilized by first responders when responding to hazardous materials incidents. Mr. Murphy did acknowledge that the E-Plan data "has been cleaned up a lot." If the MOU were to be approved, this would be a significant convenience for the facilities.
- Mr. Chet Klinger indicated that the LEPCs should be reluctant to *advise* facilities not to file hard copies with the LEPCs and local fire department when federal law currently requires it.
- Ms. Jennifer Garwood, Progress Energy, inquired when the comment period for the "Draft MOU" ends. Ms. Garwood is responsible for compliance requirements for numerous Progress Energy facilities throughout the State and perhaps nationally. She indicated that different reporting requirements between States and the different software program to conduct the data entry leads to much confusion., including the user-friendly "Tier II submit" software program allowed in some States. Mr. Meyer responded that a deadline has not been established but that

this item is moving forward at the SERC. Mr. Meyer agreed to document all of the concerns and feedback raised at today's LEPC meeting and immediately forward to FDEM/SERC for their consideration, as appropriate.

- Chief David Burnett, Plant City Fire Rescue, encouraged the conduct of a presentation to the Florida Fire Chiefs Association to elaborate on the concept of the MOU. Chair Ehlers indicated that the Florida Fire Chiefs Association has representation on the SERC and such concept is assuredly being considered.
- Mr. Doug Wenger emphasized that it is his understanding that the SERC would need to enter into a MOU with EPA of these intentions in order to pre-empt federal law **prior to** potentially entering into MOUs with the LEPCs and fire departments. Mr. Wenger subsequently added that if these facilities have headquarters (or other facilities) outside of the Southeast, the MOU would have to be with the EPA in Washington rather than Atlanta.

Additional Material: None. Information Only.
Action Recommended: None.

C. FDEM REGION 4 QUARTERLY MEETING

John Meyer

The Florida Division of Emergency Management - Region 4 held their Quarterly meeting at the Hillsborough County Emergency Operations Center on June 1, 2011. A summary of this meeting is located on **Pages 36-38** of these Agenda materials. The next FDEM Region 4 meeting has been scheduled for August 26th, 10:00 a.m. at the TBRPC offices, a *Recap* of which will be included within the next LEPC Agenda materials.

Additional Material: June 1, 2011 meeting summary
Action Recommended: None. Information Only.

D. CERTIFICATE OF APPRECIATION - JOHN BALLARON, MANATEE PORT AUTHORITY

Mr. Ballaron will be recognized for his nearly 11 year commitment as a member of the Local Emergency Planning Committee. Mr. Ballaron had represented the Manatee Port Authority under the Category of Transportation.

E. OTHER BUSINESS (To be Determined and/or may be Applicable)

**FLORIDA DIVISION OF EMERGENCY MANAGEMENT/REGION 4
QUARTERLY MEETING SUMMARY - 6/01/11**

[PAGE 1 of 3]

Region 4 EM Director's Meeting

June 1, 2011

Hillsborough County Emergency Operations Center

Jeff Copeland of Hillsborough County Emergency Management welcomed everyone to the EOC.

Craig Lynn of Hillsborough County Fire Rescue announced that Hillsborough County Emergency Management will now fall under HCFR. The new Emergency Management director will be Preston Cook from Orange County. The Hillsborough County Emergency Management office will move to a new location.

Joe Eckstein provided a brief recap of the cuts to the SHSP funding. He stressed that attendance at RDSTF meetings is important and that if you do not attend you forfeit your ability to complain about the funding process, etc. Capt. Eckstein stated that he does not know if the EM committee will be asked to prioritize their projects in light of the cuts.

County Updates:

Polk County – The Hurricane Expo was held Saturday, June 4 in Winter Haven from 9 to 3. Tonight at the Lakeland Flying Tigers game they will be handing out hurricane propaganda. Polk County will soon be advertising Special Needs Coordinator position soon and will let them know.

Hardee County – Hardee County EM ran a 250 gallon diesel spill with fatality a few days ago. Currently there is an internal communications struggle. Hardee County is currently in a co-op with Polk County under the Sheriff's Office, but due to political issues that may change. From FEPA side, sign up for the Mid-year Work Session, it's in Tampa. Please notify Rich if you are not receiving somewhat regular FEPA emails.

Sumter County – Sumter County had a drill at EOC last Wednesday. Two sessions, one in the morning, one in the afternoon. Both went well. Some issues with the wireless internet were identified but they are working on it.

Citrus County – Had their expo which went very well and was attended by close to 900 people. Jim Martin in Pasco will be doing the conference calls with the regional EM director's if we have an approaching storm. Paul will put out the email with the phone numbers. If the media is going to be on the call, you must let everyone on the call know.

Hernando – Had their Hurricane expo May 7 at Weeki Wachee Springs. Eric Oglesby (sp?) did a presentation that was well received. Hurricane exercise identified some staff training issues that they will address in the next several months. Civil Air Patrol approached them with some funding for exercise. Mark Tobert suggested a damage assessment tabletop. They will send live aerial video. Mark encouraged command level staff to attend the interoperable communications exercise Region 4 ClearComm.

**FLORIDA DIVISION OF EMERGENCY MANAGEMENT/REGION 4
QUARTERLY MEETING SUMMARY - 6/01/11**

[PAGE 2 of 3]

Pasco – JJ Johnston suggested that the group fix the times for the conference calls. A discussion ensued in which the problems associated with EM Constellation were discussed. JJ Johnston suggested that if the Civil Air Patrol took .jpg photos it would be advantageous, particularly for high value areas. Mark said he would get back in touch with Pedro Torres to discuss this. After another discussion, JJ urged the group to read up on IPAWS, PLAN, and Cell Broadcast.

<http://www.fema.gov/emergency/ipaws/>

<http://blog.fema.gov/2011/05/emergency-alerts-delivered-to-your.html>

<http://transition.fcc.gov/pshs/docs/advisory/cmsaac/pdf/CellCastComment070307.pdf>

Hillsborough – Jeff had hurricane expo at MOSI May 1. As announced at the beginning of the meeting, Hillsborough County Emergency Management will be moving under HCFR.

Pinellas – Pinellas County Emergency Management did not send a representative. No report was given.

Other attendees:

Roger Roscoe, special assistant to the governor, oversees and manages 13 counties, introduced himself.

Warren Weedon of the USCG did hurricane exercise this past week. They have 13 coastal counties in their area of responsibility and 5 individual stations that pepper coastline. Each station sends one person to the EOC. Capt. Dickinson is trying to get volunteer liaisons from coastal guard auxiliary in EOCs during activation. On June 16, they will do a drill at Citrus County EOC.

Angela Allen – DOT would not be doing their seminars for each county unless requested. Paul said DOT out of Tallahassee wants to brief EM on the DOT Aviation Response Guidebook.

Hunter Zager – DOH is having a RSS exercise (receipt, stage, store) for what we would have to do if we had to request SNS. This will take place in Miami and will not involve many or anybody from our region. She urged the group to stay in touch with their county health department. Budget cuts could affect the CHD ability to do things like coordinate special needs shelters and fill other disaster relief roles.

Paul Latham – TEEX class at COPH for Hospital and Healthcare Preparedness July 6 and 7, free class.

Rick Rhodes – (As the new federal coordinating center coordinator) While FCC is a federal mission it cannot be done without local support. He would like to put together a federal coordinating center workgroup and come up with a community plan for the federal coordinating center. They are mandated to have a FSE every three years, but would like workgroup to plan/review, TTX, FSE, keep cycle going and develop training plan. (As VA's area emergency manager) Next week we will be having network-wide hurricane exercise.

**FLORIDA DIVISION OF EMERGENCY MANAGEMENT/REGION 4
QUARTERLY MEETING SUMMARY - 6/01/11**

[PAGE 3 of 3]

Oliver Greene – City of Tampa is doing outreach programs for hurricane season, working with Amanda Shaw on Region 4 ClearComm exercise, working on city-wide hurricane exercise, and starting to spin up on RNC (one meeting so far). Mark Tobert asked what type of support Tampa is looking for for the RNC.

John Meyer from LEPC – Each year the LEPC gets approximately \$40,000 in HMEP funds to spend within their own district. The LEPC is currently looking for training programs that would fit the bill.

Paul Womble – T&E Planning Working Group is trying to schedule Position specific training through Linda McWhorter. The goal is to schedule and place the courses strategically. No deadline, but let's try to get it done quickly and efficiently. If you have no weighed in, get input to Paul Womble or Amanda.

Paul Siddall – next meeting for EM is August 26. Rich Shephard suggested having the interim VTC coincide with monthly test.

Agenda Item #12

LEPC LOGO SHIRTS

Chair Ehlers

LEPC-Logo shirts will always be made available in a variety of styles, colors and sizes. Each shirt will be personally designed to the specifications of the purchaser. If interested or for more details, please contact John Meyer, LEPC Staff Coordinator.

Agenda Item #13

PUBLIC COMMENTS

Chair Ehlers

Agenda Item #14

NEXT MEETING - Wednesday, November 30, 2011

Chair Ehlers

Agenda Item #15

ADJOURNMENT

Chair Ehlers