



LEPC Meeting Notice

MEMO TO: Tampa Bay LEPC, District VIII Members/Alternates

FROM: Asst Chief Scott Ehlers, LEPC Chairman and
John Meyer, LEPC Coordinator

SUBJECT: **LEPC MEETING - August 25, 2010**

DATE: August 16, 2010

The next Tampa Bay LEPC, District VIII meeting will be held on **Wednesday morning, August 25, 2010, 10:30 a.m.**, at the Tampa Bay Regional Planning Council, 4000 Gateway Centre Blvd, Suite 100, Pinellas Park, FL 33782.

The enclosed package of informative materials will recap various agenda items, precluding the need for detailed discussion at the meeting unless specific questions arise. The LEPC meeting is expected to last about an hour.

You are invited to review the LEPC website: www.tbrpc.org/lepc/lepc.shtml

*****REMINDER*****

Only the abbreviated short-form agenda will be available at the door the day of the meeting. Please remember to bring your mailout package with you to the meeting.

If you are a person with a disability who needs any accommodation in order to participate in this meeting, you are entitled, at no cost to you, to the provision of certain assistance. Please contact John Meyer at the Tampa Bay Regional Planning Council at (727) 570-5151 X 29 within three working days of the meeting.

Asst Chief Scott Ehlers, Chairman - Jeff Tobergte, Vice Chairman - John Meyer, Coordinator
Tampa Bay Local Emergency Planning Committee (LEPC), District VIII
4000 Gateway Centre Boulevard, Suite 100, Pinellas Park, FL 33782-6136
Phone 727/570-5151, ext. 29 - FAX 727/570-5118
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LEPC Agenda

TAMPA BAY LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) DISTRICT VIII MEETING

Tampa Bay Regional Planning Council
4000 Gateway Centre Blvd, Suite 100, Pinellas Park, FL 33782
Wednesday, August 25, 2010 - 10:30 am

*****THIS MEETING IS OPEN TO THE PUBLIC*****

- | | | |
|-----------------|--|----------------------------|
| Agenda Item #1 | CALL TO ORDER, WELCOME, PLEDGE OF ALLEGIANCE - Page 2 | Vice Chair Tobergte |
| Agenda Item #2 | APPROVAL OF MINUTES - February 24, 2010 LEPC MEETING - Page 2 | Vice Chair Tobergte |
| Agenda Item #3 | DISTRICT 8 LEPC MEMBERSHIP CHANGES - Page 2 | John Meyer |
| Agenda Item #4 | RECAP OF QUARTERLY SERC MEETINGS - Page 3 | John Meyer |
| Agenda Item #5 | HMEP PROGRAM - PLANNING - Page 9 | Committee Chair Alan Pratt |
| Agenda Item #6 | FACILITY DISASTER PLANNING PROJECT - Page 9 | John Meyer |
| Agenda Item #7 | HMEP PROGRAM - TRAINING - Page 19 | John Meyer |
| Agenda Item #8 | REGIONAL DOMESTIC SECURITY TASK FORCE - Page 19 | Bill Lofgren |
| Agenda Item #9 | CHEMICAL SAFETY BOARD VIDEO/"Dangers of Hot Work" - Page 20 | John Meyer |
| Agenda Item #10 | TRAINING, WORKSHOP OR CONFERENCE OPPORTUNITIES - Page 2 | Vice Chair Tobergte |
| Agenda Item #11 | OTHER LEPC BUSINESS - Page 38 | Vice Chair Tobergte |
| | A. Elections | |
| | B. <i>Tampa Bay LEPC HazMat Emergency Response Plan Update</i> | |
| | C. Florida Division of Emergency Management/Region 4 - Quarterly Meeting | |
| Agenda Item #12 | TAMPA BAY LEPC LOGO SHIRTS - Page 39 | Vice Chair Tobergte |
| Agenda Item #13 | PUBLIC COMMENTS - Page 39 | Vice Chair Tobergte |
| Agenda Item #14 | NEXT MEETING - Wednesday, November 17, 2010 | Vice Chair Tobergte |
| Agenda Item #15 | ADJOURNMENT | |

Asst Chief Scott Ehlers, Chairman - Jeff Tobergte, Vice Chairman - John Meyer, Coordinator

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The following LEPC membership change(s) was/were approved at the April 2, 2010 SERC meeting:

MEMBER	CATEGORY	MEMBER TYPE		STATUS OF CHANGE			DESCRIPTION (IF NECESSARY)	
		PRIMARY	ALTERNATE	NEW MEMBER	CATEGORY OR TYPE CHANGE	RESIGNED/ REMOVED		
Div. Chief Robert "Robin" Stokes	First Aid/EMS	✓		✓			Hillsborough County Fire Rescue. Division Chief Stokes was named "Primary" LEPC appointment from Hillsborough County Fire Rescue. Chief Stokes appointed Asst. Chief E. Craig Lynn as his "Alternate."	
Batt. Chief Bill Bailey		✓				✓		
Asst. Chief E. Craig Lynn			✓	✓				
Capt. Doug Shirley				✓				✓
Stephen Simpson	Emergency Management	✓			✓		Manatee County Emergency Management. Stephen Simpson was named "Primary" LEPC appointment from Manatee County Emergency Management. Mr. Simpson appointed Don Hermey as his "Alternate."	
Bob Tollise		✓				✓		
Don Hermey			✓					
Stephen Simpson				✓	✓			
Dean Armstrong	Hospital	✓		✓			Bay Pines VA Healthcare System. Dean Armstrong was named "Primary" LEPC appointment from Bay Pines VA Healthcare System. Mr. Armstrong appointed William Orzech as his "Alternate."	
William Orzech		✓			✓			
William Orzech			✓		✓			
Rodney Ream				✓				✓
Lt. Col. Larry Fernald	Community Group	✓		✓			Civil Air Patrol. Lt. Col. Larry Fernald was named "Primary" LEPC appointment from the Civil Air Patrol. Lt. Col. Fernald appointed Major Gene Olsen as his "Alternate."	
Major Gene Olsen		✓			✓			
Major Gene Olsen			✓		✓			
Dr. Robert "Pete" Crawford				✓				✓

MEMBER	CATEGORY	MEMBER TYPE		STATUS OF CHANGE			DESCRIPTION (IF NECESSARY)
		PRIMARY	ALTERNATE	NEW MEMBER	CATEGORY OR TYPE CHANGE	RESIGNED/ REMOVED	
Lynne Vadelund	Facility Operator		✓	✓			CF Industries Inc. Primary LEPC Member Alan Pratt re-designated his "Alternate" from Mark Koretechko to Lynne Vadelund.
Mark Koretechko			✓			✓	
Greg Lindgren	Emergency Management		✓		✓		Pasco County Emergency Management. Primary LEPC Member James Johnston re-designated his "Alternate" from Paul Latham to Greg Lindgren.
Paul Latham			✓			✓	
Larry Clark	Emergency Management	✓				✓	MacDill A.F.B. Primary LEPC Member Larry Clark resigned due to expiration of his Contract period with MacDill. Willie Gibbs was removed as a result of Larry Clark's departure.
Willie Gibbs			✓			✓	
Keith Bunce	Broadcast Media	✓				✓	WTVT Fox 13 News. Primary LEPC Member Keith Bunce resigned due to frequent schedule conflicts.

Additional Material: None.
Action Recommended: Recognition of New Appointments

Agenda Item #4

RECAP OF QUARTERLY SERC MEETINGS & CURRENT TRAINING TASK FORCE OBJECTIVES CHART

John Meyer

The State Emergency Response Commission and associated Subcommittee meetings were held in Altamonte Springs at the offices of the East Central Florida Regional Planning Council on July 8-9, 2010. LEPC Chair Scott Ehlers and Staff Coordinator John Meyer attended. The following serves as a recap of the SERC meeting and associated materials:

The items of business were:

- **Approval of April 2, 2010 SERC meeting Minutes**

NEW BUSINESS

- **Approval of new/revised Local Emergency Planning Committee Appointments (Statewide).** The SERC approved the re-certification of all existing LEPC members as may be supplemented by revisions provided by each District. New “Primary” members (i.e. Dean Armstrong/Bay Pines VA Health-Care System, Lt. Col. Larry Fernald/Civil Air Patrol, Steve Simpson/Manatee County Emergency Management, and Chief Robert Stokes/Hillsborough County Fire Rescue,) and “Alternate” members (i.e. Don Hermei/Manatee County Emergency Management, Greg Lindgren/Pasco County Emergency Management, Major Gene Olsen/Civil Air Patrol, Bill Orzech/Bay Pines VA Health-Care System, and Lynne Vadelund/CF Industries) were all added and approved this Quarter for District 8.
- **Audit/Inspection Work Plan for the Risk Management Planning (RMP) Program for Fiscal Year 2010-11.** FDEM staff provided the proposed schedule for conducting RMP Audits during FY 2010-11. The schedule identified 23 facilities, only one of which is located within District 8 (Hillsborough County - Van Dyke Wastewater Treatment Plant). The anticipated audit dates were not disclosed. Mr. Tim Date indicated that the primary basis for audit selection was that “the facility(ies) had a recent incident.” Three RMP audits were conducted within District 8 during FY 2009-10. The facilities were Brenntag Mid South, Inc and Reddy Ice (Hillsborough County), as well as Gulf Bay Chemical Company in Pinellas County.
- **Recognition of Exemplary Performance.** Mr. Ozzie Morris was thanked and presented a plaque in recognition of his 23 years of service to the State Emergency Response Commission (SERC). Mr. Morris has been employed by Mosaic for the last 37 years and had represented the Phosphate Industry on the SERC. His replacement (Mr. Taylor Abel) was recognized and introduced.

REPORTS

- **SERC’s Training Task Force (TTF).** Aside from work products and efforts discussed as part of the SERC Agenda (recognized above), the following highlights of the July 8, 2010 TTF meeting were also recognized by Don Sessions, TTF Chair:
 - **Teleconferences.** Mr. Sessions indicated that teleconferences were held on May 5, 2010 and June 9, 2010. The primary topics of discussion were as follows, respectively: determination of improvements associated with the top five deficiencies identified for each hazmat team by Mr Doug Wolfe (of Response Technologies) within the Operational Readiness Evaluation (“ORE”); and updates for the Field Operations Guide (“FOG”), practices to be used as a *tool* by the Hazmat teams in the field.
 - **Hazwoper Certification.** Chief Mike Murphy recognized his frustration that BP and EPA are authorizing reimbursement for Deepwater Horizons Oil Spill response efforts from only individuals possessing the 40 Hr. Hazwoper Certification from one of BP’s two authorized training agencies. This Certification is event-specific and is contrary to the 160-Hr. course required of all hazmat responders within the State of Florida, which already included components of “booming strategies” and “managing spills” as part of their curriculum. The

qualifications of individuals possessing the 40-Hr. certification were also called into question since there are no pre-requisite in terms of hazmat knowledge and/or experience prior to taking the 40-Hr. course. Following a motion and a second, the SERC unanimously approved transmittal of a letter directed to FDEM Director David Halstead (with copies provided to BP, EPA, FDEP, USCG & Governor Crist) suggesting that the qualifications of the 160-Hr. Certification be recognized as at least equivalent to (if not surpassing) the Certification endorsed by BP in regard to reimbursable Deepwater Horizons Oil Spill Response/Recovery actions expenses.

- Florida's Deepwater Horizons Response Efforts. Ms. Shanti Smith (FDEM Staff) acknowledged her extensive involvement at the State's Emergency Operations Center since activation more than two and a half months ago in regard to the BP oil spill incident. Ms. Smith indicated her responsibilities include the oversight of a Recon team consisting of members from FFWCC, FDEP, CAP, FDOT and others that has been a great asset and is designed to mobilize and stage personnel and resources prior to the arrival of oil at various locations along the Florida coastline. A concern was registered about potential ramifications that an active hurricane season may pose with oil response and recovery efforts. Ms. Smith acknowledged the variety of sources of information regarding the oil spill and recovery efforts and agreed to provide a "BP Fact Sheet."
- E-Plan Update. Mr. Matt Marshall identified that E-Plan now allows "vicinity searches" (up to five miles) and that a plume modeling component of E-Plan is now being beta-tested but will only allow for use of one person at a time. Mr. Marshall has indicated that 2008-10 records are now in E-Plan which could cause the appearance of duplication of data entry. Discussion ensued about the possibility of color-coding the data entry by year so as not to give the appearance of potential duplication of facility records. Mr. Robert Stoner said this will be considered and that there are currently monthly downloads of HMIS data entry information into the E-Plan system. Mr. Marshall indicated that the annual *E-Plan Users Conference* has been scheduled for October 21-22, 2010 at Embassy Suites in Ft. Myers and encouraged each LEPC to send at least two representatives. Mr. Tim Date has subsequently verified that such conference costs can be covered as a LEPC or HMEP expense.
- Pro Board Certification. Mr. Chris Perez made a presentation on the benefits and qualifications of Pro Board Certified courses and instructors. The purpose of the Pro Board is to establish an internationally recognized means of acknowledging professional achievement in the fire service and related fields. The accreditation of organizations that certify uniform members of public fire departments, both career and volunteer, is the primary goal. The Pro Board accredits organizations that use the National Fire Protection Association's professional qualifications standards.
- Hazmat Awareness Week (HMAW). While the specifics and particular timing were not discussed, it was agreed the topic for Hazmat Awareness Week 2011 is going to be Sheltering in Place. HMAW typically occurs annually in mid-February.
- **Financial Status Report Update.** Ms. Shanti Smith advised that FY 2009-10 EPCRA revenues (\$2,280,281) are slightly elevated in comparison with those of FY 2008-09 (\$2,152,994). However, the increase in revenues are somewhat offset by the reported of \$13,450 reduction of RMP revenues (to \$270,600).

- **Hazardous Materials Incidents Reports.** Mr. Tim Date advised that a detailed *Hazardous Materials Incidents Report* (HCIR) was included in the SERC Agenda materials. The listing of Incidents requiring Evacuation and/or causing Injury or Death was also included within the SERC Agenda materials. Future HCIRs will include footnotes to distinguish whether deaths were attributable to hazardous material(s) or a traffic incident, if applicable.

The following constitute the hazardous material incidents recorded for District 8 between March 1, 2010 and May 31, 2010 involving evacuation, injury(ies) and/or death(s):

County	Date of Release	Chemical	Amount Released (Lbs.)	Business Type	Evacuations	# Injured	# Killed
Hills	5/17/10	Sulfuric Acid	Unknown	School//Vandalism	0	1	0
Manatee	NONE LISTED						
Pasco	NONE LISTED						
Pinellas	4/27/10	Natural Gas	Unknown	Pipeline/Construction	2	0	0
	5/16/10	Kerosene/JP-5	0	Aircraft Accident	3	6	0
TOTAL →					5	7	0

Supplemental information also contained in the SERC Agenda materials included annual comparisons of:

- *Petroleum vs. Non-Petroleum Hazardous Material Incidents by LEPC District;*
- *Fixed Facility vs. Transportation Related Incidents by LEPC District;*
- Statewide monthly and annual hazardous materials incidents tabulations;
- annual comparisons of Statewide number of Section 302 & 312 chemicals;
- *Section 313 Toxic Release Inventory Forms;* and
- annual quantification of the *Notice of Violations/Second Notices* issued.

- **Update on LEPC Activities.** SERC Member George Danz summarized the following highlights of the LEPC Staff & Chairs meeting:

- *Hazmatters.* Mr. Danz recognized that the various tasks and accomplishment of each LEPC District is identified in the *Hazmatters* section of the backup SERC materials.

The following accomplishments were identified for District 8:

- attended the April 1-2, 2010 SERC meetings and conducted a LEPC meeting on May 26th;
- tasked with incorporating an interactive hazardous material component into the *Florida Business Disaster Survival Kit* (www.fldisasterkit.com), supplementing information and resources contained on the LEPC website (www.tbrpc.org/lepc), and providing localized hazmat facility training, the LEPC's Facility Disaster Planning Subcommittee (FDPS) met on May 19th and June 15th. Current initiatives include: mailing post cards to the Section 302 facilities in the District encouraging their participation in a brief, on-line, survey to assess training needs and preferred venue for such training (e.g. workshops, webinars...); and seeking grant funds to offset the programming costs associated with proposed FBDSK supplements;
- participated in a series of teleconferences administered by the Florida Division of Emergency Management regarding such topics as: Operational Readiness Evaluation and Deficiencies (May 5, 2010), Field Operations Guide (June 9, 2010) and progress updates to the TTT Project Tracking Chart;
- assisted in the conduct of a full-scale exercise on May 11, 2010 to satisfy the biennial Contract requirement. The exercise included a simulated release of Methyl Bromide in the baggage area of

Terminal 3 (a cruise ship terminal) at the Tampa Port Authority. Participants included an array of Tampa and Hillsborough County agencies, the U.S. Coast Guard, Tampa Port Authority, FDEP, RDSTF and others. The *After Action Report* was approved in conjunction with the June 11th meeting. All relevant exercise-related materials were submitted to FDEM before June 30, 2010 deadline, as required

- updated the Tampa Bay Hazardous Materials Emergency Plan. Most of the updates reflect revisions to population figures, health care facilities, Section 302 facilities, Hazmat equipment and incorporation of lessons learned from the biennial exercise;
 - a Foam/Ethanol course was conducted in Hillsborough County on December 14-16, 2009. In addition, the LEPC assisted in advertising an Introduction to CAMEO course (January 19-21, 2010) and two Advanced Incident Management (ICS 400) courses (January 26-27, 2010 & February 2-3, 2010) for Pinellas County;
 - conducted the following training courses during the Quarter: a *E-Plan "Train-the-Trainer"* course on April 5, 2010 (Pinellas County); *Chemical Compatibility & Storage* and *Confined Space Rescue for Hazardous Material Environments* courses on May 3-5 & May 12-14, 2010, respectively (Manatee County); and a *Chlorine Training for First Responders/Technician Level* and *Intro to CAMEO* courses on May 10-12 & June 15-17, 2010, respectively (Pinellas County). With the HMEP Contract scheduled to expire September 30, 2010, additional courses and/or training events will be established within District 8 following coordination with FDEM staff.;
 - Staff represented the Tampa Bay LEPC at the May 4, 2010 meetings of the Tampa Bay Spill Committee and the U.S. Coast Guard Area Committee which immediately followed and
 - assisted with the March 10 and April 14, 2010 meetings of the Pinellas Police Standards Council held at the Council offices.
- **Next Meeting.** It was announced that the next SERC meeting will be held at the Betty Easley Center in Tallahassee on October 8, 2010. Members were reminded that the January 7, 2011 SERC meeting will be held in the Ft. Myers/Naples area at a location yet to be determined. SERC voted to tentatively schedule the July 2011 SERC meeting in the Pensacola area.
 - **Adjournment.** Following a motion and a second, the SERC meeting was adjourned at 11:47 a.m.

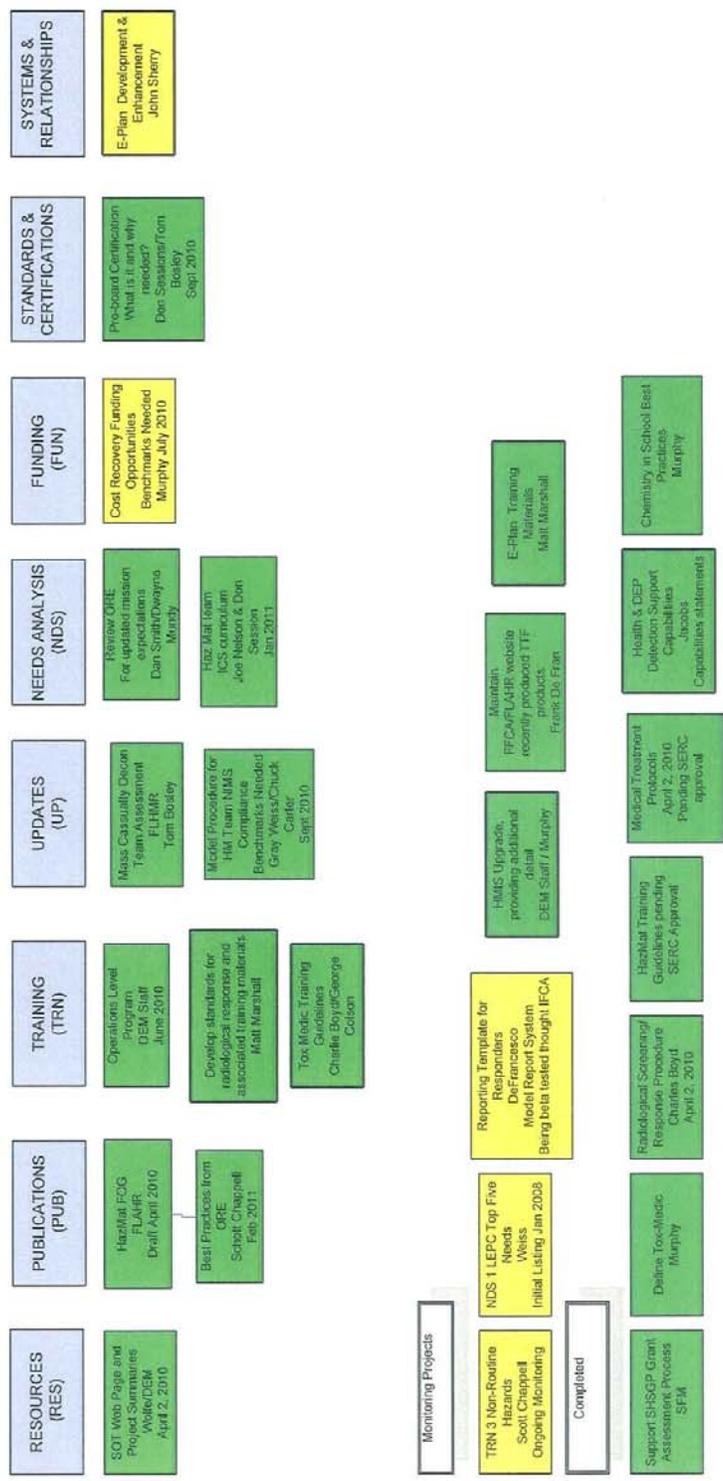
An updated "Project Board" associated with the current objectives of the SERC's Training Task Force is provided on the following page.

Additional Material:	None.
Action Recommended:	None. For Information Only.

REVISED
Aug 10, 2010

Florida SERC Training Task Force - Project Board

8/11/2010
Stubbie



Agenda Item #5

HMEP PROGRAM - PLANNING

Committee Chair Alan Pratt

Committee Chair Pratt will provide an update of the HMEP/Planning Program activities.

Additional Material: None.
Action Recommended: None. For Information Only.

Agenda Item #6

FACILITY DISASTER PLANNING PROJECT

John Meyer

The LEPC's Facility Disaster Planning Project Subcommittee met on May 19, 2010 and July 15, 2010. The *Minutes* from the May meeting were completed too late to include with the May 26, 2010 LEPC Agenda materials. The primary objectives of the Subcommittee remain: to bolster the LEPC (www.tbrpc.org/lepc) and the *Florida Business Disaster Survival Kit* (www.fldisasterkit.com) websites with hazardous materials information; and to avail data and resources pertaining to hazardous materials emergency and response planning to local facilities and the public.

Copies of the *Minutes* from the May and July Subcommittee meetings are provided as informational on the pages following this Agenda item. The May 19, 2010 meeting *Minutes* were approved at the July 15, 2010 Subcommittee meeting. The *Minutes* from the July 15, 2010 have been stamped "draft" since formal approval can not be considered until the next scheduled Subcommittee meeting (October 21st).

The highlights of the latest meeting included: transmittal of a postcard to the 302 facilities regionwide encouraging their participation in a brief on-line survey to assess training needs; named Chet Klinger as the Interim Subcommittee Chair pending concurrence from the LEPC Chair; and initiated discussion and consideration of conducting a "brainstorming session" with the outcome to potentially guide the future objectives of the Subcommittee. A similar brainstorming workshop was last conducted by various Subcommittee members on April 6, 2006 with tremendous success.

As always, LEPC members are encouraged to provide comments, recommendations and/or suggestions on the initiatives of the Subcommittee. Such input can be made through John Meyer or Chet Klinger in order to be shared and considered by the Subcommittee.

Additional Material: *Minutes* from May 19 and July 15, 2010 Subcommittee meetings
Action Recommended: None. For Information Only.



FACILITY DISASTER PLANNING SUBCOMMITTEE

MINUTES (from 5/19/10 Meeting)

LEPC District VIII, 4000 Gateway Centre Blvd., Suite 100, Pinellas Park, FL 33782 - 727/570-5151, Staff Contact: John Meyer

A meeting of the LEPC Disaster Planning Subcommittee was held on May 19, 2010 at 11:00 a.m.

Attendees - Chet Klinger, Larry Clark, Gary Dunmeyer, Thea Dunmire, Steve Fogarty, Christopher Priest, Robert Kincart and John Meyer

Discussion Summary

1. **Introductions.** Following the typical introductions, Mr. Robert Kincart (American Compliance Technologies) and Mr. Steve Fogarty (ENLAR Compliance) were welcomed to the meeting.
2. **Approval of *Minutes*.** Temporary Chair John Meyer asked if there were any corrections or additions to the April 15, 2010 Subcommittee meeting *Minutes*. Hearing none, Chair Meyer asked for a motion to approve the *Minutes*. Following the motion made by Chet Klinger and seconded by Larry Clark, the *Minutes* were approved unanimously.
3. **Facility Disaster Planning Subcommittee *Mission Statement*.** The Subcommittee tasked John Meyer with obtaining the *Mission Statement* that was previously established for the Subcommittee. Mr. Chet Klinger agreed to additionally review his prior Subcommittee meeting notes for this information. Upon transmittal of the Statement, members can evaluate whether the current goals meet the previously established objectives.
4. **Subcommittee Chair Nominations.** John Meyer indicated that Bob Westly will be stepping down as Subcommittee Chair during the third quarter of 2010 in association with his relocation to the Florida panhandle. As such, Chair Meyer solicited nominations for the Chair position. No nominations were received. Chet Klinger indicated that he would be willing to accept the position as a last resort (on an interim basis) “when Bob Westly is no longer able to serve in this capacity.

Noting the limited attendance present at this particular meeting and the lack of nominations received, once again, it was decided that Chair nominations would be deferred to the next meeting. It is hereby re-emphasized that Subcommittee members interested in serving in this capacity shall express their interest in conjunction with (or prior to) the next meeting.

5. **Training Initiatives/Webinars/Training Survey.** John Meyer commended the past training efforts conducted by LEPC Subcommittee members. In fact, copies of the *2009 State Emergency Response Commission Annual Report* were provided to each of the members. Within this document was an article entitled “Tampa Bay Local Emergency Planning Committee: Facility Disaster Planning Team,” authored by Chet Klinger and Bill Lofgren, highlighting many of the Subcommittee’s prior accomplishments.

SUBCOMMITTEE MEETING MINUTES - 5/19/10 (Cont'd)

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Noting that technology continues to evolve, Mr. Meyer recognized that exploring different avenues of providing training to various businesses would be in the best interest of the Subcommittee. This would/could include webinars and/or web-based training.

Thea Dunmire identified that webinars are typically characterized as follows:

- requires internet access to participate and telephone connection if speaking is desired;
- host will send out link to webinar prior to scheduled event;
- include Audio/Video components;
- requires Adobe Flash Player® for comparable software download to participate;
- more successful webinars are limited to less than one hour, otherwise can be broken into segments. Limited duration webinars cater to “hot topics”;
- can allow questions to be posed to the presenter or all webinar participants;
- visual controls can be switched between presenters;
- can be recorded for future “interactive” review purposes. Recorded webinars are about 18 MB (of computer space) for 40 minutes of presentation with audio. This excludes video component(s) or pictures which would exponentially increase storage needs. The recording would/could be kept on host site;
- can be arranged to allow participant to view listing of all attendees; and
- can add electronic survey and/or blogging components to gauge extent of success of training;

Thea Dunmire indicated that ENLAR Compliance may be willing to waive webinar production costs in exchange for a registration fee (e.g. \$25) so as not to impose any expense to the LEPC. Ms. Dunmire estimated that there are about eight hours of production involved in one hour of presentation. Following completion of webinar(s), “Completion of Participation” Certificates could/would be provided to participants.

Each Subcommittee member was tasked with coming up with a series of questions to pose to local facilities to ascertain training needs, desires, and preferred delivery method for such training (i.e. workshops, webinars and/or web-based training). The “top ten” questions will be determined in conjunction with the July 15th Subcommittee meeting. Post cards will be mailed to the Section 302 facilities in the Region encouraging completion of a short on-line survey regarding these training-related inquiries. Upon compilation of survey results, the Subcommittee can determine the most beneficial training course(s) and training forum(s).

6. **Hazardous Materials Storage and Handling Tips.** Chet Klinger has finalized a two-page summary of tips/considerations for hazardous material facilities based on results of telephone surveys within private/public hazardous materials facility owners/operators and research of regulations. The document is entitled “*Disaster Planning Tips for Facilities Storing and Handling Hazmats*” and will be placed within the “*Links to Related Agencies and Topics*” directory of the LEPC website. These tips/considerations can/will be updated as necessary to ensure relevance.

SUBCOMMITTEE MEETING MINUTES - 5/19/10 (Cont'd)

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7. Update on Action Items from 4/15/10 Meeting.

John Meyer confirmed: notification of Subcommittee members, Doug Meyer (Pinellas County Emergency Management) and Jeff Tobergte (Florida Department of Environmental Protection/Bureau of Emergency Response) of interim May 19, 2010 meeting; continuance to search for grant funding to update the *Florida Business Disaster Survival Kit* (FBDSK); obtained estimated cost of \$2,000+ to update the FBDSK with "interactive" hazardous materials section from Ms. Betti Johnson, dependent of the level of interactivity desired and/or required; and confirmed that the LEPC e-mail database could be used for notification of future training opportunities.

Chet Klinger did provide final edits of the "*Disaster Planning Tips for Facilities Storing and Handling Hazmats*" document, including the addition of a "Static Electricity and Lightning Protection" section and modifications to the "Storage Tanks" component.

Bob Westly did contact Thea Dunmire to provide presentation to the Subcommittee regarding the specifics of conducting webinars, hence her presentation today, as highlighted above.

8. **Other Issues/Comments.** Bob Kincart inquired whether there is a possibility to work with the insurance companies to reduce the insurance rates being assessed to the hazardous materials facilities as an additional incentive to complete certain training courses and/or levels of training. Mr. Kincart was commended for his innovative idea. Various Subcommittee members agreed to research the possibility.

9. Action Items for 7/15/10 Meeting.

John Meyer agreed to:

- research and transmit prior Subcommittee Mission Statement to members;
- update the LEPC website to include 4/15/10 and draft 5/19/10 meeting *Minutes*;
- update the LEPC website to include "*Disaster Planning Tips for Facilities Storing and Handling Hazmats*" document;
- continue to seek/solicit nominations for the position of Subcommittee Chair; and
- research Item #8, above.

Chet Klinger agreed to:

- additionally attempt to locate the existing Subcommittee Mission Statement;
- provide "*Disaster Planning Tips for Facilities Storing and Handling Hazmats*" document in Word® to John Meyer for future editing and posting to the LEPC website; and
- research Item #8, above.

SUBCOMMITTEE MEETING MINUTES - 5/19/10 (Cont'd)

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Subcommittee members in attendance agreed to:

- prepare questions to be asked of hazardous materials facility owners/operators regarding training needs, desires and their preferred source for such training. Such responses will be discussed at the next Subcommittee meeting.

The meeting was adjourned at 1:05 p.m.

The next meeting is scheduled for Thursday, July 15th from 11:00 a.m. - 1:00 p.m. at the offices of the Tampa Bay Regional Planning Council/Local Emergency Planning Committee.



FACILITY DISASTER PLANNING SUBCOMMITTEE

MINUTES (from 7/15/10 Meeting)

LEPC District VIII, 4000 Gateway Centre Blvd., Suite 100, Pinellas Park, FL 33782 - 727/570-5151, Staff Contact: John Meyer

A meeting of the LEPC Disaster Planning Subcommittee was held on May 19, 2010 at 11:00 a.m.

Attendees - Bob Westly, Chet Klinger, Thea Dunmire, Holley Wade and John Meyer

Discussion Summary

1. **Introductions.**
2. **Approval of Minutes.** Interim Chair Bob Westly asked if there were any corrections or additions to the May 19, 2010 Subcommittee meeting *Minutes*. Hearing none, Chair Westly asked for a motion to approve the *Minutes*. Following a motion by Thea Dunmire and a second by Chet Klinger, the *Minutes* were approved unanimously.
3. **Subcommittee Chair Nominations.** Chair Westly indicated that he will be relocating to the Florida panhandle in September 2010 and will need to step down as the "Interim Subcommittee Chair" but expressed a desire and willingness to participate via teleconference in the next Subcommittee meeting (i.e. October 21st). Following a motion by Mr. John Meyer and a second by Chair Westly, Mr. Chet Klinger agreed to serve as the "Interim Chair" until another nomination is received or Mr. Klinger is no longer able to serve in this capacity. Acceptance of Mr. Klinger as the Interim Chair was approved unanimously by those in attendance.
4. **Facility Disaster Planning Subcommittee (FDPS) Mission Statement and current Goals.** Mr. Chet Klinger provided a correspondence indicating what was perceived to be the Subcommittee Goals, as established in 2006. These goals consisted of:
 - assess and rate disaster potential from Tier II review (Outreach Team);
 - assess preparedness of high risk facilities (Outreach Team);
 - training workshops for improving disaster planning for large facilities (Education & Training Team);
 - outreach and educate all area hazmat facilities (Outreach Team);
 - arrange for speakers to support workshops (Education & Training Team); and
 - organize incentive program to recognize great planning, readiness, and response (Outreach Team)

SUBCOMMITTEE MEETING MINUTES - 7/15/10 (Cont'd)

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The Subcommittee was unable to reach consensus on potential refinement of the Subcommittee *Mission Statement*, although it was agreed that potential revisions would/should reflect the Subcommittee's current and planned initiatives. The Committee agreed to proceed with the Survey initiative and to reconsider preparing a *Mission Statement* following evaluation of survey results. This item was deferred/abled for future discussion.

5. **Committee Questions for Survey.** Ms. Thea Dunmire prepared a eight-question Survey designed for response by the Section 302 facilities within the Tampa Bay Region. Each of the facilities will be notified of the Survey via postcard and encouraged to participate in this brief, web-based, survey. Survey results will be evaluated and could/would serve as a local training needs assessment and perhaps guide the mission of the FDPS in the short term. The proposed questions are:

- What is the nature of your operations at your location? (*i.e. Manufacturing, Business to Business Services, Customer Services, or "Other" - to be specified*)
- How many employees do you have at this location? (*i.e. Under 10, 10-50, or Over 50*)
- What is an estimate of the total amount of chemicals or other hazardous materials you have at this location? (*i.e. Less than 55 gallons, 55-200 gallons, or Over 200 gallons*)
- Have you, or someone else from your organization, previously attended a training event put on by the Tampa Bay LEPC? (*i.e. Yes or No*)
- Please rate how likely it is that you would attend a training event on the following topics: (*i.e. rate categories were "Would not Attend, Unlikely to Attend, Might Attend, Likely to Attend, and Very Likely to Attend"*)
 - BCP Planning 101 - Learn the basics of preparing a Business Continuity Plan
 - Risk Assessment Workshop - Learn how to evaluate your organization's hazards and risks for your BCP
 - Using the FL BCP Software to Create a customized BCP
 - PS-Prep Certification - Learn about the options and benefits of certification of your preparedness plan
- What type of training format would you prefer? (*i.e. In-person with formal presentations by experts, In-person workshops, Scheduled webinars/fixed date & time, Computer based training available 24/7, or "Other" to be identified by surveyee*)
- Any other topics you would like to see the LEPC consider to provide training about? (*to be specified by surveyee*)
- Please provide your contact information if you would like to be notified about upcoming LEPC training events (*i.e. Name, E-mail Address & Phone Number*)

SUBCOMMITTEE MEETING MINUTES - 7/15/10 (Cont'd)

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Ms. Thea Dunmire agreed to remove all acronyms from the proposed survey form and resubmit to Mr. John Meyer. In turn, Mr. Meyer would forward to all Subcommittee members in an effort to solicit comments, recommendations or additional questions. It was agreed that a two week period to provide this review would be appropriate.

It was further agreed that the postcard encouraging completion of the brief, on-line, survey should come from the Local Emergency Planning Committee rather than the Facility Disaster Planning Subcommittee and conducting via the "advanced version" of *Survey Monkey*[®] software. Mr. Meyer agreed to prepare draft language to be provided on the postcard for review by Ms. Dunmire (and perhaps other Subcommittee members).

6. **Website Update.** Mr. Meyer demonstrated the location of the "*Disaster Planning Tips for Facilities Storing and Handling HAZMATs*," which was added to the LEPC website.
7. **Discussion for Potential Insurance Rate Reductions for Hazmat Facilities commensurate on Extent of Hazmat Training.** Although members were in agreement of the concept, no updates were provided. Discussion ensued about the possibility of inviting insurance industry representative(s) to a future Subcommittee meeting to discuss the concept but it was concluded that further research into the potential invitee(s) would need to be conducted. In the interim of perhaps in lieu, inviting such representative(s) to the future *Brainstorming Session* was later discussed (see #9, below).
8. **Update of Oil Spill Recovery Operations.** Ms. Holley Wade advised the Subcommittee of current oil spill response and recovery efforts as she is aware and the extent of continued communication and coordination occurring across all levels of government.
9. **Other Issues/Comments.** Significant discussion ensued about the possibility of conducting another "Brainstorming Session," the results of which could be utilized to guide future objectives of the Subcommittee. Consensus was reached that the timing of the proposed workshop should occur following receipt, compilation and evaluation of Survey results. While agreeing to facilitate such workshop, Mr. Chet Klinger identified that hosting such a meeting "sooner than later" may be beneficial in order to capitalize on the current focus of hurricane season and the BP incident. It was agreed that insurance industry representatives should be invited to attend the future Brainstorming Session.

The initial Brainstorming Session, conducted on April 20, 2006, was designed to "*brainstorm emergency preparedness and disaster recovery issues to develop a strategy for preparing for and responding to the effects of regional disasters as facilities with hazardous materials. The outcome of this workshop will be used as the basis for subsequent workshops to assist organizations that handle hazardous materials in preparing/improving and implementing their emergency preparedness and disaster recovery plans.*" Success of the prior Brainstorming event revolved around and concentrated on response to the following three questions:

SUBCOMMITTEE MEETING MINUTES - 7/15/10 (Cont'd)

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- Should your evaluation of your vulnerability change when planning for a regional disaster as opposed to a facility-specific incident?
- How do your emergency plans address the fact that first responders, such as the local fire department, may be unavailable or unable to respond to an emergency at your facility during a regional disaster?
- How can communication channels be established and emergency notifications streamlined to facilitate appropriate emergency response?

Members were encouraged to submit copies of Subcommittee meeting notes and Minutes pre-April 2009 to Mr. Meyer for archiving purposes within the Subcommittee section of the LEPC website.

10. Taskings.

John Meyer:

- Send out "draft" *Minutes* from the July 15th Subcommittee meeting within two business days;
- Send out "draft" Survey questions to all Subcommittee members for two-week evaluation period;
- Request database of Section 302 facilities (i.e. Contact Names, Facility Name & Address) from the Florida Division of Emergency Management for the purpose of mailing postcards;
- Prepare draft postcard language encouraging participation in the Survey. Submit to Ms. Thea Dunmire for review and comment.
- Send out postcards to Section 302 facilities encouraging their participation in brief, on-line, survey by mid-September (or so); and
- provide survey results to Ms. Thea Dunmire and Ms. Holley Wade for future evaluation and discussion at the October 21, 2010 Subcommittee meeting.

Thea Dunmire:

- Update current Survey questions to remove all acronyms and submit to Mr. Meyer;
- Evaluate proposed postcard language encouraging participation in the Survey and
- Assess Survey results upon completion, as forwarded by Mr. Meyer.

Holley Wade:

- Assess Survey results upon completion, as forwarded by Mr. Meyer.

Chet Klinger:

- "Evaluate the feasibility of future *Brainstorming Session* prior to next meeting."

SUBCOMMITTEE MEETING MINUTES - 7/15/10 (Cont'd)

[PAGE 5 of 5]

All Subcommittee Members:

- Provide comments on the proposed Survey within a two-week period of receipt.
- Submit copies of notes and *Minutes* associated with prior Subcommittee meetings (occurring before April 2009) to John Meyer for posting to the LEPC/FDPS website.

The meeting was adjourned at 12:50 p.m.

The next meeting is scheduled for Thursday, October 21st from 11:00 a.m. - 1:00 p.m. at the offices of the Tampa Bay Regional Planning Council/Local Emergency Planning Committee.

LEPC District 8 was allotted, once again, training funds in the amount of \$41,969 for events conducted during the 2009-10 Contract year (ending September 30, 2010). With the two remaining training events that have previously been approved and are scheduled, as outlined in the Table below, this year’s Contract funds have all been accounted for. The anticipated deficit, as identified, will be offset by Council funding in order to maximize the training opportunities within the Region.

The following constitutes a current breakdown of the 2009-10 HMEP Training Contract expenditures:

Quarter	Date	Name	Expenses	Cumulative	Remaining
1	12/14-16/09	Foam/Ethanol Training, Hillsborough County	\$6,300.00	\$6,300.00	\$35,669.00
	12/31/09	1 st Qtr Administration Expenses Oct-Dec, 09 <Actual>	\$64.00**	\$6,364.00	\$35,605.00
2	1/19-21/10	Introduction to CAMEO, Pinellas County	\$10.00*	\$6,374.00	\$35,595.00
	1/26-27/10	Adv. Incident Mgmt./Unified Command(ICS 400), Pin.	\$10.00*	\$6,384.00	\$35,585.00
	2/02-03/10	Adv. Incident Mgmt./Unified Command(ICS 400), Pin.	\$10.00*	\$6,394.00	\$35,575.00
	3/31/10	2 nd Qtr Administration Expenses Jan.-Mar ‘10	\$1,292.00	\$7,686.00	\$34,283.00
3	4/05/10	E-Plan Train-the-Trainer, Pinellas County	\$416.93	\$8,102.93	\$33,866.07
	5/03-05/10	Chemical Compatibility & Storage, Manatee County	\$4,000.00	\$12,102.93	\$29,866.07
	5/10-12/10	Chlorine Training for 1 st Responders/Tech, Tarpon Spgs	\$3,600.00	\$15,702.93	\$26,266.07
	5/12-14/10	Confined Space Rescue for Hazmat Environs., Manatee	\$6,000.00	\$21,702.93	\$20,266.07
	6/15-17/10	Intro to CAMEO, Pinellas County	\$10.00*	\$21,712.93	\$20,256.07
	6/30/10	3 rd Qtr Administration Expenses April-June ‘10	\$1,054.00	\$22,766.93	\$19,202.07
4	7/27-29/10	Hydrogen Cyanide Firefighting Training, Manatee Co.	\$4,000.00	\$26,766.93	\$15,202.07
	8/24-27/10	Hazcat Level 1 Training, Pasco County	\$12,000.00	\$38,766.93	\$ 3,202.07
	9/08-10/10	Hazardous Materials Life Safety & Command, Manatee	\$3,600.00	\$42,366.93	[\$397.93]
	9/30/10	4 th Qtr Administration Expenses July-Sept. ‘10 <Est.>	\$1,300.00	\$43,666.93	[\$1,697.93]

* Indicates that LEPC District 8 received credit for course but the course was free or primarily funded by a source other than of the HMEP Training budget. Only expenses incurred by the LEPC were for advertising, etc.

** Council expenses include indirects (postage, office supplies, copying charges, communications), internal service charges (accounting, information center), auditing, building occupancy, travel time (local mileage, etc.) and small miscellaneous expenses.

Additional Material: None.
 Action Recommended: None. For Information Only.

The Region 4 RDSTF, which includes three of the four counties of the LEPC District VIII - Hillsborough, Pasco and Pinellas as well as Hardee, Polk, Hernando, Citrus and Sumter Counties. The RDSTF Co-Chairs are Hillsborough County Sheriff David Gee and FDLE Special Agent in Charge (SAC) Jim Madden. DEM’s primary role is in Consequence Management and each Regional Task Force also has a DEM representative. For District IV, it is Larry Gispert, Hillsborough County Emergency Manager.

Type 3 Incident Management Team (IMT)/Training

The Region 4 IMT Team continues to lead the State in terms of planning, training, and team development. Region 4 will be hosting a series of IMT Position Specific Training throughout the region in the near future. Additionally, we are seeking qualified NIMS instructors to attend Position Specific Train-the-Trainers Courses through EMI. If you are interested, please contact Ms. Jill Sweeney at jillsweeney@fdle.state.fl.us.

RDSTF Exercise Program

The LEPC partnered with RDSTF staff to conduct the biennial exercise on May 11, 2010 in accordance with FDEM/TBRPC (LEPC) Contract requirements. The exercise was a success and the After Action Conference was held on June 11th to discuss the identified areas for Improvement in Appendix A of the *After Action Report*. Many of the identified items had a six-month suspense for correction and after 60 days, a reminder has been sent to all points of contact for deficiency items requesting an informal progress report.

TIC Plan

Additional Material: None
Action Recommended: None. For Information Only

Agenda Item #9

CHEMICAL SAFETY BOARD (CSB) VIDEO/ “DANGERS OF HOT WORK”

John Meyer

A brief video was prepared by the Chemical Safety Board (CSB) to highlight the dangers associated with flammable vapor explosions caused by welding and cutting in or around tanks. The video concludes with identification of “seven key lessons” to reduce the risk of death or injury during hot work. The video is available from the CSB website (www.csb.gov) or is directly viewable at: www.youtube.com/watch?v=zWkcuR0adeI.

Additional Material: None.
Action Recommended: None. For Information Only.

Information is available for the following Training/Conference events:

- A. SERC's State Training and Events Schedule - Various FL Locations/Variou s Times (May - Aug. 2010)
- B. Comprehensive Data Management Course (E317) - Emmitsburg, MD, September 13-16, 2010
- C. Community Hurricane Preparedness Course (IS-324.a) - Emmitsburg, MD, Ongoing/Independent Study
- D. Hazcat Level 1 Course - New Port Richey, FL, August 24-27, 2010
- E. Communicating with the Media during a Hazmat Incident and Other Disasters - Fort Myers, FL, August 25, 2010
- F. Hazardous Waste/Materials Annual Refresher Course - Naples, FL, August 27, 2010
- G. Hazardous Materials Life Safety & Command - Palmetto, FL, September 8-10, 2010
- H. E-Plan Users Group Conference - Ft. Myers, FL, October 21-22, 2010

SERC'S STATE TRAINING AND EVENTS SCHEDULE (August - November 2010) - PAGE 1 of 8

Training and Events Home Page Page 1 of 9

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State Training and Events Schedule

The following schedule is provided by Florida Division of Emergency Management (FDEM) to keep our customers advised of events and training opportunities throughout the state. **REMINDER:** Information on these pages changes frequently. It is recommended that you check the site weekly to stay abreast of important changes.

[Training and Events Links](#) | [Frequently Asked Questions](#) | [FDEM Course List](#)
[Administrator Sign In](#) | [County EM Director Sign In](#)

Search our calendar

Dates:
Aug. 2010

Course: Area: to

--All Training/Events-- --All areas-- Nov. 2010

[Show ALL Training and Events for next 12 months](#)

Jump to a month

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AUGUST 2010 TRAINING AND EVENTS

Dates	Area	City/County	Name
Aug. 2	6	Naples Collier County	US National Grid Course
Aug. 2 - Aug. 4	4	Sarasota Sarasota County	Intermediate Incident Command System for Expanding Incidents (G-300)

<http://floridadisaster.org/TrainingCalendar/index.asp?course=&area=&d1=082010&d2...> 8/10/2010

Aug. 2 - Aug. 6	<u>7</u>	West Palm Beach Palm Beach County	L-449 Incident Command System Curricula Train-the-Trainer
Aug. 4	<u>2</u>	Tallahassee Leon County	Critical Infrastructure Key Resources (CIKR) Awareness
Aug. 5 - Aug. 6	<u>4</u>	Sarasota Sarasota County	Advanced Incident Command System Command & General Staff: Complex Incidents (G-400)
Aug. 5 - Aug. 6	<u>5</u>	Tavares Lake County	Advanced Incident Command System Command & General Staff: Complex Incidents (G-400)
Aug. 6	<u>5</u>	Daytona Beach Volusia County	Incident Command System/Emergency Operations Center (ICS/EOC) Interface (G- 191)
Aug. 10 - Aug. 12	<u>3</u>	Gainesville Alachua County	Intermediate Incident Command System for Expanding Incidents (G- 300)
Aug. 10 - Aug. 13	<u>5</u>	Tavares Lake County	L-449 Incident Command System Curricula Train-the-Trainer
Aug. 11	<u>2</u>	Lake City Columbia County	County Disaster Temporary Housing Planning and Task Force Operations
Aug. 11 - Aug. 13	<u>2</u>	Tallahassee Leon County	Intermediate Incident Command System for Expanding Incidents (G- 300)
Aug. 12 - Aug. 13	<u>5</u>	Sanford Seminole County	Disaster Management for Water & Wastewater Utilities (MGT 343)
Aug. 14	<u>5</u>	Ft. Pierce St. Lucie County	AWR-151 Understanding the Dangers of Agroterrorism

Aug. 18 - Aug. 19	<u>2</u>	Tallahassee Leon County	Advanced Incident Command System Command & General Staff: Complex Incidents (G-400)
Aug. 18 - Aug. 19	<u>5</u>	Vero Beach Indian River County	Advanced Incident Command System Command & General Staff: Complex Incidents (G-400)
Aug. 18 - Aug. 19	<u>5</u>	Winter Park Orange County	Advanced Incident Command System Command & General Staff: Complex Incidents (G-400)
Aug. 20	<u>5</u>	Orlando Orange County	Hurricane 2010 Training
Aug. 21	<u>6</u>	Sarasota County	North Port CERT Grid Search Training
Aug. 23 - Aug. 24	<u>7</u>	Plantation Broward County	Intermediate ICS for Expanding Incidents (G-300)
Aug. 23 - Aug. 26	<u>5</u>	Sanford Seminole County	L962 Planning Section Chief
Aug. 24 - Aug. 26	<u>1</u>	Pensacola Escambia County	Intermediate ICS for Expanding Incidents (G-300)
Aug. 25 - Aug. 26	<u>7</u>	Plantation Broward County	Advanced ICS for Command and General Staff - Complex Incidents (G-400)
Aug. 25	<u>6</u>	Fort Myers Lee County	Clandestine Drug Lab Awareness (MethLab)
Aug. 25 - Aug. 26	<u>3</u>	Bradford County	Advanced Incident Command System Command & General Staff: Complex Incidents (G-400)
Aug. 25	<u>6</u>	Fort Myers	Communicating with the Media

		Lee County	during a HazMat Incident and Other Disasters
Aug. 25	<u>6</u>	Fort Myers Lee County	Selected Agents of Bioterrorism
Aug. 26	<u>6</u>	Fort Myers Lee County	Recognition of and Response to Biological and Chemical Agents of Bioterrorism
Aug. 27	<u>6</u>	Naples Collier County	8-hour Hazardous Waste/Materials Annual Refresher
Aug. 30 - Sep. 1	<u>3</u>	St. Augustine St. Johns County	Intermediate ICS for Expanding Incidents (G-300)
Aug. 30 - Sep. 1	<u>7</u>	Hollywood Broward County	Intermediate ICS for Expanding Incidents (G-300)
Aug. 30 - Sep. 1	<u>3</u>	Gainesville Alachua County	Homeland Security Exercise and Evaluation Program Training Course (HSEEP)

SEPTEMBER 2010 TRAINING AND EVENTS

Dates	Area	City/County	Name
Sep. 7 - Sep. 8	<u>3</u>	Gainesville Alachua County	Advanced Incident Command System Command & General Staff: Complex Incidents (G-400)
Sep. 8 - Sep. 10	<u>5</u>	Mount Dora Lake County	Intermediate Incident Command System for Expanding Incidents (G-300)
Sep. 8 - Sep. 10	<u>5</u>	Winter Park Orange County	HazMat Basic Air Monitoring
Sep. 9	<u>3</u>	Gainesville Alachua County	Incident Command System/Emergency Operations Center (ICS/EOC) Interface (G-

191)

Sep. 11 - Oct. 23	<u>6</u>	Sarasota County	Northport CERT Academy
Sep. 13 - Sep. 15	<u>2</u>	Tallahassee Leon County	Intermediate ICS for Expanding Incidents (G-300)
Sep. 13	<u>7</u>	West Palm Beach Palm Beach County	Human Trafficking Awareness and Recognition
Sep. 13 - Sep. 15	<u>5</u>	Sanford Seminole County	Intermediate Incident Command System for Expanding Incidents (G-300)
Sep. 13 - Sep. 14	<u>7</u>	Planatation Broward County	Intermediate ICS for Expanding Incidents (G-300)
Sep. 14 - Sep. 15	<u>5</u>	Cape Canaveral Brevard County	PER-211 Medical Management of CBRNE Events
Sep. 15 - Sep. 16	<u>7</u>	Planatation Broward County	Advanced ICS for Command and General Staff - Complex Incidents (G-400)
Sep. 16 - Sep. 17	<u>2</u>	Tallahassee Leon County	Advanced ICS for Command and General Staff: Complex Incidents (G-400)
Sep. 16	<u>2</u>	Jacksonville Duval County	AWR-154 Principles of National Incident Management System (NIMS), Team Building, and Risk Communication
Sep. 16 - Sep. 17	<u>5</u>	Sanford Seminole County	Advanced Incident Command System Command & General Staff: Complex Incidents (G-400)
Sep. 20 - Sep. 21	<u>6</u>	Bradenton Manatee	Advanced Incident Command System Command & General Staff:

<http://floridadisaster.org/TrainingCalendar/index.asp?course=&area=&d1=082010&d2...> 8/10/2010

		County	Complex Incidents (G-400)
Sep. 20 - Sep. 22	<u>7</u>	West Palm Beach Palm Beach County	Mass Fatalities Incident Response (G-386)
Sep. 21 - Sep. 23	<u>1</u>	Pensacola Escambia County	All-Hazards Type III Communications Unit Leader (COML) (COM-L)
Sep. 21 - Sep. 23	<u>4</u>	Bushnell Sumter County	Intermediate Incident Command System for Expanding Incidents (G-300)
Sep. 24	<u>1</u>	Santa Rosa Beach Santa Rosa County	Managing the Incident-A Leadership Guide to All-Hazard Events (AWR-184)
Sep. 27 - Oct. 1	<u>4</u>	Brooksville Hernando County	I-950 All Hazards Incident Commander
Sep. 28 - Sep. 30	<u>1</u>	Marianna Jackson County	Intermediate Incident Command System for Expanding Incidents (G-300)

OCTOBER 2010 TRAINING AND EVENTS

Dates	Area	City/County	Name
Oct. 6 - Oct. 7	<u>5</u>	Tavares Lake County	Advanced Incident Command System Command & General Staff: Complex Incidents (G-400)
Oct. 7	<u>2</u>	Tallahassee Leon County	Rapid Assessment Planning (G-250.7)
Oct. 7 - Oct. 8	<u>2</u>	Tallahassee Leon County	Recovery From Disaster: The Local Government Role (G-270.4)
Oct. 11	<u>7</u>	Plantation	Chemical Terrorism Awareness and

		Broward County	Collecting Clinical Specimens after a Chemical Terrorism Event
Oct. 11	<u>2</u>	Plantation Broward County	Chemical Terrorism Awareness and Collecting Clinical Specimens after a Chemical Terrorism Event
Oct. 12 - Oct. 14	<u>2</u>	Tallahassee Leon County	Current Issues in Emergency Management - Session One
Oct. 13	<u>2</u>	Miami Miami-Dade County	AWR-154 Principles of National Incident Management System (NIMS), Team Building, and Risk Communication
Oct. 14	<u>2</u>	Homestead Miami-Dade County	AWR-155 Principles of Frontline Response to Agroterrorism and Food System's Disasters
Oct. 18 - Oct. 19	<u>2</u>	Planatation Broward County	Intermediate ICS for Expanding Incidents (G-300)
Oct. 19 - Oct. 21	<u>2</u>	Miami Miami-Dade County	Mass Fatalities Incident Response (G-386)
Oct. 19 - Oct. 20	<u>4</u>	Brooksville Hernando County	L-956 All Hazards Liaison Officer
Oct. 20 - Oct. 21	<u>2</u>	Planatation Broward County	Advanced ICS for Command and General Staff - Complex Incidents (G-400)
Oct. 25 - Oct. 27	<u>5</u>	Winter Park Orange County	Homeland Security Exercise and Evaluation Program
Oct. 26 - Oct. 28	<u>5</u>	Orlando Orange County	Current Issues in Emergency Management - Session Two
Oct. 26	<u>2</u>	West Palm	Chemical Terrorism Awareness and

Training and Events Home Page		Page 8 of 9	
		Beach Palm Beach County	Collecting Clinical Specimens after a Chemical Terrorism Event
Oct. 26	7	West Palm Beach Palm Beach County	Chemical Terrorism Awareness and Collecting Clinical Specimens after a Chemical Terrorism Event
NOVEMBER 2010 TRAINING AND EVENTS			
Dates	Area	City/County	Name
Nov. 1 - Nov. 5	5	Sanford Seminole County	L967 All Hazards Logistics Section Chief
Nov. 3	7	West Palm Beach Palm Beach County	AWR 155 Principles of Frontline Response to Agroterrorism and Food Systems' Disasters
Nov. 4	7	Davie Broward County	AWR 155 Principles of Frontline Response to Agroterrorism and Food Systems' Disasters
Nov. 9 - Nov. 10	4	Brandon Hillsborough County	Disaster Management for Water & Wastewater Utilities (MGT 343)
Nov. 15 - Nov. 19	4	Brooksville Hernando County	L-967 All Hazards Logistics Chief
Nov. 29 - Dec. 2	4	Brooksville Hernando County	L-973 All Hazards Finance Chief
Nov. 30 - Dec. 2	6	Lake Placid Highlands County	Intermediate Incident Command System for Expanding Incidents (G-300)
http://floridadisaster.org/TrainingCalendar/index.asp?course=&area=&d1=082010&d2... 8/10/2010			

Information Obtained from SERC's Training Website: <http://www.floridadisaster.org/TrainingCalendar/index.asp>

COMPREHENSIVE DATA MANAGEMENT COURSE (E317)

EMERGENCY MANAGEMENT INSTITUTE

NATIONAL EMERGENCY TRAINING CENTER • EMMITSBURG, MD 21727


FEMA

Course: *E317 Comprehensive Data Management*

Dates: September 13-16, 2010

Course Description:
This course focuses on the HAZUS-MH inventory. It includes an in-depth discussion of the methodologies that were used to develop and compile the HAZUS-MH provided inventory and will also identify the issues associated with using that inventory for various other purposes.

Course Goal:

1. Course explores a variety of strategies and techniques for updating both the site-specific and aggregate inventory with local data.
2. Update processes for both the State geodatabases and study region-specific data will be covered.
3. Participants will effectively prepare for their own data updating projects by identifying those inventory elements that have the most impact on the estimation of losses for flood, earthquake, and hurricane analysis events.

Prerequisite:
E313 Basic HAZUS-MH course, any field or resident version of a HAZUS course, or previous or current use of HAZUS or ArcGIS software in performing their job.

Course Length:
4 full days. Travel days are Sunday and Friday.

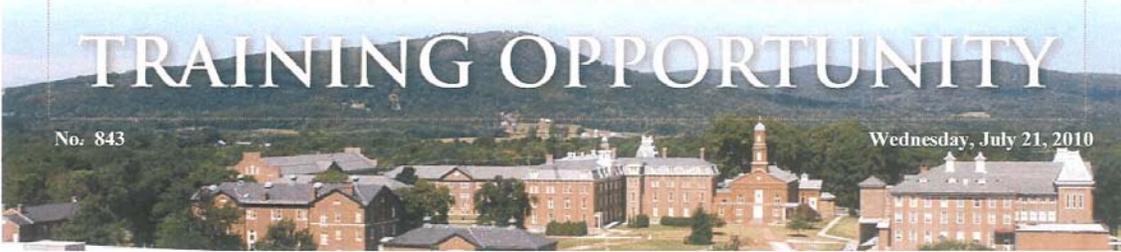
Target Audience:
This course is intended for State and local emergency managers, GIS specialists, State and local planners, regional personnel responsible for mitigation and response activities, and other Federal agencies.

Continuing Education Units (CEU's):
The Emergency Management Institute (EMI) awards 2.1 CEUs for completion of this course.

Location:
National Emergency Training Center (NETC),
Emergency Management Institute (EMI),
Emmitsburg, Maryland.

To Apply:
Complete a FEMA Form 75-5, General Admissions Application with student signature and signature of supervisor or sponsoring agency official. Submit the application through the State emergency management training office who will fax it to the National Emergency Training Center Admissions Office at (301) 447-1658.

For further enrollment information, please refer to the EMI web site at <http://training.fema.gov/Apply>. For course information, contact the EMI course manager, Phil Moore at (301) 447-1248, 1-800-238-3358 (ext. 1248), or email Phillip.Moore@dhs.gov.



TRAINING OPPORTUNITY

No. 843 Wednesday, July 21, 2010

Submitted by: **Elisa Roper, Department of Homeland Security, 7/21/10**

COMMUNITY HURRICANE PREPAREDNESS COURSE (IS-324.a)



U.S. DEPARTMENT OF
HOMELAND SECURITY
FEMA

EMERGENCY MANAGEMENT INSTITUTE

NATIONAL EMERGENCY TRAINING CENTER • EMMITSBURG, MD 21727

Course: *IS-324.a Community Hurricane Preparedness Course - Update to Cooperative Program for Operational Meteorology, Education, and Training*

Date: On-going Independent Study course.
NOTE: This course is on a non-federal government website operated by the Cooperative Program for Operational Meteorology, Education, and Training (COMET).

Course Description:
Originally published about 10 years ago, the Community Hurricane Preparedness on-line training module was recently updated and released in time for the 2010 hurricane season. The objective of the CHP module is to provide training to assist the emergency management community and local officials in making the best decisions possible to protect their communities during tropical cyclone events.

The COMET® Program developed both the original and revised versions in collaboration with the Federal Emergency Management Agency (FEMA) and the National Hurricane Center (NHC). NHC meteorologists updated the module content on NHC products, which have changed greatly during the past 10 years. FEMA Region IX hurricane specialists provided current information on decision-making tools that can assist emergency managers in response and evacuation decision-making during hurricane threats.

Course Goals:
At the conclusion of the course, the student will be able to:

- Identify how tropical cyclones form, their climatology, typical tracks, and active season in the Atlantic and Gulf of Mexico.
- Describe the various impacts from tropical cyclone hazards including high winds, storm surge, tornadoes, and heavy precipitation.

- Demonstrate familiarity with the tropical cyclone forecast process and terminology.
- Explain the use and limitations of products and tools provided by the FEMA, NHC, and the National Weather Service Weather Forecast Offices (NWS WFOs) for hurricane preparedness, planning, response, and operations.
- Analyze various resources of information and formulate a plan for dealing with a possible hurricane.

Prerequisite: None

Course Length: 10 hours

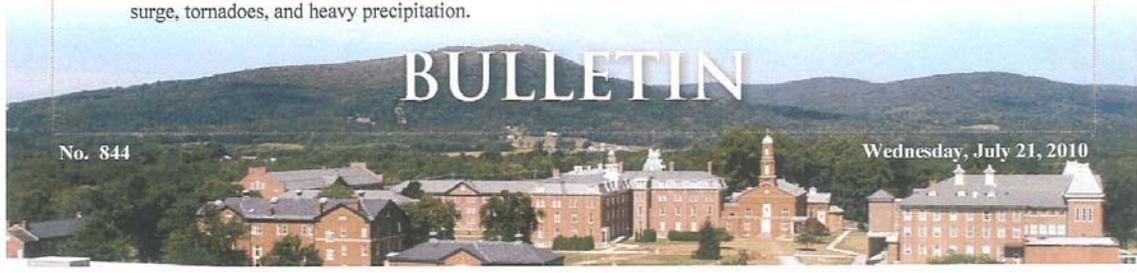
Target Audience:
The primary audience is emergency managers responsible for the response and evacuation decision-making process during hurricane threats.

Continuing Education Units (CEUs):
The Emergency Management Institute (EMI) awards 1 CEU for completion of this course.

To Apply:
The CHP module can be found at www.meted.ucar.edu/hurricane/chp/. The COMET/MetEd website is available at www.meted.ucar.edu. Registration is required to access all MetEd courses, which are provided at no-cost.

Participants can also log in to the EMI Independent Study Program at <http://training.fema.gov/EMIWeb/IS/is324a.asp>.

For more information, contact Joe Bills at (301) 447-1356 or joseph.bill@dhs.gov



BULLETIN

No. 844 Wednesday, July 21, 2010

Submitted by: **Elisa Roper, Department of Homeland Security, 7/21/10**

HAZCAT LEVEL 1 TRAINING COURSE



HAZCAT LEVEL 1 COURSE

Tampa Bay LEPC, 4000 Gateway Centre Blvd., #100, Pinellas Park, FL 33702, 727/570-5151 x 29, Staff Coordinator: John Meyer

COURSE DATES:	August 24-27, 2010 (32-Hr. Course)
COURSE TIMES:	8:00 a.m. - 5:00 p.m.
COURSE LOCATION:	Pasco County Emergency Operations Center, 8744 Government Drive, New Port Richey, FL
COURSE INSTRUCTOR(S):	Michael Kotowski - HazTech Systems, Inc.
COURSE OBJECTIVE:	Introduce students to the skills necessary to make safe, informed decisions and comply with federal law regarding proper identification of unknown materials. Upon successful completion of this class, graduates will be able to demonstrate their ability to quickly and safely identify many of the most commonly spilled and abandoned hazardous materials.
MAX. CLASS SIZE:	25 Students
CONTACT INFORMATION:	James Johnston, Pasco County E.M.-727/847-8137 - jjjohnston@pascocountyfl.net — OR — John Meyer, LEPC District 8 Staff 727/570-5151 (ext. 29) - johnm@tbrpc.org

COMMUNICATING WITH MEDIA DURING HAZMAT INCIDENT OR OTHER DISASTER

Southwest Florida District IX Local Emergency Planning Committee
Proudly Presents



Communicating with the Media during a Hazmat Incident and other Disasters (1.5-Hours)

August 25, 2010

9:00 – 10:30 a.m.

Southwest Florida Regional Planning Council
Conference Center
1926 Victoria Avenue
Fort Myers, FL 33901

Course Sponsors:

Southwest Florida Local Emergency Planning Committee
University of South Florida Center for Biological Defense
Southwest Florida Regional Planning Council
Florida Division of Emergency Management

Program Description:

This course will provide general principles regarding how the media works. Additionally, it will describe the components of a successful interview with the media. Moreover, it will assist personnel in developing and delivering key messages to the public through the media, and establishing authority and control when giving media interviews.

Course Goals:

The 1.5 hour module gives those involved in a hazardous materials incident and other crisis the tools necessary to effectively communicate with the media and the public. Participants in this interactive course have the opportunity to practice communication skills and critique several scenarios. Interactive scenarios and role-playing are the instructional methods used in this course.

Program Cost:

This program is provided free of charge by the Southwest Florida Regional Planning Council and Florida District IX Local Emergency Planning Committee.

Course Instructor:

This course will be delivered by Dr. James McCluskey of the University of South Florida Center for Biological Defense.

**Southwest Florida District IX Local Emergency Planning Committee
Proudly Presents**

**“Communicating with the Media during a
Hazmat Incident and other Disasters”**



Who Should Attend:

First Responders, Firefighters, County Emergency Management Officials, Health Officials, Risk Managers, Public Information Officers, Industry Representatives, Utilities Representatives, Hospitals Officials, Plant Managers, Environmental Personnel, and Government Officials.

Name of person(s) attending:

Organization: _____

Phone: _____

CALL, FAX OR MAIL TO:

**John Gibbons
District IX LEPC
Fort Myers, Florida 33901
Fax (239) 338-2560, Phone (239) 338-2550
Email: jgibbons@swfrpc.org**

HAZARDOUS WASTE/MATERIALS ANNUAL REFRESHER COURSE



**“FREE”
8-Hour
HAZARDOUS WASTE/MATERIALS
ANNUAL REFRESHER**

**HAZARDOUS WASTE OPERATIONS
AND
EMERGENCY RESPONSE**

August 27, 2010
(9:00 a.m. - 5:30 p.m.)

MEETING
OSHA 1910.120 Compliance Regulations

PRESENTED BY:
Kenton Brown, CHMM

SPONSORED BY:
Southwest Florida Local Emergency Planning Committee
Southwest Florida Regional Planning Council
Collier County Pollution Control

LOCATION
South County Regional Water Treatment Plant
3851 City Gate Drive
Naples, Florida 34117

AGENDA & TOPICS
Hazards Identification, Air Monitoring, Hazardous Materials Incidents, Personal Protective Clothing, Decontamination Techniques, Levels of Protection, Confinement, Toxicology and Exposure Guidelines. Please Note: This program is free to government employees. Non-government industry personnel will incur a charge of \$35.00 for course attendance.

Direct telephone inquiries and mailings to:
John Gibbons, Principal Planner/Program Manager
Southwest Florida Regional Planning Council
1926 Victoria Avenue, Fort Myers, FL 33901
(239) 338-2550, Ext. 229 - (239) 338-2560-FAX

Who should attend: Waste Operators, Facility Owners, Government Inspectors, Health Officials, Safety Managers, Government Planners and Firefighters.



PLEASE REGISTER THE FOLLOWING:

NAME:	
ORGANIZATION:	
ADDRESS:	
CITY/STATE/ZIP:	
TELEPHONE:	FAX NUMBER:

HAZARDOUS MATERIALS LIFE SAFETY & COMMAND



HAZARDOUS MATERIALS LIFE SAFETY & COMMAND

Tampa Bay LEPC, 4000 Gateway Centre Blvd., #100, Pinellas Park, FL 33702, 727/570-5151 x 29, Staff Coordinator: John Meyer

COURSE DATES:	Sept. 8-10, 2010 (24-Hr. Course)
COURSE TIMES:	8:30 a.m. - 5:00 p.m.
COURSE LOCATION:	North River Fire Station #2 Palmetto, FL
COURSE INSTRUCTOR(S):	Joe Griffith II - Griffith Safety & Health LLC
COURSE OBJECTIVE:	Course consists of lecture, demonstrations, and “hands on” skill sessions with chemical protective clothing for performing “Level A” rescue operations at hazmat incidents.
MAX. CLASS SIZE:	20 Students
CONTACT INFORMATION:	Training Officer Tim Hyden, East Manatee Fire Dist. - 941/751-5611 - thyden@emfr.org — OR — John Meyer, LEPC District 8 Staff 727/570-5151 (ext. 29) - johnm@tbrpc.org

E-PLAN USERS GROUP CONFERENCE


Third Annual
E-Plan Users Group Conference

October 21-22, 2010
Fort Myers, Florida

Featuring

- E-Plan achievements since the second annual E-Plan Users Group conference
- E-Plan R&D project: Automatic Plume Model (beta testing)
- E-Plan enhancements: Visual search, Exchange Node/custom interface for direct state Tier2 import
- E-Plan training initiative in Florida
- Uses of E-Plan in Fusion Centers
- States' decision to adopt E-Plan's Online Tier II Reporting System
- Three years of records retaining in E-Plan
- Recommendations for new features

Agenda

Thursday, Oct. 21, 2010
 Conference: 8:30 a.m. - 4:30 p.m.
 Reception: 5:30 - 7:30 p.m.

Friday, Oct. 22, 2010
 Break-out sessions: 9:30 - 11:30 a.m.
 Closing remarks: 11:30 a.m. - 12 noon

Registration/Hotel/Contact

Conference registration fee is \$30 per person to cover breakfast and lunch. Register at www.csepi.utdallas.edu.

The Embassy Suites Hotel in Fort Myers offers a rate of \$109 per night for this event.
 Contact: 972-883-2631 or eplan@utdallas.edu

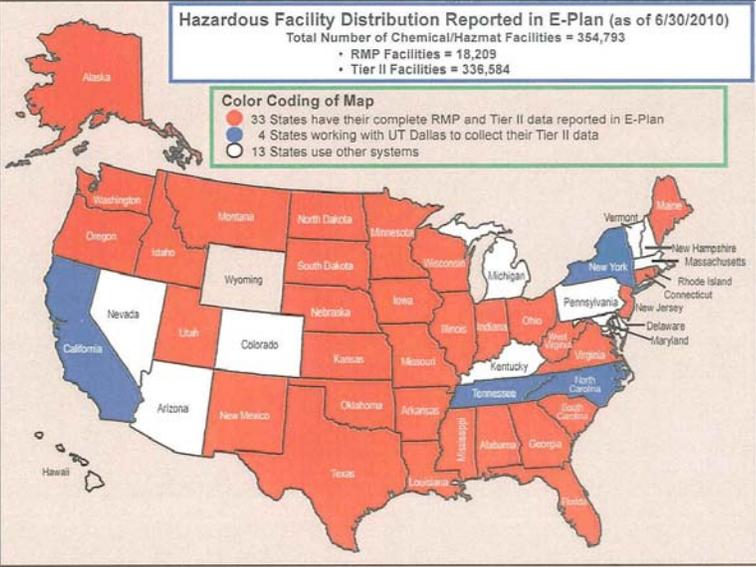
Hazardous Facility Distribution Reported in E-Plan (as of 6/30/2010)

Total Number of Chemical/Hazmat Facilities = 354,793

- RMP Facilities = 18,209
- Tier II Facilities = 336,584

Color Coding of Map

- 33 States have their complete RMP and Tier II data reported in E-Plan
- 4 States working with UT Dallas to collect their Tier II data
- 13 States use other systems





A. ELECTIONS

Hallie Calig

It was announced at the May 26, 2010 LEPC meeting that the initial two-year terms for LEPC Chair Scott Ehlers and LEPC Vice-Chair Jeff Tobergte would expire in July 2010. Each of these parties has expressed an interest in serving in their current positions for additional two-year terms. It is noteworthy that the next terms will actually be extended by one month (to August 2012) in order to coincide with the conduct of, now, quarterly LEPC meetings.

LEPC members interested in being nominated for these positions were requested to submit their interest in writing to Mr. John Meyer (LEPC Staff Coordinator) and/or Ms. Hallie Calig (LEPC Nominations Subcommittee Chair) on or before Friday, August 6, 2010 so that a formal election process of officers could be conducted at the August LEPC meeting. No such nominations were received in this regard.

Since it was additionally stated that no nominations would be taken from the floor on the day of the meeting, a motion to re-elect Scott Ehlers and Jeff Tobergte to their current positions for additional two-year terms, by acclamation, is requested.

Additional Material: None
 Action Recommended: Motion to re-elect Incumbents

B. TAMPA BAY LEPC (DISTRICT 8) HAZARDOUS MATERIALS EMERGENCY RESPONSE PLAN UPDATE

John Meyer

The update of the *District 8 LEPC Hazardous Materials Emergency Response Plan* was completed and submitted prior to the June 30, 2010 deadline. LEPC staff has recently received a request for a few minor revisions to the Plan by the FDEM. Following incorporation of these revisions and submittal to FDEM, LEPC staff will prepare CD versions of the updated Plan for distribution to the appropriate/required agencies in the quantities specified.

Additional Material: None
 Action Recommended: None

C. FLORIDA DIVISION OF EMERGENCY MANAGEMENT REGION 4 QUARTERLY MEETING

John Meyer

The Florida Division of Emergency Management - Region 4 did not hold a Quarterly meeting last quarter due to the activation of the State EOC and the establishment of Incident Command in St. Petersburg associated with the Deepwater Horizons oil spill incident. Notification was recently provided that the next scheduled meeting will occur on Friday, September 3, 2010 at the Polk County Emergency Operations Center. The time of the meeting has yet to be determined. The Recap of this meeting will be included in the November LEPC Agenda materials.

Additional Material: None.
 Action Recommended: None.

