



# LEPC Meeting Notice

MEMO TO: Tampa Bay LEPC, District VIII Members/Alternates

FROM: Asst Chief Scott Ehlers, LEPC Chairman and  
John Meyer, LEPC Coordinator

SUBJECT: **LEPC MEETING - May 26, 2010**

DATE: May 14, 2010

The next Tampa Bay LEPC, District VIII meeting will be held on **Wednesday morning, May 26, 2010, 10:30 a.m.**, at the Tampa Bay Regional Planning Council, 4000 Gateway Centre Blvd, Suite 100, Pinellas Park, FL 33782.

The enclosed package of informative materials will recap various agenda items, precluding the need for detailed discussion at the meeting unless specific questions arise. The LEPC meeting is expected to last about an hour.

You are invited to review the LEPC website: [www.tbrpc.org/lepc/lepc.shtml](http://www.tbrpc.org/lepc/lepc.shtml)

**\*\*\*REMINDER\*\*\***

Only the abbreviated short-form agenda will be available at the door the day of the meeting. Please remember to bring your mailout package with you to the meeting.

If you are a person with a disability who needs any accommodation in order to participate in this meeting, you are entitled, at no cost to you, to the provision of certain assistance. Please contact John Meyer at the Tampa Bay Regional Planning Council at (727) 570-5151 X 29 within three working days of the meeting.

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**Asst Chief Scott Ehlers, Chairman - Jeff Tobergte, Vice Chairman - John Meyer, Coordinator**  
Tampa Bay Local Emergency Planning Committee (LEPC), District VIII  
4000 Gateway Centre Boulevard, Suite 100, Pinellas Park, FL 33782-6136  
Phone 727/570-5151, ext. 29 - FAX 727/570-5118  
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# LEPC Agenda

## TAMPA BAY LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) DISTRICT VIII MEETING

**Tampa Bay Regional Planning Council**  
**4000 Gateway Centre Blvd, Suite 100, Pinellas Park, FL 33782**  
**Wednesday, May 26, 2010 - 10:30 am**

**\*\*\*THIS MEETING IS OPEN TO THE PUBLIC\*\*\***

Agenda Item #1	CALL TO ORDER, WELCOME, PLEDGE OF ALLEGIANCE - <b>Page 2</b>	Chairman Ehlers
Agenda Item #2	APPROVAL OF MINUTES - February 24, 2010 LEPC MEETING - <b>Page 2</b>	Chairman Ehlers
Agenda Item #3	DISTRICT 8 LEPC MEMBERSHIP CHANGES - <b>Page 2</b>	John Meyer
Agenda Item #4	RECAP OF QUARTERLY SERC MEETINGS - <b>Page 2</b>	John Meyer
Agenda Item #5	HMEP PROGRAM - PLANNING - <b>Page 9</b>	Committee Chair Alan Pratt
Agenda Item #6	FACILITY DISASTER PLANNING PROJECT - <b>Page 9</b>	John Meyer
Agenda Item #7	HMEP PROGRAM - TRAINING - <b>Page 14</b>	Committee Chair Bob Tollise
Agenda Item #8	REGIONAL DOMESTIC SECURITY TASK FORCE - <b>Page 14</b>	Erika Wiker
Agenda Item #9	CHEMICAL SAFETY BOARD VIDEO/ "Oil and Gas Sites Need Security and Warning Signs" - <b>Page 15</b>	John Meyer
Agenda Item #10	TRAINING, WORKSHOP OR CONFERENCE OPPORTUNITIES - <b>Page 16</b>	Chairman Ehlers
Agenda Item #11	OTHER LEPC BUSINESS	Chairman Ehlers
	A. Elections - <b>Page 26</b>	
	B. Re-Certification of LEPC Memberships - <b>Page 26</b>	
	C. <i>Tampa Bay LEPC HazMat Emergency Response Plan Update</i> - <b>Page 26</b>	
	D. Florida Division of Emergency Management/Region 4 - <i>Minutes</i> from February 19, 2010 Meeting - <b>Page 27</b>	
Agenda Item #12	TAMPA BAY LEPC LOGO SHIRTS - <b>Page 31</b>	Chairman Ehlers
Agenda Item #13	PUBLIC COMMENTS - <b>Page 31</b>	Chairman Ehlers
Agenda Item #14	NEXT MEETING - Wednesday, August 25, 2010	Chairman Ehlers
Agenda Item #15	ADJOURNMENT	

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The following LEPC membership change(s) was/were approved at the April 2, 2010 SERC meeting:

MEMBER	CATEGORY	MEMBER TYPE		STATUS OF CHANGE			DESCRIPTION (IF NECESSARY)
		PRIMARY	ALTERNATE	NEW MEMBER	CATEGORY OR TYPE CHANGE	RESIGNED/ REMOVED	
Pamela Bartley	Emergency Management		✓	✓			American Red Cross(Primary Member - William "Doug" Douglass). Appointed Ms. Pamela Bartley as "Alternate" member to coincide with departure of Mr. Chad Magnuson.
Chad Magnuson			✓			✓	

Additional Material: None.  
 Action Recommended: Recognition of New Appointments

The State Emergency Response Commission and associated Subcommittee meetings were held in Tallahassee at the Betty Easley Conference Center in Tallahassee on April 1-2, 2010. LEPC Chair Scott Ehlers and Staff Coordinator John Meyer attended. The following serves as a recap of the SERC meeting and associated materials:

The items of business were:

- Approval of January 8, 2010 SERC meeting Minutes

**NEW BUSINESS**

- Approval of new/revised Local Emergency Planning Committee Appointments (Statewide). The District 8 modifications approved this Quarter was the designation of a new alternate member for the American Red Cross (Ms. Pamela Bartley).
- Hazardous Materials Medical Protocols/Part 2. Upon agreement to include a "Reference Page," a motion was approved unanimously by the SERC to adopt the Hazardous Materials Medical

Protocols/Part 2. This document standardizes and specifies the treatment procedures for victims of chemical exposure to: *Carbon Monoxide Poisoning; Aniline Dyes, Nitrites, Nitrates, Nitrobenzene & Nitrogen Dioxide; Cyanide & Hydrogen Sulfide; Closed Space Fire; Organophosphate Insecticide Poisoning & Carbamate Poisoning; Hydrofluoric Acid Burns & Poisoning; Phenol; Chemical Burns to the Eye; Bronchospasm Secondary to Toxic Inhalation; Tachydysrhythmias; Chloramine & Chlorine; Oleoresin Capsicum (OC) Pepper Spray & Other Lacrimators; Halogenated Hydrocarbons; and Simple Asphyxiants.* A detailed list of treatment procedures is available at: [www.tbrpc.org/lepc/SERC/HazMatMedicalTreatmentProtocols\\_April2010.pdf](http://www.tbrpc.org/lepc/SERC/HazMatMedicalTreatmentProtocols_April2010.pdf).

- **SERC SOT name and guidelines for membership.** SERC unanimously approved restoring the name of the “Subcommittee on Training” (SOT) to the “Training Task Force” (TTF). SERC’s legal counsel determined that TTF “*would not be subject to § 20.052... nor would it be subject to time limits or existence provided in § 20.03(8).*” SERC’s approval of the motion included a caveat requiring at least annual (if not more frequent) re-evaluation of the TTF mission and purpose. Such task force shall be re-established by the SERC if appropriate.

SERC also approved a motion to the TTT membership to the TTT “Governance Policies.” The change allows for the designation of three individuals within each LEPC District on the task force. However, only one vote will be retained by each District if more than one of their members are present for a voting issue. The vote would be cast in order of hierarchy (i.e. Primary TTT Member → First Alternate TTT Member → Secondary Alternate TTT Member). “*Each LEPC Chair shall be automatically designated as the second alternate and represent the interests of that agency in the absence of the primary and first alternate except when the LEPC Chair is appointed as the primary member or first alternate.*”

- **Operations Level Training Guidelines.** The SERC approved updates to the Operations Level Training Guidelines unanimously. In recognition of advancements in technology, the predominant changes to the Guidelines include computer/internet competency levels of scientific equipment, E-plan and the FBI’s 12-Step process of evidence collection at the hazmat incident. The 324-page document, in its entirety, is viewable at: [www.tbrpc.org/lepc/SERC/OperationalLevelTrainingGuidelines\\_April2010.pdf](http://www.tbrpc.org/lepc/SERC/OperationalLevelTrainingGuidelines_April2010.pdf).
- **Recognition of Exemplary Performance.** Ms. Cindy Gennell was thanked and presented an inscribed award in recognition of her 12 years of service to the State Emergency Response Commission. Ms. Gennell represented the Florida League of Cities as a member of the SERC. Her replacement has yet to be named/appointed.

## REPORTS

- **Public Outreach and Support.** An overview report was provided documenting the general public attendance figures for the various LEPC Outreach activities which occurred throughout the State, including: Community Workshops, Shelter-in-Place education; Facility Outreach, LEPC Exercise and Hazardous Materials Training. SERC Chair David Halstead proposed notifying all SERC members of general public involvement in the various LEPC activities annually.

- **SERC's SOT/TTT.** Aside from work products and efforts discussed as part of the SERC Agenda (recognized above), the following highlights of the April 1, 2010 SOT/TTT meeting were also mentioned:
  - Teleconferences. Ms. Shanti Smith indicated that teleconferences were held on February 9, 2010 and March 2, 2010. The primary topics of discussion were to further the efforts identified and the "Project Tracking Chart" and, in particular, the documents previously recognized in this Recap.
  - SOT/TTT Chair and Vice Chair Elections. With the resignation of Mr. Charlie Boyd as SOT Chair, Don Sessions (Gainesville Fire Rescue) and Chief Mike Murphy (Marco Island Fire Rescue) were elected Chair and Vice-Chair respectively. Charlie Boyd was presented a *Certificate of Appreciation* for his efforts with the SERC's SOT/TTT.
  - Hazardous Materials Medical Protocols. Mr. Doug Wolfe advised that Dr. Nelson has been forwarded a copy of the Hazardous Materials Medical Protocols for review by the Medical Directors. It is anticipated that any/all of the revisions proposed by the Medical Directors, if applicable, will be incorporated into the final version of the document to be brought forward for SERC consideration and/or approval as early as the April SERC meeting.
  - E-Plan Update. Ms. Shanti Smith stated that members of her E-Plan Training Team have initiated "E-Plan Train-the Trainers" workshops to be conducted throughout the State. Ms. Smith said that the number of people approved to access E-Plan is a concern. Resolution of this issue will need to be determined but could include restricting future authorizations. Lt. John Scott indicated that if secure information such as facility site plans are added to E-Plan, access to the site should be essentially limited to first responders and hazmat teams, as may be appropriate. Lt. Scott also advised that electronic Tier 2 filing can already be mandated by the Fire Marshals under existing regulations. Additional discussion ensued about restricting access to "user specific" areas but it was ultimately decided that registered users would continue to be provided Statewide access.
- **Financial Status Report Update.** Ms. Shanti Smith advised that Mr. Sam Brackett's Compliance Verification units has brought in more than \$450,000 to the Program based on newly-reporting facilities.
- **Hazardous Materials Incidents Reports.** Mr. Tim Date advised that a detailed *Hazardous Materials Incidents Report* was included in the SERC Agenda materials. The listing of Incidents requiring Evacuation and/or causing Injury or Death was also included within the SERC Agenda materials.

The following constitute the hazardous material incidents recorded for District 8 between March 1, 2009 and February 28, 2010 involving evacuation, injury(ies) and/or death(s):

County	Date of Release	Chemical	Amount Released (Lbs.)	Business Type	# Evacuated	# Injured	# Killed
Hills	3/25/09	Natural Gas	Unknown	Traffic Accident/Apt. Complex	12	0	0
	12/29/09	Dry Chemicals	0	Hotel	0	1	0
Manatee	NONE LISTED						
Pasco	5/26/09	Natural Gas	Unknown	Pipeline/Traffic Accident	200	0	0
Pinellas	6/01/09	Ammonia	3,500	Food Preparations	0	3	0
	6/08/09	Natural Gas	Unknown	Private Residence	3	0	0
	6/15/09	Hydraulic Oil	225	Marinas	0	0	1
	7/30/09	Hydrogen Sulfide	Unknown	N/A	0	1	0
	9/27/09	Carbon Monoxide	0	Apartment Complex	0	3	0
	10/02/09	Sodium Hydroxide	0	Condos/Plumbers	20	20	0
	11/18/09	Natural Gas	0	Restaurant	2	0	0
	1/10/10	Carbon Monoxide	Unknown	Private Residence	0	3	0
	2/03/10	Natural Gas	Unknown	School	650	0	0
	2/09/10	Piperonyl/Tetramethrin/ Cypermethrin-Fogger	Unknown	Private Apartment	22	5	0
	2/13/10	Calcium Polysulfide/ Hydrogen Chloride	Unknown	Transportation	0	0	1*

\* - Fatalities were determined to be the result of a deliberate self-inflicted action.

Supplemental information also contained in the SERC Agenda materials included annual comparisons of:

- *Petroleum vs. Non-Petroleum Hazardous Material Incidents by LEPC District;*
  - *Fixed Facility vs. Transportation Related Incidents by LEPC District;*
  - *Statewide monthly and annual hazardous materials incidents tabulations;*
  - *annual comparisons of Statewide number of Section 302 & 312 chemicals;*
  - *Section 313 Toxic Release Inventory Forms; and*
  - *annual quantification of the Notice of Violations/Second Notices issued.*
- **Update on LEPC Activities.** SERC Member George Danz summarized the following highlights of the LEPC Staff & Chairs meeting:
    - **Biennial Appointments.** Mr. Tim Date indicated that he will be submitting a listing of all current Primary/Alternate LEPC members to each respective LEPC for verification and ultimate recertification;
    - **Web HMIS Update.** Mr. Rob Stoner, FDEM Consultant, indicated initial difficulties associated with implementing electronic Tier 2 submittals including matching up the fees, verifying form completion and “weeding out” facilities that may have duplicated transmittals both electronically and hard copy. Mr. Stoner speculated that about 2,100 people created “log-ins” on the HMIS system by March 1<sup>st</sup> and that approximately 40-44% of all

companies' inventories are already in the system. Once all data entry is complete, the Florida HMIS data will be "dumped" into the E-Plan system accessible to first responders and other registered users. Mr. Jason Taylor inquired whether confirmation of Tier 2 submittals and receipt of payment(s) can be electronically provided to the facilities. Mr. Rob Stoner responded that he will coordinate with FDEM staff regarding this request.

- **Record Retention.** Ms. Leslie Anderson Adams, SERC Legal Staff advised that the Local Emergency Planning Committees are required to retain the Tier 2 records for a one-year period or until a more recent Tier 2 Report(s) has been submitted, whichever is longer.
- **Florida Hazmatters.** Mr. Danz concluded his remarks by stating the individual accomplishments of each LEPC is included in the Hazmatters section of the SERC Agenda materials.

The following accomplishments were identified for District 8:

- attended the January 7-8, 2010 SERC meetings and conducted a LEPC meeting on February 24<sup>th</sup>;
  - Facility Disaster Planning Subcommittee (FDPS) met on January 21<sup>st</sup> to further efforts designed to bolster the hazardous materials information and resources available on the LEPC and Florida Business Disaster Survival Kit websites (i.e. [www.tbrpc.org/lepc/lepc\\_disaster\\_planning\\_subcommittee.shtml](http://www.tbrpc.org/lepc/lepc_disaster_planning_subcommittee.shtml) and [www.fldisasterkit.com](http://www.fldisasterkit.com)), respectively. The latest initiative being explored is sending post cards to the Section 302 facilities in the District requesting their participation in a survey to ascertain industry training needs. The Survey results, once compiled, could be used to guide future training efforts;
  - participation in a series of teleconferences administered by the Florida Division of Emergency Management regarding such topics as: Model Protocols (December 3, 2009), Hazards Analyses Scope of Work (December 4, 2009) and Operational Training Guidelines (February 9, 2010);
  - participated in a February 11<sup>th</sup> meeting to launch the planning efforts associated with the conduct of a Biennial LEPC exercise to be completed by June 30, 2010. It is expected that the exercise will jointly fulfill the requirements of, at minimum, the LEPC, the RDSTF, the City of Tampa and the USCG;
  - a Foam/Ethanol course was conducted in Hillsborough County on December 14-16, 2009. In addition, the LEPC assisted in advertising an Introduction to CAMEO course (January 19-21, 2010) and two Advanced Incident Management (ICS 400) courses (January 26-27, 2010 & February 2-3, 2010) for Pinellas County;
  - represented the Tampa Bay LEPC at December 8, 2009 and February 9, 2010 meetings of the Tampa Bay Spill Committee, as well as the U.S. Coast Guard Area Committee meetings which immediately followed. Staff also participated as a Science Fair judge at DeSoto Elementary School on December 9, 2009; and
  - assisted in the preparation for the December 9, 2009 and January 20, 2010 Pinellas Police Standards Council meetings held at the Council offices.
- **Report on the Legal Findings for Determination of Authority for Interior Air Monitoring of Private Residences.** SERC legal staff advised that the Florida Department of Environmental Protection (FDEP) has authority to conduct air monitoring outside private residences. Counsel also advised that FDEP and the Department of Health each have authority to conduct the monitoring inside the residence with consent only. On-scene Fire Chief(s) can authorize entry if request was received through a 911 call.
  - **Next Meeting.** SERC unanimously approved the relocation of the July 9, 2010 meeting to the offices of the East Central Florida Regional Planning Council in Altamonte Springs. In addition, the SERC tentatively agreed to conduct the January, 2011 meeting in Sarasota at a facility yet to be determined.

## COMMENTS

Mr. Ozzie Morris acknowledged that this was his final meeting serving on the State Emergency Response Commission as a representative for the Phosphate Industry. SERC members unanimously voted to invite Mr. Morris to the next SERC meeting to accept a “token” of their gratitude. Mr. Morris agreed to attend.

It was suggested that the State Emergency Response Commission’s next *Annual Report* include a listing of accomplishments in the introductory pages of the Report.

**An updated “Project Board” associated with the current objectives of the SERC’s Training Task Force is provided on the following page.**

Additional Material:	None.
Action Recommended:	None. For Information Only.

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5/5/2010  
 Florida SERC Training Task Force - Project Board  
 Seattle

REVISED  
 May 5, 2010

RESOURCES (RES)	PUBLICATIONS (PUB)	TRAINING (TRN)	UPDATES (UP)	NEEDS ANALYSIS (NDS)	FUNDING (FUN)	STANDARDS & CERTIFICATIONS	SYSTEMS & RELATIONSHIPS
SOT Web Page and Project Summaries Woble/DEM April 2, 2010	HazMat FOG FLAHR Draft April 2010	Operations Level Program DEIT Staff June 2010 Develop standards for radiological response and associated training materials Matt Marshall	Mass Casualty Decon Team Assessment FLHMR Draft Summer 2008	Review ORE For updated mission expectations Dan Smith Haz Mat team ICS curriculum Joe Nelson & Don Session	Cost Recovery Funding Opportunities Benchmarks Needed Murphy July 2010	Pre-board Certification What is it and why needed? Don Sessions	E-Plan Development & Enhancement John Sherry

Monitoring Projects

TRN 3 Non-Routine Hazards School Ongoing Monitoring	NDS1 LEPC Top Five Needs Weiss Initial Listing Jan 2008	Reporting Template for Responders DeFranco Model Report System Being beta tested thought ICA	Model Procedures for HM Team NIMS Compliance Benchmarks Needed	HMIS Upgrade providing additional DEM Staff Murphy	Maintain FFCA/FLAHR website recently produced TTF products Frank De Fran	E-Plan Training Materials Matt Marshall
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Completed

Support SHSGP Grant Assessment Process SFM	Define Tox-Medic Murphy	Radiological Screening/Response Procedure Charles Boyd April 2, 2010	HazMat Training Guidelines pending SERC Approval	Medical Treatment Protocols April 2, 2010 Pending SERC approval	Health & DEP Defecol Support Capabilities Jacobs Capabilities statements	Chemistry in School Best Practices Murphy
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**Agenda Item #5**

**HMEP PROGRAM - PLANNING**

**Committee Chair Alan Pratt**

Committee Chair Pratt will provide an update of the HMEP/Planning Program activities.

Additional Material: None.  
Action Recommended: None. For Information Only.

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**Agenda Item #6**

**FACILITY DISASTER PLANNING PROJECT**

**John Meyer**

The LEPC's Facility Disaster Planning Project Subcommittee met on April 15, 2010. The primary objectives of the Subcommittee remain: to bolster the LEPC's website (<http://www.tbrpc.org/lepc>) and the Florida Business Disaster Survival Kit website (<http://www.fldisasterkit.com>) with hazardous materials data and resources; and to survey local hazardous material facilities of training needs regarding hazardous materials and emergency planning and provide that training to the maximum extent possible and feasible.

Not having the opportunity to formally consider and/or adopt the April 15, 2010 meeting *Minutes* prior to the LEPC Agenda mailout, the "draft" Minutes from this meeting follow this Agenda blurb and are presented as informational only. The highlights included: the pre-scheduling of future Subcommittee meetings (i.e. 3<sup>rd</sup> Thursday of January, April, July and October); the naming of an *interim* Subcommittee Chair (Bob Westly/SCS Engineers); request for nominations for Subcommittee Chair position; and initiatives to determine future training needs and desires.

**As always, LEPC members are encouraged to provide comments, recommendations and/or suggestions on the initiatives of the Subcommittee.** Such input can be made through John Meyer in order to be shared and considered by the Subcommittee.

Additional Material: Draft Minutes from January 21, 2010 Subcommittee meeting  
Action Recommended: None. For Information Only.

**DRAFT LEPC FACILITIES DISASTER PLANNING SUBCOMMITTEE MINUTES**  
**(PAGE 1 of 4)**



**DISASTER PLANNING SUBCOMMITTEE**  
**April 15, 2010 Meeting - 11:00 a.m.**

**MEETING MINUTES**

LEPC District VIII, 4000 Gateway Centre Blvd., Suite 100, Pinellas Park, FL 33782 - 727/570-5151, Staff Contact: John Meyer

**Attendees** - Bob Westly (Subcommittee Chair), Chet Klinger, Gary Dunmeyer, Christopher Priest and John Meyer

A meeting of the LEPC Disaster Planning Subcommittee was held on April 15, 2010. The goals of the Subcommittee include the bolstering of the hazardous materials sections of the *Florida Business Disaster Survival Kit* (FBDSK) [viewable at [www.flidisasterkit.com](http://www.flidisasterkit.com)] and the LEPC website (<http://www.tbrpc.org/lepc/>), as well as solicit the training recommendations and needs of the Section 302 facilities and small businesses located throughout the Region.

**Discussion Summary**

1. **Introductions.** Following the typical introductions, Mr. Christopher Priest was welcomed to the meeting. Mr. Priest recently received his Emergency Management degree and has been an employee of the Kenneth City Police Department for a little more than four years.
2. **Approval of Minutes.** Chair Bob Westly asked if there were any corrections or additions to the January 21, 2010 Subcommittee meeting Minutes. Hearing none, Chair Westly asked for a motion to approve the *Minutes*. Following the motion made by Chet Klinger and seconded by John Meyer, the *Minutes* were approved unanimously.
3. **Chair Nominations Requested.** Bob Westly indicated that he will need to step down as Chair during the next Quarter in association with his relocation to the Pensacola area. As such, Chair Westly solicited nominations for the Chair position. No nominations were received.

Noting the limited attendance present at this particular meeting and the lack of nominations received, it was decided that Chair nominations should be re-addressed at the next meeting. Subcommittee members interested in serving in this capacity shall express their interest in conjunction with (or prior to) the next meeting. In the event no nominations are brought forward, Chet Klinger would agree to serve as Chair on an interim basis, if nominated.

4. **Discussion of Prior Disaster Planning Survey.** It was recognized that results of the prior survey conducted by Chet Klinger were recently compiled and submitted to Subcommittee members for review. The document serves as a resource document highlighting responses received while conducting an informal telephone poll of facility representatives who previously received training for the Facility Disaster Planning Subcommittee. The purpose of the survey was to ascertain training topics which may have resulted in change(s) to a facility's hazardous materials planning efforts.

Mr. Klinger agreed to provide some final edits and determine a name of the document prior having it posted to the LEPC website as a guidance/reference/resource document.

**DRAFT LEPC FACILITIES DISASTER PLANNING SUBCOMMITTEE MINUTES**  
**(PAGE 2 of 4)**

5. **Update on Implementation of Prior Recommendations.** John Meyer advised that he recently “scoured” the grants.gov website for potential funding sources utilizing the search words of “hazardous chemicals, hazardous materials, disaster planning, hazardous substances and/or hazardous waste.” In conclusion, no sources were discovered at this time pertaining to the objectives of our Subcommittee. Mr. Meyer will continue to explore funding opportunities of various federal funding agencies.

Mr. Meyer also identified that the former objective of mailing a post cards to the registered Section 302 facilities can be achieved. The objective of this initiative is to promote facility representatives to complete a short electronic survey (10+ questions) to identify their facility training needs. Although the E-Plan contacts of Section 302 facilities may be slightly outdated, Mr. Meyer received a database of facility names and addresses in which to direct the post cards. Ms. Thea Dunmire and Ms. Holley Wade previously agreed to prepare the questions associated with the survey. Perhaps Subcommittee member(s) can provide assist with specific verbiage encouraging recipients to complete the survey. Review of future of future survey results would yield direction of future training goals for the Subcommittee.

6. **General Discussion Items.** The current mission of the Subcommittee was discussed. As stated by Chair Westly, one of the primary objectives of the Subcommittee is to make the hazardous materials section of the *Florida Business Disaster Survival Kit* (FBDSK) interactive in its ability to create facility plans which address this important component. While the LEPC has the ability to add links to various PDF documents containing hazardous materials resources and information at very little cost, this is NOT interactive. Utilizing the services of a programmer to make this component interactive could potentially be costly. A funding source and/or grant opportunity have yet to be located to offset these costs. The Chair tasked John Meyer to inquire a cost estimate from Betti Johnson (TBRPC staff), who assisted in the design of the FBDSK initially.

Chet Klinger expressed an interest in evaluating and potentially fulfilling other training services which can be provided by the Subcommittee members while funding continues to be pursued to complete the FBDSK initiatives. In addition to the traditional strategy of disseminating training objectives through workshops, Chair Westly suggested that utilizing today’s technology (i.e. Webinars) may be a beneficial, alternative way to provide such training. The trainees would be charged a nominal registration fee (\$25? \$50?) to offset the costs associated with providing this technology and preparing/providing the course materials at no expense or financial benefit to the LEPC. Potentially, webinars may be a user’s preference for such training considering registrants would not be required to leave the confines of their office. Potential webinar topics included utilizing the Wizard (FBDSK) to assist in preparing Hazardous Materials Plans or incorporating appropriate hazardous material techniques. Similar to prior training workshops conducted by Subcommittee members, Webinars (or re-hosting similar workshops) could also be utilized in conjunction with 2010 Hurricane Season to educate facility representatives on business risk and hazards assessment and practical matters for managing hazardous materials before, during and after an area-wide disaster. Future course content, training topics and capabilities will be the prevalent discussion item at the next Subcommittee meeting.

**DRAFT LEPC FACILITIES DISASTER PLANNING SUBCOMMITTEE MINUTES**  
**(PAGE 3 of 4)**

There was additional discussion about the possibility of disseminating written materials from the Subcommittee through the mailing of post cards, if financial feasible, and incorporation of article(s) within the Tampa Bay Regional Planning Council's annual publication entitled "*Visions.*"

Chair Westly suggested adding the importance and measures involved with "Lightning Protection for Storage Tanks" to the training regiments. This topic will be incorporated into future Subcommittee training initiatives focused on conducting facility hazard/risk assessments.

Discussion ensued about the possibility of preparing brochures identifying the role of and resources available from the Local Emergency Planning Committee and the Facilities Disaster Planning Subcommittee. Such brochures could potentially be distributed by fire department personnel while conducting required site visits of facilities housing hazardous materials.

7. **Action Items.** As a summary of action items above,

John Meyer agreed to:

- notify Subcommittee members of "interim meeting date" (May 20, 2010) and encourage Subcommittee Chair nominations. Each of these will be achieved through quickly preparing and distributing Subcommittee meeting Minutes;
- continue to evaluate various sources for funding;
- inquire costs associated with updating the *Florida Business Disaster Survival Kit* to make an "interactive" hazardous materials section;
- determine if the LEPC Agenda distribution list could be used as a notification source of potential Webinars;
- invite Doug Meyer and Jeff Tobergte to the next meeting;

Chet Klinger agreed to:

- perform final edits of survey results and determine document name for posting to the LEPC website, including but not limited to adding the suggestion Bob Westly gave regarding Lightning and static electricity protections for facilities that manage hazardous materials as an item to the survey results.

Bob Westly agreed to:

- contact Thea Dunmire to determine viability and interest in possibly conducting Webinars as an alternative forum for providing future training, in addition to typical workshops.

**DRAFT LEPC FACILITIES DISASTER PLANNING SUBCOMMITTEE *MINUTES***  
**(PAGE 4 of 4)**

Thea Dunmire and Holley (previously) agreed to:

- prepare a short survey to be conducted on-line in order to determine facility training needs.
8. **Closing Comments.** Although the Subcommittee recently agreed to conduct Quarterly meetings in the future, Chair Westly identified that the Subcommittee is at a critical juncture and in order to maintain the momentum, a more frequent meeting schedule may be beneficial in the immediate future to promote further dialogue especially related to #6, above. Not deviating from the pre-scheduling of future meetings, **Chair Westly requested that an interim meeting be scheduled to discuss the progress towards resolution of discussion items presented above (i.e. Wednesday, May 19, 2010 at 11:00 a.m.), as subsequently modified.** All Subcommittee members are encouraged to attend this Interim meeting to share their thoughts on these topics. It was noted that this interim meeting does not affect the future meetings scheduled for July 15<sup>th</sup> and October 21<sup>st</sup>. Chair Westly adjourned the meeting near 1:00 p.m.

Very few training opportunities were afforded for the First Quarter of the LEPC’s 2009-10 HMEP Training Contract due to the delay in Contract execution. As identified in the table below, the LEPC sponsored the conduct of a Foam Ethanol course on December 14-16, 2009 in Hillsborough County. The following serves as a breakdown of Training grant expenses incurred during 2009-10:

The following constitutes a current breakdown of the 2009-10 HMEP Training Contract expenditures:

Quarter	Date	Name	Expenses	Cumulative	Remaining
1	12/14-16/09	Foam/Ethanol Training, Hillsborough County	\$6,300.00	\$6,300.00	\$35,669.00
	12/31/09	1 <sup>st</sup> Qtr Administration Expenses Oct-Dec, 09 <Actual>	\$64.00**	\$6,364.00	\$35,605.00
2	1/19-21/10	Introduction to CAMEO, Pinellas County	\$10.00*	\$6,374.00	\$35,595.00
	1/26-27/10	Adv. Incident Mgmt./Unified Command(ICS 400), Pin.	\$10.00*	\$6,384.00	\$35,585.00
	2/02-03/10	Adv. Incident Mgmt./Unified Command(ICS 400), Pin.	\$10.00*	\$6,394.00	\$35,575.00
	3/31/10	2 <sup>nd</sup> Qtr Administration Expenses Jan.-Mar ‘10	\$1,292.00	\$7,686.00	\$34,283.00
3	4/05/10	E-Plan Train-the-Trainer, Pinellas County	\$416.93	\$8,102.93	\$33,866.07
	5/03-05/10	Chemical Compatibility & Storage, Manatee County	\$4,000.00	\$12,102.93	\$29,866.07
	5/10-12/10	Chlorine Training for 1 <sup>st</sup> Responders/Tech, Tarpon Spgs	\$3,600.00	\$15,702.93	\$26,266.07
	5/12-14/10	Confined Space Rescue for Hazmat Environs., Manatee	\$6,000.00	\$21,702.93	\$20,266.07
	6/15-17/10	CAMEO Training, Pinellas County	\$10.00*	\$21,712.93	\$20,256.07
	6/30/10	3 <sup>rd</sup> Qtr Administration Expenses April-June ‘10 <Est.>	\$1,300.00		
4					
	9/30/10	4 <sup>th</sup> Qtr Administration Expenses July-Sept. ‘10 <Est.>	\$1,300.00		

\* Indicates that LEPC District 8 received credit for course but the course was primarily funded by a source other than the HMEP Training budget. Only expenses incurred by the LEPC were for advertising, etc.

\*\* Council expenses include indirects (postage, office supplies, copying charges, communications), internal service charges (accounting, information center), auditing, building occupancy, travel time (local mileage, etc.) and small miscellaneous expenses.

Additional Material: None.  
 Action Recommended: None. For Information Only.

The Region 4 RDSTF, which includes the four counties of the LEPC District VIII - Hillsborough, Manatee, Pasco and Pinellas as well as Hardee, Polk, Hernando, Citrus and Sumter Counties, is co-chaired by Sheriff David Gee and FDLE Special Agent in Charge (SAC) Jim Madden. DEM’s primary role is in Consequence Management and each Regional Task Force also has a DEM representative. For District IV it is Larry Gispert, Hillsborough County Emergency Manager.

### Type 3 Incident Management Team (IMT)/Training

The Region 4 IMT Team continues to lead the State in terms of planning, training, and team development. Region 4 will be hosting a series of IMT Position Specific Training throughout the region in the near future. Additionally, we are seeking qualified NIMS instructors to attend Position Specific Train the Trainers Courses through EMI. If you are interested, please contact Erika Wiker.

### Training

Input for a Regional 3-year T&E Plan that captured training/exercise gaps based on the Target Capabilities List. CBRNE Detection/Response was one of our listed areas for improvement and has been identified as a priority within the Region. We would like to take a coordinated approach in determining training needs. Various ICS and other classes are being continually offered throughout the region. We are in the process of updating the RDSTF training website to be more user friendly, the new link is <http://www.tbrpc.org/rdstf/rdstf.shtml>, additionally, for those with access to Esponder all training is posted there as well. The RDSTF Regional T&E committee has been reenergized and refocused to look specifically at training and exercise needs per regional response plans. If you have any comment or suggestions on making it better let me know.

RDSTF EXERCISE PROGRAM – The LEPC partnered with RDSTF staff to conduct the biennial exercise on May 11, 2010 in accordance with FDEM/TBRPC (LEPC) Contract requirements. In association with scenario development and events, the Concept and Objectives (C&O) meeting was held 11 Feb 2010, the Initial Planning Conference (IPC) on 4 Mar 2010, Mid-Term Planning Conferences (MPC) on 1 Apr 2010 and 29 Apr 2010 and the Final Planning Conference (FPC) on 5 May 2010. An overview of the exercise will be provided at the meeting.

Additional Material: None

Action Recommended: None. For Information Only

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### **Agenda Item #9**

### **CHEMICAL SAFETY BOARD (CSB) VIDEO/ “OIL AND GAS SITES NEED SECURITY AND WARNING SIGNS”**

**John Meyer**

A brief video has been prepared by the Chemical Safety Board (CSB) to highlight the dangers associated with unsecured oil storage tanks. The CSB concluded that installation of proper security fencing, locks on tank hatches and ample warning signs would prevent accidental explosions and inevitably save young lives. The video is available on the Chemical Safety Board website or at the following link:

<http://www.csb.gov/videoroom/detail.aspx?VID=41>

Additional Material: None.

Action Recommended: None. For Information Only.

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Information is available for the following Training/Conference events:

- A. SERC's State Training and Events Schedule - Various FL Locations/Variou Times (May - Aug. 2010)
- B. Emergency Management Institute (EMI) Training Opportunities - Emmitsburg, MD, Various Dates

**SERC'S STATE TRAINING AND EVENTS SCHEDULE (May - August 2010) - PAGE 1 of 6**

Training and Events Home Page
Page 1 of 7

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**Florida Disaster**  
Florida Division of Emergency Management

Public | Business | EM Community | Organization | News Media | Kids

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FL Hazard Lookup

**State Training and Events Schedule**

The following schedule is provided by Florida Division of Emergency Management (FDEM) to keep our customers advised of events and training opportunities throughout the state. **REMINDER:** Information on these pages changes frequently. It is recommended that you check the site weekly to stay abreast of important changes.

[Training and Events Links](#) | [Frequently Asked Questions](#) | [FDEM Course List](#)  
[Administrator Sign In](#) | [County EM Director Sign In](#)

**Search our calendar**

Course:

Area:

Dates:  to

[Show ALL Training and Events for next 12 months](#)

**Jump to a month**

[May 2010](#)
[June 2010](#)
[July 2010](#)
[August 2010](#)

**MAY 2010 TRAINING AND EVENTS**

Dates	Area	City/County	Name
May 1 - May 15	<a href="#">All</a>		<a href="#">FEE Bioterrorism Statewide Exercise Ph II</a>
May 3	<a href="#">6</a>	Okeechobee Okeechobee County	<a href="#">AWR 206 - Animal Disease Response Training</a>

http://www.floridadisaster.org/TrainingCalendar/index.asp?course=&area=&d1=05201... 4/26/2010

SERC'S STATE TRAINING AND EVENTS SCHEDULE (May - August 2010) - PAGE 2 of 6

Training and Events Home Page

Page 2 of 7

May 3 - May 5	<a href="#">1</a>	Marianna Jackson County	<a href="#">Intermediate Incident Command System for Expanding Incidents (G-300)</a>
May 4 - May 6	<a href="#">6</a>	Lake Placid Highlands County	<a href="#">Intermediate Incident Command System for Expanding Incidents (G-300)</a>
May 4 - May 5	<a href="#">4</a>	Tampa Hillsborough County	<a href="#">Radiation Emergency Medicine Course</a>
May 4 - May 5	<a href="#">7</a>	Marathon Monroe County	<a href="#">Advanced Incident Command System Command &amp; General Staff: Complex Incidents (G-400)</a>
May 4	<a href="#">6</a>	Punta Gorda Charlotte County	<a href="#">E-Plan- Delivering Vital Hazmat Information to First Responders (E-01)</a>
May 4	<a href="#">6</a>	Punta Gorda Charlotte County	<a href="#">E-Plan- Delivering Vital Hazmat Information to First Responders (E-01)</a>
May 5 - May 6	<a href="#">5</a>	Kissimmee Osceola County	<a href="#">Basic Public Information Officer (PIO): (G-290)</a>
May 5 - May 7	<a href="#">4</a>	St. Petersburg Hillsborough County	<a href="#">Radiation Emergency Medicine Course</a>
May 6 - May 7	<a href="#">1</a>	Milton Santa Rosa County	<a href="#">Basic Public Information Officer (PIO): (G-290)</a>
May 10 - May 13	<a href="#">All</a>		<a href="#">2010 Statewide Hurricane Exercise</a>
May 11 - May 12	<a href="#">6</a>	Lake Placid Highlands County	<a href="#">Advanced Incident Command System Command &amp; General Staff: Complex Incidents (G-400)</a>

<http://www.floridadisaster.org/TrainingCalendar/index.asp?course=&area=&d1=05201...> 4/26/2010

May 11 - May 13	<u>5</u>	Cape Canaveral Brevard County	<a href="#">Intermediate Incident Command System for Expanding Incidents (G-300)</a>
May 17	<u>3</u>	Bunnell Flagler County	<a href="#">Hurricanevac 2010</a>
May 17	<u>1</u>	Milton Santa Rosa County	<a href="#">Rapid Assessment Planning (G-250.7)</a>
May 17 - May 18	<u>1</u>	Milton Santa Rosa County	<a href="#">Recovery From Disaster: The Local Government Role (G-270.4)</a>
May 18 - May 21	<u>All</u>	Havana Leon County	<a href="#">HazCat for Identification of Industrial Chemicals (HazCat Level 1)</a>
May 18 - May 20	<u>5</u>	Cape Canaveral Brevard County	<a href="#">Intermediate Incident Command System for Expanding Incidents (G-300)</a>
May 19 - May 20	<u>5</u>	Winter Park Orange County	<a href="#">Advanced Incident Command System Command &amp; General Staff: Complex Incidents (G-400)</a>
May 19 - May 20	<u>2</u>	Tallahassee Leon County	<a href="#">Intermediate Field Response &amp; Surveillance Training (IFIRST)</a>
May 23 - May 28	<u>6</u>	Broward County	<a href="#">Governors Hurricane Conference</a>

JUNE 2010 TRAINING AND EVENTS

Dates	Area	City/County	Name
Jun. 1	<u>2</u>	West Palm Beach Palm Beach County	<a href="#">Human Trafficking Awareness and Recognition</a>
Jun. 2 -	<u>5</u>	Rockledge	<a href="#">Debris Management (G-202)</a>

SERC'S STATE TRAINING AND EVENTS SCHEDULE (May - August 2010) - PAGE 4 of 6

Training and Events Home Page

Page 4 of 7

<b>Jun. 3</b>		<b>Brevard County</b>	
<b>Jun. 2 - Jun. 3</b>	<u>1</u>	<b>Marianna Jackson County</b>	<a href="#">Advanced Incident Command System Command &amp; General Staff: Complex Incidents (G-400)</a>
<b>Jun. 7</b>	<u>3</u>	<b>Ocala Marion County</b>	<a href="#">Introduction to Incident Command System, IS-100.a (ICS 100)</a>
<b>Jun. 7 - Jun. 8</b>	<u>5</u>	<b>Daytona Beach Volusia County</b>	<a href="#">Emergency Operations Center (EOC) Management and Operations (G-775)</a>
<b>Jun. 8 - Jun. 10</b>	<u>5</u>	<b>Sanford Seminole County</b>	<a href="#">Homeland Security Exercise and Evaluation Program Training Course (HSEEP)</a>
<b>Jun. 8 - Jun. 9</b>	<u>3</u>	<b>Ocala Marion County</b>	<a href="#">ICS for Single Resources and Initial Action Incidents, IS-200.a (IS-200)</a>
<b>Jun. 9</b>	<u>5</u>	<b>Winter Park Orange County</b>	<a href="#">Region 5 Quarterly Meeting</a>
<b>Jun. 10</b>	<u>3</u>	<b>Ocala Marion County</b>	<a href="#">NIMS An Introduction, IS-700.a (IS-700)</a>
<b>Jun. 11</b>	<u>3</u>	<b>Ocala Marion County</b>	<a href="#">National Response Framework, An Introduction, IS-800.b (IS-800)</a>
<b>Jun. 15 - Jun. 16</b>	<u>5</u>	<b>Cape Canaveral Brevard County</b>	<a href="#">Advanced Incident Command System Command &amp; General Staff: Complex Incidents (G-400)</a>
<b>Jun. 15 - Jun. 17</b>	<u>5</u>	<b>Satellite Beach Brevard County</b>	<a href="#">Public Safety WMD Response - Sampling Techniques &amp; Guidelines (PER-222)</a>
<b>Jun. 21 - Jun. 25</b>	<u>5</u>	<b>Ft. Pierce St. Lucie County</b>	<a href="#">L449/G265</a>
			<a href="#">Emergency Planning for Special</a>

<http://www.floridadisaster.org/TrainingCalendar/index.asp?course=&area=&d1=05201...> 4/26/2010

Jun. 21 - Jun. 22	<u>5</u>	Winter Park Orange County	<a href="#">Needs Populations (G-197)</a>
Jun. 22 - Jun. 23	<u>6</u>	LaBelle Hendry County	<a href="#">Debris Management (G-202)</a>
Jun. 22 - Jun. 23	<u>5</u>	Cape Canaveral Brevard County	<a href="#">Advanced Incident Command System Command &amp; General Staff: Complex Incidents (G-400)</a>
Jun. 22 - Jun. 23	<u>5</u>	Orlando Orange County	<a href="#">Radiation Emergency Medicine Course</a>
Jun. 23 - Jun. 24	<u>4</u>	Clearwater Pinellas County	<a href="#">Basic Public Information Officer (PIO): (G-290)</a>
Jun. 23 - Jun. 24	<u>5</u>	Vero Beach Indian River County	<a href="#">Emergency Management Operations Course (G-110)</a>
Jun. 25	<u>5</u>	Sanford Seminole County	<a href="#">Preliminary Damage Assessment Training (G-601)</a>

**JULY 2010 TRAINING AND EVENTS**

Dates	Area	City/County	Name
Jul. 7 - Jul. 8	<u>3</u>	Bradford County	<a href="#">Intermediate Incident Command System for Expanding Incidents (G-300)</a>
Jul. 14	<u>2</u>	Live Oak Suwannee County	<a href="#">Advanced Course for Radiological Response</a>
Jul. 21 - Jul. 23	<u>4</u>	Lecanto Citrus County	<a href="#">Intermediate Incident Command System for Expanding Incidents (G-300)</a>
Jul. 21 - Jul. 23	<u>5</u>	Winter Park Orange County	<a href="#">Intermediate Incident Command System for Expanding Incidents (G-300)</a>

Training and Events Home Page		Page 6 of 7	
Jul. 27 - Jul. 28	<u>6</u>	Tavares Lake County	<a href="#">MGT 335 Event Security Planning for Public Safety Professionals (Instructor-led version)</a>
Jul. 28 - Jul. 29	<u>2</u>	Tallahassee Leon County	<a href="#">HSEEP Toolkit Lab Training Course</a>
Jul. 29	<u>6</u>	Tavares Lake County	<a href="#">MGT 381 Business Continuity and Emergency Management</a>
<b>AUGUST 2010 TRAINING AND EVENTS</b>			
<b>Dates</b>	<b>Area</b>	<b>City/County</b>	<b>Name</b>
Aug. 2 - Aug. 4	<u>4</u>	Sarasota Sarasota County	<a href="#">Intermediate Incident Command System for Expanding Incidents (G-300)</a>
Aug. 2 - Aug. 6	<u>2</u>	West Palm Beach Palm Beach County	<a href="#">I-449 Incident Command System Curricula Train-the-Trainer</a>
Aug. 5 - Aug. 6	<u>4</u>	Sarasota Sarasota County	<a href="#">Advanced Incident Command System Command &amp; General Staff: Complex Incidents (G-400)</a>
Aug. 10 - Aug. 12	<u>3</u>	Gainesville Alachua County	<a href="#">Intermediate Incident Command System for Expanding Incidents (G-300)</a>
Aug. 18 - Aug. 19	<u>5</u>	Winter Park Orange County	<a href="#">Advanced Incident Command System Command &amp; General Staff: Complex Incidents (G-400)</a>
Aug. 25 - Aug. 26	<u>3</u>	Bradford County	<a href="#">Advanced Incident Command System Command &amp; General Staff: Complex Incidents (G-400)</a>
<a href="#">Public</a>   <a href="#">Business</a>   <a href="#">EM Community</a>   <a href="#">Organization</a>   <a href="#">News Media</a>   <a href="#">Kids</a> <a href="#">Copyright ©2002 FDEM</a>   <a href="#">Privacy</a>   <a href="#">Best Viewed With</a>   <a href="#">Accessibility</a>			
<a href="http://www.floridadisaster.org/TrainingCalendar/index.asp?course=&amp;area=&amp;d1=05201...">http://www.floridadisaster.org/TrainingCalendar/index.asp?course=&amp;area=&amp;d1=05201...</a> 4/26/2010			

Information Obtained from SERC's Training Website: <http://www.floridadisaster.org/TrainingCalendar/index.asp>

Info

## EMERGENCY MANAGEMENT INSTITUTE (EMI) TRAINING OPPORTUNITIES (Page 1 of 3)

### Emergency Management Institute (EMI) Training Opportunities

Vacancies exist in the offerings for fiscal year 2010 courses at the Emergency Management Institute in Emmitsburg, Maryland. For more information, please go to: <http://training.fema.gov/emicourses> or contact the Admissions Office at (301) 447-1035 or via email at [netc-admissions@dhs.gov](mailto:netc-admissions@dhs.gov). Send **completed** applications to your State Training Officer for approval. The State will then forward them to Admissions.

*If interested, apply immediately!*

*As of 3/25/10*

Applications for course vacancies must be received at least 6 weeks before the course start date for the applicant to be considered for the course. Vacancies within 6 weeks of the course start date shall only be filled from the established waitlist, so it's important to apply early!

#### Held at National Emergency Training Center

- |      |  |            |              |
|------|--|------------|--------------|
| E123 | EMAP Accreditation Manager                       | 8/30-31/10 | 21 vacancies |
| E124 | EMAP Assessor Training                           | 9/02-03/10 | 25 vacancies |
| E156 | Building Design Homeland Security TTT            | 8/17-19/10 | 17 vacancies |
| E172 | HAZUS MH for Flood                               | 7/26-29/10 | 10 vacancies |
| E257 | State Directors Training Course                  | 6/15-17/10 | 17 vacancies |
| E270 | Managing Floodplain Development Through NFIP TTT | 9/13-16/10 | 17 vacancies |
| E273 | Managing Floodplain Dev Through the NFIP         | 8/23-26/10 | 15 vacancies |
| E275 | Benefit Cost User Workshop                       | 9/20-22/10 | 25 vacancies |
| E276 | Benefit-Cost Analysis: Entry-Level               | 6/7-9/10   | 19 vacancies |
| E278 | NFIP: Community Rating System                    | 6/14-17/10 | 16 vacancies |
|      |  | 8/9-12/10  | 29 vacancies |

## EMI TRAINING OPPORTUNITIES (Page 2 of 3)

E279	Retrofit Floodprone Residential Buildings 5/10-13/10	21 vacancies
E284	Advanced Floodplain Management Concepts III 6/21-24/10	19 vacancies
E296	Application of HazUs-MH Risk Planning 8/2-5/10	15 vacancies
E313	Basic HAZUS Multi-Hazards 7/12-15/10	1 vacancy
E317	Comprehensive Data Management for HAZUS-MH 9/13-16/10	19 vacancies
E340	Radiological Emergency Preparedness Program & Planning 7/19-22/10	25 vacancies
E341	Radiological Accident Assessment Concepts (RAAC) 8/9-13/10	26 vacancies
E352	Crisis Counsel Assist & Training Program 6/7-10/10	25 vacancies
E361	Multi-Hazard Emergency Planning for Schools 6/21-24/10 7/19-22/10 8/2-5/10	24 vacancies 40 vacancies 40 vacancies
E386	Residential Coastal Construction 8/9-12/10	21 vacancies
E431	Understanding & Implementing EMAC 7/19-22/10	24 vacancies
E449	ICS Curricula TTT 9/13-16/10	18 vacancies
E580	Emergency Management Framework for Tribal Govt 8/23-26/10	34 vacancies
E602	Performance & Needs Analysis 6/21-25/10	7 vacancies
E604	Course Development 5/24-28/10	4 vacancies
E605	Instructional Delivery 6/28-7/1/10	1 vacancies

## EMI TRAINING OPPORTUNITIES (Page 3 of 3)

- |      |   |              |   |
|------|---|--------------|---|
| E900 | IEMC/All Hazards: Preparedness & Response<br>7/19-22/10       | 8 vacancies  | (Law Enforcement, Public Works, Emergency Medical/Health)       |
| E901 | IEMC/All Hazards: Recovery & Mitigation<br>8/23-26/10         | 21 vacancies | (Law Enforcement, Fire, Public Works, Emergency Medical/Health) |
| E910 | IEMC/Earthquake: Preparedness & Response<br>8/9-12/10         | 7 vacancies  | (Law Enforcement, Fire, Emergency Medical/Health)               |
| E915 | IEMC/Homeland Security: Preparedness & Response<br>6/21-24/10 | 16 vacancies | (All disciplines)   |
| E965 | NIMS ICS All-Haz Resource Unit<br>6/21-24/10                  | 9 vacancies  |   |
| E969 | NIMS ICS All-Haz Communications<br>8/16-19/10                 | 15 vacancies |   |
| E970 | NIMS ICS All-Haz Supply Unit Leader<br>7/12-15/10             | 20 vacancies |   |
| E971 | NIMS ICS All-Haz Facilities Unit<br>8/2-6/10                  | 5 vacancies  |   |

**Submitted by:** Elisa Roper, Department of Homeland Security, 11/19/10  
**Contact Information:** Admissions Office, 301/447-1035  
**Additional Comment(s):** None

**A. ELECTIONS**

**Hallie Calig**

Chair Scott Ehlers and Vice-Chair Jeff Tobergte were elected to their respective posts in July 2008 for two-year terms. LEPC membership policies do not preclude officers from serving for more than one term. Each of these parties has expressed an interest in maintaining their positions for additional two-year terms. Others may be nominated by the membership for these positions. Such nominations shall include a prior agreement to serve from the candidate and shall be provided in writing to Mr. John Meyer (LEPC Staff Coordinator) and/or Ms. Hallie Calig (LEPC Nominations Subcommittee Chair) on or before Friday, August 6, 2010. If nominations are received for either or both of these positions, a formal election process will be conducted in conjunction with the next LEPC meeting (i.e. August 25, 2010). **Please note that nominations for these positions will not be accepted on the floor on the day of the meeting.**

Additional Material: None  
Action Recommended: None

**B. RE-CERTIFICATION OF LEPC MEMBERSHIP**

**John Meyer**

Every two years, the State Emergency Response Commission (SERC) must re-certify all LEPC members statewide. The SERC will be conducting the re-certification process in conjunction with the July 9, 2010 SERC meeting. Unless written notification is provided by May 28, 2010 from a LEPC member(s) declining further service on the LEPC, staff will request that the entire LEPC District 8 membership be re-certified, as currently exists.

Additional Material: None  
Action Recommended: None

**C. TAMPA BAY LEPC (DISTRICT 8) HAZARDOUS MATERIALS EMERGENCY RESPONSE PLAN UPDATE**

**John Meyer**

The update of the *District 8 LEPC Hazardous Materials Emergency Response Plan* is nearing completion. Beside a few grammatical and facility revisions, changes were primarily limited to updates of population figures and, in some cases, equipment inventories. Per the FDEM/LEPC District 8 Contract, the update must be provided to the Florida Department of Emergency Management on or before June 30, 2010. **LEPC staff is seeking a motion to authorize transmittal of the revised Plan to FDEM per the cited Contract requirement.** Upon incorporation of final edits, the revised Plan will be transmitted to the agencies in the quantities specified within the Contract.

Additional Material: None.  
Action Recommended: Motion to approve transmittal of revised Plan to FDEM.

**D. FLORIDA DIVISION OF EMERGENCY MANAGEMENT REGION 4 QUARTERLY MEETING**  
**John Meyer**

The Florida Division of Emergency Management - Region 4 held their Quarterly meeting on Friday, February 19, 2010 at the Hillsborough County Emergency Operation Centers. The *Minutes* from the meeting are provided as informational.

Additional Material: Meeting *Minutes* (Pages 31-34)  
Action Recommended: None.

**FLORIDA DIVISION OF EMERGENCY MANAGEMENT  
QUARTERLY MEETING *MINUTES* - FEBRUARY 19, 2010  
(PAGE 1 of 3)**

19 Feb 2010

RE: Emergency Management Committee Meeting/FDEM Quarterly Meeting

TOPICS:

- 2010 Legislative Update
  - Rich Shepard provided the FEPA 2010 Legislative Update to group, for more information review associated handouts.
- Marion County will be going to Tallahassee 18 March to promote strong partnerships between FEPA and the Sheriff. It is imperative that that the support be to maintain a strong partnership between FEPA and the Sheriff's Office and not to mandate a take over of Emergency Management by the Sheriff's Office; this decision should remain a home rule decision.
- Dan Noah provided an update on HazCollect "When Things Go Wrong"
  - Described the process: Incident occurs -> EOC sends message -> DM Open dumps into HazCollect (at this point there is not stopping the dissemination of the information)-> message goes out through NWS-> broadcasted through all media outlets
  - Explained the mishap of Tampa earthquake warning and the investigative process that followed.
  - 1 March 2010 Hurrevac training at the Tampa Bay Regional Planning Council to register contact Brady Smith at [brady@tbrpc.org](mailto:brady@tbrpc.org)
- Erika Wiker provided an update of RDSTF initiatives currently underway in the Region
  - RDSTF is currently being restructured to begin streamlining workloads and the grant submission process
  - Distribution lists that all emergency managers were asked to populate have been finalized and is being used to disseminate information, any updates need to be forwarded to Erika Wiker
  - Executive Board, made up of RDSTF chair/co-chair and committee chairs met on 17 Feb 2010 discussion focused on
    - Finalizing of RDSTF committee structure
    - Discussion of committee charters
    - Need to strengthen and streamline the grant process and process in which this is to occur.

All information will be briefed during the RDSTF General Session meeting on 3 March 2010.

  - All RDSTF meetings will be held at the Hillsborough County Sheriff's Office Training Facility on Faulkenburg Road to support collaboration between the RDSTF and UASI.
  - RDSTF committees have been asked to provide comments/updates to their functional response plans the drop dead date for comments is 30 March 2010; once these plans have been updated they will be forward to the executive board for final review and approval. Once functional plans are finalized attention will be shifted to Regional Response plans.
  - E-Sponder and HSIN

## FDEM QUARTERLY MEETING MINUTES (PAGE 2 OF 3)

- As requested all information related to Regional and SWG have been and will continue to be posted.
- For those who do not have access to either E-Sponder and/or HSIN please contact either Erika Wiker or Jill Sweeny.
- Regional Exercise
  - Region is looking to satisfy all exercise requirements (USCG, LEPC, and Port) for this reason the exercise will be held at Port of Tampa Terminal 3, the exercise will be EOD and HazMat based.
  - The exercise will be a “blind” exercise sometime in the month of May. For those who are interested in observing and/or participating as controller/evaluators please let Erika Wiker know.
- Hunter Zager provided Department of Health Updates:
  - Current focus is on Haiti response efforts
  - Severity of trauma is beginning to go down
  - There is nothing much that Emergency Management needs to do, contact and Sitreps are more for informational purposes only
  - For individuals who are seeking to donate, please refer then to [www.ccdosp.org](http://www.ccdosp.org)
- County Reports:
  - Sumter:
    - Three County Evacuation Table Top Exercise will be held 10 March 2010. The Withlacoochee Regional Planning Council will be coordinating this effort.
  - Citrus:
    - The REP exercise for the Nuclear Power Plant which is normally held in the April/May timeframe has been extended to Aug/Sept due to outages
  - Hernando:
    - Currently coordinating an Active Shooter exercise to be executed during Spring Break
    - Pet friendly shelter is currently being retrofitted once completed county will conduct a functional exercise with stuffed animals.
  - Pasco:
    - Regional Hurricane Shelter is now open
    - Has concern with the new hurricane guides and the confusion it will cause to the general population who do not fully understand storm surge, changing surge values, new evacuation zones, and the expansion of alerts and warning
  - Pinellas:
    - LMS has been approved.
    - Has started a contract to put together an EM 101 for their municipalities, once completed will provide to the rest of the counties
    - Has received E-Team upgrade equipment from the UASI, will be updating the system in the near future
  - Hillsborough:
    - Currently reviewing and updating the CEMP

## FDEM QUARTERLY MEETING *MINUTES* (PAGE 3 OF 3)

- Undergoing NPR, a federal mandate to receive 2010 grant funding
  - Stated that there is an urgent need to send local folks to training
  - Understands that budgets are tight but there needs to be a concentrated effort to ensure continued collaboration and sharing of resources, budgets, etc.
  - Polk:
    - Will be opening new EOC in the very near future
  - Hardee:
    - Will be holding a Table Top Exercise on 8 June to exercise county Mass Casualty/Mass Fatality Plan
  - Manatee:
    - Sent 70 County representatives to EMI for catastrophic planning. The focus was not on emergency management and/or emergency response instead it focused on long term planning
  - Discussion of deobligated EMPG Grant dollars that are available
    - There is no required match, as the State will be the contract administrator
    - Primary obligation of Region IV dollars will go to Pasco County to purchase WebEOC
    - Secondary obligation in the event that Jim is unable to execute will be to purchase the bridge between WebEOC and EM Constellation
- TASKS:
- Jim Martin, Pasco County to determine by 26 Feb 2010 whether he is able to execute the contract to purchase WebEOC and report back to EM committee

