



LEPC Meeting Notice

MEMO TO: Tampa Bay LEPC, District VIII Members/Alternates

FROM: Asst Chief Scott Ehlers, LEPC Chairman and
John Meyer, LEPC Coordinator

SUBJECT: **LEPC MEETING - February 24, 2010**

DATE: February 12, 2010

The next Tampa Bay LEPC, District VIII meeting will be held on **Wednesday morning, February 24, 2010, 10:30 a.m.**, at the Tampa Bay Regional Planning Council, 4000 Gateway Centre Blvd, Suite 100, Pinellas Park, FL 33782.

The enclosed package of informative materials will recap various agenda items, precluding the need for detailed discussion at the meeting unless specific questions arise. The LEPC meeting is expected to last about an hour.

You are invited to review the LEPC website: www.tbrpc.org/lepc/lepc.shtml

*****REMINDER*****

Only the abbreviated short-form agenda will be available at the door the day of the meeting. Please remember to bring your mailout package with you to the meeting.

If you are a person with a disability who needs any accommodation in order to participate in this meeting, you are entitled, at no cost to you, to the provision of certain assistance. Please contact John Meyer at the Tampa Bay Regional Planning Council at (727) 570-5151 X 29 within three working days of the meeting.

Asst Chief Scott Ehlers, Chairman - Jeff Tobergte, Vice Chairman - John Meyer, Coordinator
Tampa Bay Local Emergency Planning Committee (LEPC), District VIII
4000 Gateway Centre Boulevard, Suite 100, Pinellas Park, FL 33782-6136
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LEPC Agenda

TAMPA BAY LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) DISTRICT VIII MEETING

Tampa Bay Regional Planning Council
4000 Gateway Centre Blvd, Suite 100, Pinellas Park, FL 33782
Wednesday, February 24, 2010 - 10:30 am

*****THIS MEETING IS OPEN TO THE PUBLIC*****

| | | |
|-----------------|---|-----------------------------|
| Agenda Item #1 | CALL TO ORDER, WELCOME, PLEDGE OF ALLEGIANCE - Page 2 | Chairman Ehlers |
| Agenda Item #2 | APPROVAL OF MINUTES - November 18, 2009 LEPC MEETING - Page 2 | Chairman Ehlers |
| Agenda Item #3 | DISTRICT 8 LEPC MEMBERSHIP CHANGES - Page 2 | John Meyer |
| Agenda Item #4 | RECAP OF QUARTERLY SERC MEETINGS - Page 3 | John Meyer |
| Agenda Item #5 | HMEP PROGRAM - PLANNING - Page 7 | Committee Chair Alan Pratt |
| Agenda Item #6 | FACILITY DISASTER PLANNING PROJECT - Page 7 | John Meyer |
| Agenda Item #7 | HMEP PROGRAM - TRAINING - Page 11 | Committee Chair Bob Tollise |
| Agenda Item #8 | REGIONAL DOMESTIC SECURITY TASK FORCE - Page 11 | Erika Wiker |
| Agenda Item #9 | CHEMICAL SAFETY BOARD VIDEO/10 YEAR LESSONS - Page 12 | John Meyer |
| Agenda Item #10 | TRAINING, WORKSHOP OR CONFERENCE OPPORTUNITIES - Page 13 | Chairman Ehlers |
| Agenda Item #11 | OTHER LEPC BUSINESS | Chairman Ehlers |
| | A. Tampa Yatabe Award Presentations - Page 25 | |
| | B. Hazardous Materials Awareness Week Proclamations - Page 26 | |
| | C. Tampa Bay LEPC HazMat Emergency Response Plan Update - Page 27 | |
| | D. Florida Division of Emergency Management/Region 4 - <i>Minutes</i> from December 7, 2009 Meeting - Page 27 | |
| Agenda Item #12 | TAMPA BAY LEPC LOGO SHIRTS - Page 35 | Chairman Ehlers |
| Agenda Item #13 | PUBLIC COMMENTS - Page 35 | Chairman Ehlers |
| Agenda Item #14 | NEXT MEETING - Wednesday, May 26, 2010 | Chairman Ehlers |
| Agenda Item #15 | ADJOURNMENT | |

Asst Chief Scott Ehlers, Chairman - Jeff Tobergte, Vice Chairman - John Meyer, Coordinator

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The following LEPC membership change(s) was/were approved at the January 8, 2010 SERC meeting:

| MEMBER | CATEGORY | MEMBER TYPE | | STATUS OF CHANGE | | | DESCRIPTION (IF NECESSARY) |
|-----------------|----------------------|-------------|-----------|------------------|-------------------------|-------------------|---|
| | | PRIMARY | ALTERNATE | NEW MEMBER | CATEGORY OR TYPE CHANGE | RESIGNED/ REMOVED | |
| Doug Meyer | Emergency Management | | ✓ | | ✓ | | Pinellas County Emergency Management (Primary Member - Greg Lindgren). Appointed Doug Meyer as "Alternate" member to coincide with Mr. Meyer's return to Pinellas County Emergency Management. |
| Janet Walker | | | ✓ | | | ✓ | |
| Paul Latham | Emergency Management | | ✓ | ✓ | | | Pasco County Emergency Management (Primary Member - James Johnson). Appointed Paul Latham as "Alternate" member to coincide with departure of Lisa Hale from Pasco County Emergency Management. |
| Lisa Hale | | | ✓ | | | ✓ | |
| Sandra Brooking | First Aid | | ✓ | ✓ | | | Pinellas County EMS & Fire Administration (Primary Member - Mike Cooksey). Appointed Sandra Brooking as "Alternate" member to coincide with departure of Doug Meyer from Pinellas County EMS & Fire Administration. |
| Doug Meyer | | | ✓ | | ✓ | | |

Additional Material: None.
 Action Recommended: Recognition of New Appointments

The State Emergency Response Commission and associated Subcommittee meetings were held in Tallahassee at the Betty Easley Conference Center in Tallahassee on January 7-8, 2010. LEPC Staff Coordinator John Meyer attended. The following serves as a recap of the SERC meeting and associated materials:

The items of business were:

- **Approval of October 2, 2009 SERC meeting *Minutes***

NEW BUSINESS

- **Approval of new/revised Local Emergency Planning Committee Appointments (Statewide).** *The District 8 modifications approved this Quarter were the replacement of alternate members for Pasco County Emergency Management (Mr. Paul Latham), Pinellas County EMS & Fire Administration (Ms. Sandra Brooking), and Pinellas County Emergency Management (Mr. Doug Meyer).*
- **Hazards Analysis Working Group Establishment.** *A Motion was approved unanimously by the SERC to modify future Hazards Analyses Contracts to exempt site inspection requirements for all telecommunications sites, facilities with battery operated Material Handling Equipment (forklifts, pallet jacks, etc.), battery suppliers, and businesses with large Uninterruptable Power Supply. The justification for this revision was that “it is highly unlikely that many separate batteries would release Sulfuric Acid simultaneously during an event and the impact of said release would remain on-site, the threat to the community is minimal. As first responders understand that such batteries are or could be on-site at such facilities, the exact number and placement should have little impact on their response actions.” This revised provision does not affect the requirements of the 2009-10 HA Contracts.*
- **Biological Sampling Protocol.** *A Motion was approved unanimously by the SERC to accept the Subcommittee on Training’s suggested revisions to SERC’s Public Safety Sampling for Hazardous Materials/WMD Incidents. The document provides guidance to “standardize the training, procedures, and equipment used by Regional Hazardous Materials Teams to respond and mitigate a hazardous materials (HAZMAT) incident in which illicit or terrorist activity is thought to have taken place. It may also be used by other hazardous materials teams in responding to various HAZMAT incidents.” For clarification, this document calls for the use of the FBI 12-Step Process for the management of sampling or evidence gathering and is not intended to replace existing forensics sampling procedures used by federal, state, or local forensics teams. For HAZMAT incidents involving criminal investigations, a close working relationship with law enforcement is encouraged.*
- **Thomas Yatabe/SERC Awards Presentations.** *The SERC awarded 11 recipients (one from each Local Emergency Planning Committee District) the Thomas Yatabe Award signifying outstanding*

contribution(s) made in the implementation and support of the Emergency Planning and Community Right-To-Know Act.” The LEPC District 8 recipient for 2009 was Mr. Doug Meyer. As stated in his Nomination Form “Doug was one of the original members and part of the organization and implementation of the Pinellas County Hazardous Materials Team in the mid 1980s. He served in various capacities on the Team up to and including Team Commander. After his retirement from Seminole Fire Rescue, he continues his involvement while working for Pinellas County Emergency Management. He has additionally served as the ‘Primary’ or ‘Alternate’ LEPC member throughout. Doug is actively involved in the Tampa Bay Regional Planning Council and Metropolitan Medical Response System. He was charged with EPCRA reporting for Pinellas County between 2000 and 2006. He is a valued member and resource both locally and regionally.”

Certificates of Appreciation were also awarded for the other LEPC District 8 nominees: Chief Michael Gonzales (Tampa Fire Rescue), Mr. John Hess (U.S. Department of Transportation), and Chief Byron Teates (East Manatee Fire Rescue District) for their contributions. These individuals will be recognized and awarded their Certificates at the February 24, 2010 Local Emergency Planning Council meeting held in the TBRPC offices.

REPORTS

- **Subcommittee on Training (SOT) Meeting Highlights.** *The following highlights of the January 7, 2010 SOT meeting:*
 - ▶ Teleconferences. *Ms. Shanti Smith indicated that a teleconference was held with participating SOT members on November 5th to discuss final revisions to the Biological Sampling Protocols considered and approved as an earlier Agenda item. A short teleconference was conducted on December 3rd to advise participating SOT members on status of various tasks on the SOT “Project Tracking Chart,” including the demonstration of the preliminary electronic Tier 2 submittal program. Program refinements were requested by various participants and subsequently resolved and/or incorporated.*
 - ▶ Preventive Radiological Nuclear Detection (PRND) Implementation Strategy. *Mr. Charlie Boyd, SOT Vice-Chair, gave an overview of the PRND Program. The Program was formed under the Department of Homeland Security (DHS) in response to the potential use of a nuclear weapon within the United States. All nuclear detection research, development, testing, evaluation, acquisition, and operational support is administered under DHS’ Domestic Nuclear Detection Office. One of the primary objectives of the PRND Subcommittee is to support local law enforcement by utilizing effective screening and detection systems to prevent attempts to import or transport a nuclear device or fissile or radiological material intended for illicit use. Such detection equipment has been utilized extensively at all recent major Special Events. While resources and capabilities are being tracked locally, one of the goals of the PRND Program is to create a uniform concept of operations, purchasing and training.*
 - ▶ Hazardous Materials Medical Protocols. *Mr. Doug Wolfe advised that Dr. Nelson has been forwarded a copy of the Hazardous Materials Medical Protocols for review by the Medical Directors. It is anticipated that any/all of the revisions proposed by the Medical Directors,*

if applicable, will be incorporated into the final version of the document to be brought forward for SERC consideration and/or approval as early as the April SERC meeting.

- ▶ E-Plan Training Committee. *Ms. Shanti Smith indicated that a “contingency” of approximately ten E-Plan users from Florida attended the E-Plan Conference held in Dallas on November 12-13, 2009, including Mr. Ed Murphy of Hillsborough County Emergency Management. Necessary E-Plan refinements were discussed by all in attendance. It is envisioned that the Florida attendees can/will serve in the capacity of “train-the-trainers” at the local level. Recipients of such training could then train their own staff in the future. The SOT approved adding “E-Plan Training & Development” to the SOT Project Tracking Chart under the column entitled “Systems and Relationships.” Ms. Smith indicated that all 36 “SERC Recognized” Hazmat Teams have now registered for E-Plan as well as Emergency Management Directors from all but a couple of Florida’s 67 Counties. Her personal goal is 100% registration and use.*

- **Financial Status Report Update.** *Ms. Shanti Smith advised that Mr. Sam Brackett has brought 350 new facilities into compliance, resulting in approximately \$350,000 to the Program.*

Acknowledging that the Florida Division of Emergency Management is being considered for “sunsetting,” similar to the Florida Department of Community Affairs, the State Emergency Response Commission members voted unanimously in favor of submitting a letter of support of the agency to be submitted to the Chair or group making this decision. The correspondence shall outline the mission and vital roles this agency plays in terms of Emergency Management in the State and, perhaps, nationally.

- **Hazardous Materials Incidents Reports.** *Mr. Michael Younger acknowledged that a detailed Hazardous Materials Incidents Report was included in the SERC Agenda materials. The listing of Incidents requiring Evacuation and/or causing Injury or Death was included within the SERC Agenda materials. The following constitute the Hazardous Materials incidents recorded for District 8 between December 1, 2008 - November 30, 2009:*

| County | Date of Release | Chemical | Amount Released (Lbs.) | Business Type | Evacuations | # Injured | # Killed |
|----------|-----------------|---------------------------------------|------------------------|-------------------------------|-------------|-----------|----------|
| Hills | 1/05/09 | Sulfuric Acid (Non-Aerosol Forms) | 153 | Chemicals & Allied Products | 0 | 1 | 0 |
| | 2/20/09 | Natural Gas | Unknown | Private Residence | 2 | 0 | 0 |
| | 3/25/09 | Natural Gas | Unknown | Traffic Accident/Apt. Complex | 12 | 0 | 0 |
| Manatee | NONE LISTED | | | | | | |
| Pasco | 1/01/09 | Hydrochloric Acid/Sodium Hypochlorite | Unknown | Restaurant | 6 | 6 | 0 |
| | 5/26/09 | Natural Gas | Unknown | Pipeline/Traffic Accident | 200 | 0 | 0 |
| Pinellas | 6/01/09 | Ammonia | 3,500 | Food Preparations | 0 | 3 | 0 |
| | 6/08/09 | Natural Gas | Unknown | Private Residence | 3 | 0 | 0 |
| | 6/15/09 | Hydraulic Oil | 225 | Marinas | 0 | 0 | 1 |

| County | Date of Release | Chemical | Amount Released (Lbs.) | Business Type | Evacuations | # Injured | # Killed |
|--------|-----------------|------------------|------------------------|-------------------|-------------|-----------|----------|
| | 7/30/09 | Hydrogen Sulfide | Unknown | N/A | 0 | 1 | 0 |
| | 9/27/09 | Carbon Monoxide | 0 | Apartment Complex | 0 | 3 | 0 |
| | 10/02/09 | Sodium Hydroxide | 0 | Condos/Plumbers | 20 | 20 | 0 |

Supplemental information also contained in the SERC Agenda included annual comparisons of: Petroleum vs. Non-Petroleum Hazardous Material incidents by LEPC District and Fixed Facility vs. Transportation Related Incidents by LEPC District. Annual comparisons of Section 311 & 312 Chemical Inventory Reports, Hazardous Material Incident Reports, and Section 313 Toxic Release Inventory Reports Statewide were also provided.

- **Update on LEPC Activities.** *SERC Member George Danz indicated that a listing of quarterly accomplishments of each of the LEPC Districts has been provided within the SERC Agenda under the “Hazmatters” section. The identified accomplishments of District 8 were:*
 - ▶ *attended the October 1-2, 2009 SERC meetings and conducted a LEPC meeting on November 17th;*
 - ▶ *Facility Disaster Planning Subcommittee met on September 17th to further efforts designed to bolster the hazardous materials component of the Florida Business Disaster Survival Kit. Subcommittee members are currently polling recipients of prior training. Once complete, it is anticipated that the input to will guide future training endeavors;*
 - ▶ *participation in a series of teleconferences administered by the Florida Division of Emergency Management regarding such subjects as Bio-Sampling Protocols, Hazards Analyses Scope of Work and Status update of the SOT initiatives;*
 - ▶ *conducted a Ammonia Siren Briefing/Workshop for the DeSoto Elementary School on October 20, 2009. The newly-received Spanish-subtitled version of the “Shelter-in-Place” video was debuted;*
 - ▶ *A Clandestine Drug Lab Awareness Course was conducted in Pasco County on September 29-30, 2009 to close out LEPC District 8’s 2008-09 HMEP fiscal year;*
 - ▶ *a Foam/Ethanol course was conducted in Hillsborough County on December 14-16, 2009 to initiate the 2009-2010 Contract;*
 - ▶ *attendance at the October 13th and December 8th Tampa Bay Spill Committee meetings as well as the U.S. Coast Guard Area Committee meetings immediately followed; and*
 - ▶ *assisted in the preparation for the October 14th, November 4th and December 9th Pinellas Police Standards Council meetings held at the Council offices.*
 - ▶ *The next scheduled meeting of LEPC District 8 is February 24, 2010.*

COMMENTS

Ms. Cindy Gennell acknowledged that this was her final meeting after 12 years of serving on the State Emergency Response Commission as a representative for the Florida League of Cities. In her remarks, Ms. Gennell thanked all those members that have contributed during her tenure to the vital role this Commission plays in protecting the public from hazardous materials. She further encouraged members to “be patient” when her successor has been named and appointed to the SERC. Various Committee members thanked Ms. Gennell for her various contributions and for always keeping the safety of the public in mind. SERC

Member George Danz made a motion to invite Ms. Gennell to the next SERC meeting to receive a more formal thank you for her years of service. The Motion was approved unanimously and Ms. Gennell agreed to attend.

Additional Material: None.
Action Recommended: None. For Information Only.

Agenda Item #5 **HMEP PROGRAM - PLANNING** **Committee Chair Alan Pratt**

Committee Chair Pratt will provide an update of the HMEP/Planning Program activities.

Additional Material: None.
Action Recommended: None. For Information Only.

Agenda Item #6 **FACILITY DISASTER PLANNING PROJECT** **John Meyer**

The LEPC's Facility Disaster Planning Project Subcommittee met on January 21, 2010. The primary objectives of the Subcommittee remain: to bolster the LEPC's website (<http://www.tbrpc.org/lepc>) and the Florida Business Disaster Survival Kit website (<http://www.fldisasterkit.com>) with hazardous materials data and resources; and to survey local companies of training needs regarding hazardous materials and emergency planning and provide that training to the maximum extent possible and feasible.

Not having the opportunity to formally consider and/or adopt the January 21, 2010 meeting *Minutes* yet, the "draft" Minutes from this meeting follow this Agenda blurb and are presented as informational only. The highlights included: the pre-scheduling of future Subcommittee meetings (i.e. 3rd Thursday of January, April, July and October); the naming of an *interim* Subcommittee Chair (Bob Westly/SCS Engineers); request for nominations for Subcommittee Chair position; and initiatives to determine future training needs and desires.

As always, LEPC members are encouraged to provide comments, recommendations and/or suggestions on the initiatives of the Subcommittee. Such input can be made through John Meyer in order to be shared and considered by the Subcommittee.

Additional Material: Draft Minutes from January 21, 2010 Subcommittee meeting
Action Recommended: None. For Information Only.

DRAFT LEPC FACILITIES DISASTER PLANNING SUBCOMMITTEE *MINUTES*
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DISASTER PLANNING SUBCOMMITTEE
January 21, 2010 Meeting - 11:00 a.m.

MEETING MINUTES

LEPC District VIII, 4000 Gateway Centre Blvd., Suite 100, Pinellas Park, FL 33782 - 727/570-5151. Staff Contact: John Meyer

Attendees - Glenn Hall, John Meyer, Chet Klinger, Dick Booth, Larry Bagby, Larry Clark, Gary Dunmeyer, Bob Westly, Thea Dunmire and Holley Wade

A meeting of the LEPC Disaster Planning Subcommittee was held on January 21, 2010. The goals of the Subcommittee include the bolstering of the hazardous materials sections of the *Florida Business Disaster Survival Kit* (FBDSK) [viewable at www.fldisasterkit.com] and the LEPC website (<http://www.tbrpc.org/lepc/>), as well as solicit the training recommendations and needs of the Section 302 facilities located throughout the Region. Discussion continued regarding the potential for the Subcommittee to seek grant funding to assist with these endeavors and the future conduct of workshop(s) and/or webinars.

Discussion Summary

1. **Approval of Minutes.** Subcommittee Chair Glenn Hall asked if there were any corrections or additions to the September 17, 2009 Subcommittee meeting Minutes. Hearing none, Chair Hall asked for a motion to approve the *Minutes*. Following the motion made by Mr. Larry Clark and seconded by Mr. Chet Klinger, the *Minutes* were approved unanimously.
2. **Chair Nominations Requested.** Citing frequent scheduling conflicts, Chair Glenn Hall indicated that he will need to be step down as Subcommittee Chair. It was agreed that the Subcommittee will solicit the names of Subcommittee members interested in serving in this capacity. It is hopeful that the successor will be named in conjunction with the next Subcommittee meeting (i.e. April 15, 2010). However, in the interim, Mr. Bob Westly has agreed to serve as the "Interim Subcommittee Chair," for a limited time. Mr. Westly proceeded to Chair the remainder of the meeting.
3. **Future Subcommittee Meeting Dates.** It was acknowledged that the Subcommittee has been meeting on a somewhat erratic basis. The Subcommittee agreed to pre-schedule all future Subcommittee meetings on a Quarterly basis, to relatively coincide with the pre-scheduled LEPC meetings. It was agreed that future Subcommittee meetings will be pre-scheduled for the third Thursdays January, April, July and October from 11:00 a.m. until 1:00 p.m. For 2010, this would set the remaining meetings dates for April 15th, July 15th and October 21st.
4. **Future Meeting Minutes.** Mr. John Meyer has agreed to continue preparing the Subcommittee meeting *Minutes*. Mr. Meyer anticipates e-mailing draft Minutes to Subcommittee members within two days following the meeting. Timely submission of any suggested revision(s) would be greatly appreciated and will be incorporated prior to transmittal to all Subcommittee members.

DRAFT LEPC FACILITIES DISASTER PLANNING SUBCOMMITTEE MINUTES
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5. **LEPC Website Update.** Mr. John Meyer mentioned and demonstrated that links to various resources have been added to the LEPC webpage (<http://www.tbrpc.org/lepc/lepc.shtml>) at the prior request of Subcommittee members. This cumulative listing of links is a “work in progress” and can certainly be expanded in the future. Subcommittee members were encouraged to identify and provide other links to useful resources that they believe would be beneficial to the hazardous materials industry and/or public. Once the links listing has been thoroughly expanded and organized by subtitle (e.g. Regulations, Sample Plans...), these resource links can/will be duplicated for the FBDSK website. Mr. Meyer also illustrated the presence of the past Subcommittee meeting *Minutes* on the LEPC website.

6. **Grant Application Update.** Mr. Meyer will continue to urge Council administration to acquire a DUNS number and to pre-register the Council’s 501(c)(3) Regional Cooperative Alliance with “grants.gov” in time for the next (or future) OSHA grant cycle or similar funding opportunity. This distinction would allow the Council to additionally apply for grant funds that are destined for non-profit agencies. Mr. Meyer expressed his optimism that, if received, grant funds could serve a tremendous benefit towards the mission of this Subcommittee. It is envisioned that such funds could be applied making the “Planning Wizard” more interactive in guiding users through the Hazardous Materials section of the FBDSK. The funds could also assist in providing Outreach [e.g. Webinar(s), Workshops...] as a means to disseminate the data, resources and guidance documents/strategies available from the Subcommittee.

The following agencies have been identified as potential funding sources: OSHA, EPA, SWFWMD, Homeland Security and FDEP. Subcommittee members confirmed that the “grants.gov” website would/should include a listing of all federal funding opportunities. From this website, one could implement a search based on key word(s). Ms. Holley Wade indicated that it was her recollection that key words could be pre-entered and interested parties would be notified of future grant opportunities that meet the defined criteria. Mr. Meyer volunteered to explore this possibility using the key words of: *Hazardous Chemicals, Hazardous Materials, Disaster Planning, Hazardous Substances* and *Hazardous Waste*. Mr. Meyer will advise the status of this initiative at the next Subcommittee meeting, if not sooner.

7. **Facility Disaster Planning Subcommittee Survey Update.** Mr. Chet Klinger informed the Subcommittee that he has ceased polling of past training recipients unless advised differently by the Subcommittee. Mr. Larry Clark and Mr. John Meyer have agreed to assist Mr. Chet Klinger with compiling/organizing past survey results in time for discussion at the April 2010 Subcommittee meeting. It is envisioned that these results, once refined (if applicable), will be posted to the LEPC website. The prior interviewees shall remain nameless but the document should serve as beneficial practices disclosed by the survey participants on behalf of their respective companies.

DRAFT LEPC FACILITIES DISASTER PLANNING SUBCOMMITTEE MINUTES
(PAGE 3 of 3)

8. **Training Needs Survey.** Mr. John Meyer has agreed to explore the E-Plan database to see if there is a possibility of obtaining e-mail contact information for all LEPC District 8 facilities submitting Tier 2 forms electronically. Alternatively, Mr. Meyer will probe the database to determine if address labels can be obtained to mail post cards. In either instance, the Subcommittee would like to poll the training needs of these facilities through the requested completion of a short ten-question survey conducted through "Survey Monkey." The ten-questions will be compiled through a joint effort of Ms. Thea Dunmire and Ms. Holley Wade.

9. **Future Training.** Extensive discussion ensued about charging future training recipients a fee of \$25, which could/would include lunch. Mr. Bob Westly shared his vision of a training session geared towards the use of the Wizard. Mr. Westly initially inquired whether Mr. Meyer could contact computer labs (e.g. HCC, USF, Epi-Center and/or PTEC) to determine if these facilities would be available to host the Wizard training and what the associated charges would be for the LEPC Subcommittee. The apparent group consensus was that the training could be made available at the RPC and the participants could go back to their offices and complete the forms. Beyond the requirements for multiple internet connections, having participants complete the forms while present at the training session would lead to confusion since the participants would all be at different stages of data registration.

9. Mr. Gary Dunmeyer encouraged Subcommittee members attending a Chemical Sector Explosive Threat Awareness Training being conducted by the U.S. Department of Homeland Security at the Tampa International Airport on February 19, 2010.

10. Following a motion made by Mr. Chet Klinger and a second by Glenn Hall, Subcommittee Chair Bob Westly adjourned the meeting near 1:00 p.m. and advised the memberships that he will see everyone at the next Subcommittee meeting (i.e. Thursday, April 15th).

Very few training opportunities were afforded for the First Quarter of the LEPC’s 2009-10 HMEP Training Contract due to the delay in Contract execution. As identified in the table below, the LEPC sponsored the conduct of a Foam Ethanol course on December 14-16, 2009 in Hillsborough County. The following serves as a breakdown of Training grant expenses incurred during 2009-10:

2009-10 HMEP TRAINING GRANT
Project: 31402/132803 Budget: \$41,969.00

| Quarter | Date | Name | Expenses | Cumulative | Remaining |
|---------|-------------|--|------------|------------|-------------|
| 1 | 12/14-16/09 | Foam/Ethanol Training, Hillsborough County | \$6,300.00 | \$6,300.00 | \$35,669.00 |
| | 12/31/09 | 1 st Qtr Administration Expenses Oct-Dec, 09 <Actual> | \$64.00** | \$6,364.00 | \$35,605.00 |
| 2 | 1/19-21/10 | Introduction to CAMEO, Pinellas County | \$10.00* | \$6,374.00 | \$35,595.00 |
| | 1/26-27/10 | Adv. Incident Mgmt./Unified Command(ICS 400), Pin. | \$10.00* | \$6,384.00 | \$35,585.00 |
| | 2/02-03/10 | Adv. Incident Mgmt./Unified Command(ICS 400), Pin. | \$10.00* | \$6,394.00 | \$35,575.00 |
| | 3/31/10 | 2 nd Qtr Administration Expenses Jan.-Mar '10<Estimate> | \$1,300.00 | | |
| 3 | 5/03-05/10 | Chemical Compatibility & Storage, Manatee County | \$4,000.00 | | |
| | 6/15-17/10 | CAMEO Training, Pinellas County | \$10.00* | | |
| | 6/30/10 | 3 rd Qtr Administration Expenses April-June '10 <Est.> | \$1,300.00 | | |
| 4 | | | | | |
| | 9/30/10 | 4 th Qtr Administration Expenses July-Sept. '10 <Est.> | \$1,300.00 | | |

* Indicates that LEPC District 8 received credit for course but the course was funded by a source other than the HMEP Training budget. Only expenses incurred by the LEPC were for advertising, etc.

** Council expenses include indirects (postage, office supplies, copying charges, communications), internal service charges (accounting, information center), auditing, building occupancy, travel time (local mileage, etc.) and small miscellaneous expenses.

Additional Material: None.
 Action Recommended: None. For Information Only.

The Region 4 RDSTF, which includes the four counties of the LEPC District VIII - Hillsborough, Manatee, Pasco and Pinellas as well as Hardee, Polk, Hernando, Citrus and Sumter Counties, is co-chaired by Sheriff David Gee and FDLE Special Agent in Charge (SAC) Jim Madden. DEM’s primary role is in Consequence Management and each Regional Task Force also has a DEM representative. For District IV it is Larry Gispert, Hillsborough County Emergency Manager.

Type 3 Incident Management Team (IMT)/Training

The Region 4 IMT Team continues to lead the State in terms of planning, training, and team development. Region 4 will be hosting a series of IMT Position Specific Training throughout the region in the near future. Additionally, we are seeking qualified NIMS instructors to attend Position Specific Train the Trainers Courses through EMI. If you are interested, please contact Erika Wiker.

Training

Input for a Regional 3-year T&E Plan that captured training/exercise gaps based on the Target Capabilities List. CBRNE Detection/Response was one of our listed areas for improvement and has been identified as a priority within the Region. We would like to take a coordinated approach in determining training needs. Various ICS and other classes are being continually offered throughout the region. We are in the process of updating the RDSTF training website to be more user friendly, the new link is <http://www.tbrpc.org/rdstf/rdstf.shtml>, additionally, for those with access to Esponder all training is posted there as well. The RDSTF Regional T&E committee has been reenergized and refocused to look specifically at training and exercise needs per regional response plans. If you have any comment or suggestions on making it better let me know.

RDSTF EXERCISE PROGRAM – Regional RDSTF/LEPC Exercise currently underdevelopment. The C&O meeting was held 11 Feb 2010 at HCEOC. More information will be provided at future meetings.

Additional Material: None

Action Recommended: None. For Information Only

Agenda Item #9 **CHEMICAL SAFETY BOARD (CSB) VIDEO/
“EMERGENCY PREPAREDNESS: FINDINGS FROM
CSB ACCIDENT INVESTIGATIONS”** **John Meyer**

A brief video will be shown highlighting the lessons learned over the past 10 years by the Chemical Safety Board based on several hazardous material incidents nationwide. The video emphasizes the need for effective communications between companies, emergency responders and the community and importance of proper training, planning, exercises and implementation of appropriate procedures in reducing potential loss of life.

Additional Material: None.
Action Recommended: None. For Information Only.

Agenda Item #10 **TRAINING, WORKSHOP OR CONFERENCE
OPPORTUNITIES** **Chairman Ehlers**

Information is available for the following Training/Conference events:

- A. SERC's State Training and Events Schedule - Various FL Locations/Variou Times (Feb. - April 2010)
- B. Emergency Management Institute (EMI) Training Opportunities - Emmitsburg, MD, Various Dates
- C. USDOT/Emergency Response Guidebook, Placards, Labels, Markings, Packages & Containers Course - Bradenton, FL, June 6-8, 2010
- D. Chemical Sector Explosive Threat Awareness Training, Tampa International Airport, February 19, 2010

SERC'S STATE TRAINING AND EVENTS SCHEDULE - February - April (PAGE 1 of 5)

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Florida Division of Emergency Management

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Prepare and Stay Aware!

FL Hazard Lookup

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State Training and Events Schedule

The following schedule is provided by Florida Division of Emergency Management (FDEM) to keep our customers advised of events and training opportunities throughout the state. **REMINDER:** Information on these pages changes frequently. It is recommended that you check the site weekly to stay abreast of important changes.

[Training and Events Links](#) | [Frequently Asked Questions](#) | [FDEM Course List](#)
[Administrator Sign In](#) | [County EM Director Sign In](#)

Search our calendar

Course:

Dates: to

Area:

[Show ALL Training and Events for next 12 months](#)

Jump to a month

[February 2010](#) [March 2010](#) [April 2010](#)

FEBRUARY 2010 TRAINING AND EVENTS

| Dates | Area | City/County | Name |
|-----------------|---------------------|---------------|--|
| Feb. 1 - Feb. 5 | All | Daytona Beach | Florida Emergency Preparedness Association Annual Meeting and Work Session |
| Feb. 2 | All | Daytona Beach | County Disaster Temporary Housing Task Force Operations |

<http://www.floridadisaster.org/TrainingCalendar/index.asp?course=&area=&d1=02201...> 1/19/2010

SERC'S STATE TRAINING AND EVENTS SCHEDULE - February - April (PAGE 2 of 5)

Training and Events Home Page

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| | | | |
|----------------------|----------|---------------------------------------|---|
| Feb. 3 - Feb. 4 | <u>4</u> | Brandon Hillsborough County | Disaster Management for Water & Wastewater Utilities (MGT 343) |
| Feb. 8 - Feb. 12 | <u>7</u> | Miami-Dade County | Hurricane Preparedness Course (L324) |
| Feb. 9 | <u>5</u> | New Smyrna Beach Volusia County | Incident Command System/Emergency Operations Center (ICS/EOC) Interface (G-191) |
| Feb. 11 | <u>5</u> | Stuart Martin County | Incident Command System/Emergency Operations Center (ICS/EOC) Interface (G-191) |
| Feb. 16 - Feb. 18 | <u>3</u> | Gainsville Alachua County | Intermediate Incident Command System for Expanding Incidents (G-300) |
| Feb. 17 - Feb. 26 | <u>3</u> | Jacksonville Clay County | FEPA/FDEM Basic Academy (EM-01) |
| Feb. 17 - Feb. 18 | <u>2</u> | Perry Taylor County | Emergency Planning for Special Needs Communities |
| Feb. 20 | <u>1</u> | Marianna Jackson County | ICS for Single Resources and Initial Action Incidents, ICS 200 |
| Feb. 22 - Feb. 24 | <u>4</u> | Brooksville Hernando County | Intermediate Incident Command System for Expanding Incidents (G-300) |
| Feb. 23 - Feb. 24 | <u>2</u> | Tallahassee Leon County | Radiation Emergency Medicine Course |
| Feb. 23 | <u>3</u> | Ocala Marion County | CPR and AED |
| Feb. 23 - Feb. 24 | <u>6</u> | North Fort Myers Lee County | Evacuation and Re-Entry Planning (G-358) |

<http://www.floridadisaster.org/TrainingCalendar/index.asp?course=&area=&d1=02201...> 1/19/2010

SERC'S STATE TRAINING AND EVENTS SCHEDULE - February - April (PAGE 3 of 5)

| | | | |
|----------------|----------|--------------------------------|-----------------------------|
| Feb. 24 | <u>3</u> | Ocala Marion County | CPR and AED |
|----------------|----------|--------------------------------|-----------------------------|

| | | | |
|------------------------------|----------|--|---|
| Feb. 25 - Feb. 26 | <u>1</u> | Pensacola Escambia County | Radiation Emergency Medicine Course |
|------------------------------|----------|--|---|

MARCH 2010 TRAINING AND EVENTS

| Dates | Area | City/County | Name |
|------------------------------|-------------|---|---|
| Mar. 4 - Mar. 5 | <u>5</u> | Kissimmee Osceola County | Emergency Operations Center (EOC) Management and Operations (G- 775) |
| Mar. 16 - Mar. 18 | <u>5</u> | Rockledge Brevard County | L146 Homeland Security Exercise Evaluation Program |
| Mar. 16 - Mar. 17 | <u>5</u> | Gainesville Alachua County | Advanced Incident Command System Command & General Staff: Complex Incidents (G-400) |
| Mar. 17 - Mar. 26 | <u>7</u> | Jacksonville Clay County | FEPA/FDEM Basic Academy (EM-01) |
| Mar. 18 | <u>4</u> | Gainesville Alachua County | Incident Command System/Emergency Operations Center (ICS/EOC) Interface (G-191) |
| Mar. 23 - Mar. 24 | <u>6</u> | Sarasota Sarasota County | Radiation Emergency Medicine Course |
| Mar. 23 | <u>3</u> | Ocala Marion County | Incident Response to Terrorism Bombings (IRTB) |
| Mar. 24 | <u>3</u> | Ocala Marion County | Prevention and Response to Suicide Bombings Incidents (PRSB1) |
| Mar. 25 - Mar. 26 | <u>6</u> | Ft. Myers Lee County | Radiation Emergency Medicine Course |

SERC'S STATE TRAINING AND EVENTS SCHEDULE - February - April (PAGE 4 of 5)

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Mar. 25 - [4](#) New Port Richey Pasco County [Mass Fatalities Incident Response \(G-386\)](#)
Mar. 26

Mar. 29 - [4](#) Brooksville Hernando County [Advanced Incident Command System Command & General Staff: Complex Incidents \(G-400\)](#)
Mar. 30

APRIL 2010 TRAINING AND EVENTS

| Dates | Area | City/County | Name |
|-------------------|---------------------|-------------------------|---|
| Apr. 8 | 5 | Stuart Martin County | Rapid Assessment Planning (G-250.7) |
| Apr. 12 - Apr. 16 | 4 | Clay County | FEPA/FDEM Intermediate Academy (EM-02) |
| Apr. 13 | All | Madison Madison County | Disaster Behavioral Health First Aid Specialist Training for Responders (RFAST) |
| Apr. 13 | 2 | Madison Madison County | Disaster Behavioral Health First Aid Specialist Training plus Special Needs Populations (BFASTplusSN) |
| Apr. 14 | All | Madison Madison County | Stress Management and Resilience Training for Pandemic Influenza Response Workers (SMART) |
| Apr. 14 - Apr. 15 | 5 | Sanford Seminole County | Mass Fatalities Incident Response (G-386) |
| Apr. 14 | All | Madison Madison County | Disaster Behavioral Health First Aid Specialist Training with Children (CFAST) |
| Apr. 20 - Apr. 21 | 7 | Miami Miami-Dade County | Radiation Emergency Medicine Course |

<http://www.floridadisaster.org/TrainingCalendar/index.asp?course=&area=&d1=02201...> 1/19/2010

SERC'S STATE TRAINING AND EVENTS SCHEDULE - February - April (PAGE 5 of 5)

| | | |
|--------------------------------------|--------------------|---|
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| <p>Apr. 22 - Apr. 23</p> | <p><u>7</u></p> | <p>Ft. Lauderdale Broward County</p> |
| | | |
| <p>Apr. 26 - Apr. 28</p> | <p><u>5</u></p> | <p>Sanford Seminole County</p> |
| | | |
| <p>Apr. 26 - Apr. 27</p> | <p><u>6</u></p> | <p>Fort Myers Lee County</p> |
| | | |
| <p>Apr. 29 - Apr. 30</p> | <p><u>5</u></p> | <p>Sanford Seminole County</p> |

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www.FloridaDisaster.org
 Florida Division of Emergency Management
 2555 Shumard Oak Boulevard
 Tallahassee, Florida 32399-2100
 (850) 413-9969
 800-226-4329 (TDD/ TTY)

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<http://www.floridadisaster.org/TrainingCalendar/index.asp?course=&area=&d1=02201...> 1/19/2010

Information Obtained from SERC's Training Website: <http://www.floridadisaster.org/TrainingCalendar/index.asp>

EMERGENCY MANAGEMENT INSTITUTE (EMI) TRAINING OPPORTUNITIES (Page 1 of 4)

Emergency Management Institute (EMI) Training Opportunities

Vacancies exist in the offerings for fiscal year 2010 courses at the Emergency Management Institute in Emmitsburg, Maryland. For more information, please go to: <http://training.fema.gov/emicourses> or contact the Admissions Office at (301) 447-1035 or via email at netc-admissions@dhs.gov . Send **completed** applications to your State Training Officer for approval. The State will then forward them to Admissions.

If interested, apply immediately!

As of 1/07/10

Applications for course vacancies must be received at least 6 weeks before the course start date for the applicant to be considered for the course. Vacancies within 6 weeks of the course start date shall only be filled from the established waitlist, so it's important to apply early!

Held at National Emergency Training Center

- E148 Cyber Security Exercise Design & Development
5/17-20/10 **45** vacancies
- E155 Building Design for Homeland Security
4/6-8/10 **21** vacancies
- E156 Building Design Homeland Security TTT
8/17-19/10 **21** vacancies
- E172 HAZUS MH for Flood
7/26-29/10 **19** vacancies
- E174 HAZUS MH for Earthquakes
4/19-22/10 **4** vacancies
- E194 Advanced Floodplain Management Concepts
7/26-29/10 **14** vacancies
- E202 Debris Management
6/21-24/10 **13** vacancies
- E210 Recovery from Disaster
7/19-22/10 **19** vacancies
- E257 State Directors Training Course
6/15-17/10 **23** vacancies
- E273 Managing Floodplain Dev Through the NFIP
3/22-25/10 **1** vacancy
5/3-6/10 **10** vacancies

EMI TRAINING OPPORTUNITIES (Page 2 of 4)

| | | |
|------|--|--------------|
| | 8/23-26/10 | 28 vacancies |
| E276 | Benefit-Cost Analysis: Entry-Level 6/7-9/10 | 21 vacancies |
| E278 | NFIP: Community Rating System 4/19-22/10 | 12 vacancies |
| | 6/14-17/10 | 22 vacancies |
| | 8/9-12/10 | 30 vacancies |
| E279 | Retrofit Floodprone Residential Buildings 5/10-13/10 | 25 vacancies |
| E284 | Advanced Floodplain Management Concepts III 6/21-24/10 | 25 vacancies |
| E296 | Application of HazUs-MH Risk Planning 8/2-5/10 | 22 vacancies |
| E313 | Basic HAZUS Multi-Hazards 5/17-20/10 | 3 vacancies |
| | 7/12-15/10 | 20 vacancies |
| E317 | Comprehensive Data Management 3/01-04/10 | 7 vacancies |
| E340 | Radiological Emergency Preparedness Program & Planning 7/19-22/10 | 27 vacancies |
| E341 | Radiological Accident Assessment Concepts (RAAC) 8/9-13/10 | 29 vacancies |
| E344 | Protecting Tribal Communities 4/19-22/10 | 25 vacancies |
| E352 | Crisis Counsel Assist & Training Program 6/7-10/10 | 25 vacancies |
| E361 | Multi-Hazard Emergency Planning for Schools 3/01-04/10 | 32 vacancies |
| | 6/21-24/10 | 32 vacancies |
| | 7/19-22/10 | 40 vacancies |
| | 8/2-5/10 | 40 vacancies |
| E386 | Residential Coastal Construction 8/9-12/10 | 23 vacancies |
| E388 | Advanced Public Information Officer Course 8/2-5/10 | 17 vacancies |

EMI TRAINING OPPORTUNITIES (Page 3 of 4)

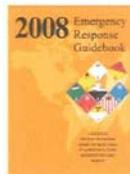
| | | | |
|------|--|------------------------------|--|
| E431 | Understanding & Implementing EMAC 7/19-22/10 | 24 vacancies | |
| E450 | Executive Issues in Emergency Management 4/6-7/10 | 25 vacancies | |
| E580 | Emergency Management Framework for Tribal Govt 2/22-25/10 8/23-26/10 | 21 vacancies 35 vacancies | |
| E581 | Emergency Management Ops for Tribal Govt 4/26-29/10 | 23 vacancies | |
| E602 | Performance & Needs Analysis 3/22-26/10 6/21-25/10 | 1 vacancy 13 vacancies | |
| E603 | Instructional Design 4/26-29/10 | 3 vacancies | |
| E604 | Course Development 5/24-28/10 | 12 vacancies | |
| E605 | Instructional Delivery 3/29-4/01/10 6/28-7/1/10 | 6 vacancies 11 vacancies | |
| E900 | IEMC/All Hazards: Recovery & Mitigation 7/19-22/10 | 25 vacancies | <small>(Law Enforcement, Fire, Public Works, Emergency Medical/Health)</small> |
| E901 | IEMC/All Hazards: Recovery & Mitigation 8/23-26/10 | 41 vacancies | <small>(All disciplines)</small> |
| E905 | IEMC/Hurricane: Preparedness & Response 3/1-4/10 | 35 vacancies | <small>(All disciplines)</small> |
| E910 | IEMC/Earthquake: Preparedness & Response 8/9-12/10 | 43 vacancies | <small>(All disciplines)</small> |
| E915 | IEMC/Homeland Security: Preparedness & Response 4/5-8/10 6/21-24/10 | 24 vacancies 49 vacancies | <small>(All disciplines) (All disciplines)</small> |
| E947 | IEMC: EOC/IMT Interface 3/22-25/10 | 9 vacancies | |
| E952 | NIMS ICS All-Haz Public Information Officer 3/15-19/10 | 8 vacancies | |
| E953 | NIMS ICS All-Haz PIO TTT | | |

EMI TRAINING OPPORTUNITIES (Page 4 of 4)

| | | |
|------|---|--------------|
| | 4/28-30/10 | 18 vacancies |
| E955 | NIMS ICS All-Haz Safety Officer TTT 4/22-23/10 | 11 vacancies |
| E956 | NIMS ICS All-Haz Liaison Officer 4/19-20/10 | 15 vacancies |
| E957 | NIMS ICS All-Haz Liaison Officer TTT 4/8-9/10 | 15 vacancies |
| E959 | NIMS ICS All-Haz Operations Section Chief TTT 4/12-13/10 | 4 vacancies |
| E960 | NIMS ICS All-Haz Div/Grp Supervisor 4/21-23/10 | 10 vacancies |
| E963 | NIMS ICS All-Haz Planning Section TTT 4/19-20/10 | 9 vacancies |
| E964 | NIMS ICS All-Haz Situation Unit 5/24-28/10 | 15 vacancies |
| E965 | NIMS ICS All-Haz Resource Unit 6/21-24/10 | 7 vacancies |
| E968 | NIMS ICS All-Haz Logistics Section Chief TTT 4/25-27/10 | 7 vacancies |
| E969 | NIMS ICS All-Haz Communications 8/16-19/10 | 21 vacancies |
| E970 | NIMS ICS All-Haz Supply Unit Leader 7/12-15/10 | 25 vacancies |
| E971 | NIMS ICS All-Haz Facilities Unit 8/2-6/10 | 21 vacancies |
| E974 | NIMS ICS All-Haz Finance/Admin TTT 4/14-15/10 | 18 vacancies |

Submitted by: Elisa Roper, Department of Homeland Security, 11/19/10
Contact Information: Stephen Borth, EMI Training Liaison, 301/447-1249
Additional Comment(s): None

**USDOT/EMERGENCY RESPONSE GUIDEBOOK, PLACARDS, LABELS,
MARKINGS, PACKAGES & CONTAINERS COURSE (4-Hour)**



U.S. DEPARTMENT OF TRANSPORTATION

4-hour course
**Emergency Response Guidebook,
Placards, Labels, Markings, Packages, & Containers**

Presented By
Michael L. Roberts
USDOT HazMat Safety Assistance Team
&
Manatee County Public Safety – HazMat Division

At
Public Safety Center
Merlot Rooms A & B
2101 47th Terrace East
Bradenton, Florida 34203

Attend one 4 hour course
June 8, 9, 10 - 2010
morning course – 9am to 1pm
afternoon course – 2pm to 6pm

To Register Please:
Fax 941-749-3509 or
e-mail bob.tollise@mymanatee.org or
Call 941-749-3543

NAME (print): _____ PHONE: _____
Course Date one:
June 8-AM June 8-PM June 9-AM June 9-PM June 10-AM June 10-PM

Submitted by: **Bob Tollise, Manatee County Hazmat Coordinator, 11/06/09**
Additional Comment(s): **None**

CHEMICAL SECTOR EXPLOSIVE THREAT AWARENESS TRAINING

Sector Specific Agency Executive Management Office Chemical Branch



Chemical Sector Explosive Threat Awareness Training



This workshop is free of charge.

The DHS Chemical Sector Specific Agency (SSA) is offering the Chemical Sector Explosive Threat Awareness Training at:

Location

Date: Friday, 19 February 2010

Time: 8:00 am – 4:30 pm

Location: Tampa International Airport, 3rd (Transfer) Level Boardroom, Tampa, Florida

Who Should Attend

Chemical Facility Security Officers, Chemical Sector Security Professionals, and stakeholders. This workshop provides exposure to essential elements pertaining to the threat of improvised explosive devices (IED's) and vehicle-borne improvised explosive devices (VBIED's). The objective is benefit security professionals dealing with explosive incidents and the chemical sector's ability to deter, prevent, detect, protect against, and respond to attacks that use IED's. The workshop illustrates baseline awareness, prevention and mission essential actions that reduce vulnerabilities and counter the threat, along with collaborating information sharing resources to improve preparedness.

The workshop will provide the participants with information to:

- Identify options for consideration
- CFATS Update
- Improve understanding of each agency's capabilities and limitations
- Communication, Cooperation, and Collaboration

Registration

Participation is limited due to the seating capability of the venue location and registration will be provided on a first come, first serve basis.

To register, send email to chemicalsector@dhs.gov. Please provide the following information when registering:

- Name
- Title
- Company or Organization
- Telephone Number
- Email address
- Location you are registering for

You will receive a confirmation e-mail; registration is finalized only when you receive this e-mail. Registration Cutoff: **FEBRUARY 11, 2010**

This workshop is free of charge; **parking provided on site, attendees will be responsible for their lunches.**

Inquiries about additional information on Chemical Sector security programs and initiatives can be directed to the Chemical Sector Specific Agency at chemicalsector@dhs.gov

Other Locations

| | |
|----------------------|---|
| Plano, TX | |
| Date: Jan. 27, 2010 | Location: Center for American & Intl. Law Plano, TX |
| New Orleans, LA | |
| Date: March 24, 2010 | Location: DOW Learning Center Plaquemines, LA |
| St. Louis, MO | |
| Date: April TBD | Location: TBD |
| Seattle, WA | |
| Date: May 12, 2010 | Location: TBD |
| Buffalo, NY | |
| Date: June 16, 2010 | Location: TBD |

Participants will receive a Certificate of Participation upon completion of the course .



Contact: chemicalsector@dhs.gov
Additional Comment(s): None

A. THOMAS YATABE AWARDS PRESENTATIONS

Signifying outstanding contribution(s) made in the implementation and support of the Emergency Planning and Community Right-To-Know Act, the LEPC District 8 Thomas Yatabe Award for 2009 was presented to Mr. Doug Meyer of Pinellas County Emergency Management. Mr. Meyer attended the January 8, 2010 SERC meeting to receive his Award in person. Mr. Meyer’s Nomination Form read as follows:



(Left to Right) SERC Meeting Chair Richard Smith, District 8 Thomas Yatabe Award Winner Doug Meyer and LEPC Staff Coordinator John Meyer (NO relation to Doug)

“Doug was one of the original members and part of the organization and implementation of the Pinellas County Hazardous Materials Team in the mid 1980s. He served in various capacities on the Team up to and including Team Commander. After his retirement from Seminole Fire Rescue, he continues his involvement while working for Pinellas County Emergency Management. He has additionally served as the ‘Primary’ or ‘Alternate’ LEPC member throughout. Doug is actively involved in the Tampa Bay Regional Planning Council and Metropolitan Medical Response System. He was charged with EPCRA reporting for Pinellas County between 2000 and 2006. He is a valued member and resource both locally and regionally.”

Thomas Yatabe Award Nominations were also submitted for three worthy Individuals within the Tampa Bay LEPC District. The State Emergency Response Commission extended their gratitude and appreciation to these parties for their contributions through the issuance of a Certificates of Appreciation. These individuals (in alphabetical order) and descriptions of accomplishment(s) are as follows:

Chief Michael Gonzalez, Special Operations Chief, Tampa Fire Rescue

“Chief Gonzalez conceived, formalized and exercised the Tampa/Hookers Point Port Reentry Plan. His efforts have ensured The cooperation and coordination with Port facilities possessing hazardous materials along with local, state and federal responders in the aftermath of a disaster.”

Mr. John Hess, Planning & Preparedness Manager, U.S. Department of Transportation/Pipeline & Hazardous Materials Safety Administration

“Mr. Hess’ efforts directly led to the funding and hosting of the Roundtable on Emergency Response to Anhydrous Ammonia Transportation Incidents (conducted on August 26, 2008) and indirectly to the Critical Infrastructure Protection Committee Chlorine Workshop (conducted on March 31, 2009). These workshops lead to improved readiness and understanding in the region of toxic inhalation substances.”

Chief Byron Teates, Fire Chief, East Manatee Fire Rescue District

“Chief Teates has been an active voice and participant in the hazardous materials emergency response program of Manatee County for over 20 years. His team role as a public safety firefighter/hazmat technician/officer was in the volunteer Manatee County Hazardous Incident Team, and eventually as one of our responding “on call” County Hazmat Specialists in the recently formed multi-jurisdictional team. His most important role was in the planning aspect of hazardous materials response. As our County Hazmat liaison to the Manatee County Fire Chiefs Association, he enabled the entire program to progress to a new level and become more dynamic. Chief Teates also spent tireless hours participating in the Hazmat subcommittee, a group that put together the public safety HazMat written plan and created a custom 24-hour Hazmat Ops level course for all firefighters. This course enabled firefighters to safely and legally respond to Hazmat incidents, don alternative PPE if needed, perform life safety rescue and decontaminate victims within the first hour of the initial emergency call.”

Additional Material: None.

Action Recommended: Present awards to above-named Individuals.

B. HAZARDOUS MATERIALS AWARENESS WEEK PROCLAMATIONS

February 14-20, 2010 has been designated as Hazardous Materials Awareness Week (HMAW) to promote and heighten the awareness of Emergency Planning and Community Right-to-Know Act and corresponding provisions and requirements. Proclamations designating this time period as HMAW were issued by the Governor, the State Emergency Response Commission and the Tampa Bay Regional Planning Council (copies attached as Exhibits 13.B.1., 13.B.2. & 13.B.3. respectively), among various other agencies throughout the State.

This year’s planning initiative was to promote Chemistry within the Public High Schools during HMAW. However, it was subsequently determined that HMAW conflicts with FCAT testing for the high school students so there will not be a concerted effort of this initiative for this year.

Pinellas County is blessed with the establishment of a *First Responders* program at Pinellas Park High School (PPHS). The curriculum and instruction of the program is designed to promote the science field with the courses regarding hazardous materials designed to spur interest in the fields of Emergency Response and the chemical industry. In fact, PPHS alumni, Mr. Jeff Tobergte recently made a presentation to the Program students.

Additional Material: Governor's Proclamation (Page 28), State Emergency Response Commission Proclamation (Page 29) & TBRPC Proclamation (Page 30)

Action Recommended: None.

C. TAMPA BAY LEPC (DISTRICT 8) HAZARDOUS MATERIALS EMERGENCY RESPONSE PLAN UPDATE

The update of the *District 8 LEPC Hazardous Materials Emergency Response Plan* is required on or before June 30, 2010. In order to facilitate this approaching deadline, LEPC staff will be coordinating with the County Emergency Management Department and other interested LEPC members to update the various Plan sections and reported inventories. For the convenience of the reviewers, LEPC staff will be submitting a CD containing the current Plan in various word processing formats to the select LEPC reviewers. The revisions will be brought forward to the next LEPC meeting (May 26th) with a recommendation to consider transmittal of the revised document to the Florida Division of Emergency Management prior to the deadline.

Additional Material: None.

Action Recommended: None.

D. FLORIDA DIVISION OF EMERGENCY MANAGEMENT REGION 4 QUARTERLY MEETING

The Florida Division of Emergency Management - Region 4 held their Quarterly meeting on Monday, December 7, 2009 at the Pasco County Emergency Operation Centers. The *Minutes* from the meeting are provided as informational.

Additional Material: Meeting *Minutes* (Pages 31-34)

Action Recommended: None.



CHARLIE CRIST
GOVERNOR

FLORIDA HAZARDOUS MATERIALS AWARENESS WEEK

WHEREAS, the Federal Emergency Planning and Community-Right-To-Know Act was passed by Congress in October 1986, and the Florida Hazardous Materials Emergency Response and Community Right-to-Know Act was passed by the Florida Legislature in 1988; and

WHEREAS, the Federal Accidental Release Prevention Program became effective in July 1999, and the Florida Accidental Release Prevention and Risk Management Planning Act was passed by the Florida Legislature in 1998; and

WHEREAS, those laws, implemented by the Federal Environmental Protection Agency and the Florida State Emergency Response Commission for Hazardous Materials, protect the safety and well-being of all Floridians; and

WHEREAS, more than 10,000 businesses and government facilities in Florida have reported the use of hazardous materials, and more than 2,000 hazardous materials incidents are reported in Florida annually; and

WHEREAS, the Emergency Planning and Community Right-To-Know Act requires businesses and government facilities with certain quantities of covered substances to formulate emergency plans and procedures, improve emergency response, and report hazardous materials-related incidents to federal, state and local officials; and

WHEREAS, the Accidental Release Prevention/Risk Management Planning Act requires businesses and government facilities with certain quantities of covered substances to develop plans to prevent accidental releases and have a coordinated emergency response program; and

WHEREAS, right-to-know provisions in the state and federal law help communities become aware of the substances utilized by local facilities;

NOW, THEREFORE, I, Charlie Crist, Governor of the State of Florida, do hereby extend greetings and best wishes to all observing February 14-20, 2010, as **Florida Hazardous Materials Awareness Week**.



IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Florida to be affixed at Tallahassee, the Capital, this 6th day of January, in the year two thousand ten.


Governor

THE CAPITOL
TALLAHASSEE, FLORIDA 32399 • (850) 488-2272 • FAX (850) 922-4292



STATE EMERGENCY RESPONSE COMMISSION
for HAZARDOUS MATERIALS
RESOLUTION

WHEREAS, the State Emergency Response Commission, as established by Executive Order 05-122, is responsible for implementation of federal hazardous materials planning and prevention regulations.

WHEREAS, Chapter 252, Parts II and IV, Florida Statutes, codifies the federal requirements into law; and

WHEREAS, these programs require certain facilities to report the existence of threshold quantities of specified substances and to implement accident prevention programs; and

WHEREAS, this information is utilized to prepare emergency plans to assist first responders and mitigate potential harm from hazardous materials incidents and enhance community awareness and education regarding hazardous materials.

THEREFORE, BE IT RESOLVED that the State Emergency Response Commission for Hazardous Materials designates February 14 through February 20, 2010 be observed as Hazardous Materials Awareness Week to heighten facility recognition of the laws' requirements and acknowledge the unique public participation component of the program;

DONE AND ORDERED this day, October 2, 2009.


 State Emergency Response Commission
 for Hazardous Materials



RESOLUTION #2009-5

TAMPA BAY HAZARDOUS MATERIALS AWARENESS WEEK

WHEREAS, the Federal Emergency Planning and Community Right-to-Know Act was passed by Congress in October 1986 and the Florida Hazardous Materials Emergency Response and Community Right-to-Know Act was passed by the Florida Legislature in 1988; and

WHEREAS, the Federal Accidental Release Prevention Program became effective in July 1999 and the Florida Accidental Release Prevention and Risk Management Planning Act was passed by the Florida Legislature in 1998; and

WHEREAS, more than 10,000 businesses and government facilities in Florida have reported the use of hazardous materials and more than 1,300 hazardous material incidents are reported in Florida annually; and

WHEREAS, Emergency Planning and Community Right-To-Act requires businesses and government facilities with certain quantities of covered substances to formulate emergency plans and procedures, improve emergency response, and report hazardous materials-related incidents to federal, state and local officials; and

WHEREAS, Accidental Release Prevention and Risk Management Planning requires businesses and government entities with certain quantities of covered substances to develop plans to prevent accidental releases and have a coordinated emergency response program;

NOW THEREFORE BE IT RESOLVED that the week of **February 14-20, 2010** be observed as Tampa Bay EPCRA Awareness Week to heighten public recognition of efforts to safeguard the community from hazardous materials and to acknowledge the unique public participation component of the program.

BE IT FURTHER RESOLVED, that jurisdictions within the Tampa Bay Region publicize this event to citizens of the community.



Bill Dodson, Chairman
Tampa Bay Regional Planning Council

ATTEST: 
Lori Denman, Recording Secretary

The above resolution was approved by
the majority vote of the full membership
this 14th day of December, 2009



**FLORIDA DIVISION OF EMERGENCY MANAGEMENT
QUARTERLY MEETING *MINUTES* - DECEMBER 7, 2009
(PAGE 1 of 4)**

7 December 2009

RE: Emergency Management Committee Meeting/FDEM Quarterly Meeting

TOPICS:

- 2010 Roll out of NWS new items:
 - NWS traditionally holds a national meeting with media to discuss new initiative, this year they will be holding a media webinar. Sally Bishop, Pinellas County Emergency Management, recommended to Dan Noah that he work with Emergency Management to coordinate this effort and to gain support from local media to ensure that there is a full understanding of the new information based on the new SLOSH modeling that will be released next hurricane season. The surge modeling has shifted inland, and many do not understand what this means.
 - **Task: Paul Siddall, FDEM R4 Coordinator will coordinate this effort with the target audience being local meteorologist.**
- Military Affiliate Radio System (MARS) presentation by Keating Floyd:
 - Department of Defense (DOD) sponsored.
 - Managed separate from the RACES. Provides DOD the capability for situational awareness and situation during response to and recovery efforts post event.
 - Conforms to FEMA's 10 Regions. Supported by DODD 4650.2
- H1N1 Discussion, Hunter Zager Regional DOH Rep:
 - Discussion of purpose and triggers for pandemic influenza
 - Discussion on what does a local state of emergency mean during pandemic flu.
 - Larry stated that the DOH does not have the capability to issue a local state of emergency only a medical emergency.
 - A local state of emergency is issued when there is a need for additional resources and if/when the are needs to spend past their normal financial constraints. In essence it is when the local area needs to do business outside of normal.
 - Counties are looking at capitalizing on lessons learned from the H1N1 outbreak to understand their counties strengths and limitations with respect to coordinating inoculation response.
- RDSTF Discussion, Erika Wiker RDSTF IV/TBRPC:
 - Emergency Management Committee will not meet during the Quarterly RDSTF Meetings, it will instead meet during the Quarterly FDEM meetings. The chair/co-chair will provide a brief out of the discussion during the RDSTF general session.
 - The EM Quarterly meetings will support coordination efforts between county Public Works, NGOs, and Emergency Management.
 - **Task: This effort will be coordinated by Erika Wiker and Paul Siddall.**
 - Issues remain in determining county training needs versus regional training needs:

- Discussion on what county needs were when compared to Regional Response Plans.
- Acceptance that these were two separate issues that come together into a Regional Training and Exercise Plan which is then put together into a State Training and Exercise Plan.
- Additionally, there is a need to have the Regional Training and Exercise Committee look at these issues. As well as the development of County Training and Exercise Task Forces (multi-discipline) to look specifically at County needs based on input and analysis of after action reports (AARs).
- Discussion of SHSP 2010 Grant submissions:
 - Seems to be a lack of understanding on what the grant guidance dictates as allowable expenditures.
 - Questions surrounding a regional pot of training dollars to support Regionally identified training.
 - There is no regionally identified training dollars set aside. For the 2010 grant submission county emergency managers stated that they would support identifying county specific training needs and moving the delta (overage amount) to the RPC to support regionally identified training. This effort would not be a sole source vendor provided training, it will instead be based on those within the Region who have attended EMI lead Train the Trainer, as applicable.
- **Task: Annette Doying, Pasco Emergency Management, will send out information on Position Specific Training information to all Emergency Management.**
- **Task: Erika Wiker will continue to work with counties to build out county Training and Exercise Task Forces.**
- **Task: Regional Training and Exercise Committee will be tasked to look specifically at training and exercises that support regional response plans.**
- **Task: Erika Wiker will develop a mirror image of information from HSIN (information sharing) on Esponder.**
- DSCA
 - Geographical reorganization gives 164th control in the event of the event. DSCA is the coordinator is the POC to bring National Guard into exercises.
 - Discussion of lack of continuity in National Guard support:
 - What happened to the Guard representatives that were trained to support County Emergency Management as State LNOs.
 - This needs to be discussed higher up the chain of National Guard Command
 - Florida National Guard can only do missions outlined by the State, Guard representatives have clear orders that they are to no side missions.
- FEPA

- Sally Bishop questioned whether or not there were policies in place to support conference fees for members who are not attending but are sending someone from within their agency as a representative. Her shop in the past has paid for several memberships to FEPA, however under the current budget crunch they have limited it to one membership. In the event the member can not attend the conference and they send a delegate it would be advantageous to be able to pay member conference fees as oppose to non-member fees.
- **Task: Rich Shepard and Paul Womble will check on policies and report back to the group.**
- County Reports:
 - Hillsborough:
 - There looks to be an 8% increase in EMPG awards to counties. Recommended course of action is to look at saving positions within your agency. EMPTF awards are able to match EMPG as the EMPTF is not a Federally supported program.
 - Hardee:
 - LMS is currently in the State pipeline for review
 - Polk:
 - EOC looks to be completed by mid/late January
 - P25 initiative, radio system rebanding underway
 - Manatee:
 - 24-29 January 67 county personnel will be attending training at EMI that will focus on recovery one month post event.
 - One Sheriff's Office helio will be housed in one of the EOCs bay for quick assessments post event.
 - Pinellas:
 - Received a large RV through donations. MOU with Fire Rescue is in the works to let EM use. The RV will be turned into a command bus.
 - Working on Continuity of Government and PRND projects
 - State is building a MOU to use the electronic billboards within the county. The digital billboards are similar to the ITS boards and would display emergency information.
 - **Task: Paul Siddall will supply the region with additional information, inclusive of where the billboards are and the mechanism to get information on the boards.**
 - Pasco:
 - Regional Shelter will be opened 14 December. 20K Square Feet can be used as open space and is available for training and any other regional activities it is able to accommodate. POC is Jim Martin. The shelter will be staffed by Red Cross and Health, as half of the shelter is catalogued as special needs.
 - 16 February MCI Regional Plan will be hosted at the Tampa Bay Regional Planning Council, more information will follow as available.
 - Hernando:
 - LMS underway

- P25 project underway, SO is the lead
- Citrus:
 - Command Bus is designated to head to Camp Blanding for the State Interoperability Exercise
- Sumter:
 - NSTR

TASKS:

- Paul Siddall, FDEM R4 Coordinator will coordinate this effort with the target audience being local meteorologist.
- This effort will be coordinated by Erika Wiker and Paul Siddall.
- Annette Doying, Pasco Emergency Management, will send out information on Position Specific Training information to all Emergency Management.
- Erika Wiker will continue to work with counties to build out county Training and Exercise Task Forces.
- Regional Training and Exercise Committee will be tasked to look specifically at training and exercises that support regional response plans.
- Erika Wiker will develop a mirror image of information from HSIN (information sharing) on Esponder.
- Rich Shepard and Paul Womble will check on policies and report back to the group.
- Paul Siddall will supply the region with additional information, inclusive of where the billboards are and the mechanism to get information on the boards.

Agenda Item #12

LEPC LOGO SHIRTS

Chairman Ehlers

Agenda Item #13

PUBLIC COMMENTS

Chairman Ehlers

Agenda Item #14

NEXT MEETING - Wednesday, May 26, 2010

Chairman Ehlers

Agenda Item #15

ADJOURNMENT

Chairman Ehlers