



LEPC Meeting Notice

MEMO TO: Tampa Bay LEPC, District VIII Members/Alternates

FROM: Asst Chief Scott Ehlers, LEPC Chairman and
John Meyer, LEPC Coordinator

SUBJECT: **LEPC MEETING - November 18, 2009**

DATE: November 9, 2009

The next Tampa Bay LEPC, District VIII meeting will be held on **Wednesday Morning, November 18, 2009, 10:30 a.m.**, at the Tampa Bay Regional Planning Council, 4000 Gateway Centre Blvd, Suite 100, Pinellas Park, FL 33782.

The enclosed package of informative materials will recap various agenda items, precluding the need for detailed discussion at the meeting unless specific questions arise. The LEPC meeting is expected to last about an hour.

You are invited to review the LEPC website: www.tbrpc.org/lepc/lepc.shtml

*****REMINDER*****

Only the abbreviated short-form agenda will be available at the door the day of the meeting. Please remember to bring your mailout package with you to the meeting.

If you are a person with a disability who needs any accommodation in order to participate in this meeting, you are entitled, at no cost to you, to the provision of certain assistance. Please contact John Meyer at the Tampa Bay Regional Planning Council at (727) 570-5151 X 29 within three working days of the meeting.

Asst Chief Scott Ehlers, Chairman - Jeff Tobergte, Vice Chairman - John Meyer, Coordinator
Tampa Bay Local Emergency Planning Committee (LEPC), District VIII
4000 Gateway Centre Boulevard, Suite 100, Pinellas Park, FL 33782-6136
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LEPC Agenda

TAMPA BAY LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) DISTRICT VIII MEETING

**Tampa Bay Regional Planning Council
4000 Gateway Centre Blvd, Suite 100, Pinellas Park, FL 33782
Wednesday, November 18, 2009 - 10:30 am**

*****THIS MEETING IS OPEN TO THE PUBLIC*****

Agenda Item #1	CALL TO ORDER, WELCOME, PLEDGE OF ALLEGIANCE - Page 2	Chairman Ehlers
Agenda Item #2	APPROVAL OF MINUTES - August 26, 2009 LEPC MEETING - Page 2	Chairman Ehlers
Agenda Item #3	DISTRICT 8 LEPC MEMBERSHIP CHANGES - Page 2	John Meyer
Agenda Item #4	RECAP OF QUARTERLY SERC MEETINGS - Page 2	John Meyer
Agenda Item #5	RECENT FDEM/SOT TELECONFERENCES - Page 7	John Meyer
Agenda Item #6	HMEP PROGRAM - PLANNING - Page 7	Committee Chair Alan Pratt
Agenda Item #7	FACILITY DISASTER PLANNING PROJECT - Page 8	Committee Chair Glen Hall
Agenda Item #8	HMEP PROGRAM - TRAINING - Page 12	Committee Chair Bob Tollise
Agenda Item #9	REGIONAL DOMESTIC SECURITY TASK FORCE - Page 13	Erika Wiker
Agenda Item #10	CHEMICAL SAFETY BOARD VIDEO/T2 LABORATORIES - Page 14	John Meyer
Agenda Item #11	OTHER TRAINING, CONFERENCE OPPORTUNITIES - Page 14	Chairman Ehlers
Agenda Item #12	TAMPA BAY LEPC LOGO SHIRTS - Page 22	Chairman Ehlers
Agenda Item #13	OTHER LEPC BUSINESS - Page 22	Chairman Ehlers
Agenda Item #14	PUBLIC COMMENTS - Page 22	Chairman Ehlers
Agenda Item #15	NEXT MEETING - Wednesday, February 24, 2010	Chairman Ehlers
Agenda Item #16	ADJOURNMENT	

Asst Chief Scott Ehlers, Chairman - Jeff Tobergte, Vice Chairman - John Meyer, Coordinator

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The following LEPC membership change(s) was/were approved at the July 10, 2009 SERC meeting:

MEMBER	CATEGORY	MEMBER TYPE		STATUS OF CHANGE			FURTHER DESCRIPTION (IF NECESSARY)
		PRIMARY	ALTERNATE	NEW MEMBER	CATEGORY OR TYPE CHANGE	RESIGNED/ REMOVED	
Cynthia Lewis-Younger	Health	✓				✓	Resigned as "Primary" member due to time constraints.
JoAnn Chambers-Emerson	Health		✓			✓	Removed due to Cynthia Lewis-Younger's resignation as Primary member.
Martin Dorsey	Health	✓		✓			Appointed as new "Primary" member from Tampa General Hospital.
Cynthia Lewis-Younger	Health		✓		✓		Designated as Martin Dorsey's Alternate.
NET CHANGE IN DISTRICT 8 MEMBERSHIP = ±2				TOTAL MEMBERSHIP = 40			

Additional Material: None.
 Action Recommended: Recognition of New Appointments

The State Emergency Response Commission and associated Subcommittee meetings were held in Tallahassee at the Betty Easley Conference Center in Tallahassee on July 9-10, 2009. LEPC Chairman Ehlers and LEPC Staff Coordinator John Meyer attended. The following serves as a recap of the SERC meeting and associated materials:

The items of business were:

- **Approval of July 10, 2009 SERC meeting Minutes**
- **Approval of new/revised Local Emergency Planning Committee Appointments.** *The only District 8 modification approved this Quarter was the replacement of Dr. Cynthia Lewis-Younger*

by Mr. Martin Dorsey as a Primary member under the “Health” category (for Tampa General Hospital) and the redesignation of Dr. Lewis-Younger as the Alternate.

- **Hazards Analysis Working Group Establishment.** A teleconference was held on September 9, 2009 with those volunteering to serve on a Hazards Analysis Working Group. The objective of the Group was to identify the most critical information obtained from conducting the Hazards Analyses (HA) as well as the most time consuming aspects of the conducting Hazards Analyses (HAs). Ms. Shanti Smith briefed the SERC that the Working Group members indicated that familiarity of the site gained through the conduct of HA site inspection is the leading factor in reducing accidents and that cell phone towers constitute a significant number of the annual HA requirements. A Motion was approved by the SERC to modify **future** HA Contracts to exempt the site inspection requirement of all cell phone towers except for new installations, new ownership and/or facility is not located within 1,000 ft. of habitable structure(s) or a school facility. This revised provision does not affect the requirements of the 2009-10 HA Contracts.
- **Hazard Mitigation Information System (HMIS).** Rob Stoner (DEM Staff) indicated that it is the future intent of FDEM for the Tier 2 Chemical Inventory reporting to go “paperless.” There has been and will continue to be a concerted effort for electronic filing of Tier 2 forms and collection of annual registration fees. Acknowledging that electronic filing will be available on January 1, 2010, it is anticipated that such reporting will be progressively staged with the facilities previously filing Tier 2 forms leading the way starting with next year’s reporting effort.

Benefits/Characteristics of Electronic Filing:

- ▶ companies can update information more frequently, if desired;
- ▶ completed forms are turned into “PDFs” that can be additionally e-mailed and/or printed;
- ▶ electronic records will be simultaneously transmitted to the SERC/FDEM, the LEPC, and local fire department; and
- ▶ requirement to identify maximum amount of chemical(s) in terms of pounds rather than Range Code.

Future Requirements/Considerations:

- ▶ requirement for identification of United States National Grid coordinates rather than the current Latitude/Longitude coordinates;
- ▶ requirement for identification of the number of tanks of particular chemical(s) rather than just the reporting in pounds;
- ▶ requirement to indicate storage container type; and
- ▶ requirement for facility Site Plan.

Lt. John Scott (Jacksonville Fire Rescue) has attested that he has been requiring the electronic filing of all Tier 2 forms for facilities within the City of Jacksonville/Duval County for the past three years as part of their permitting process. Chapter 633, F.S. requires the filing of such information but does not specify a particular format for submittal. Lt. Scott has insisted on electronic submittals without objection from facilities.

- **Approval of LEPC Plans.** *The SERC approved a Motion to accept the Hazardous Materials Emergency Plans as revised in 2009 by each of Florida's 11 Local Emergency Planning Committees.*
- **Thomas Yatabe/SERC Awards Nominations and Certificates of Appreciation.** *The SERC approved a Motion to accept the nominations made by each Local Emergency Planning Committee concerning the proposed recipients of the annual Thomas Yatabe Awards as well as Certificates of Appreciation. Each year the LEPCs designate one party within their respective District to receive the Thomas Yatabe Award, exemplifying their "outstanding contributions made in the implementation and support of the Emergency Planning and Community Right-To-Know Act." This year's LEPC District 8 nominees, in alphabetical order, were: Chief Michael Gonzales (Tampa Fire Rescue), Mr. John Hess (U.S. Department of Transportation), Mr. Doug Meyer (Pinellas County Emergency Medical Services) and Chief Byron Teates (East Manatee Fire Rescue District). The name of the LEPC District 8 recipient of the Thomas Yatabe Award is intentionally being withheld from this Recap.*
- **Air Monitoring/Sampling at Schools.** *The SERC approved a Motion to request the coordination of the Florida Department of Health, the Florida Department of Environmental Protection and DCA Legal Counsel to determine hierarchy authority regarding Air Monitoring issues which may arise at schools following chemical incidents.*
- **Hazardous Materials Awareness Week.** *The SERC approved a Motion to designate February 14-20, 2010 as Hazardous Materials Awareness Week.*
- **Subcommittee on Training Officers Election.** *The SERC voted to retain Doug Wolfe as the SOT Chair and named Charlie Boyd as the SOT Vice Chair for the next year.*
- **Subcommittee on Training Meeting Highlights.** *SERC's Subcommittee on Training (SOT) Chair Doug Wolfe provided the following highlights of the October 1, 2009 SOT meeting:*
 - ▶ Chemistry in the High Schools. *It was recognized that a teleconference was conducted on August 5, 2009 to further the initiative of promoting the expansion of the Science curriculums available at the Public High School level, particularly in the areas of chemistry and hazardous materials. While scheduling conflicts precluded many from attending, additional teleconferences will be scheduled to further these efforts. Although Statewide and/or LEPC-specific initiatives have not yet been determined and/or identified, this topic will be the theme for Hazardous Materials Awareness Week. It was subsequently determined that Supplemental Environmental Project (SEP) funds can not be utilized to fund scholarships.*
 - ▶ Biological and Hazmedic/Toxmedic Protocols. *The status of various identified working group initiatives were described. More details regarding these particular initiatives will be provided within future SERC Recaps as further progress occurs and/or SERC action is*

required.

- ▶ Hazardous Mitigation Information System. *The discussion was similar to that identically titled and described above.*
- ▶ Mr. David Rogers Recognition. *Mr. David Rogers of the Natural Gas Industry was recognized for his contributions and efforts designed to result in better coordination of emergency response to future Natural Gas/Propane Gas Industry incidents through educating Industry officials of the Incident Command and Management Structure.*
- **E-Plan Status Report.** *Ms. Shanti Smith indicated that FDEM staff is testing the integration of E-Plan with the 911 Dispatch system in two jurisdictions. Ms. Smith also identified that several Florida E-Plan users will be accompanying her to a National Conference in Dallas, Texas during November 12-13 to promote the use of E-Plan. Backup material provided by Ms. Smith indicated that all 36 “SERC Recognized” Hazmat Team have now registered for E-Plan as well as Emergency Management Directors for 50 of Florida’s 67 Counties.*
- **Financial Status Report.** *Mr. Sam Brackett indicated that while more facilities are being detected and required to report their inventories resulting in an increase in the revenue stream, however, the overall revenues collected have been reduced due to the closure of numerous facilities and/or reductions in the workforce.*
- **Hazardous Materials Incidents Reports.** *While a formal Report was not provided, DEM staff did include a listing of Incidents requiring Evacuation and/or causing Injury or Death within the SERC Agenda materials . The following constitute the Hazardous Materials incidents recorded for the District involving Evacuation, Injury(ies) and/or Death(s):*

County	Date of Release	Chemical	Amount Released (Lbs.)	Business Type	# Evacuated	# Injured	# Killed
Hills	10/18/08	Diesel Fuel Oil	518	Traffic Accident	0	1	0
	11/10/08	Propane	Unknown	Church	70	0	0
	11/26/08	Butylamine	Unknown	College	0	1	0
	1/05/09	Sulfuric Acid (Non-Aerosol Forms)	153	Chemicals & Allied Products	0	1	0
	2/20/09	Natural Gas	Unknown	Private Residence	2	0	0
	3/25/09	Natural Gas	Unknown	Traffic Accident/Apt. Complex	12	0	0
	5/09/09	Gasoline/Diesel	Unknown	Boating Accident	0	5	0
Manatee	11/17/08	Fertilizer (Blended)	Unknown	Traffic Accident	0	1	0
	8/03/09	Diesel Fuel	222	Traffic Accident	0	0	1
Pasco	9/25/08	Gasoline	128	Aircraft Accident	0	1	0
	10/04/08	Diesel Fuel	370	Traffic Accident	0	1	0

County	Date of Release	Chemical	Amount Released (Lbs.)	Business Type	# Evacuated	# Injured	# Killed
	1/01/09	Hydrochloric Acid/ Sodium Hypochlorite	Unknown	Restaurant	6	6	0
	5/26/09	Natural Gas	Unknown	Pipeline/Traffic Accident	200	0	0
Pinellas	11/09/08	Natural Gas	Unknown	Private Business	12	0	0
	6/01/09	Ammonia	3,500	Food Preparations	0	3	0
	6/08/09	Natural Gas	Unknown	Private Residence	3	0	0
	6/15/09	Hydraulic Oil	225	Marinas	0	0	1
	7/30/09	Hydrogen Sulfide	Unknown	N/A	0	1	0

- **Report provided on (FDEM) Staff Activities by Section.** *Supplemental information contained in the SERC Agenda included annual comparisons of: Petroleum vs. Non-Petroleum Hazardous Material incidents by LEPC District and Fixed Facility vs. Transportation Related Incidents by LEPC District. Annual comparisons of Section 311 & 312 Chemical Inventory Reports, Hazardous Material Incident Reports, and Section 313 Toxic Release Inventory Reports Statewide were also provided.*

- **Update on LEPC Activities.** *SERC Member George Danz indicated that a listing of quarterly accomplishments of each of the LEPC Districts have been provided within the SERC Agenda under the “Hazmatters” section. The identified accomplishments of District 8 were:*
 - ▶ attendance at the July 8-9 SERC meetings and conduct of the August 26th LEPC meeting;
 - ▶ Facility Disaster Planning Subcommittee met on July 16th & September 17th to further efforts designed to bolster the hazardous materials component of the *Florida Business Disaster Survival Kit*. Once complete, it is envisioned that the work product will assist the business community in preparing truly all-hazards Plans;
 - ▶ participation in a series of teleconferences administered by the Florida Division of Emergency Management regarding such subjects as Bio-Sampling Protocols, the Chemistry Education initiative, and the Hazards Analyses Scope of Work;
 - ▶ scheduled an Ammonia Siren Briefing/Workshop for the DeSoto Elementary School;
 - ▶ conducted Hazmat IQ® workshops (August 18-20), Confined Space Rescue for Hazardous Material Environments workshops (August 25-27), and Clandestine Drug Lab Awareness workshops (September 29-30);
 - ▶ attendance at the August 11th Tampa Bay Spill Committee meetings as well as the U.S. Coast Guard Area Committee meetings immediately following;
 - ▶ assistance in the preparation for the July 8th, August 12th and September 9th Pinellas Police Standards Council meetings; and
 - ▶ obtained the Spanish subtitled version of the “Shelter-in-Place” video.

Additional Material: None.

Action Recommended: None. For Information Only.

Hazards Analyses Scope of Work (HASOW) [Teleconference Date(s); September 9th, October 14th and November 3rd]. While Hazards Analyses are required to be conducted for all Section 302 facilities, the HASOW Subcommittee is preparing a proposal State Emergency Response Commission (SERC) consideration to potentially eliminate the requirement for site inspections associated with Cell Phone towers (other than newly-constructed facilities) and facilities only containing lead acid batteries above the Threshold Planning Quantity. If approved by SERC, future Hazards Analyses Contracts will be modified accordingly to remove this requirement for corresponding facilities.

Sampling Protocols [Teleconference Date(s): September 14th]. Furthered the initiative of preparing a **Model Procedure for: Public Safety Sampling for Hazardous Materials/WMD Incidents** for State Emergency Response Commission approval. As defined in the draft document “*the guide is provided to standardize the training, procedures, and equipment used by Regional Hazardous Materials Teams to respond and mitigate a hazardous materials (HAZMAT) incident in which terrorist activity is thought to have taken place. It may also be used by other hazardous materials teams responding to various HAZMAT incidents.*” The guide endorses the use of the FBI’s 12-Step process for the management of sampling or evidence gathering process.

SERC Subcommittee on Training [Teleconference Date(s): November 5th]. Florida Department of Emergency Management staff administered a PowerPoint® presentation for the teleconference participants to highlight the training materials being prepared to coincide with the promotion of electronic filing Tier 2 forms through Web HMIS. The primary steps for electronic submittal were illustrated. Prior to initial electronic submittal, each company will be required to obtain a unique user name and password from SERC’s Technical Hazards Section. It is envisioned that the PowerPoint® training presentation will be refined based on initial comments/suggestions received. The revised PowerPoint® presentation will be shared with the Local Emergency Planning Committees for further dissemination and use during the annual “How-to-Comply” workshops. The perceived benefits include the ease of companies to prepare future year filing and the ability of the companies to update their information more frequently if desired and/or required. Companies will be allowed to store the information associated with all of their facilities. Latitude/Longitude coordinates will be required for ALL facilities.

Additional Material: None.
 Action Recommended: None. For Information Only.

Committee Chair Pratt will provide an update of the HMEP/Planning Program activities.

Additional Material: None.
 Action Recommended: None. For Information Only.

The LEPC's Facility Disaster Planning Project Subcommittee met following the February 25, 2009 LEPC meeting and again on September 17, 2009. The next meeting has not yet been scheduled. One of the primary missions of the Subcommittee is to bolster the hazardous materials information available on the LEPC website (<http://www.tbrpc.org/lepc>) and within the Florida Business Disaster Survival Kit, downloadable from the Council's website at: <http://www.fldisasterkit.com>.

With the assistance of many Subcommittee members, Mr. Bob Westly of SCS Engineering and Ms. Thea Dunmire of ENLAR Compliance have been spear-heading this three-year effort but are encouraging comments and/or recommendations to be made by the entire LEPC membership.

Not having the opportunity to formally adopt the September 17th Subcommittee Minutes yet, the following constitute the "draft" Minutes from this meeting:



DISASTER PLANNING SUBCOMMITTEE
September 17, 2009 Meeting - 11:00 a.m.

MEETING MINUTES

LEPC District VIII, 4000 Gateway Centre Blvd., Suite 100, Pinellas Park, FL 33782 - 727/570-5151, Staff Contact: John Meyer

Attendees - Glenn Hall, John Meyer, Chet Klinger, Ed Kinley, Dick Booth, Larry Bagby, Larry Clark, Betti Johnson, Ben Hilton (American Compliance Technology/A-C-T) & Gary Dunmeyer (Harcros Chemicals)

A meeting of the LEPC Disaster Planning Subcommittee was held on September 17, 2009. The goals of the Subcommittee are to bolster the hazardous materials section of the *Florida Business Disaster Survival Kit* (FBDSK), viewable at www.fldisasterkit.com and to establish resources for industries seeking hazardous materials information and training. Discussion continued regarding the potential for the Subcommittee to seek grant funding to assist in this endeavor and the future conduct of workshop(s) and/or webinars.

Discussion Summary

1. **Approval of Minutes.** Subcommittee Chair Glenn Hall asked if there were any corrections or additions to the July 16, 2009 Subcommittee meeting Minutes. Hearing none, Chair Hall asked for a motion to approve the Minutes. Following the motion made by Mr. Ed McKinley and seconded by Mr. Richard Booth, the Minutes were approved unanimously.
2. **Status Report Update.** Mr. John Meyer mentioned and demonstrated that links to various resources have been added to the LEPC webpage (http://www.tbrpc.org/lepc/lepc_disaster_planning_subcommittee.shtml) at the request of Subcommittee members. This cumulative listing of links is a "work in progress" and can certainly be expanded in the future. Subcommittee members were encouraged to identify and provide other links to useful resources that they believe would be beneficial to the hazardous materials industry and/or public. Once the links listing has been thoroughly expanded and organized by subtitle (e.g. Regulations, Sample Plans...), these resource links can/will be duplicated for the FBDSK website. Mr. Meyer also illustrated the presence of the past Subcommittee meeting Minutes on the LEPC website.
3. **Grant Application Update.** Mr. Meyer indicated his optimism that, if received, grant funds could serve a tremendous benefit towards the mission of this Subcommittee. It is envisioned that such funds could be applied towards making the expanded Hazardous Materials section of the FBDSK more interactive as well as provide Outreach [e.g. Webinar(s), Workshops...] as a means to disseminate the newly compiled listing of resources and guidance documents/strategies available from the LEPC. Mr. Meyer indicated that he will explore the OSHA, EPA, SWFWMD, Homeland Security and FDEP websites for potential funding opportunities and report the findings back to the Subcommittee.

Mr. Meyer, once again, credited Ms. Thea Dunmire's prior research regarding the OSHA/Susan Harwood Grant Program. At the July 16, 2009 Subcommittee meeting, it was

unanimously agreed that the Subcommittee objectives could be easily accomplished through grant fund requirements. However, shortly following the meeting, Council administration determined that grant deadline was too close to ensure receipt of a DUNS number, a prerequisite for OSHA funding, and the fact the Council's 501(c)(3) Regional Cooperative Alliance had not previously registered with "grants.gov", potentially precluding the agency from receipt of such funding. Mr. Meyer thanked all those individuals who had volunteered to assist in the expeditious and ambitious preparation of the grant and confirmed that he will urge Council administration to acquire a DUNS number and also pre-register with "grants.gov" in time for the next (or future) OSHA grant cycle or other funding entity with similar grant requirements.

4. **Facility Disaster Planning Subcommittee Survey Update.** Mr. Chet Klinger informed the Subcommittee of his continued efforts to conduct an informal telephone survey of companies receiving prior workshop training from the LEPC. Mr. Klinger has subsequently indicated that 12 surveys have already been conducted with 12 more anticipated following replies from company representative(s). Following Survey completion, it is anticipated that information obtained from the survey interaction will be documented within the various subcategories listed below and compiled into a single reference/guidance document which can/will be linked to both the FBDSK and the LEPC websites.

- Secure small containers of hazmats and gas cylinders
- Secure loose drums
- Secure above-ground storage tanks
- Secure Tank valves and bulkheads
- Secure rail tankers
- Plan ahead to relocate hazmats before disaster strikes
- Backup power for alarm systems, chemical freezers, and chemical transfer and sump systems
- Pre-disaster agreements with Response teams
- Pre-disaster agreements with State agencies
- Pre-disaster agreements with Local agencies
- Pre-disaster agreements with vendors, suppliers & contractors for recovery
- Pre-disaster agreements with hazardous waste transporters and disposers
- Coordinate plans with neighbors
- Plan ahead to by-pass automated phone answering systems
- Improve hazmat inventory control
- Integrate response planning with business continuation and disaster recovery planning
- Review regulations and federal, state and local guidance documents related to Risk analyses, Emergency Planning, Emergency Reporting and Response

5. **Harcros Chemicals Presentation.** Mr. Gary Dunmeyer, Harcros Chemicals Inc., indicated that he had been polled by Mr. Klinger while participating in the Survey and confirmed that

he had personally attended workshops conducted/hosted by the LEPC over the past couple of years. As "Lead" safety coordinator for their Tampa facility for the past six years, Mr. Dunmeyer highlighted the initiatives he has instituted at their facility. These modifications were primarily based on the application of Best Management Practices and lessons he learned from their other 30 facilities nationwide and from attending LEPC Workshops. The lessons revolved around the vulnerability of the facilities and chemicals to potential hurricanes. The more recent actions included:

- inverting some storage tanks/cylinders and relocating them closer together for stability and security
- acquiring additional generators and raising them 10± feet due to the susceptibility of flooding at their Tampa facility during significant rainfall events
- relocating caustics 200' - 250' away from the company's acid tanks to reduce likelihood of mixing
- acquisition of more televisions to closely monitor the weather conditions
- the flammability potential of stored fuel for the generators is an issue which will need to be addressed

6. **Other Issues/Business.** Ms. Betti Johnson briefed the Subcommittee on the preparation of a Tampa Bay Catastrophic Plan being prepared as part of the Council's Emergency Management program. Ms. Johnson indicated that she will be coordinating with the staff of the Council's LEPC and Regional Domestic Security Task Force programs in the preparation of such Plan and the coordination of a table-top exercise anticipated for mid-2010. While the exercise scenario and specifics have not yet been determined, it is envisioned that the scenario will involve the landfall of a major hurricane in the Tarpon Springs area, presenting a worst-case event for the water body of Tampa Bay. Various agencies, such as Tampa Port Authority, MacDill, and the U.S.C.G, will be asked to participate in this exercise.

Mr. Klinger mentioned that, in response to prior LEPC Chairman's Ernie Hiers' concerns for the Tampa Bay area following hazardous material releases along the Gulf coast during the Hurricane Katrina disaster, the LEPC in early 2007 reached out to registered Section 302 and Tier II facilities to brainstorm emergency contingency and business continuity planning initiatives within the Tampa Bay business community and, in particular, with respect to their protecting their hazardous materials should a similar area-wide disaster occur here. The brainstorming effort was successful and lead to a variety of subsequent workshops by the LEPC's Facilities Disaster Subcommittee. The topic of conducting a similar "brainstorming" session was broached by the Subcommittee today as a means to define future training needs for the various facilities.

7. Subcommittee Chair Glenn Hall adjourned the meeting near 1:00 p.m. No future meeting date was proposed since several "key" Subcommittee members were not in attendance and their availability could not be verified. Chair Hall asked Mr. Meyer to coordinate the scheduling of the next Subcommittee meeting via e-mail in the near future.

It was decided to present the above summary and recommendations to the LEPC at the Noevmerb 18, 2009 meeting and continue to request input from the membership.

Additional Material: None.
 Action Recommended: None. For Information Only.

Agenda Item #8

HMEP PROGRAM - TRAINING

Committee Chair Bob Tollise

Several new training opportunities were introduced during the 2008-09 HMEP Training cycle which ended September 30, 2009. As identified in the table below, the LEPC has conducted or assisted in the following training events: Railroad Car Incident for emergency responders course; a CSX functional exercise; a Advanced Radilogical Response course, two Chlorine Safety training courses; two Air Monitoring & Detection courses, a Confined Space Rescue Operations in Hazardous Material Environments course; and a Clandestine Drug Lab Awareness course. The following serves as a breakdown of Training grant expenses incurred during 2008-09. The identified shortage was intended to ensure that training opportunities were maximized within the Tampa Bay Region and was offset by funding from the Tampa Bay Regional Planning Council:

**2008-09 HMEP TRAINING GRANT
 Project 31402/132802 Budget: \$41,969.00**

Quarter	Date	Name	Expenses	Cumulative	Remaining
1	11/11-13/08	Emergency Response to Railcar Incident, Manatee Co.	\$10.00*	\$10.00	\$41,959.00
	11/13/08	CSX Transportation Railroad Functional Exercise, Hillsborough County	\$10.00*	\$20.00	\$41,949.00
	12/4/08	Air Monitoring Training, Pasco County	\$2,950.00	\$2,970.00	\$38,999.00
	12/31/08	1 st Qtr Administration Expenses Oct-Dec, 08 <Actual>	\$4,752.00**	\$7,722.00	\$34,247.00
2	2/10-12/09	Advance Radiological Response, Manatee County	\$10.00*	\$7,732.00	\$34,237.00
	3/31/09	Chlorine Workshop, Hillsborough County	\$10.00*	\$7,742.00	\$34,227.00
	3/31/09	2 nd Qtr Administration Expenses Jan-Mar, 09 <Actual>	\$ 653.00**	\$8,395.00	\$33,574.00
3	5/05-07/09	Chlorine Safety Training Course, Manatee County	\$3,600.00	\$11,995.00	\$29,974.00
	6/09-11/09	Air Monitoring & Detection In-Service Training	\$5,230.00	\$17,225.00	\$24,744.00
	6/30/09	3 rd Qtr Administration Expenses Apr-June, 09 <Actual>	\$ 857.00**	\$18,082.00	\$23,887.00
4	8/18-20/09	Hazmat IQ Training Course, Pinellas County	\$14,850.00	\$32,932.00	\$ 9,037.00
	8/25-27/09	Confined Space Rescue Operations, Manatee County	\$6,000.00	\$38,932.00	\$ 3,037.00
	9/29-30/09	Clandestine Drug Lab Awareness, Pasco County	\$5,000.00	\$43,932.00	[\$1,963.00]
	9/30/09	4 th Qtr Administration Expenses July-Sept, 09 <Actual>	\$2,148.00	\$46,080.00	[\$4,111.00]

* Indicates that LEPC District 8 received credit for course but the course was funded by a source other than the HMEP Training budget. Only expenses incurred by the LEPC were for advertising, etc.

** Council expenses include indirects (postage, office supplies, copying charges, communications), internal service charges (accounting, information center), auditing, building occupancy, travel time (local mileage, etc.) and small miscellaneous expenses.

The Training Subcommittee, lead by Chair Bob Tollise, will convene at 9:30 a.m. on Wednesday, November 18, 2009 (one hour before the scheduled LEPC meeting) to discuss/strategize training opportunities and requests for the 2009-10 Training grant cycle. All LEPC and/or Training Subcommittee members are welcome and encouraged to attend and participate.

It is noteworthy that as of the date of this Agenda preparation, the HMEP Training Grant has yet to be executed and/or received by LEPC District 8. However, it is anticipated that the Contract value will remain identical to last year but, perhaps, a more abbreviated grant cycle will be necessary to coincide with the delay in grant execution.

Additional Material: None.
Action Recommended: None. For Information Only.

Agenda Item #9 REGIONAL DOMESTIC SECURITY TASK FORCE (RDSTF) Erika Wiker

The Region 4 RDSTF, which includes the four counties of the LEPC District VIII - Hillsborough, Manatee, Pasco and Pinellas as well as Hardee, Polk, Hernando, Citrus and Sumter Counties, is co-chaired by Sheriff David Gee and FDLE Special Agent in Charge (SAC) Jim Madden. DEM's primary role is in Consequence Management and each Regional Task Force also has a DEM representative. For District IV it is Larry Gispert, Hillsborough County Emergency Manager.

Type 3 Incident Management Team (IMT)/Training

The Region 4 IMT Team continues to lead the State in terms of planning, training, and team development. Region 4 will be hosting a series of IMT Position Specific Training throughout the region in the near future. Additionally, we are seeking qualified NIMS instructors to attend Position Specific Train the Trainers Courses through EMI. If you are interested, please contact Erika Wiker

RDSTF Resource Database

The Resource Database has been sent out to participating agencies for the 2009 validation and update. Region 4 has adopted IRIS 2.1 as the way-ahead for resource tracking in the area. Currently working with agencies to validate their typed resources prior to entry into IRIS.

Training

Input for a Regional 5-year T&E Plan that captured training/exercise gaps based on the Target Capabilities List. CBRNE Detection/Response was one of our listed areas for improvement and has been identified as a priority within the Region. We would like to take a coordinated approach in determining training needs. Various ICS and other classes are being continually offered throughout the region. We are in the process of updating the RDSTF training website to be more user friendly, the new link is <http://www.tbrpc.org/rdstf/rdstf.shtml>, please remember it is a work in progress. If you have any comment or suggestions on making it better let me know.

RDSTF EXERCISE PROGRAM – Current exercises underway: NONE.

Additional Material: None

Action Recommended: None. For Information Only

Agenda Item #10

**CHEMICAL SAFETY BOARD (CSB) VIDEO/
T2 LABORATORIES**

John Meyer

A brief video will be shown highlighting the events leading up to and lessons learned from the December 19, 2007 explosion which occurred at T2 Laboratories in Jacksonville, FL. The incident resulted in four deaths including the co-owner of the facility, and 32 injured, 28 of which were employees of adjacent businesses. The 15± minute video was produced by the Chemical Safety Board and includes a combination of video footage, animation, and interviews with response personnel.

Additional Material: None.

Action Recommended: None. For Information Only.

Agenda Item #11

OTHER TRAINING, CONFERENCE OPPORTUNITIES

Chairman Ehlers

Information is available for the following Training/Conference events:

- A. 24/40 Hour OSHA Hazwoper Classes - Various FL Locations, Various Times (Feb. - Nov. 2009)
- B. Emergency Planning for Special Needs Communities - West Virginia University, No date(s) specified
- C. Emergency Management Institute (EMI) Training Opportunities - Emmitsburg, MD, Various Dates

24/40 HOUR OSHA HAZWOPER CLASSES

40/24 Hour OSHA Hazwoper Classes
8-Hour OSHA Refresher Schedule
2009

All classes are due to cancellation and/or
date changes due to State Senate Bill 44

Jacksonville 8-Hour Refresher
April 10, 2009
September 11, 2009
Contacts: Kenton Brown (904) 807-3246
Terry Carr (904) 630-1212 Ext. 3819

Tallahassee 8-Hour Refresher
March 20, 2009
August 7, 2009
Contact: Gayle Lamkin (850) 245-8696

Florida NAHMMA HHW/SQG Workshop – Boca Raton
May 4, 2009
Contact: Glen Perrigan (850) 245-8749

Orlando 8-Hour Refresher
May 8, 2009
October 23, 2009
Contact: Janine Kraemer (407) 893-3323

8-Hour Refresher Volusia County Solid Waste/
Household Hazardous Waste/Environmental Emergency Response Team (EERT)
Pollution Control.
February 20, 2009
Contact: Tom Carey 93860 736-5927 Ext. 2073, e-mail tcarey@co.volusia.fl.us

24/40-Hour OSHA Hazwoper Class
Jacksonville, Fl.
July 13-15, 2009 - 24 Hour Class
July 13-17, 2009 - 40 Hour Class
November 16-18, 2009 - 24 Hour Class
November 16-20, 2009 - 40 Hour Class

Sign up deadline for July classes is May 29, 2009
Sign up deadline for November Classes September 30, 2009
DEP employees have priority
Class size – 30-40 students for 24/40 Classes
Contacts: Kenton Brown (904) 807-3246 –Cell (904) 237-6260
Terry Carr (904) 630-1212 Ext. 3819

Submitted by: John Gibbons, LEPC District 9 Coordinator, 2/03/09
Additional Comment(s): None

EMERGENCY PLANNING FOR SPECIAL NEEDS COMMUNITIES

Emergency Planning for Special Needs Communities

Homeland Security Programs at West Virginia University (HSP at WVU) is pleased to announce our new day and a half (12 hrs.) special needs course, "Emergency Planning for Special Needs Communities".

You Will Be Able To:

- Identify the significance of a functional approach in emergency planning for special needs communities
- Identify key issues in developing and disseminating procedures for delivering emergency communications and public information
- Describe inclusive sheltering and mass care provisions for special needs populations
- Recognize key issues involved with transportation during an emergency evacuation
- And more!

Course Description

The purpose of the "Emergency Planning for Special Needs Communities" course is to address the need to incorporate special needs considerations into the development of emergency plans. The course's goal is to utilize a strategic multi-disciplinary universal planning approach to provide information for and encourage partnerships between emergency personnel and special needs organizations with the resources necessary to save more lives during a disaster. This approach will emphasize the role of emergency management and provide examples of best practices, lessons identified, tools, resources, and other support aids. This course is designed for a minimum of 25 individuals and 50 maximum.

Target Audience

This workshop's target audience are those who are involved in emergency management and response. This includes emergency managers and emergency operations personnel as well as government organizations and non-government organizations representatives who are involved in emergency response procedures or represent constituents with special needs.

Recommended Prerequisites

Successful completion of *at least* the first two free FEMA online courses (<http://training.fema.gov>) listed below:

- IS-100 Introduction to the Incident Command System (ICS)
- IS-230 Principles of Emergency Management
- IS-700 National Incident Management System (NIMS), An Introduction
- IS-800 National Response Plan (NRP), An Introduction

Cost

All training and course materials are **FREE** for a limited time. Course development and delivery is funded by the Federal Emergency Management Agency (FEMA).

To register for free:
Please contact Kristan Rogers at (304) 293-5885 or at Kristen.Rogers@mail.wvu.edu
* For more information and other course listings, please visit us at hsp.wvu.edu

Funded by:  **FEMA**

 West Virginia University

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Submitted by: Paul, Siddall, FDEM Region 4 Coordinator, 1/26/09
Additional Comment(s): None

EMERGENCY MANAGEMENT INSTITUTE (EMI) TRAINING OPPORTUNITIES (Page 1 of 4)

Emergency Management Institute (EMI) Training Opportunities

Vacancies exist in the offerings for fiscal year 2010 courses at the Emergency Management Institute in Emmitsburg, Maryland. For more information, please go to: <http://training.fema.gov/emcourses> or contact the Admissions Office at (301) 447-1035 or via email at netc-admissions@dhs.gov. Send **completed** applications to your State Training Officer for approval. The State will then forward them to Admissions.

If interested, apply immediately!

As of 10/22/09

Applications for course vacancies must be received at least 6 weeks before the course start date for the applicant to be considered for the course. Vacancies within 6 weeks of the course start date shall only be filled from the established waitlist, so it's important to apply early!

Held at National Emergency Training Center

- E148 Cyber Security Exercise Design & Development
5/17-20/10 45 vacancies
- E155 Building Design for Homeland Security
4/6-8/10 28 vacancies
- E170 HAZUS MH for Hurricanes
2/08-11/10 13 vacancies
- E172 HAZUS MH for Flood
1/04-07/10 1 vacancy
- E174 HAZUS MH for Earthquakes
4/19-22/10 11 vacancies
- E179 Application of HAZUS-MH for Dist.Ops.
4/26-29/10 22 vacancies
- E190 Intro to ARCGIS
3/15-18/10 8 vacancies
- E202 Debris Management
2/08-11/10 9 vacancies
- E263 Dam Break Analysis: HEC-HMS & RAS
1/11-14/10 32 vacancies
- E271 Hydro.Eng.Ctr. (HEC) Hydro.Mod.Sys
5/3-6/10 34 vacancies

EMI TRAINING OPPORTUNITIES (Page 2 of 4)

E273	Managing Floodplain Dev Through the NFIP	3/22-25/10	8 vacancies
		5/3-6/10	24 vacancies
E276	Benefit-Cost Analysis: Entry-Level	6/7-9/10	25 vacancies
E278	NFIP: Community Rating System	4/19-22/10	21 vacancies
E279	Retrofit Floodprone Residential Buildings	5/10-13/10	28 vacancies
E282	Advanced Floodplain Management Concepts	12/07-10/09	14 vacancies
E313	Basic HAZUS Multi-Hazards	5/17-20/10	19 vacancies
E317	Comprehensive Data Management	3/01-04/10	16 vacancies
E344	Protecting Tribal Communities	4/19-22/10	28 vacancies
E352	Crisis Counsel Assist & Training Program	6/7-10/10	25 vacancies
E361	Multi-Hazard Emergency Planning for Schools	1/25-28/10	35 vacancies
		3/01-04/10	32 vacancies
B388	Advanced Public Information Officer Course	3/8-11/10	15 vacancies
E449	ICS Curricula TTT	1/04-07/10	2 vacancies
		3/22-25/10	29 vacancies
E450	Executive Issues in Emergency Management	4/6-7/10	25 vacancies
E580	Emergency Management Framework for Tribal Govt	2/22-25/10	33 vacancies
E581	Emergency Management Ops for Tribal Govt	4/26-29/10	34 vacancies
E602	Performance & Needs Analysis	3/22-26/10	2 vacancies

EMI TRAINING OPPORTUNITIES (Page 3 of 4)

E603	Instructional Design		
	1/25-28/10	4 vacancies	
	4/26-29/10	6 vacancies	
E604	Course Development		
	2/22-26/10	12 vacancies	
	5/24-28/10	14 vacancies	
E605	Instructional Delivery		
	3/29-4/01/10	11 vacancies	
E905	IEMC/Hurricane: Preparedness & Response		
	1/11-14/10	43 vacancies	(All disciplines)
	3/1-4/10	51 vacancies	(All disciplines)
E910	IEMC/Earthquake: Preparedness & Response		
	12/14-17/09	29 vacancies	(All disciplines)
E915	IEMC/Homeland Security: Preparedness & Response		
	4/5-8/10	40 vacancies	(All disciplines)
E920	IEMC/Hazardous Materials: Preparedness & Response		
	1/18-21/10	50 vacancies	(All disciplines)
E947	IEMC: EOC/IMT Interface		
	01/04-07/10	46 vacancies	
	3/22-25/10	46 vacancies	
	4/26-29/10	58 vacancies	
E951	NIMS ICS All-Haz Incident Commander TTT		
	4/5-7/10	15 vacancies	
E952	NIMS ICS All-Haz Public Information Officer		
	3/15-19/10	21 vacancies	
E953	NIMS ICS All-Haz PIO TTT		
	4/28-30/10	23 vacancies	
E954	NIMS ICS All-Haz Safety Officer		
	2/22-25/10	9 vacancies	
E955	NIMS ICS All-Haz Safety Officer TTT		
	4/22-23/10	19 vacancies	
E957	NIMS ICS All-Haz Liaison Officer TTT		
	4/8-9/10	21 vacancies	
E959	NIMS ICS All-Haz Operations Section Chief TTT		
	4/12-13/10	10 vacancies	

EMI TRAINING OPPORTUNITIES (Page 4 of 4)

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|------|---|--------------|
| E960 | NIMS ICS All-Haz Div/Grp Supervisor
4/21-23/10 | 22 vacancies |
| E963 | NIMS ICS All-Haz Planning Section TTT
4/19-20/10 | 15 vacancies |
| E964 | NIMS ICS All-Haz Situation Unit
5/24-28/10 | 23 vacancies |
| E967 | NIMS ICS All-Haz Logistics Section Chief
12/14-18/09 | 25 vacancies |
| E968 | NIMS ICS All-Haz Logistics Section Chief TTT
4/25-27/10 | 16 vacancies |
| E973 | NIMS ICS All-Haz Finance/Admin
1/18-20/10 | 19 vacancies |
| E974 | NIMS ICS All-Haz Finance/Admin TTT
4/14-15/10 | 21 vacancies |
| E975 | NIMS ICS All-Haz Finance/Administrative Unit Leader
1/21-22/10 | 21 vacancies |

Submitted by: Elisa Roper, Department of Homeland Security, 10/26/09
Contact Information: Stephen Borth, EMI Training Liaison, 301/447-1249
Additional Comment(s): None

**USDOT/EMERGENCY RESPONSE GUIDEBOOK, PLACARDS, LABELS,
MARKINGS, PACKAGES & CONTAINERS COURSE (4-Hour)**



U.S. DEPARTMENT OF TRANSPORTATION

4-hour course
Emergency Response Guidebook,
Placards, Labels, Markings, Packages, & Containers

Presented By
Michael L. Roberts
USDOT HazMat Safety Assistance Team
&
Manatee County Public Safety – HazMat Division

At
Public Safety Center
Merlot Rooms A & B
2101 47th Terrace East
Bradenton, Florida 34203

Attend one 4 hour course
June 8, 9, 10 - 2010
morning course – 9am to 1pm
afternoon course – 2pm to 6pm

To Register Please:
Fax 941-749-3509 or
e-mail bob.tollise@mymanatee.org or
Call 941-749-3543

NAME (print): _____ PHONE: _____
Course Date one:
June 8-AM ___ June 8-PM ___ June 9-AM ___ June 9-PM ___ June 10-AM ___ June 10-PM ___

Submitted by: Bob Tollise, Manatee County Hazmat Coordinator, 11/06/09
Additional Comment(s): None

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