



RECAP OF THE APRIL 4, 2014 STATE EMERGENCY RESPONSE COMMISSION MEETING

The April 4, 2014 SERC meeting was held at the Betty Easley Conference Center in Tallahassee. The Recap summarized below was enhanced by discussions/dialogues which ensued at the April 3, 2014 meetings of SERC's Training Task Force and the LEPC Staff & Chairs. The SERC meeting was chaired by FDEM Director Bryan Koon. The meeting was called to order at 10:01 a.m. and proceeded with the Pledge of Allegiance and a roll call of SERC members.

APPROVAL OF MINUTES:

- **Approval of January 22, 2014 SERC meeting *Minutes*.** Aside from a request to slightly modify a section of the January 22, 2014 meeting Minutes made by SERC member Larry McIntyre, the revised *Minutes* were approved unanimously.

NEW BUSINESS

- **Local Emergency Planning Committees Appointments.** Ms. Isabell Parker requested approval of membership modifications recognized for each LEPC. The lone membership change requested for LEPC District 8 during the quarter was the redesignation of Primary/Alternates for the Hillsborough County Fire Rescue/Office of Emergency Management (to *Mr. Joe Mastandrea/Mr. Marcus Martin*). SERC unanimously approved all changes requested by each of the LEPC Districts.
- **Audit/Inspection Work Plan for the Risk Management Planning (RMP) Program for FY 2014-15.** Mr. Robert Dietrich submitted the proposed statewide RMP Audit/Inspection schedule as part of the SERC Agenda materials for approval. The schedule was approved unanimously upon voice vote. It was suggested that SERC members be invited to attend the RMPs conducted in their respective Counties. This could/would include the invitation of Mr. Mark Tumlin to attend the City of Tampa/Hillsborough County RMP inspections. LEPC staff will ensure that these invitations are extended.

The schedule includes the following facilities within the Tampa Bay LEPC District:

- Mosaic Fertilizer LLC (Riverview), Hillsborough County (May 13, 2014);
- Port Sutton Ammonia Terminal, City of Tampa (May 14, 2014);
- Tampa Port Services, LLC/Port Sutton, City of Tampa (May 15, 2014);
- Sunshine State Dairy Farms, LLC, Hillsborough County (October 14, 2014);
- C.F. Industries Inc. [Mosaic] Plant City Phosphate Complex, City of Plant City (October 15, 2014);
- Americold Logistics/Plant City Frontage, City of Plant City (October 16, 2014);
- Sysco West Coast Florida Inc., Manatee County (February 10, 2015); and
- FPL Manatee Plant Inc., Manatee County (February 11, 2015).

REPORTS

- **Report from SERC's Training Task Force (TTF).** The following highlights of the April 3, 2014 TTF meeting were identified by Subcommittee member Chief Mike Murphy although the TTF meeting was Chaired by Chief Don Sessions (Gainesville Fire Rescue):
 - Hazmat Symposium. Lt. Jonathan Lamm reported that the 2014 Hazmat Symposium was tremendously successful with attendance of ~340. The two-day Symposium also received numerous accolades and high evaluations. However, certain promises made by event organizers were not kept including the size and location of conference rooms. The TTF is considering whether to host the 2015 Symposium in conjunction with the 2015 Fire Rescue East Conference again or to have a separate event. The following commentary was provided in this regard:
 - ✓ Mr. Paul Wotherspoon (FDEM) identified that FDEM paid \$173 registration fees for hazmat team members;
 - ✓ Mr. John Koenke (Florida Fire College) identified concern for travel costs and time off if event is dis-associated with Fire Rescue East;
 - ✓ Mr. Mike Murphy (Florida Fire Chiefs) suggested that vendors would select Fire Rescue East over Symposium if having to chooses just because of the expected attendance at each event if held separately;
 - ✓ Mr. Forest Willis (USCG) inquired whether the intent of the Symposium is ONLY for public sector first responders but also to draw from private industry hazmat team folks. Jonathan Lamm said confirmed that it was "all," including a requested partnership with the private sector;
 - ✓ Mr. Tim Date identified that grant funding of the event is only available for public sector;
 - ✓ Many agreed that a contract or written agreement with event coordinators should be solicited to ensure concessions are guaranteed; and
 - ✓ Lt. Butch Loudermilk (Seminole County Fire Rescue) identified that he has an alternate central Florida location in mind if the event should need to change locations.

A motion was made by Capt. Joe Nelson (Palm Beach County Fire Rescue) and seconded by Mr. Matt Marshall (Cape Coral Fire Rescue) to attempt to reach agreement with the Florida Fire Chiefs Association by the end of the month on whether to maintain the unified event. The request for consideration should be made to the Executive Director of the FFCA (James Wile). If such agreement is not reached in a timely manner, the TTF should immediately start to plan for a separate venue. Dep. Chief Richard Knoff (Clay County Fire Rescue) identified that the FFCA next meets on April 28-29, 2014 in Ocala.

Kudos were extended to the event coordinators (i.e. Jonathan Lamm & Matt Marshall) as well as members of the host LEPC (i.e. Jennifer Hobbs & Tim Kitchen) for all their efforts, dedication and hard work.

- Update on Domestic Security Funding Issue. Mr. John Koenke identified that he "has not given up" on combatting the proposed reduction in the number of federally-recognized regional hazmat response teams statewide. In fact, expeditiously completing the thorough Statewide Threats and Vulnerabilities Assessment may prove to be very beneficial in this cause. In addition, Mr. Koenke mentioned that several key members in the prior vote will soon be replaced for a variety of reasons. Chris Rietow (LEPC 2 Staff) asked who would be conducting the Assessment? Mr. Koenke

responded that it would be conducted by an unrelated third party (e.g. the University of North Carolina) that way the results would be unbiased.

- Project Tracking Chart. Chief Sessions identified that we will not be soliciting updates to “each box” associated with the Project Tracking Chart this quarter but encouraged the identified responsible party(ies) to ensure that the information concerning their initiative(s) is updated on the Sharepoint site.
- Update on Executive Order 16350 - Chemical Facilities Safety. Mr. Paul Wotherspoon affirmed that this initiative will be ongoing through February 2015 and recognized that the local outreach efforts have been working very well at sharing data within Florida. As evidence, Mr. Wotherspoon added that electronic submittal of Tier II reporting within the State has now exceeded 90% for this reporting year.
- Status of Operations Training Field Guide. Chief Sessions recognized that the Request For Proposal and Scope of Work went out and were subsequently received. A previously-established Subcommittee convened on the afternoon of April 3, 2014 to discuss the proposals which were received.
- TRANSCAER Training Update. Mr. Paul Wotherspoon identified that the 2014 TRANSCAER training during 2014 was very successful, attracting 539 to the training. The 2014 Transportation Community Awareness and Emergency Response events were held in Jacksonville, South Florida, Tampa and Pensacola. Next year’s TRANSCAER training will include initiatives designed to lure members of the Volunteer Fire Departments by offering the training at night and/or on weekends.
- Initiatives and Priorities for 2014. Mr. Scott Chappell (Florida State Fire College) identified that legislation is currently proposed to require the Florida State Fire College to oversee all hazmat and USAR training statewide. Such initiative will be discussed at a workshop planned in association with the Hurricane Conference in Orlando on April 15, 2014.
- **Hazards Analysis Contract Workgroup Report**. Workgroup Chair Dwayne Mundy indicated that the Workgroup came up with two pages of recommendations. The workgroup recommendation were accepted by LEPC Chairs/Staffs with the exception of a request to initiate full control over the Contracts starting in FY 2014-15. Level of funding to conduct HA remain same or be increased. Review process needs to be streamlined. Counties and RPCs will continue to evaluate half of all per year with the selection of facilities to be a joint effort of the RPCs and local governments. However, all facilities will be evaluated every two years. If new facility, they can substitute that for one of the others. One important detail was added as a result of yesterday’s LEPC Chairs/Staff meeting in which it was unanimously agreed to seek administration of the HA program in July 2014.

Some of the identified ways to streamline the HA conduct/review process include:

- LEPCs will provide training for HA inspectors and reviewers to identify process and establish expectations [Dwayne Mundy/Chris Rietow].

- Need to “error check” E-Plan records to ensure that facilities actually possess Extremely Hazardous Substance(s) [Dwayne Mundy].
- Can expand CAMEO, E-Plan and Tier 2 to ask particular and specific question(s) relevant to the HA program [Dwayne Mundy].
- A program can and has been written to quickly review submittal to ensure there is data entry in all relevant fields [Dwayne Mundy].
- RPCs evaluate submittal using a “Revised Checklist” for statewide uniformity with results listed in respective LEPC Plans [Dwayne Mundy].
- Counties could be issued Purchase Orders and Scopes of Work to administer their HAs {mike Arnold}.
- Require only a telephone verification (not site visit) for those facilities having only sulfuric acid in the ambient state [Tim Date].

Following much discussion which ensued, the recommendation was accepted by Division Director Bryan Koon without the need for a SERC vote. The next step will involve providing the Division with a detailed Scope of Work. Once the SOW is accepted, the Contract amounts will be finalized through negotiations with FDEM.

- **Financial Status Report.** SERC Chair Bryan Koon indicated that the SERC Agenda materials contained numerous tables and graphs depicting a comparison of the various revenues and expenditures associated with FDEM’s Hazardous Materials Planning and Risk Management Planning Programs over the past and present year. Graphics were provided in the Agenda materials to quantify and illustrate:
 - Revenues received by Month for RMP & EPCRA programs since mid-FY 2011-12;
 - Breakdown of General Appropriations and Expenditures by Category for the Hazardous Materials Planning Program for FYs 2012-13 & 2013-14 (to date); and
 - Breakdown of General Appropriations and Expenditures by Category for the Risk Management Planning Program for FYs 2012-13 & 2013-14 (to date).
- **Hazardous Materials Incidents Reports.** Mr. Paul Wotherspoon indicated that detailed listings of Section 304 investigation, as well as fixed facility and transportation-related hazardous materials incidents were prepared and included with the agenda materials to describe incidents occurring between the period of December 1, 2013 - February 28, 2014. Such Reports included documentation of these incidents and portrayed the number of persons evacuated, injured or deceased down to LEPC District and ultimately County level.

The following constitute the hazardous material incidents recorded for District 8 during this period, including an enumeration of those evacuated, injured and/or deceased:

County	Date Released	Type	Chemical	Amount Released (Lbs.)	Business Type	# Evacuated	# Injured	# Fatalities
Hills-borough	12/03/13	304 (Called <15 mins. /Closed)	Chlorine Gas	13	Waste Combustion	N/A	N/A	N/A
	12/03/13	FF	Gasoline	Unknown	Gas Station	N/A	N/A	N/A
	12/14/13	FF	Oil	37.5	Private Residence	N/A	N/A	N/A

County	Date Released	Type	Chemical	Amount Released (Lbs.)	Business Type	# Evacuated	# Injured	# Fatalities
Hillsborough (Cont'd)	12/17/13	TR	Diesel Fuel	370	Traffic Accident	0	2	1
	1/04/14	FF	Mineral Oil	Unknown	Electric Services	N/A	N/A	N/A
	1/09/14	FF	Diesel Fuel	740	Shipyards	N/A	N/A	N/A
	1/15/14	304 (Possible CERCLA)	Sodium Hypochlorite	1,324	Retail Sales	N/A	N/A	N/A
	1/28/14	304 (Closed)	Alcohol	41	Railroad	N/A	N/A	N/A
	1/17/14	FF	Diesel Fuel	407	Gas Station	N/A	N/A	N/A
	2/01/14	FF	Hydrofluorosilicic Acid	9,996	Chemical & Allied Products Merchant Wholesalers	N/A	N/A	N/A
	2/12/14	TR	Diesel Fuel	Unknown	Traffic Accident	0	0	1
Manatee	1/19/14	FF	Pepper Spray	Unknown	County Animal Services	N/A	N/A	N/A
	2/11/13	TR	Diesel Fuel	740	Traffic Accident	0	1	0
	2/20/14	304 (Closed/Fire)	Hydrogen Sulfide/Carbon Monoxide	Unknown	Transportation	N/A	N/A	N/A
Pasco	12/19/13	FF	Mineral Oil	689	Traffic Accident/Electric Services	N/A	N/A	N/A
	1/21/14	304 (Closed)	Oil/Ethylene Glycol	56/69	Traffic Accident	0	1	0
Pinellas	12/04/13	TR	Natural Gas	Unknown	Apartment Complex	30	0	0
	12/27/13	FF	Hydraulic Oil	30	Construction	N/A	N/A	N/A
	1/10/14	304 (Residence/Closed)	Unknown Pesticides	Unknown	Residence	N/A	N/A	N/A
	2/08/14	304 (Closed)	Potassium Hydroxide/Sodium Hydroxide/Hydrochloric Acid	Unknown	Apartments	N/A	N/A	N/A
	2/18/14	304 (Closed)	Hydrochloric Acid	49	Transportation	N/A	N/A	N/A
	2/27/14	TR	407C (HFC Refrigerant)/R-22 (Freon)	Unknown	Grocery Store	1	0	0
TOTAL →						31	4	2

KEY: FF = Fixed Facility incident / TR - Transportation-related incident / 304 - Section 304 Investigation Launched (Status)

- **Update on Staff Activities and Reports by Section.** Mr. Paul Wotherspoon indicated that various graphics were provided within the SERC Agenda materials to depict various staff functions and initiatives. These included:

- annual enumeration of Hazardous Materials Incident Reports since 2001 by LEPC District, and monthly Statewide totals since 2004;
 - *Total Facility Counts* by LEPC District (as of 3/03/14);
 - Monthly quantification of Technical Assistance calls received from March 2013 - Feb. 2014; and
 - Enumeration of Tier 2 Data in E-Plan since 2010 in terms of the # of facilities and the # of chemicals.
- **Update on LEPC Activities.** SERC member Jennifer Hobbs (Local Emergency Planning Committees) provided a briefing of the items discussed at yesterday's LEPC Staff & Chairs meeting. The items included:
 - Mr. Paul Wotherspoon inquired about the preference of the HMEP Contract schedule from the various LEPCs. Following much discussion, the LEPCs unanimously suggested that we enter into a three-month Contract (June 1 - September 30, 2013). This will include the stipulation that 25 percent of the annual training dollars (i.e. \$11,768) will be spent during this three-month Contract, including administration fees. Following this Contract cycle, the FDEM will enter into one-year Contracts with no stipulation to spend 25 percent during any given quarter.
 - Mr. Paul Wotherspoon acknowledged that FDEM will be returning about \$60K this year to FDOT. Most of it was caused by the loss of a FDEM staff planner and the lack of a replacement. Several LEPC staff inquired whether the funds can be utilized for further expenditure by the LEPCs rather than returned. Mr. Wotherspoon assured that he will inquire.
 - Mr. Paul Wotherspoon acknowledged that the LEPCs should be conscientious about the administration charges being applied to the HMEP Contracts, especially Training. The fees should not exceed 25 percent of the Contract value (i.e. \$11,768).

The following serve as the documented tasks identified by LEPC District 8 staff for the period of December 2013 - February 2014:

- District 8 LEPC staff was involved in a number of activities during the quarter. Staff attended the SERC quarterly meetings held at the Hilton Daytona Beach Resort/Ocean Walk Village in Daytona Beach on January 21-22, 2014. Staff and/or members of the LEPC attended the joint FDEM Regions 4 & 6 quarterly meeting on December 13th at the Manatee County Emergency Operations Center under the leadership of FDEM Region 4 Coordinator Paul Siddall. The quarterly LEPC District 8 meeting was held on February 26th. During the meeting, Chief Jeff Patterson (Hillsborough County Fire Rescue) was named LEPC Chair for District 8 to complete the term previously identified for the now-retired Chief Scott Ehlers, at minimum. Jeff Tobergte (Florida Department of Environmental Protection/Office of Emergency Response) agreed to remain the Vice-Chair for the identical term.
- The LEPC's Facility Disaster Planning Subcommittee (FDPS) met on January 15th. The primary topics included: announcement of new Subcommittee Chair (Patricia Krajnyak of HRP Associates), identification of FDEM's implemented strategies for transmitting Tier II reporting reminders to all applicable facilities statewide, as well as discussion of the LEPC's upcoming How-to-Comply/E-Plan filing and TRANSCAER Workshops. The meeting concluded with discussion of an initiative to compile a single list of various resources and links that could/would assist facilities in planning for a variety of hazards (e.g. hazardous materials, storm surge, hurricane, flooding, tornados...).



- The LEPC's HMEP Training Subcommittee met on February 26th. As would be/is appropriate, discussion revolved around identifying the training needs and opportunities of public-sector first responders for the remaining ~\$2,200 in training funds prior to the June 30, 2014 Contract expiration. During the quarter, HMEP training funds were utilized to assist in the attendance of Pinellas County Hazmat Team members at the *2014 Hazardous Materials Symposium* and to assist with the *TRANSCAER CSX Safety Train Workshops* held at the TRANSFLO facility in Tampa. A total of 160 attended the TRANSCAER event held in Tampa over the two day period of February 18-19, 2014. Coordination of an *Air Monitoring for Hazardous Materials Technicians* course was additionally coordinated for conduct next quarter as well as the funding of two Pinellas County Hazmat Team members to receive 160-Hr. Hazmat Tech course. As is appropriate, the pre-requisites for all HMEP training is that the course: must be designed for public-sector First Responders; must be pre-approved and deemed "cost effective" by FDEM staff; and, at minimum, must include a transportation component or nexus.
- In terms of miscellany, LEPC staff additionally: attended the Tampa Cooperative Safety & Security Initiative holiday luncheon (December 5th); attended the (nearly) monthly Ammonia Handlers/Operators meeting (December 10th & February 25th); facilitated the monthly meetings of the Pinellas Police Standards Council (December 11th & January 8th); participated in a Conference Call regarding the (then) upcoming TRANSCAER training workshops (numerous dates December - February); coordinated the conduct of future 24-hr. *Air Monitoring for Hazardous Materials Technician* course for Hillsborough/Tampa/Pasco First Responders (January 2nd); met with CSX Tampa TRANSCAER workshop site officials (January 8th & February 17th); attended the bi-monthly meeting of the Tampa Bay Spill Committee (January 14th); coordinated the attendance of St. Petersburg Fire Rescue staff at annual *Hazmat Symposium* event (Jan. 15th); attended the regional exercise planning meetings for an exercise to be entitled "Hightide" (January 30th & February 25th); hosted the annual EPCRA How-to-Comply Workshops (February 11th & 12th); attended the Initial Planning Meeting for U.S. Coast Guard lead-exercise to be named "Old Port Tampa"; and assisted with registration and other duties associated with the conduct of the TRANSCAER Workshops @ CSX TRANSFLO in Tampa [160 attended from the Region and surrounding areas] (February 18th & 19th).

OTHER BUSINESS

- Ms. Kristina Gerrard was recognized and introduced as a representative from the Georgia Division of Emergency Management. She was present to evaluate the effectiveness and potentially emulate the structure of the LEPCs within Florida. There are presently 26 LEPCs and 159 Counties in Georgia.
- **Results of the TRANSCAER Training Initiative.** Mr. Wotherspoon identified the following:
 - A total of 539 were training during the four Florida events conducted in 2014 (Jacksonville, South Florida, Tampa & Pensacola).
 - Last year, 17,000 Ethanol rail cars traversed Florida with an increase of 40 percent anticipated in the next few months due to the federal push for ethanol use requirements.
- **Availability of CSX Manifest information through Network Operations Workstation (NOW).** Mr. Wotherspoon indicated that all CSX manifests for rail activity and cargo throughout Florida is now available through the Florida Division of Emergency Management.
- **Major Shawn Wood/Gadsden County Sheriffs Office.** Major Shawn Wood invited all to attend the Third Annual Rural County Summit being organized by the Gadsden County Sheriffs Office. A couple years ago the GCSO decided to do things differently since there is a significant difference between large and small counties. Major Wood worked with Director Koon to establish program designed to bring in "big speakers" to stimulate thought process associated with preparing for hazards. This year's Summit entitled "Community Disaster and Emergency Response" will take place on July 9-11, 2014 at the Florida Public Safety Institute, 215 Academy Drive in Havana, FL. A special session will also be hosted on July 12th to "accommodate volunteer organizations such as the Red Cross, Salvation Army, volunteer fire departments and auxiliary law enforcement officers."

- **Forest Willis/United States Coast Guard.** Mr. Willis identified that the - USCG is in the process of developing a module or training that would satisfy OSHA requirement. This was in response to the Deepwater Horizons incident and, in particular, the refusal to allow the Hazmat Team members to assist in oil response activities in their local communities without the specified OSHA training. Although uncertain if it will be acceptable to OSHA, USCG could potentially develop an eight hour on-line training module. Also, maritime hazmat response and MOU between hazmat teams & USCG to provide unified offshore maritime response. Have support of concept but uncertain how to make happen... Agreements may need to be reached with each individual USCG Sector Command. Two workshops (at different locations) will be established to discuss this issue, perhaps at Florida Fire College & a location in South Florida.
- **Mr. Richard Butgereit/FDEM GIS Analyst.** Mr. Butgereit identified that lots of GIS data and labels are available within the Hazardous Materials GATOR Program at the Sharepoint site, including: LAT, LONG, E-Plan 302 sites, topo, street view, ERG Tool, RMP data, acquire weather conditions, as well as identification of vulnerable populations and critical facilities. The National Pipeline will also be added to the database. Aside from the ability to share and post data, Sharepoint was established to facilitate communication between Counties and FDEM. It is password protected website do the data is secure. User name will be e-mail address. Can send e-mail to request assistance. Can get info from spadmin@em.myflorida.com.

Mr. Butgereit added that the Supplemental Environmental Projects website should be completed within the next two months and available through Sharepoint. There will be a need for two contacts associated with each Supplemental; Environmental Project.

COMMENTS & ADJOURNMENT.

- **Next Meeting.** It was announced that the next SERC meeting is expected to be held on July 18, 2014 in Singer Island.
- **Adjournment.** The SERC meeting was adjourned at 12:16 p.m.