



## RECAP OF APRIL 2, 2010 STATE EMERGENCY RESPONSE COMMISSION MEETING

The items of business were:

- **Approval of January 8, 2010 SERC meeting Minutes**

### NEW BUSINESS

- **Approval of new/revised Local Emergency Planning Committee Appointments (Statewide).** The District 8 modifications approved this Quarter was the designation of a new alternate member for the American Red Cross (Ms. Pamela Bartley).
- **Hazardous Materials Medical Protocols/Part 2.** Upon agreement to include a "Reference Page," a motion was approved unanimously by the SERC to adopt the Hazardous Materials Medical Protocols/Part 2. This document standardizes and specifies the treatment procedures for victims of chemical exposure to: *Carbon Monoxide Poisoning; Aniline Dyes, Nitrites, Nitrates, Nitrobenzene & Nitrogen Dioxide; Cyanide & Hydrogen Sulfide; Closed Space Fire; Organophosphate Insecticide Poisoning & Carbamate Poisoning; Hydrofluoric Acid Burns & Poisoning; Phenol; Chemical Burns to the Eye; Bronchospasm Secondary to Toxic Inhalation; Tachydysrhythmias; Chloramine & Chlorine; Oleoresin Capsicum (OC) Pepper Spray & Other Lacrimators; Halogenated Hydrocarbons; and Simple Asphyxiants.* A detailed list of treatment procedures is available at: [www.tbrpc.org/lepc/SERC/HazMatMedicalTreatmentProtocols\\_April2010.pdf](http://www.tbrpc.org/lepc/SERC/HazMatMedicalTreatmentProtocols_April2010.pdf).
- **SERC SOT name and guidelines for membership.** SERC unanimously approved restoring the name of the "Subcommittee on Training" (SOT) to the "Training Task Force" (TTF). SERC's legal counsel determined that TTF "would not be subject to § 20.052... nor would it be subject to time limits or existence provided in § 20.03(8)." SERC's approval of the motion included a caveat requiring at least annual (if not more frequent) re-evaluation of the TTF mission and purpose. Such task force shall be re-established by the SERC if appropriate.

SERC also approved a motion to the TTT membership to the TTT "Governance Policies." The change allows for the designation of three individuals within each LEPC District on the task force. However, only one vote will be retained by each District if more than one of their members are present for a voting issue. The vote would be cast in order of hierarchy (i.e. Primary TTT Member → First Alternate TTT Member → Secondary Alternate TTT Member). "Each LEPC Chair shall be automatically designated as the second alternate and represent the interests of that agency in the absence of the primary and first alternate except when the LEPC Chair is appointed as the primary member or first alternate."

- **Operations Level Training Guidelines.** The SERC approved updates to the Operations Level Training Guidelines unanimously. In recognition of advancements in technology, the predominant changes to the Guidelines include computer/internet competency levels of scientific equipment, E-plan and the FBI's 12-Step process of evidence collection at the hazmat incident. The 324-page document, in its entirety, is viewable at: [www.tbrpc.org/lepc/SERC/OperationalLevelTrainingGuidelines\\_April2010.pdf](http://www.tbrpc.org/lepc/SERC/OperationalLevelTrainingGuidelines_April2010.pdf).

- **Recognition of Exemplary Performance.** Ms. Cindy Gennell was thanked and presented an inscribed award in recognition of her 12 years of service to the State Emergency Response Commission. Ms. Gennell represented the Florida League of Cities as a member of the SERC. Her replacement has yet to be named/appointed.

## REPORTS

- **Public Outreach and Support.** An overview report was provided documenting the general public attendance figures for the various LEPC Outreach activities which occurred throughout the State, including: Community Workshops, Shelter-in-Place education; Facility Outreach, LEPC Exercise and Hazardous Materials Training. SERC Chair David Halstead proposed notifying all SERC members of general public involvement in the various LEPC activities annually.
- **SERC's SOT/TTT.** Aside from work products and efforts discussed as part of the SERC Agenda (recognized above), the following highlights of the April 1, 2010 SOT/TTT meeting were also mentioned:
  - Teleconferences. Ms. Shanti Smith indicated that teleconferences were held on February 9, 2010 and March 2, 2010. The primary topics of discussion were to further the efforts identified and the "Project Tracking Chart" and, in particular, the documents previously recognized in this Recap.
  - SOT/TTT Chair and Vice Chair Elections. With the resignation of Mr. Charlie Boyd as SOT Chair, Don Sessions (Gainesville Fire Rescue) and Chief Mike Murphy (Marco Island Fire Rescue) were elected Chair and Vice-Chair respectively. Charlie Boyd was presented a *Certificate of Appreciation* for his efforts with the SERC's SOT/TTT.
  - Hazardous Materials Medical Protocols. Mr. Doug Wolfe advised that Dr. Nelson has been forwarded a copy of the Hazardous Materials Medical Protocols for review by the Medical Directors. It is anticipated that any/all of the revisions proposed by the Medical Directors, if applicable, will be incorporated into the final version of the document to be brought forward for SERC consideration and/or approval as early as the April SERC meeting.
  - E-Plan Update. Ms. Shanti Smith stated that members of her E-Plan Training Team have initiated "E-Plan Train-the Trainers" workshops to be conducted throughout the State. Ms. Smith said that the number of people approved to access E-Plan is a concern. Resolution of this issue will need to be determined but could include restricting future authorizations. Lt. John Scott indicated that if secure information such as facility site plans are added to E-Plan, access to the site should be essentially limited to first responders and hazmat teams, as may be appropriate. Lt. Scott also advised that electronic Tier 2 filing can already be mandated by the Fire Marshals under existing regulations. Additional discussion ensued about restricting access to "user specific" areas but it was ultimately decided that registered users would continue to be provided Statewide access.
- **Financial Status Report Update.** Ms. Shanti Smith advised that Mr. Sam Brackett's Compliance Verification units has brought in more than \$450,000 to the Program based on newly-reporting facilities.

- **Hazardous Materials Incidents Reports.** Mr. Tim Date advised that a detailed *Hazardous Materials Incidents Report* was included in the SERC Agenda materials. The listing of Incidents requiring Evacuation and/or causing Injury or Death was also included within the SERC Agenda materials.

The following constitute the hazardous material incidents recorded for District 8 between March 1, 2009 and February 28, 2010 involving evacuation, injury(ies) and/or death(s):

County	Date of Release	Chemical	Amount Released (Lbs.)	Business Type	Evacuations	# Injured	# Killed
Hills	3/25/09	Natural Gas	Unknown	Traffic Accident/Apt. Complex	12	0	0
	12/29/09	Dry Chemicals	0	Hotel	0	1	0
Manatee	NONE LISTED						
Pasco	5/26/09	Natural Gas	Unknown	Pipeline/Traffic Accident	200	0	0
Pinellas	6/01/09	Ammonia	3,500	Food Preparations	0	3	0
	6/08/09	Natural Gas	Unknown	Private Residence	3	0	0
	6/15/09	Hydraulic Oil	225	Marinas	0	0	1
	7/30/09	Hydrogen Sulfide	Unknown	N/A	0	1	0
	9/27/09	Carbon Monoxide	0	Apartment Complex	0	3	0
	10/02/09	Sodium Hydroxide	0	Condos/Plumbers	20	20	0
	11/18/09	Natural Gas	0	Restaurant	2	0	0
	1/10/10	Carbon Monoxide	Unknown	Private Residence	0	3	0
	2/03/10	Natural Gas	Unknown	School	650	0	0
	2/09/10	Piperonyl/Tetramethrin/ Cypermethrin-Fogger	Unknown	Private Apartment	22	5	0
2/13/10	Calcium Polysulfide/ Hydrogen Chloride	Unknown	Transportation	0	0	1*	

\* - Fatalities were determined to be the result of a deliberate self-inflicted action.

Supplemental information also contained in the SERC Agenda materials included annual comparisons of:

- *Petroleum vs. Non-Petroleum Hazardous Material Incidents by LEPC District;*
- *Fixed Facility vs. Transportation Related Incidents by LEPC District;*
- Statewide monthly and annual hazardous materials incidents tabulations;
- annual comparisons of Statewide number of Section 302 & 312 chemicals;
- *Section 313 Toxic Release Inventory Forms;* and
- annual quantification of the *Notice of Violations/Second Notices* issued.

- **Update on LEPC Activities.** SERC Member George Danz summarized the following highlights of the LEPC Staff & Chairs meeting:

- Biennial Appointments. Mr. Tim Date indicated that he will be submitting a listing of all current Primary/Alternate LEPC members to each respective LEPC for verification and ultimate recertification;

- Web HMIS Update. Mr. Rob Stoner, FDEM Consultant, indicated initial difficulties associated with implementing electronic Tier 2 submittals including matching up the fees, verifying form completion and “weeding out” facilities that may have duplicated transmittals both electronically and hard copy. Mr. Stoner speculated that about 2,100 people created “log-ins” on the HMIS system by March 1<sup>st</sup> and that approximately 40-44% of all companies’ inventories are already in the system. Once all data entry is complete, the Florida HMIS data will be “dumped” into the E-Plan system accessible to first responders and other registered users. Mr. Jason Taylor inquired whether confirmation of Tier 2 submittals and receipt of payment(s) can be electronically provided to the facilities. Mr. Rob Stoner responded that he will coordinate with FDEM staff regarding this request.
- Record Retention. Ms. Leslie Anderson Adams, SERC Legal Staff advised that the Local Emergency Planning Committees are required to retain the Tier 2 records for a one-year period or until a more recent Tier 2 Report(s) has been submitted, whichever is longer.
- Florida Hazmatters. Mr. Danz concluded his remarks by stating the individual accomplishments of each LEPC is included in the Hazmatters section of the SERC Agenda materials.

The following accomplishments were identified for District 8:

- attended the January 7-8, 2010 SERC meetings and conducted a LEPC meeting on February 24<sup>th</sup>;
  - Facility Disaster Planning Subcommittee (FDPS) met on January 21<sup>st</sup> to further efforts designed to bolster the hazardous materials information and resources available on the LEPC and Florida Business Disaster Survival Kit websites (i.e. [www.tbrpc.org/lepc/lepc\\_disaster\\_planning\\_subcommittee.shtml](http://www.tbrpc.org/lepc/lepc_disaster_planning_subcommittee.shtml) and [www.fldisasterkit.com](http://www.fldisasterkit.com)), respectively. The latest initiative being explored is sending post cards to the Section 302 facilities in the District requesting their participation in a survey to ascertain industry training needs. The Survey results, once compiled, could be used to guide future training efforts;
  - participation in a series of teleconferences administered by the Florida Division of Emergency Management regarding such topics as: Model Protocols (December 3, 2009), Hazards Analyses Scope of Work (December 4, 2009) and Operational Training Guidelines (February 9, 2010);
  - participated in a February 11<sup>th</sup> meeting to launch the planning efforts associated with the conduct of a Biennial LEPC exercise to be completed by June 30, 2010. It is expected that the exercise will jointly fulfill the requirements of, at minimum, the LEPC, the RDSTF, the City of Tampa and the USCG;
  - a Foam/Ethanol course was conducted in Hillsborough County on December 14-16, 2009. In addition, the LEPC assisted in advertising an Introduction to CAMEO course (January 19-21, 2010) and two Advanced Incident Management (ICS 400) courses (January 26-27, 2010 & February 2-3, 2010) for Pinellas County;
  - represented the Tampa Bay LEPC at December 8, 2009 and February 9, 2010 meetings of the Tampa Bay Spill Committee, as well as the U.S. Coast Guard Area Committee meetings which immediately followed. Staff also participated as a Science Fair judge at DeSoto Elementary School on December 9, 2009; and
  - assisted in the preparation for the December 9, 2009 and January 20, 2010 Pinellas Police Standards Council meetings held at the Council offices.
- **Report on the Legal Findings for Determination of Authority for Interior Air Monitoring of Private Residences.** SERC legal staff advised that the Florida Department of Environmental Protection (FDEP) has authority to conduct air monitoring outside private residences. Counsel also advised that FDEP and the Department of Health each have authority to conduct the monitoring inside the residence with consent only. On-scene Fire Chief(s) can authorize entry if request was received through a 911 call.
  - **Next Meeting.** SERC unanimously approved the relocation of the July 9, 2010 meeting to the offices of the East Central Florida Regional Planning Council in Altamonte Springs. In addition, the SERC tentatively agreed to conduct the January, 2011 meeting in Sarasota at a facility yet to be determined.

## COMMENTS

Mr. Ozzie Morris acknowledged that this was his final meeting serving on the State Emergency Response Commission as a representative for the Phosphate Industry. SERC members unanimously voted to invite Mr. Morris to the next SERC meeting to accept a “token” of their gratitude. Mr. Morris agreed to attend.

It was suggested that the State Emergency Response Commission’s next *Annual Report* include a listing of accomplishments in the introductory pages of the Report.