



# LEPC MEETING RECAP

## TAMPA BAY LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) DISTRICT VIII, MEETING AUGUST 27, 2014

**CALL TO ORDER** - Chief Jeff Patterson chaired the meeting and called the meeting to order at 10:34 a.m. Following a brief introduction of attendees, everyone stood and recited the Pledge of Allegiance. With 28 members and/or their Alternates present, it was acknowledged that a quorum was present (nine members constitute a quorum). Chair Patterson welcomed the LEPC members as well as the 31 attending from the public.

**PUBLIC COMMENT** - The Chair inquired whether there were any public comments. None were provided.

**APPROVAL OF MINUTES** - The Chair inquired whether there were any suggested additions, subtractions or modification(s) to the *Minutes* of the May 28, 2014 LEPC meeting. Hearing none, the Chair asked for motion to approve the *Minutes*. Steve Simpson moved and Joe Mastandrea seconded the motion. The *Minutes* were approved unanimously on voice vote.

**LEPC DISTRICT 8 MEMBERSHIP CHANGES** - LEPC Staff Coordinator John Meyer advised that numerous membership modifications were facilitated in conjunction with the July 2014 SERC meeting. Those changes were:

MEMBER	CATEGORY	MEMBER TYPE		STATUS OF CHANGE			DESCRIPTION (IF NECESSARY AND/OR APPROPRIATE)
		PRIMARY	ALTERNATE	NEW MEMBER	MEMBER-SHIP TYPE CHANGE	RESIGNED/ REMOVED	
Mike Elder	Firefighting	✓		✓			Pinellas County Fire Departments. Dep. Chief Mike Elder (Pinellas Park Fire Dept.) was appointed "Primary" LEPC member to replace retired Chief Steve McCarthy. In turn, Dep. Chief Elder designated Lt. Richard Feinberg (St. Petersburg Fire Rescue) as his Alternate.
Richard Feinberg			✓	✓			
Steve McCarthy		✓				✓	
Craig Maciuba				✓			

MEMBER	CATEGORY	MEMBER TYPE		STATUS OF CHANGE			DESCRIPTION (IF NECESSARY AND/OR APPROPRIATE)
		PRIMARY	ALTERNATE	NEW MEMBER	MEMBER-SHIP TYPE CHANGE	RESIGNED/ REMOVED	
Nick Lo Cicero	Firefighting	✓		✓			<b>Tampa Fire Rescue.</b> Asst. Chief Nick Lo Cicero was appointed “Primary” LEPC member to replace retired Chief Emilio Salabarria, In turn, Chief Lo Cicero designated Chief Bryan Riley as his “Alternate.”
Bryan Riley			✓		✓		
Emilio Salabarria		✓				✓	
Bryan Riley			✓			✓	
Scott Ehlers	Emergency Management	✓		✓			<b>Clearwater Emergency Management.</b> Mr. Scott Ehlers was appointed “Primary” LEPC member representing Clearwater Emergency Management. In turn, Chief Ehlers designated Asst. Chief Ron Gemsheim as his Alternate.
Ron Gemsheim			✓	✓			
Clayton Parrott	Emergency Management		✓	✓			<b>Pinellas County Emergency Management.</b> Mr. Rick Walker (“Primary”) redesignated his LEPC “Alternate” from Mr. Paul Keller to Mr. Clayton Parrott.
Paul Keller			✓			✓	
Geoffrey Brown	Firefighting		✓	✓			<b>St. Petersburg College/Allstate Center.</b> Mr. Charles Crowther (“Primary”) redesignated his LEPC “Alternate” from recently-retired Mr. James Terry to Mr. Geoffrey Brown.
James Terry			✓			✓	
Rick Lopez	Facility Owner/Operator		✓	✓			<b>Brenntag Mid South.</b> Mr. Paul Dolak (“Primary”) established his initial LEPC “Alternate” to be Mr. Rick Lopez.

NOTE: The membership modification(s) highlighted in yellow above (if and where applicable) signifies addition(s) to the LEPC District 8 membership. Likewise, modification(s) highlighted in gray (if and where applicable) indicates a reduction(s) in overall LEPC membership.

Mr. Meyer further identified that several membership changes are being processed or contemplated in association with the October 2014 SERC meeting. Those changes are:

MEMBER	CATEGORY	MEMBER TYPE		STATUS OF CHANGE			DESCRIPTION (IF NECESSARY AND/OR APPROPRIATE)
		PRIMARY	ALTERNATE	NEW MEMBER	MEMBER-SHIP TYPE CHANGE	RESIGNED/ REMOVED	
Todd Hartfiel	Law Enforcement	✓		✓			<b>United States Coast Guard.</b> LCDR Todd Hartfiel will be seeking “Primary” LEPC member status as a replacement for recently relocated LCDR Navin Griffin. Once approved, LCDR Hartfiel will designate ENS George Daws as his “Alternate.”
George Daws			✓	✓			
Navin Griffin		✓				✓	
Jessica Paxton			✓				
Gary Frank	Health	✓		✓			<b>Florida Department of Health.</b> Mr. Gary Frank is seeking “Primary” LEPC member status as a successor to retired Mr. Terry Frady. No “Alternate” member is being designated at this time.
Terry Frady		✓				✓	
Robert Knecht			✓				

**RECAP OF QUARTERLY STATE EMERGENCY RESPONSE COMMISSION (SERC) MEETINGS** - Mr. Meyer identified that a comprehensive summary of the July 17-18, 2014 SERC meetings, held in Riviera Beach at the Hilton Singer Island, was included in the detailed Agenda materials transmitted to all LEPC members and available on the LEPC website. Mr. Meyer verbally encapsulated the following meeting highlights:

- A presentation by Ms. Mary Hartney, President of the Florida Fertilizer & Agrichemical Association. We are very fortunate to have Ms. Hartney present today to provide a similar presentation.
- Chief Don Sessions of Gainesville Fire Rescue was appointed to a new two-year term as Chair of the SERC’s Training Task Force. As one of the newer TTF initiatives, a newsletter will be created although the frequency of the publication has yet to be determined. Upon receipt, the publication will be forwarded to the LEPC membership.
- Planning is actively underway for the 2015 Hazmat Symposium. Similar to last year, the event will be held in conjunction with the Fire Rescue East Conference in mid-January 2015 in Daytona Beach.
- The TTF is still coordinating with the U.S. Coast Guard on oil spill response issues and integration of hazmat teams during marine and shipboard response.
- Much discussion ensued about administration of the Hazards Analyses Contracts. While it was envisioned that the LEPCs would administer the HA Contracts during 2015, this will not come to fruition during 2015 due to budgetary reasons. Each year, Hazards Analyses are required to be conducted on 50% of the Section 302 facilities within each County with the balance of facilities to be conducted the following year. The tally of facilities inspected annually is about 145 for Hillsborough, 85 for Pinellas, 35 for Manatee and 30 for Pasco County.
- Several SERC members expressed their frustration with delays in filling vacant SERC seats and the potential to jeopardize future quorums of the SERC. In many cases, these positions have been vacant for considerable time. The vacancies are currently: FDEP, DHS, FDOT, Florida Chamber of Commerce, Transportation Industry, Associated Industries of Florida, and Environmental.

The next SERC meetings are scheduled for October 2-3 in Tallahassee.

Vice-Chair Jeff Tobergte interjected that Mr. John Johnson will likely be the FDEP representative on the SERC.

Chair Patterson added that the private sector hazmat teams are being invited to compete in next year's hazmat team competition being held in conjunction with the 2015 Hazmat Symposium.

**HMEP PROGRAM - PLANNING** - Mr. Meyer iterated that there has been no recent requests for the conduct of ammonia siren workshops and companion shelter-in-place presentation. However, in a related regard, the Port siren system is being replaced after nearly 20 years in operation. While the siren system was originally intended to serve the adjacent communities of an ammonia release, the new system is intended to additionally expanded to warn/alert residents of a variety of other hazards. At last word, a full audible test of the system has been scheduled for October 3<sup>rd</sup>.

**FACILITY DISASTER PLANNING SUBCOMMITTEE (FDPS)** - Mr. Meyer recognized that the Facility Disaster Planning Subcommittee meets quarterly. Contrary to the LEPC Agenda write-up, our last meeting was held on July 23<sup>rd</sup>. Our current initiative is to develop an electronic database of resources and links, county-specific where available, to address a variety of hazards including hazardous materials planning. It is envisioned that the final product would be like an All Hazards Guide for Businesses. Obviously, previous efforts like the *All Hazards Guide* and the *Facility Business Disaster Survival Kit* will be utilized to assist with this endeavor. Everyone is welcome and invited to attend the next quarterly meeting scheduled for October 22<sup>nd</sup>.

**HMEP PROGRAM/TRAINING** - Subcommittee Chair James Johnston affirmed that the FY 2013-14 training funds were all spent in accordance with the HMEP Contract. The following constitutes a breakdown of final expenditures associated with the FY 2013-14 HMEP Training Contract:

Quarter	Date	Name	Expenses	Cumulative	Remaining
<b>BASE FUNDING UNDER 2013-14 HMEP CONTRACT</b>					<b>\$47,072.00</b>
1	10/7-11/2013	40-Hr. HazMedic Course, Pinellas County Hazmat	\$11,500.00	\$11,500.00	\$35,572.00
		1 <sup>st</sup> Qtr Admin. Expenses/July - Sept. 2013 <Actual>	\$ 965.00	\$12,465.00	\$34,607.00
2	11/11-15/2013	40-Hr. Marine Firefighting for Land-Based FFs (Ft.L)	\$11,035.00	\$23,500.00	\$23,572.00
	12/17-19/2013	8-Hr. CAMEO, Pinellas County Hazmat	\$ 4,999.00	\$28,499.00	\$18,573.00
		2 <sup>nd</sup> Qtr Admin. Expenses/Oct.-Dec., 2013 <Actual>	\$ 1,271.00	\$29,770.00	\$17,302.00
3	1/23-24/2013	Hazmat Symposium (Lodging for 2), Daytona Beach	\$ 262.96	\$30,032.96	\$17,039.04
	2/18-19/2014	TRANSCAER, City of Tampa (Regionwide Attended)	\$ 544.52	\$30,577.48	\$16,494.52
		3 <sup>rd</sup> Qtr Admin. Expenses/Jan. - Mar. 2014 <Actual>	\$ 1,687.00	\$32,264.48	\$14,807.52
4	3/03-4/11/2014	160-Hr. Hazmat Tech course (for 2), Pinellas Hazmat	\$2,400.42	\$34,664.90	\$12,407.10
	4/07-09/2014	24-Hr. Air Monitoring for Hazmat Technicians (HI/TPA/PA/PI)	\$12,237.00	\$46,901.90	\$ 170.10
		4 <sup>th</sup> Qtr Admin. Expenses/April-June, 2014 <Actual>	\$ 2,323.00	\$49,224.90	<b>[-\$2,152.90]</b>

**FOOTNOTES:**

1. Administrative expenses include indirects, internal service charges, auditing, building occupancy, travel time and small miscellaneous expenses. Please note that the “estimate,” signified in **red**, was established at the time of Agenda materials preparation and is presented for informational purposes only. The cost estimate is actually revised at the end of each quarter to reflect actual administrative costs once tabulated, as would be/is appropriate.
2. The 40-Hr. Hazmedic course was actually conducted one week into the second quarter but the course was prepaid during the first quarter, as authorized, to count towards 1<sup>st</sup> Quarter training funds.

Subcommittee Chair Johnston additionally indicated that the HMEP Training Subcommittee met earlier this morning to refine the training schedule proposed under the FY 2014-15 HMEP Training Contract, as recognized below:

Quarter	Date	Name	Expenses	Cumulative	Remaining
<b>BASE FUNDING UNDER 2014-15 HMEP CONTRACT</b>					<b>\$47,072.00</b>
1	7/31 -8/16/14	<b>Three</b> 24-Hr. Life Safety & Command [Manatee]	\$11,200.00	\$11,200.00	\$35,872.00
		1 <sup>st</sup> Qtr Admin. Expenses/July - Sept. 2014 <Estimate> <sup>1</sup>	\$ 567.00 <sup>2</sup>	\$11,767.00	\$35,305.00
2	11/03-11/04/14	E-Plan Annual Conference (for One) in Nashville, TN <sup>3</sup>	\$ 1,000.00	\$12,767.00	\$34,305.00
3	1/06-07/15	<b>Four</b> 3-Hr. “E-Plan for 1 <sup>st</sup> Responders” <sup>3</sup> [1 each County]	\$ 1,000.00	\$13,767.00	\$33,305.00
	1/21-23/15	Hazmat Symposium <sup>2</sup> (One Lodging each County)	\$ 1,000.00	\$14,767.00	\$32,305.00
	2/2015 TBD	<b>Three</b> 8-Hr. Chemical & Chemistry <sup>3</sup> [Pinellas]	\$ 6,000.00	\$20,767.00	\$26,305.00
4	TBD (between 4/01/15 - 6/30/15)	160-Hr. Hazmat Tech Certification (for 10) <sup>3</sup> [Pasco]	\$12,000.00	\$32,767.00	\$14,305.00
		<b>Three</b> 8-Hr. Hazmat Spill/Leak Containment <sup>3</sup> [Pinellas]	\$ 8,175.00	\$40,942.00	\$ 6,130.00
<i>Combination of 2<sup>nd</sup>, 3<sup>rd</sup> &amp; 4<sup>th</sup> Quarter Administrative Expenses<sup>1</sup> (i.e. &gt; \$6,130.00)</i>					

**FOOTNOTES:**

1. Administrative expenses include indirects, internal service charges, auditing, building occupancy, travel time and small miscellaneous expenses. Please note that the “estimate,” signified in **red**, was established at the time of Agenda materials preparation and is presented for informational purposes only. The cost estimate is actually revised at the end of each quarter to reflect actual administrative costs once tabulated, as would be/is appropriate.
2. As required the past couple of years, the LEPC is obligated to spend exactly 25 percent of annual training funds (i.e. \$47,072 X 25% = \$11,767) in the first quarter alone. Expenditures above this amount are not subject to reimbursement and all unspent monies must be returned. There are no limitations in scheduling other expenditures in the Second, Third and Fourth quarters.
3. Italicization of course name(s) in **blue**, if applicable, signifies that the course has been committed and approved but not yet conducted.

Since the LEPC has already proposed the FY 2014-15 expenditures, which will presumably be reflected in the anticipated Contract, any modification(s) to the above/proposed schedule, other than course dates, would presumably necessitate a Contract amendment.

Subcommittee Chair Johnston continued to encourage LEPC members to notify him or LEPC Staff John Meyer of any training needs their departments may have that could qualify for funding under the HMEP/Training contract. As is the case, the pre-requisites for all HMEP training is that the course: must be designed for public-sector First Responders; must be pre-approved and deemed "cost effective" by FDEM staff; and, at minimum, must include a transportation component or nexus.

It is presumed that the Subcommittee will next convene one hour prior to the scheduled November 19, 2014 LEPC meeting (i.e. @ 9:30 a.m.) to further refine the training schedule associated with the anticipated FY 2014-15 HMEP Training contract as well as to, perhaps, initiate planning of training courses for the following Contract year.

**REGIONAL DOMESTIC SECURITY TASK FORCE (RDSTF)** - Ms. Betti Johnson highlighted three (3) activities discussed in the LEPC Agenda materials. First, the multi-discipline Funding Committees have been meeting over the last several months to develop project templates for FY15 DHS Funding Cycle. The projects were submitted to the State last week and will be reviewed at the upcoming State Working Group meetings in Tampa the week of September 15th. Secondly, she mentioned the successful Interoperable Communications exercise held at the Polk County EOC on June 17, 2014. More than 50 communications professionals from around the region participated in the exercise including the walkthrough of the EDICS system and other mobile communications equipment. The After-Action Report should be available upon request in the coming week. Third, Ms. Johnson reminded entities which have received DHS-funded equipment that they need to provide the list of equipment, its type, location and current value (template is required) for input into the State Resource Management Network (SRMN). This new system will assist all track the equipment and resources to assist with a regional emergency response. If you have any questions, please contact Ms. Johnson at [betti@tbrpc.org](mailto:betti@tbrpc.org).

**“RESPONSIBLE AG” PRESENTATION** - Florida Fertilizer & Agrichemical Association President Mary Hartney gave a short presentation on ResponsibleAg. This is an industry-led stewardship initiative designed to help fertilizer storage and handling facilities achieve and maintain federal regulatory compliance, with a special focus on products like fertilizer grade ammonium nitrate and anhydrous ammonia. This stewardship effort is undertaken to promote safety and security while still serving the growers of Florida who produce food for a growing and hungry world. The fertilizer industry's efforts to communicate their activities were spurred by the 2013 tragedy in West, Texas in April 2013 and have led to an increased effort to be involved with LEPCs.



Ms. Hartney’s PowerPoint presentation has been posted to the LEPC webpage for viewing or additionally available at the following link: <http://www.tbrpc.org/lepc/presentations/ResponsibleAG082714.pdf>

**TRAINING/WORKSHOP/CONFERENCE OPPORTUNITIES** - Chair Patterson recognized that several training opportunities were identified within the Agenda materials. Information concerning the following events was provided.

- FDEM’s Training and Events Schedule/**Region 4**, Various FL Locations/Times (Aug. - Oct. 2014)
- FDEM’s Training and Events Schedule/**Region 6**, Various FL Locations/Times (Aug. - Oct. 2014)

Mr. Meyer added that he sent a notification of a two-day “*Medical Management of CBRNE Events*” course scheduled for November 3 & 4 was recently forwarded to First Responders, Emergency Management and medical/hospital representatives on the LEPC via e-mail. If other interested parties wanted this identical information, please let him know.

No additional training opportunities or events were announced or identified by the LEPC membership or the public.

## LEPC BUSINESS

**LEPC MEMBERSHIP/BIENNIAL REAPPOINTMENTS.** Mr. Meyer affirmed that all present and/or recently affirmed members of LEPC District 8 were reappointed for additional two-year terms by the SERC at their July 2014 meeting. The following constitutes the listing of membership inclusive of membership modifications which will be facilitated in conjunction with the October 2014 SERC meeting:

PRIMARY	ALTERNATE	CATEGORY/AGENCY	PRIMARY	ALTERNATE	CATEGORY/AGENCY
Aleguas, Alfred	JoAnn Chambers-Emerson	Health/ Tampa General Hospital	Johnson, Betti	William "Avera" Wynne	Non-Elected Local Official/ TBRPC/RDSTF
Armstrong, Dean	Darlene Powell	Hospital/ Bay Pines VA Hospital	Johnston, James	Rick Caravona	Emergency Mgmt./ Pasco County Emer. Mgmt.
Atherton, Chris	Christopher Barton	Local Option/ 48 <sup>th</sup> Civil Support Team	Kemp, Jonathan	Bryan Cook	Print Media/ Tampa Bay Times
Burnett, David	James Wilson	Firefighting/ Plant City Fire Rescue	Kinley, Ed	None	Local Option/ Universal Environ. Solutions
Calig, Hallie	None	Local Environmental/ Tpa Office of Env. Coord.	Klinger, Chester	N/A	Interested Citizen
Castonguay, Steven	Gregg Rottler	Health/ Hills. Co. Health Dept.	LoCicero, Nick	Bryan Riley	Firefighting/ Tampa Fire Rescue
Connors, Lance	Jon Tillis	Law Enforcement/ Hills. Co. Sheriffs Office	Lofgren, William	N/A	Interested Citizen
Cooksey, Michael	Sandra Brooking	First Aid/ Pin. Co. EMS & Fire	Mastandrea, Joe	Marcus Martin	Emergency Mgmt./ Hillsborough County E.M.
Crowther, Charles	James Terry	Firefighting/ St. Pete College	Patterson, Jeff	James Markart	First Aid/ Hillsborough Fire Rescue
Dabrowski, Peter	N/A	Interested Citizen	Pratt, Alan	Lynne Vadelund	Facility Operator/ Mosaic (former CFI)
Davies, Scott	William Stanfield	Transportation/ Manatee Port Authority	Roberts, Lloyd	David Crane	Water Mgmt. District/ SWFWMD
Dolak, Paul	Rick Lopez	Facility Operator/ Brenntag Mid South	Rowe, Charles	Kris Kinnison	Facility Operator/ Yara North America
<del>Douglas, William</del> <i>To Be Determined*</i>	<del>Greg Becker</del> <i>To Be Determined*</i>	Community Group/ Grtr Tpa Am. Red Cross	Simpson, Steve	Sharon Tarman	Emergency Mgmt./ Manatee County E.M.
Ehlers, Scott	Ron Gemsheim	Emergency Mgmt./ Clearwater Emer. Mgmt.	Steadham, Phillip	Jackie Julien	Transportation/ Port Tampa Bay
Elder, Mike	Richard Feinberg	Firefighting/ PPFD/SPFR	Stewart, Jeffrey	Ron Kobosky	Facility Operator/ Mosaic
Fernald, Larry	Elliot Smith	Community Group/ Civil Air Patrol	Tobergte, Jeff	Timyn Rice	Local Environmental/ FDEP/Emergency Response
<del>Frad, Terry</del> <i>Frank, Gary*</i>	<del>Robert Knecht</del> <i>None*</i>	Health/ Florida Dept. of Health	Walker, Richard	Clayton Parrott	Emergency Mgmt./ Pinellas County Emer. Mgmt.
Gonzalez, Roberto	Karen Rider	Transportation/ FDOT District 7	Watson, Alain	Greg Cowden	Local Environmental/ EPC of Hillsborough Co.

**ELECTIONS FOR LEPC CHAIR/VICE-CHAIR.** Ms. Hallie Calig, LEPC Membership Committee Chair, indicated that following the biennial re-certification of all LEPC members by SERC, Chairs and Vice-Chairs of the LEPCs must also be (re)appointed for the same two-year cycle. It was previously indicated that Chief Jeff Patterson (Hillsborough County Fire Rescue) and James “JJ” Johnson (Pasco County Emergency Management) accepted their nominations to serve as the LEPC Chair and Vice-Chair respectively. At our last meeting, nominees interested in assuming either or both of these positions were requested to notify Ms. Calig and/or Mr. Meyer of their interest on or before August 8, 2014 and provisions would be established to host an election at this meeting.

No such nominations were received during the specified time period. Ms. Calig sought a motion to elect Chief Patterson as Chair and James Johnston as Vice-Chair for two-year terms by acclamation. Following a motion by Dep. Chief Mike Elder and a second by Steve Simpson, the motion was approved unanimously upon voice vote.

**THOMAS YATABE AWARDS FOR 2014.** Mr. Meyer identified that a request for nominations of the 2014 Thomas Yatabe Award for LEPC District 8 was sent out on August 4<sup>th</sup> to all LEPC members. A reminder followed on August 25<sup>th</sup>. The deadline for receipt of all nominations is tomorrow, August 28<sup>th</sup>. The award signifies “*Outstanding contribution made in the implementation and support of the Emergency Planning and Community Right-to-Know Act through achievement(s), accomplishment(s) or superior participation in hazardous material planning or response.*” While only one nomination will be selected to receive this prestigious award itself for each District annually, all “Runners-Up” will be presented a Certificate of Appreciation.

**SUPPLEMENTAL ENVIRONMENTAL PROJECTS**

Mr. Meyer made reference to the fact that Supplemental Environmental Project program has been fully described over the past few LEPC meeting. The program is intended to provide facilities found to be in violation with EPCRA and otherwise subject to fines, an alternative to simply having to pay a large monetary settlement. The facility could agree to implement one or more of a series of pre-determined and pre-approved programs or projects to account for up to 75% of the assessed fine. LEPC staff remains interested in identifying potential projects or programs to potentially implement with a variety of costs to offset fines of varying values. If you can think of one or more potential projects/programs that could qualify, please let Mr. Meyer know and he will proceed to conduct the necessary research necessary to have the proposal considered for potential implementation.

On a separate but related note, FDEM staff is in the process of developing the SEP website for the State of Florida. Once completed, it would contain a full explanation of the SEP program, identification of potential projects, regulations governing SEPs...

**OTHER BUSINESS**

Upon solicitation of “Other Business” items for discussion by Chair Patterson, none were identified.

**TAMPA BAY LEPC LOGO SHIRTS** - Chair Patterson reminded members that LEPC Logo Shirts will always be made available in a variety of sizes, styles and colors. If interested, please contact Mr. John Meyer.

**NEXT MEETING** - Chair Patterson advised that the next LEPC meeting date is Wednesday, November 19, 2014 (same time and location).

**ADJOURNMENT** - Without objection and following a motion by Mr. James Johnston and a second by Asst. Chief Nick LoCicero, the LEPC meeting was adjourned at 11:22 a.m.

Respectfully submitted and signed this 19<sup>th</sup> day of November, 2014,

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John Meyer, Coordinator

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Jeff Patterson, Chair

The LEPC meeting dates for the remainder of 2014 are: November 19<sup>th</sup>