



Tampa Bay Regional Planning Council

4000 Gateway Centre Blvd., Suite 100, Pinellas Park, FL 33782 www.tbrpc.org

Agenda Item
#1.B. 9-12-16

Council Workshop Minutes August 8, 2016 10:00 a.m.

REPRESENTATIVES PRESENT

Councilman Patrick Roff, City of Bradenton, Vice Chair
Mayor Chris Alahouzos, City of Tarpon Springs
Mayor Scott Black, City of Dade City
Mr. Jacob Cremer, Hillsborough County Gubernatorial Appointee
Commissioner Robin DiSabatino, Manatee County
Vice Mayor Bill Dodson, City of Plant City
Council Member Hoyt Hamilton, City of Clearwater
Ms. Angeleah Kinsler, Hillsborough County Gubernatorial Appointee
Commissioner Ronald Kitchen, Citrus County
Commissioner Bruce Livingston, City of Dunedin
Councilor Bob Matthews, City of Seminole
Mayor Bob Minning, City of Treasure Island
Mr. Andy Núñez, Pinellas County Gubernatorial Appointee
Mr. Frank Rygiel, Pasco County Gubernatorial Appointee
Council Member Dan Saracki, City of Oldsmar
Mr. Robert Sebesta, Pinellas County Gubernatorial Appointee
Mr. Scott Sheridan, Hillsborough County Gubernatorial Appointee
Mr. Waddah Farah, Alt., Ex-officio, FDOT

REPRESENTATIVES ABSENT

Mayor Woody Brown, City of Largo, Chair
Councilmember Bob Boss, City of Temple Terrace
Councilwoman Yvonne Yolie Capin, City of Tampa
Commissioner Victor Crist, Hillsborough County, Past Chair
Commissioner Jonathan Davis., City of Palmetto
Commissioner Carlos Diaz, City of Safety Harbor
Mr. Nick DiCeglie, Pinellas County Gubernatorial Appointee

Mr. Robert "Pete" Edwards, Hillsborough County Gubernatorial Appointee

Commissioner Rick Falkenstein, City of St. Pete Beach

Vice Mayor Michael Fridovich, City of Gulfport

Commissioner Janet Long, Pinellas County, Secretary/Treasurer

Mr. John Neal, Manatee County Gubernatorial Appointee

Commissioner Gail Neidinger, City of South Pasadena

Deputy Mayor Bill Phillips, City of New Port Richey

Councilwoman Darden Rice, City of St. Petersburg

Commissioner Diane Rowden, Hernando County

Mr. Tim Schock, Hillsborough County Gubernatorial Appointee

Councilman Ed Taylor, City of Pinellas Park

Ms. Barbara Sheen Todd, Pinellas County Gubernatorial Appointee

Commissioner Mike Wells, Pasco County

Ms. Mary Yeargan, Ex-officio, FDEP

Mr. David Dunbar, Ex-officio, SWFWMD

OTHERS PRESENT

Trisha Neasman, Planner, SWFWMD

Eileen Rodriguez, Regional Director, SBDC at USF

John Pacifici, Engineer, WSP/Parsons

STAFF PRESENT

Sean Sullivan, Executive Director

Don Conn, Legal Counsel

Randy Deshazo, Principal Planner

Marshall Flynn, GIS Director

Wren Krahl, Director of Administration/Public Information

John Meyer, Principal Planner

Brady Smith, Principal Planner

Beth Williams, Accounting Manager

Avera Wynne, Planning Director

Call to Order: Vice-Chair Patrick Roff

The August 8, 2016 workshop of the Tampa Bay Regional Planning Council (TBRPC) was called to order at 10:05 a.m.

Invocation and Pledge: Ms. Angeleah Kinsler

Roll Call: Recording Secretary

A quorum was not present. All voting items from the August 8, 2016 workshop were tabled and will be voted on at the September 12, 2016 meeting.

Voting Conflict Report: Recording Secretary

No voting conflicts were reported.

Public Comment: *None.*

1. **Approval of Minutes- Secretary /Treasurer Long** (Tabled until the September 12, 2016 Council meeting.)

2. **Budget and Finance- Secretary/Treasurer Long** (Tabled until the September 12, 2016 Council meeting.)
 - A. Approve the Financial Report for the period ending May 31, 2016. (report attached)
 - B. Approve the Financial Report for the period ending June 30, 2016. (report attached)

Staff Contact: Beth Williams, ext. 15, beth@tbrpc.org

3. **Consent Agenda- Vice Chair Patrick Roff** (Tabled until the September 12, 2016 Council meeting.)

A. Budget and Contractual

1. Request to authorize the Chair to sign an Addendum to the Intergovernmental Agreement with the Estuary Program for contract services in the revenue amount of \$31,899 for Fiscal Year 17 and \$32,856 for Fiscal Year 18.

2. Coast to Coast Trail Marketing and Implementation

The Tampa Bay Regional Planning Council, in partnership with East Central Florida Regional Planning Council has been awarded a Department of Economic Opportunity Technical Assistance Grant to develop a marketing plan and implementation toolkit for the Coast to Coast Trail (C2C). This project will build on the recently completed work to develop the C2C Design Overlay and Asset Inventory. The project period runs from contract execution until June 30, 2017. Total project funding for the project is \$67,500.00 which includes funding (amount TBD) for ECFRPC as sub-recipient and potential contractual services.

Actions Recommended:

1. Authorize Chairman or Executive Director to execute grant agreement with the Florida Department of Economic Opportunity for the C2C project;

2. Authorize Executive Director to execute a sub-recipient agreement with East Central Florida RPC related to the C2C project.
3. Authorize Executive Director to execute agreement with a consultant, if needed, to provide services related to the C2C project.

Staff contact: Avera Wynne, ext. 30 or avera@tbrpc.org

B. Intergovernmental Coordination and Review (IC&R) Program

1. IC&R Reviews by Jurisdiction – June/July 2016 (report attached)
2. IC&R Database – June/July 2016 (report attached)
3. Action Recommended: None. Information Only.

C. DRI Development Order (DOR) Report

None

D. DRI Development Order Amendment Report (DOAR)

None

E. Notice of Proposed Change (NOPC) Report

None

F. Annual Report Summaries (ARS) Biennial Report Summaries (BRS)

1. DRI #130 - Cypress Banks, RY 2015-16 ARS, Manatee County (report attached)
2. DRI #145 - Southbend, RY 2015-16 ARS, Hillsborough County (report attached)
3. DRI #216 - University Lakes, RYs 2014-16 BRS, Manatee County (report attached)
4. DRI #233 - Connerton, RY 2013-14 ARS, Pasco County (report attached)
5. DRI #259 – Lake Hutto, RY 2014-15 ARS, Hillsborough County (report attached)
6. DRI #265 – Lakewood Centre, RYs 2014-16 ARS, Manatee County (report attached)
7. DRI #526 – Lake Hideaway, RY 2015-16, Hernando County (report attached)

Recommended Action: Approve staff reports.

Staff Contact: John Meyer, ext. 29, johnm@tbrpc.org

G. DRI Status Report

Recommended Action: None. Information Only. (report attached)

Staff Contact: John Meyer, ext. 29, johnm@tbrpc.org

H. Local Government Comprehensive Plan Amendments (LGCP)

Due to statutory and contractual requirements, the following reports have been transmitted to the State Land Planning Agency and the appropriate local government in accordance with Rule 29H-1.003(3), F.A.C. No report is prepared for adopted amendments that do not require Council comments.

1. DEO # 16-3ESR, Hillsborough County (report attached)
2. DEO # 16-1ESR, City of Safety Harbor (report attached)
3. DEO # 16-1ESR, City of Tarpon Springs (report attached)
4. DEO # 16-1ESR, City of Zephyrhills (report attached)
5. DEO # 16-4ESR, Hillsborough County (report attached)
6. DEO # 16-6ESR, Pasco County (report attached)

7. DEO # 16-4ESR, Manatee County ([report attached](#))
8. DEO # 16-5ESR, Manatee County ([report attached](#))
9. DEO # 16-2ESR, City of Tampa ([report attached](#))
10. DEO # 16-1ESR, City of South Pasadena ([report attached](#))

Recommended Action: Approve staff reports.

Staff contact: Brady Smith, ext. 42, brady@tbrpc.org

I. Local Government Comprehensive Plan Amendments (LGCP)

1. DEO # 16-1ESR, Hernando County ([report attached](#))
2. DEO # 16-1ESR, City of Dade City ([report attached](#))
3. DEO # 16-3ESR, City of Treasure Island ([report attached](#))

Recommended Action: Approve staff reports.

Staff contact: Brady Smith, ext. 42, brady@tbrpc.org

Motion to approve the Consent Agenda.

4. Item(s) Removed from the Consent Agenda and Addendum Item(s)

Council members shall notify the Chair of any items they wish to be pulled from the Consent Agenda. These items will be discussed and voted on separately after the remainder of the Consent Agenda is approved.

5. Review Item(s) or Any Other Item(s) for Discussion

6. A. Eileen Rodriguez, Regional Director, USF Small Business Development Center

Ms. Rodriguez will provide an overview of programs offered by the USF SBDC to assist small business development in the Tampa Bay region.

Staff Contact: Sean Sullivan, ext. 16, sean@tbrpc.org

B. Tampa Bay Express- Hank Schneider, Design Consultant Project Manager, FDOT District 7

Tampa Bay Express (or TBX) is a series of projects comprising nearly 50 miles of roadway improvements connecting the region's major activity centers. It includes the replacement of the northbound Howard Frankland Bridge and reconstruction of I-275/State Road 60 Interchange in Westshore and the I-275/I-4 interchange in downtown Tampa. TBX is a part of a comprehensive transportation plan that introduces dynamically-tolled express lanes within the median of I-275 and I-4 and transit opportunities throughout the system.

Staff Contact: Avera Wynne, ext. 30, avera@tbrpc.org

To view the entire presentations please visit www.tbrpc.org

7. Council Member Comments

- A. Announcements/Events
- B. Emerging Issues for Local Governments

8. Program/Project Reports

A. Legislative Committee- Commissioner Scott Black, Chair

No Report

Staff Contact: Wren Krahl, ext. 22, wren@tbrpc.org

B. Agency on Bay Management- Mayor Bob Minning, Chair

A joint meeting of the ABM Natural Resources/ Environmental Impact Review Committee and TBEP Technical Advisory Committee was held on July 21, 2016. Agenda items included a preview of the TBEP brownfields coalition grant, an overview of climate change vulnerability assessment strategy for the bay management plan update, and review and feedback on selected actions related to the bay management plan update.(Comprehensive Conservation and Management Plan). The next full Agency on Bay Management meeting is scheduled for September 8th.

Staff Contact: Avera Wynne, ext. 30, avera@tbrpc.org

C. Local Emergency Planning Committee (LEPC)

The Emergency Planning and Community Right-to-Know Act (EPCRA) was enacted by Congress in 1986 as a means of addressing environmental and safety hazards posed by the storage and handling of hazardous materials and chemicals. In 1988, the State Emergency Response Commission delegated the Regional Planning Councils in the State to serve as the Local Emergency Planning Committees. Staff will provide an overview of the LEPC Program.

LEPC staff has participated in and/or conducted numerous hazardous materials outreach, planning and training activities and initiatives since the last meeting of the Tampa Bay Regional Planning Council. Staff also prepared a Recap of the quarterly State Emergency Response Commission meeting attended on July 15th in St. Augustine.

1. LEPC Activities & Initiatives (report attached)
2. Recap of July 15, 2016 SERC Quarterly Meeting (report attached)

Action Recommended: None. Information Only.

Staff Contact: John Meyer, ext. 29, johnm@tbrpc.org

D. Emergency Management and Hazard Mitigation

The National Flood Insurance Program's (NFIP) Community Rating System (CRS) is a voluntary incentive program that recognizes and encourages community floodplain management activities that exceed the minimum NFIP requirements. A number of local governments in the Tampa Bay region participate in the CRS Program, which discounts flood insurance premium rates for NFIP policyholders in participating jurisdictions. Five (5) local governments in the Tampa Bay region have improved their CRS Rating in 2016, resulting in increased flood

insurance premium discounts for NFIP policyholders in those communities. They are: Clearwater, Dunedin, Pinellas County, St. Petersburg, and St. Pete Beach. In addition, the City of Crystal River becomes a new CRS participant this year, providing flood insurance premium discounts for its NFIP policyholders.

TBRPC staff participates in the Tampa Bay Regional CRS Working Group and TBRPC is often the host location the group's quarterly meetings. The next meeting of the Tampa Bay Regional CRS Working Group will be held Wednesday, September 21, 2016 at TBRPC.

Action Recommended: None. Information Only.

Staff Contact: Brady Smith, ext. 42, bradv@tbrpc.org

9. **Economic Development** (Tabled until the September 12, 2016 Council meeting.)

Comprehensive Economic Development Strategy (CEDS) Annual Update - Staff has prepared a draft annual update of the Comprehensive Economic Development Strategy (CEDS). The draft will be circulated for a 30 day public review period. The CEDS will be presented for Council approval at the September Council meeting. ([Link to draft CEDS Annual Update document](#))

Recommended Action: Accept draft CEDS document. ([report attached](#))

Staff Contact: Randy Deshazo, ext. 31, randy@tbrpc.org

10. **Executive/Budget Committee Report- Vice Chair Patrick Roff**

Staff Contact: Sean Sullivan, ext. 16, sean@tbrpc.org

11. **Executive Director's Report- Mr. Sean Sullivan**

Staff Contact: Sean Sullivan, ext. 16, sean@tbrpc.org

- *The TBRPC has been awarded a contract by the Florida Department of Transportation to manage the Stormwater Education Program for District Seven. We recently held a meeting where grant applications were received and \$58,500 of grant funds were awarded to:*
 - *TBRPC for production of Bay Soundings*
 - *City of New Port Richey*
 - *City of Tarpon Springs*
 - *City of Oldsmar*
 - *Pinellas County*
 - *Keep Tampa Bay Beautiful*
 - *Boyd Hill Nature Preserve*
 - *Keep Pinellas Beautiful*

- *Would like to advise the Council that TBRPC has received an Inter-local Agreement with TBEP (as listed on the consent agenda) to continue to provide administrative and accounting services to TBEP for a two year period commencing October 1, 2016 and ending on September 30, 2018. TBRPC has provided this service to TBEP since 1999 and we look forward to continue and build upon our relationship with the Tampa Bay Estuary Program.*

- *On July 14th I attended a Public Hearing in the City of Bradenton, Manatee County for an FDOT sponsored project that proposes pedestrian safety improvements at 8th Avenue West. TBRPC encourages implementation of these much needed and warranted improvements.*
- *On July 18th and 19th I attended a Transportation Summit in Saint Pete Beach hosted by the Floridians for Better Transportation. Transportation infrastructure, automated vehicles, Legislative initiatives, Federal and State transportation funding opportunities, and Tampa Bay's transportation system were discussed in detail. This was a very productive summit that provided helpful information to attendees.*
- *We are partnering with the Tampa Bay Estuary Program to develop a grant application for funding from the National Academies of Sciences – Engineering- and Medicine Gulf research Program, to develop Capacity Building to Enhance Community Networks that Improve Coastal Environments, Health, and Well-being.*
- *We recently signed an Inter-local Agreement with Hillsborough County for National Flood Insurance Program Community Rating System related services. We will make every effort to assist our member governments to increase their CRS rating which has a direct impact on the cost of flood insurance to residents and businesses. Brady Smith of our staff is the lead on this project and is both a certified Flood Plain Manager and member of the American Institute of Certified Planners.*
- *As directed by the Council, we have reached out to regional governments and offered non-member communities to become members of the RPC. In fact tomorrow I will be making a presentation to the Madeira Beach City Commission to highlight the valuable services the Tampa Bay Regional Planning Council offers member governments.*
- *Staff is working to develop an economic impact analysis of special events held in member government communities. This information will be presented to the Council once the data is collected and analyzed.*
- *The Florida Regional Councils Association held their Policy Board meeting in Saint Petersburg on July 8th and discussed a Legislative Agenda, new website and logo design and asked that the Executive Director's Advisory Council develop a project for submission to the State Legislature for funding. Additionally TBRPC Gubernatorial Appointee Barbara Sheen Todd was elected from among her statewide peers to serve as President of the Policy Board for the next year and I look forward to working with Ms. Todd to advance the value of Regional Planning Councils' throughout the State of Florida.*
- *I have been asked by USDOT to serve as a member of the visioning committee for a transportation program created by the Secretary of Transportation called "Every Place Counts Design Challenge"*
- *I have also been asked by the Florida DOT to serve as a member of the SR 60 Corridor Executive Advisory Committee and will keep the Council informed with progress made with this project.*

12. Chair's Report- Vice Chair Patrick Roff

Next Meeting: September 12, 2016

Adjournment

The Council, in accordance with its adopted rules of procedure, may only take action on matters not on the printed agenda involving the exercise of agency discretion and policymaking upon a finding by the Council of an emergency situation affecting the public's health, safety, and welfare. Council meetings are Public Meetings within the context of Section 286.011, Florida Statutes. Public Hearings on issues before the Council are conducted by individual local governments, and are the proper forum for public comment.

Please note that if a person decides to appeal any decision made by the Council with respect to any matter considered at the above cited meeting or hearing, s/he will need a record of the proceedings, and for such purpose, s/he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons wishing to speak at a Council meeting are required to complete the form provided at the entrance to the meeting room. The form, after being completed, must be given to the Recording Secretary.

If you are a person with a disability who needs any accommodation in order to participate in this meeting you are entitled, at no cost to you, the provision of certain assistance. Please contact the Tampa Bay Regional Planning Council at 727-570-5151 ext. 22 within 3 working days prior to the meeting.



Mayor Woody Brown, Chair



Recording Secretary