



RECAP OF THE APRIL 10, 2015 STATE EMERGENCY RESPONSE COMMISSION MEETING

The April 10, 2015 SERC meeting was held at the Betty Easley Conference Center in Tallahassee. The Recap summarized below was enhanced by discussions/dialogues which ensued at the April 9, 2015 meetings of SERC's Training Task Force and the LEPC Staff & Chairs. The SERC meeting was chaired by FDEM Bryan Koon. The meeting was called to order at 10:01 a.m. and proceeded with the Pledge of Allegiance and a roll call of SERC members and introduction of audience attendees.

Mr. Bryan Koon recognized and welcomed a new SERC appointee recently designated by the Governor, Mr. Mark Cruze of the Office of the Governor.

APPROVAL OF MINUTES:

- **Approval of January 21, 2015.** Aside from a minor modification to revise the spelling of a member's last name, the revised *Minutes* from the January 21, 2015 were approved unanimously.

NEW BUSINESS

- **Local Emergency Planning Committees Appointments.** Ms. Kate McMillan requested approval of membership modifications recognized for each LEPC. The membership changes for LEPC District 8 approved during the quarter were the: redesignation of Primary/Alternates for the Tampa Port Authority (*to Mr. Emilio Salabarría/Ms. Jackie Julien*); redesignation of Primary/Alternates for Tampa Bay Regional Planning Council (*to Mr. Brady Smith/Mr. William Wynne*); and redesignation of Primary for FDOT District 7 (*to Mr. Daniel DeForge*). Mr. DeForge's Alternate has yet to be determined and/or identified. SERC unanimously approved all changes requested by each of the LEPC Districts.
- **Audit/Inspection Work Plan for Risk Management Plan (RMP) Program for FY 2015-16.** Mr. Grant Harvey advised that the RMP schedule has been established for FY 2015-16. The schedule of facilities to be inspected/audited for FY 2015-16 includes the following nine facilities within LEPC District 8:

DATE	COUNTY	FACILITY
May 12, 2015	HILLSBOROUGH	SEA-3 of Florida, Inc. (LPG Facility)
May 13, 2015		Americold Tampa, Plant #80527
May 14, 2015		Bayside Power Station
November 17, 2015	HILLSBOROUGH	Trademark Nitrogen Corporation
November 18, 2015		Hookers Point Ammonia Terminal
November 19, 2015		City of Tampa - Howard F. Curren AWTP
December 8, 2015	PINELLAS	City of Tarpon Springs Wastewater Facility
December 9, 2015		CCR Dunedin Facility
December 10, 2015		Keller Water Treatment Plant

Chair Koon advised that the next presentation is being advanced from later in the Agenda since Mr. Richard Butgereit (FDEM GIS Dept.) has another engagement and will need to leave:

- **Supplemental Environmental Project Database Update.** Mr. Butgereit identified that the SEP database/website is/will be:
 - beneficial to communities when settling an enforcement action;
 - up and running (www.floridadisaster.org/sep). However, temporarily hold off while final enhancements are being incorporated;
 - each entry/project is tied to a primary and secondary agency contact; and
 - project can satisfy in lieu of up to 75% of the assessed fine value.

Chief Mike Murphy suggested promptly completing the database and ensure proposals are immediately incorporated in Districts where two recent incidents occurred in Florida.

Chris Stevens estimated that 3-5 facilities are subject to EPA fines annually within Florida on average. The range of fines typically vary considerably so it is extremely important to determine projects of varying implementation costs.

REPORTS

- **Report from SERC's Training Task Force (TTF).** The following highlights of the January 20, 2015 TTF meeting were identified by Subcommittee member Chief Mike Murphy:
 - Lt. Jonathan Lamm (Clay County Fire Department) identified that 193 attended the Hazmat Symposium this past year. This constitutes an increase in attendance of 35% over last year and ~36% of attendees were from District 6. A total of 14 attended from LEPC 8. Jonathan Lamm recognized and extended thanks to Volusia County Training Grounds for use of their facility. Eight teams competed in the Hazmat Competition of which four teams were from District 6. The District 6 teams placed first, second and third in the competition.
 - Mr. Richard Stilp advised that EREC contracted with FDEM to develop new Competency Assessment Checkoff and Training Guidelines under new NFPA Section 472 & 473. EREC is currently reviewing public comments received for possible incorporation. Final is due April 14. The competencies associated with the 2002 NFPA Section 472 contained 287 competencies. The 2013 NFPA 472 contains 344 competencies. Develop and/or modify all Hazmat Training Guidelines for all levels and/or disciplines, including Incident Commander, EMS, Public Health & Hospital, Intro, Purpose of Guideline, Responder Role Definition, Task of each training level...

Ms. Theresa Newsome confirmed that Law Enforcement and Public Works/Utilities entities received a draft copy of the proposed guidelines for review at the request of Mr. John Kohnke and Chief Murphy, respectively.

Lt. Matt Marshall (Cape Coral Fire Dept.) inquired whether there should be competency checkoffs for Awareness & Operations? Should standards for Assessment level training be developed? Mike Murphy said that it should not be "overwhelming," simply a page or two for entry level personnel. Matt Marshall agreed that the competencies should be applicable to all disciplines. Rick Stilp indicated that we need to unify firefighting training guidelines. Currently each teach different curriculums.

- Mr. Paul Wotherspoon (FDEM) identified a statewide vulnerability and gap analysis was initiated in 2012 and is nearing completion. The working group was composed of fire, emergency management, law enforcement, health, agriculture... The data is currently being compiled for a presentation to FDEM and will follow with presentations to the various regions of the State. Project shall be completed by June 30th.
- Mr. Forest Willis (USCG) provided an overview of the Marine Firefighting initiative regarding the integration of local hazmat teams with the U.S. Coast Guard in responding to maritime incidents. There was a productive meeting held at the State EOC in October 2014 which identified the resources, capabilities that each can bring to the table. Initially, it was determined that the local hazmat teams could be quicker to the scene and could initiate recon. However, their assistance in mitigation and responding to the incident is additionally being contemplated.
- **Hazards Analysis Working Group Report.** Mr. Dwayne Mundy (NE Florida LEPC) identified that the Hazards Analysis Working Group met on March 19. Difficulties with review process. Training is needed to improve consistent work product. Paul Womble, FEPA Interim Elect, suggested potentially providing such training at the FEPA Conference since most parties will be in attendance. There are size limitations of the State's upload portal whereby large files cannot be transmitted. Critical facilities inventories are now available to download. Progress made towards getting HAs into GATOR. Currently in testing phase. Currently identifying State-defined fields. Hope to have a draft by next SERC meeting
- **Financial Status Report.** Mr. Paul Wotherspoon indicated that the SERC Agenda materials contained numerous tables and graphs depicting program revenues & expenditures over the last several years. Revenues have remained relatively steady. The following reports were included as part of the Agenda materials:
 - Revenues received by Month for RMP & EPCRA programs since mid-FY 2012-13; and
 - Breakdown of General Appropriations and Expenditures by Category for the Hazardous Materials Planning Program and the Risk Management Program for FYs 2012-13 & 2013-14 (through February 2015).

Mr. Wotherspoon indicated that he believes that there are 12,500 hazardous materials facilities within the State. Currently, there are 11,100+ that have registered (about 10% more).

Ms. Gwen Keenan (FDEP) identified the importance of coordination and communication between the State and local agencies, including fire departments when responding to hazardous materials incidents. Mr. Wotherspoon suggested that more responders should register to use E-Plan.

- **Hazardous Materials Incidents Reports.** Mr. Chris Stevens indicated that detailed listings of Section 304 investigations, fixed facility and transportation-related hazardous materials incidents were prepared and included with the Agenda materials to describe incidents occurring between the period of December 1, 2014 - February 28, 2015. Such Reports included documentation of these incidents and portrayed the number of persons evacuated, injured or deceased down to LEPC District and ultimately County levels.

The following constitutes a consolidation of data associated with “*Transportation Incidents with Evacuations, Injuries and Deaths; Hazardous Materials Incidents with Evacuations, Injuries and Deaths [at fixed facilities]; and Potential Section 304 Investigations*”:

County	Date Released	Type	Chemical	Amount Released (Lbs.)	Business Type	# Evacuated	# Injured	# Fatalities
Hills-borough	12/10/14	TR	Unknown	Unknown	Transportation	0	1	0
	2/17/15	TR	Diesel Fuel	0	Traffic Accident	0	2	0
	2/25/15	304	Wastewater/ No Perc	Unknown	Coin Laundry	N/A	N/A	N/A
Manatee	NO INCIDENTS IDENTIFIED							
Pasco	NO INCIDENTS IDENTIFIED							
Pinellas	12/02/14	TR	Natural Gas	Unknown	Pipeline Construction	2	0	0
	12/03/14	TR	Natural Gas	Unknown	Pipeline	5	0	0
	12/10/14	FF	Natural Gas	Unknown	Apartment Complex	12	0	0
	12/17/14	TR	Gasoline/Oil	Unknown	Traffic Accident	0	3	0
	12/23/14	FF	Natural Gas	Unknown	Apartment Complex	12	0	0
	1/06/15	TR	Diesel/Gasoline	Unknown	Traffic Accident	0	1	0
	1/08/15	TR	Natural Gas	Unknown	Apt. Complex/Pipeline	74	0	0
	1/26/15	FF	Natural Gas	Unknown	School	1	0	0
	2/18/15	TR	Diesel Fuel	Unknown	Traffic Accident	0	1	0
TOTAL →						106	8	0

KEY: FF = Fixed Facility incident / TR - Transportation-related incident / 304 - Section 304 Investigation Launched (Status)

- **Update on Staff Activities and Reports by Section.** Mr. Wotherspoon indicated that various graphics were provided within the SERC Agenda materials to depict various staff functions and initiatives. These included:
 - annual enumeration of statewide *Hazardous Materials Incident Reports* since 2001;
 - breakdown of statewide *Hazardous Materials Incident Reports* by type (i.e. Fixed Facility with Petroleum, Fixed Facility without Petroleum, Transportation with Petroleum and Transportation without Petroleum) from March 1, 2014 - February 2015;
 - monthly enumeration of Hazardous Materials Incident Reports from January 2005 to current;
 - quantification of *E-Plan Filings* for 2014 by LEPC District (as of February 28, 2015);
 - monthly quantification of Technical Assistance calls received from March 2014 - Feb. 2015; and
 - annual enumeration of Tier 2 Data in E-Plan since 2010 in terms of the # of statewide facilities and # of chemicals as of March 12, 2015.

Mr. Wotherspoon added that Environmental Protection Agency (EPA) staff recently accompanied FDEM’s Risk Management Plan (RMP) staff on a couple of RMP audits/inspections.

- **Update on LEPC Activities.** SERC member Jennifer Hobbs (Local Emergency Planning Committees) identified that the topics discussed at the LEPC Staff & Chairs meeting on April 9th were much the same as those summarized as part of earlier SERC discussion items. Ms. Hobbs announced that Mr. John Gibbons, former staff member to the Southwest Florida LEPC (District 9), recently retired after “many” years of public service. The LEPC Staff & Chairs unanimously agreed to suggest that the SERC provide a plaque to recognize Mr. Gibbons for his many years of service at the next SERC meeting. A motion was provided and seconded by SERC members to acquire/provide the plaque. The motion was approved unanimously upon voice vote. Ms. Hobbs proceeded to introduce Mr. Gibbon’s replacement - Ms. Nichole Gwinnett. Ms. Gwinnett introduced herself to the SERC and advised that she already has 24 years of service with the Southwest Florida Regional Planning Council. Ms. Hobbs did recognize that all the LEPCs recently held their EPCRA How-to-Comply workshops in their respective Districts and that FDEM staff assisted in providing the E-Plan filing component at most, if not all, of the workshops. Ms. Hobbs concluded by encouraging SERC members to review the *Hazmatters* reports contained in the Agenda materials to see what is happening within their Districts and throughout the State.

Ms. Hobbs recognized that Mr. Brad Martin provided a presentation on the Sunshine 811 system. Mr. Martin welcomed everyone to “National Safe Digging Month” and indicated that Chapter 556, F.S. administers underground utilities. One must notify www.sunshine811.com two full business days prior to digging. All public utilities must participate in the system. Exemptions do exist for homeowners on private property as long as it does not encroach right-of-way property. Sunshine 811 is always seeking assistance from law enforcement and code enforcement to ensure appropriate authorizations and timelines were adhered to. The agency can/will share the potentially sensitive locations of any/all utilities/amenities with relevant agencies on an “as needed to know” basis.

Bryan Koon requested that Ms. Hobbs prepare a report to summarize the “changes” to the LEPCs as a result of this year’s legislative session.

The following serve as the documented tasks identified by LEPC District 8 staff for the period of December 2015 - February 2015:

- District 8 LEPC staff was involved in a number of activities during the quarter. Staff attended the SERC quarterly meetings held at the Hilton Ocean Walk in Daytona Beach on January 20-21, 2015. The quarterly LEPC District 8 meeting was held on February 25th.
- The LEPC's Facility Disaster Planning Subcommittee (FDPS) met on January 28th. The meeting included a variety of discussions topics. The primary topics included: overview of SERC and LEPC initiatives, including an overview of the FY 2014-15 Planning project (i.e. conduct of a Commodity Flow Study); summary of SERC meeting; and finalization of the FDPS’s “*All Hazards Guide for Businesses: Planning for Risks*” resource document. The document contains much data and a plethora of links regarding hazardous materials planning, as well as business continuity planning addressing a variety of natural and man-made disasters. In addition to the abundance of statewide and national resources to address each of these topics, this document contains identification of nearly all local resources imaginable (i.e. fire stations, law enforcement agencies, municipal websites, local media outlets, school districts, County emergency management websites, local Ports, hospitals, County hazardous waste disposal sites, local power companies, County/municipal stormwater departments, and all local public wastewater facilities). Subsequently posted to the LEPC website, the document is viewable at: www.tbrpc.org/lepc/pdfs/TampaBayAllHazardsGuide4Businesses2015.pdf.

- LEPC staff recently received the executed HMEP Contract for FY 2014-15 and has embarked on planning for the conduct of a Commodity Flow Study as District 8's FY 2014-15 planning project. LEPC staff has coordinated the desired location(s) within Hillsborough, Manatee, Pasco and Pinellas County Emergency Management agencies in which to collect manual counts of trucks transporting hazardous materials on the state highway or interstate system. With each site to be monitored twice, the 12 mutually agreeable truck monitoring locations are:

- I-4/Plant City Weigh Station (eastbound & westbound) and U.S. 41 @ S.R. 60 intersection (northbound & southbound) in Hillsborough County;
- U.S. 301 @ S.R. 64 intersection (northbound & southbound) in Manatee County;
- S.R. 54 @ U.S. 41 intersection (eastbound & westbound) in Pasco County; and
- S.R. 694 (aka "Gandy Boulevard") @ S.R. 686 (aka "Roosevelt Boulevard)/S.R. 687 (aka "4th Street North") intersection (eastbound & westbound) and Sunshine Skyway Bridge Toll Plaza southbound (from Pinellas County) and northbound Sunshine Skyway Bridge Toll Plaza (to Pinellas County).

- The LEPC's HMEP Training Subcommittee met on February 25th with the goal of finalizing LEPC District 8's FY 2014-15 HMEP training expenditures. The following HMEP training occurred within the District during the past quarter: four 3-Hr. "*E-Plan for First Responders*" courses, one within each County; funded 10 to attend the 2015 Hazmat Symposium, a 40-Hr. "*Clandestine Lab & Site Safety Certification*" course; and three 8-Hr. "*Hazmat IQ*" courses. Plans of Instruction (POIs) were additionally approved for seven to attend the 160-Hr. "*Hazardous Materials Technician Certification*" course and three 8-Hr. "*Hazmat Spill/Leak Containment*" courses and the courses will be conducted in the 3rd Quarter (i.e. April and May). It is envisioned that POIs will be developed for the 4th Quarter training proposals of a 40-Hr. "*Hazmedic*" course and a "*Command & Control*" course of which the curriculum and length will first need to be developed and/or determined. It is anticipated that this latter course will train the many public-sector personnel participating in a massive regional exercise next year. Upon approval and conduct of these courses, all FY 2014-15 HMEP training funds will have been depleted for the District.

- The term "all good things must come to an end" is particularly relevant when referencing the fact that LEPC District 8 recently lost six members, nearly simultaneously, through retirements or agency/company attrition. Exclusive of LEPC staff (John Meyer) and LEPC Chair (Jeff Patterson) also pictured to right, these individuals have more than 65 years of combined service to LEPC District 8. Ranked by years of service, those individuals are/were: Ron Kobosky (Mosaic/17 Years), Mike Cooksey (Pinellas County Fire & EMS Administration/15 Years), Roberto Gonzalez (FDOT District Seven/14 Years), Alan Pratt (C.F. Industries & Mosaic/11 Years), Phillip Steadham (Tampa Port Authority/7 Years), and Betti Johnson (Tampa Bay Regional Planning Council/3 Years), although Ms. Johnson's contributions and dedication could easily extend to when the LEPCs were first established in the state of Florida in the late 1980's. Mr. Cooksey was unable to attend to receive his service recognition/appreciation award.



- In terms of miscellany, LEPC staff additionally: attended the (nearly) monthly Ammonia Handlers meeting (December 3rd); participated in the "*Tools and Technologies for HazMat Planning and Response*" webinar (December 3rd); facilitated the (nearly) monthly meetings of the Pinellas Police Standards Council (December 10th & January 14th); "observed" the Mosaic/Port Tampa Services full-scale exercise (December 10th); attended the HMEP Grant guidance meeting administered by FDEM staff at the NCFRPC (December 16th); participated in the HMEP/Planning & Training Template webinar hosted by FDEM staff (December 18th); attended the bi-monthly meeting of the Tampa Bay Spill Committee (January 13th); verified the "closed" status of the Unilever facility at the request of RMP staff (January 27th); conducted annual "*How-to-Comply/E-Plan Filing Instructions*" workshops (February 2nd & 3rd); attended Risk Management Plan Audit/Inspection of Sysco West Coast Florida, Inc. (February 10th) and FPL Manatee Plant Inc. (February 11th); attended the second annual "*Port Safety & Risk Management Summit*" at Tampa Cruise Terminal #3

(February 13th); and conducted an Emergency Planning & Community Right-to-Know presentation for the Southern Pressure Treaters Association at their Innisbrook Resort Conference (February 27th).

OTHER BUSINESS

- **Decision on Kids in Danger Zones.** LEPC District 4 staff (Mr. Eric Anderson) provided a presentation on a recently-completed study entitled “*Kids in Danger Zones.*” Mr. Anderson’s presentation included recognition that the five schools (grades K-12) within Florida that are in the most vulnerable locations are all located in Tampa, excluding colleges and universities. The Study also revealed that the five companies causing the most vulnerability within the State are all located in south Florida. Three of these facilities are wastewater treatment plants. There has been a recent move to replace the more toxic chemicals with less toxic alternatives. As a future initiative of the LEPCs, it may be appropriate to tailor the results to the local District level and provide to the School District administrators.

Realizing the vulnerabilities of schools and students, Chair Koon inquired how a representative of the Florida Department of Education (DOE) can be added to the SERC. Mr. Wotherspoon responded that this would require a modification to the Executive Order enacted by the Governor. Following a motion and a second by SERC members, the motion to seek a DOE representative on SERC was approved unanimously.

- **Site Plan Requirement on E-Plan.** Mr. Paul Wotherspoon indicated that Facility Site Plans are not currently required within E-Plan. FDEM staff is contemplating initiating procedures to make them a requirement.

Additionally, Mr. Wotherspoon recognized that more than 94% of all facilities statewide filed their reporting electronically through E-Plan this past year. Provided this success rate, SERC could make a motion to mandate the use of E-Plan for filing. Would need to be recognized under the Statutes. A specific recommendation to accomplish this will be brought before the SERC at the next meeting.

Mr. Wotherspoon also mentioned that the E-Plan program allows up to eight “state-defined” questions specific to Florida registrants. Those potential data inquiries are being coordinated by others. SERC will be advised as those questions are determined.

- **Executive Order 13650 (EO 13650).** Mr. Wotherspoon identified that he is part of Subcommittee responsible for the implementation of EO. One of the important components of Order is the requirement to address necessary communication amongst agencies and private sector facilities through, perhaps, one unified database. E-Plan could serve as this forum. It is the belief that the communication aspect should be addressed in all Standard Operating Procedures. To demonstrate communication/coordination amongst agencies, FDEM’s Risk Management Plan (RMP) program staff recently invited both DHS & OSHA to jointly accompany them on RMP site audits/visits.

COMMENTS & ADJOURNMENT.

- Bryan Koon announced the retirement of Henry Turner after 31 years as staff to the FDEM. In addition, after three “attempts,” Mike DeLorenzo is finally retiring. Mr. DeLorenzo is/was Deputy Director of FDEM.

- **Next Meeting.** It was announced that the next SERC meeting is scheduled for July 17, 2015 at a location yet to be determined. The location of the following meeting (October 9, 2015) has also not been identified but is presumed to be Tallahassee.
- **Adjournment.** The SERC meeting was adjourned at 12:01 p.m.