



LEPC Recap

TAMPA BAY LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) DISTRICT VIII, MEETING February 25, 2015

CALL TO ORDER - Chief Jeff Patterson chaired the meeting and called the meeting to order at 10:35 a.m. Following a brief introduction of attendees, everyone stood and recited the Pledge of Allegiance. With 31 members and/or their Alternates present, it was acknowledged that a quorum was present (nine members constitute a quorum). Chair Patterson welcomed the LEPC members as well as the 25 attending from the public, including one pending LEPC member (Mr. Brady Smith/TBRPC).

PUBLIC COMMENT - The Chair inquired whether there were any public comments. None were provided.

APPROVAL OF MINUTES - The Chair inquired whether there were any suggested additions, subtractions or modification(s) to the *Minutes* of the November 19, 2014 LEPC meeting. Hearing none, the Chair asked for motion to approve the *Minutes*. Jonathan Kemp provided and David St. Pierre seconded the motion. The *Minutes* were approved unanimously on voice vote.

LEPC DISTRICT 8 MEMBERSHIP CHANGES - LEPC Staff Coordinator John Meyer welcomed the following members recently added in conjunction with the January 21, 2015 SERC meeting:

| <u>MEMBER NAME</u> | <u>AGENCY/COMPANY</u> | <u>MEMBERSHIP STATUS</u> |
|-------------------------------|--------------------------------------|--------------------------|
| Christopher Gould/Mike Bloski | Manatee County Hazmat/SMFR | Primary/Alternate |
| Sandy Brooking/Keith Murray | Pinellas County Fire & EMS Admin. | Primary/Alternate |
| Pam Bartley/Robert Gallen | American Red Cross/Tampa Bay Chapter | Primary/Alternate |
| Lynne Vadelund/Sarah Buck | Mosaic/Port & Terminal Operations | Primary/Alternate |
| Scott Lehr | Mosaic/Plant Operations | Alternate |
| David Paloff | Pasco County Emergency Management | Alternate |

Mr. Meyer further mentioned that several membership changes will be processed in association with the April 10, 2015 SERC meeting. Those changes are:

| <u>MEMBER NAME</u> | <u>AGENCY/COMPANY</u> | <u>MEMBERSHIP STATUS</u> |
|---------------------------------|-------------------------------------|--------------------------|
| Emilio Salabarría/Jackie Julien | Port Tampa Bay | Primary/Alternate |
| Brady Smith/Avera Wynne | Tampa Bay Regional Planning Council | Primary/Alternate |

It was further identified that modifications may be accommodated to reflect a change of memberships for the Florida Department of Transportation, with the departure of Roberto Gonzalez, and the Alternate appointment for Mr. Lloyd Roberts of the Southwest Florida Water Management District.

RECAP OF QUARTERLY STATE EMERGENCY RESPONSE COMMISSION (SERC) MEETINGS - Mr. Meyer identified that a comprehensive summary of the January 20-21, 2015 SERC meetings, held in Daytona Beach at the Hilton Daytona Beach Resort/Ocean Walk Village, was included in the detailed Agenda materials transmitted to all LEPC members and available on the LEPC website. Mr. Meyer verbally encapsulated the following meeting highlights:

- Similar to the last two January SERC meetings, this quarterly meeting was held in conjunction with the Fire Rescue East Conference and the Hazmat Symposium.
- For the first time in a while, the SERC added new members: Gwen Keenan (FDEP), Tom Byron (FDOT) & Robert Kincart (ACT) representing their various agencies and/or membership categories.
- The SERC recognized 11 statewide recipients of the Thomas Yatabe Award, one from each LEPC District. Mr. Meyer advised that Capt. Christopher Atherton of the 48th Civil Support Team attended the SERC meeting to receive his Award from District 8 but identified that more detail will be provided later in the Agenda.
- FDEM awarded Emergency Response Educators & Consultants (EREC) a contract to update the Hazmat Competency Guidelines & Checklist as well as the SERC Hazmat Guidelines. These deliverables are due in draft form to FDEM by the end of next month. Identification of modifications will be identified at the next SERC meeting and the LEPC members will be advised accordingly.
- Matt Marshall (Cape Coral FD) & Scott Chapell (Florida State Fire College) continue to conduct voluntary assessments of the State's hazmat teams across the State. An assessment of Pinellas County's team recently occurred and Hillsborough County's assessment has been scheduled.
- Lt. Jonathan Lamm of the Clay County Fire Dept. provided an initial overview on the success of the 2015 Hazmat Symposium event. While final numbers have yet to be released, initial results revealed that the Symposium drew more than 200 first responders statewide and the nine teams competed in the Hazmat Teams competition, up from three last year. A motion was approved, once again, to host the Hazmat Symposium in conjunction with Fire Rescue East during 2016.

HMEP PROGRAM - PLANNING - Mr. Meyer iterated that there has been no recent requests for the conduct of ammonia siren workshops and/or companion shelter-in-place presentation of LEPC staff or their partners. Such requests are periodically provided by schools, community groups, civic associations or others in proximity of the Port of Tampa.

Mr. Meyer identified that a Commodity Flow Study will be undertaken as the planning project for the FY 2014-15 HMEP Contract. The Study will entail monitoring the movement of hazardous materials via truck

across several federal highways or Interstates. The study will include rail (allegedly available electronically from CSX) and manual truck tabulation components along selected roadway segments and/or intersections.

The truck assessment will include identification of the time, direction of travel, carrier name, placard number, chemical name & truck type transporting hazardous materials.

After consultation with staff of each County Emergency Management agency within the District, the following intersections were determined to be the best and perhaps most useful locations to collect such data within each County:

Hillsborough County

- I-4 Plant City Weigh Station between I-75 & McIntosh Road (east/west)
- U.S. 41 @ S.R. 60 (north/south)

Pinellas County

- Gandy Boulevard @ Roosevelt Blvd (east/west)
- either Sunshine Skyway Bridge Toll Plaza or I-275 @ Gandy Boulevard (north/south)

Manatee County

- U.S. 301 @ S.R. 64 (north/south)

Pasco County

- S.R. 54 @ U.S. 41 (east/west)

Per Contract requirement, the Study will be completed by September 30, 2015.

Jeff Tobergte, Jonathan Kemp and JoAnn Chambers-Emerson agreed to assist in the conduct of counts as their schedule will allow. Rick Walker (Pinellas County) and Joe Mastandrea (Hillsborough County) staff previously agreed to assist to the extent of their availability.

FACILITY DISASTER PLANNING SUBCOMMITTEE (FDPS) - Mr. Meyer recognized that the Facility Disaster Planning Subcommittee met on January 28, 2015. A Recap of the meeting was included in the detailed Agenda materials. The major focal point of the meeting was to “place the final touches” on the *All Hazards Guide for Businesses: Planning for Risks* resource document. This document was demonstrated later in the Agenda.

The next FDPS meeting is scheduled for April 15, 2015. Mr. Meyer welcomed all to attend and participate. It is envisioned that the Subcommittee’s next initiative will be strategized.

HMEP PROGRAM/TRAINING - Subcommittee Chair (and LEPC Vice-Chair) James Johnston affirmed that the final FY 2014-15 HMEP training expenses are currently being strategized. Much of the training has already been conducted or has been scheduled, as presented below. This morning’s meeting focused on the fourth (and final) quarter expenditures for the July 1 - September 30, 2015 time frame.

The following constitutes a listing and tentative breakdown of expenditures associated with the FY 2014-15 HMEP Training Contract:

| Quarter | Date | Name | Expenses | Cumulative | Remaining |
|---------|---|--|----------------------------|-------------|--------------------|
| 1 | PRESUMED BASE FUNDING OF 2014-15 HMEP CONTRACT | | | | \$57,313.00 |
| | None | NO COURSES | \$ 0.00 | \$ 0.00 | \$57,313.00 |
| 2 | 1/06-1/07/15 | Four 3-Hr. " <i>E-Plan for 1st Responders</i> " [Regionwide] | \$ 1,750.00 ^{1/2} | \$ 1,750.00 | \$55,563.00 |
| | 1/21-1/23/15 | 20-Hr. " <i>Hazmat Symposium</i> (Lodging/Registration) | \$ 3,714.28 ^{1/3} | \$ 5,464.28 | \$51,848.72 |
| | 2/02-2/06/15 | 40-Hr. <i>Clan. Lab & Site Safety Certification</i> [Pasco/Tpa] | \$12,400.00 ^{1/4} | \$17,864.28 | \$39,448.72 |
| | 2/24-2/26/14 | Three 8-Hr. " <i>Hazmat IQ</i> " [Pinellas] | \$ 7,000.00 ^{1/5} | \$24,864.28 | \$32,448.72 |
| 3 | 4/01-5/29/15 | 160-Hr. " <i>Hazmat Tech Certification</i> " (for 7) [Pinellas] | \$ 8,900.00 ^{1/6} | \$33,764.28 | \$23,548.72 |
| | 4/28-4/30/15 | Three 8-Hr. " <i>Hazmat Spill/Leak Containment</i> " [Pinellas] | \$ 8,800.00 ^{1/7} | \$42,564.28 | \$14,748.72 |
| 4 | 7/13-17/15 | 40-Hr. " <i>Hazmedic</i> " course [Pinellas] | \$ 6,000.00 ^{1/8} | \$48,564.28 | \$ 8,748.72 |
| | Dates TBD | Two 8-Hr. <i>FEMA's "Command & Control"</i> [Manatee & Hills./Pinellas] | \$ 9,000.00 ^{1/9} | \$57,564.28 | -\$ 251.28 |

FOOTNOTES:

1. "Course Management" (CM) fees consist of staff time to pre-plan, schedule, coordinate, recruit, contact instructor(s) and/or document approved course following conduct as well as facilitate instructor payment following conduct. Course Management fees are often inclusive of staff's presence at the training in the form of "welcoming" or attendance capacity.
2. The four 3-Hr. "*E-Plan for First Responders*" classes cost \$1,000 + \$750 CM fee = \$1,750. Much of the CM expense was associated with full-time attendance of LEPC staff at these events to assist the training.
3. The 20-Hr. "*Hazmat Symposium*" expenses included \$1,750 registration (i.e. \$175 X 10) + \$1,464.28 lodging reimbursements (i.e. \$540.90/Manatee + \$291.38/Pinellas + \$158.00/Pasco + \$474.00/Hillsborough) + \$500 CM fee.
4. The 40-Hr. "*Clandestine Lab & Site Safety Certification*" course cost was actually \$15,000. However, the Pasco County Sheriffs & Tampa Police/Bomb Squad jointly contributed \$3,600 in the form of a cost share to offset the actual course cost. As reflected above, actual expenses incurred by the LEPC were \$11,400 (for course) + \$1,000 CM fee = \$12,400.
5. The three 8-Hr "*Hazmat IQ*" courses actually cost \$16,350. However, Pinellas County Fire & EMS Administration contributed \$10,340 in the form of a cost share to offset the actual course cost. As reflected above, actual expenses incurred by the LEPC were \$6,000 (for course) + \$1,000 CM fee = \$7,000.
6. The 160-Hr. "*Hazmat Tech Certification*" course will cost \$8,400 (Registration - \$1,200 X 7 Students) + \$500 CM fee = \$8,900.
7. The three 8-Hr. "*Hazmat Spill/Leak Containment*" courses will cost \$7,800 + \$1,000 CM fee = \$8,800.
8. It is anticipated that the 40-Hr "*Hazmedic*" course will actually cost \$16,350. However, Pinellas County Fire & EMS Administration will contribute an estimated ___ in the form of a cost share to offset the actual course cost. As reflected above, it is anticipated that the actual expenses to be incurred by the LEPC will be \$5,000 (for course) + \$1,000 CM fee = \$6,000.
9. It is anticipated that two 8-Hr. "*Command & Control*" courses will be held at two different locations on consecutive days at an estimated cost of ~\$4,000 each and then a \$1,000 CM fee will be assessed (i.e. 2 X \$4,000 = \$8,000 + \$1,000 CM fee = \$9,000).

**** It is understood that the actual LEPC contributions towards the *Hazmedic* course (i.e. #8 above) will be increased or decreased accordingly to coincide with the actual costs associated with the conduct of the proposed *Command & Control* course described in #9 above.**

Subcommittee Chair Johnston additionally indicated that FDEM is asking each of the LEPCs to identify/propose their anticipated training courses for FY 2015-16 (i.e. October 1, 2015 - September 30, 2015) by early April 2015. Identifying these courses in advance will allow them to be "pre-vetted" and recognized in the next Contract. It is understood that any modification(s) to the proposed schedule, other than course dates, would presumably necessitate a Contract amendment. With the anticipation an identical funding level for FY 2015-16 as was received for FY 2014-15 (i.e. \$57,313 inclusive of Course Management fees), the following constitutes the proposed major expenses associated with the FY 2015-16 HMEP Training Contract:

- 2016 *Hazmat Symposium* - Registration and lodging for 6 from Manatee and 4 each \$ 9,000 from Hillsborough, Pinellas & Pasco Counties (18 Students Total)

| | | |
|---|--|-----------------|
| ● | <i>Hazmat IQ</i> - one 8-Hr. course held in Manatee County and the following day another 8 hour course either in Hillsborough or Pinellas County (60 Students Total) | \$12,500 |
| ● | 40-Hr. <i>Marine Firefighting for Land-Based Firefighters</i> - 6 from Pinellas/4 from Hillsborough (10 Students Total) | \$12,000 |
| ● | 40-Hr. <i>Port Security</i> course - Hillsborough County Sheriffs Office (6 Students Total) | \$ 5,400 |
| ● | 40-Hr. <i>Hazmedic</i> Course - attendance from regionwide (30 Students Total) | \$16,000 |
| ● | 8-Hr. <i>Chlorine Refresher</i> - attendance from regionwide (? Students) | <u>\$ 1,000</u> |
| | | \$55,900 |

It is presumed that the Subcommittee will next convene one hour prior to the scheduled May 27, 2015 meeting (i.e. @ 9:30 a.m.) to verify final training expenditures for FY 2014-15 and to, perhaps, clarify proposed expenditures associated with the FY 2015-16 Contract.

REGIONAL DOMESTIC SECURITY TASK FORCE (RDSTF) - Ms. Betti Johnson advised that the RDSTF is comprised of representatives from: Law Enforcement, Emergency Management, Fire Rescue, Health and Medical, Interoperable Communications, Training and Exercise, Critical Infrastructure Protection, and Education. The State Working Group Committees and Executive Board met via conference calls January 27 -30, 2015. Topics of discussion included:

- A call for the evaluation of the current structure and procedures of the State's Domestic Security Program including review of committee charters, funding process, and strategic plans;
- Statewide Risk Assessment and Gap Analysis currently underway with the final report due in April (Note: Region 4 will be the pilot for the methodology);
- The company supporting the State Resource Management Network (SRMN) has gone out of business. The State is looking at alternative solutions to track DHS-funded inventories. Staff continues to work with all grant recipients to capture all in-service equipment and assets funded through DHS programs, as per federal requirement.

The Tampa Bay RDSTF (Region 4) is also working to re-energize the program. The Executive Board met on February 17, 2015 to address the following:

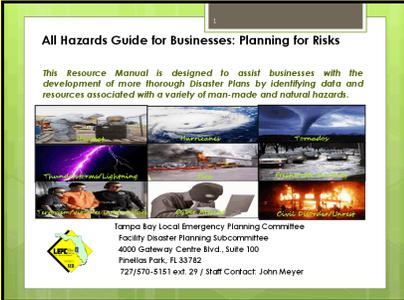
- (1) an update of the committee structure and roles and responsibilities of the RDSTF members.
- (2) DHS and the Tampa Bay Regional Planning Council hosted a workshop on Infrastructure Resiliency to Climate Change which will be followed by a tabletop exercise on March 16, 2015. Please see Brady Smith of TBRPC for more information.
- (3) All counties are now meeting with the different disciplines in their communities to develop their Multi-Year Training and Exercise Plan (MY-TEP). The MY-TEP incorporates the new Readiness: Training Identification and Preparedness Program (RTIPP) which is now linked to any training requests. The Regional MY-TEP, which will include the training/exercise requirements, will be held in April and completed by Regional Coordinator Paul Siddall and Amanda Shaw, T&E Subcommittee Chair.
- (4) The new RDSTF EM Planner will be hired by FDEM - hopefully sometime in April.

“ALL HAZARDS GUIDE FOR BUSINESSES: PLANNING FOR RISKS” PRESENTATION - Mr. Meyer identified that an initiative to develop an electronic database of local, statewide and national information and resources was recently completed by the LEPC’s Facility Disaster Planning Subcommittee. A special thanks was extended to LEPC members Rick Walker, Joe Mastandrea, Ed Kinley and Betti Johnson, as well as FDPS Chair Tricia Krajynak and other Subcommittee members for their dedication, commitment and ideas.

It was recognized that the resource document, accessible from the TBRPC and/or LEPC websites, can be an extremely beneficial resource for businesses and companies to use to update or perhaps bolster their Facility Disaster Plans to address a variety of man-made and natural disasters or simply to gain additional information regarding a variety of topics. The data and information is simply a keystroke away. As would be expected from a product of the Local Emergency Planning Committee, a great deal of hazardous materials data and resources has been incorporated and/or linked (e.g. regulations, reporting requirements, EPA’s “*List of Lists*,” USDOT’s Pipeline & Hazardous Materials Safety Administration, the Occupational Safety & Health Administration...)

Included within the document is identification of all local fire departments, law enforcement agencies, local media outlets, local County emergency management agencies, local school districts, local hospitals, local power companies, local Ports, local public wastewater facilities; hazardous waste regulations/local disposal sites and a host of other information.

Mr. Meyer demonstrated the document, which is accessible at:

| Resource | Name/Link/Length | Description |
|---|---|---|
|  | <p><i>“All Hazards Guide for Businesses: Planning for Risks”</i></p> <p>http://www.tbrpc.org/lepc/pdfs/TampaBayAllHazardsGuide4Businesses2015.pdf (paste in browser)</p> <p>48 Pages/Multiple Links</p> | <p>Resource document with primary focus of Business Continuity Planning, hazardous materials information and man-made and natural disasters that may threaten a facility.</p> |

“REFLECTIONS ON BHOPAL AFTER 30 YEARS” VIDEO - Mr. Meyer reminded LEPC members that the U.S. Chemical Safety Board (CSB) produces safety videos describing and, in most cases, illustrating incidents which resulted in significant workplace injuries or deaths.

CSB’s most recent video, entitled “*Reflections on Bhopal after 30 Years*,” serves as a stark reminder of the Methyl Isocyanate release occurring 30 years ago at a Union Carbide facility in Bhopal, India which took the lives of thousands of villagers and workers. CSB Chairperson Dr. Moure-Eraso, who provided much

of the video narration, affirmed that “*more must be done to improve process safety regulations in the U.S. to prevent the next accident from occurring.*”

This video is available for viewing on YouTube®:

| Video Clip/PPT Presentation | Name/Link/Length | Description |
|---|---|---|
|  | <p>U.S. Chemical Safety Board’s “<i>Reflection of Bhopal after 30 Years</i>”</p> <p>www.youtube.com/watch?v=HZirRB32qzU</p> <p>Video Length: ~ 6.5 Minutes</p> | <p>Documentary of factors and circumstances contributing to the December 2, 1984 explosion at a Union Carbide facility in Bhopal, India. The explosion was caused by water inadvertently entering a storage tank containing 80,000 pounds of Methyl Isocyanate and resulted in the death of thousands of villagers/workers.</p> |

TRAINING/WORKSHOP/CONFERENCE OPPORTUNITIES - Chair Patterson recognized that several training opportunities were identified within the Agenda materials. Information concerning the following events was provided.

- FDEM’s Training and Events Schedule/**Region 4**, Various FL Locations/Times (Feb. - May 2015)
- FDEM’s Training and Events Schedule/**Region 6**, Various FL Locations/Times (Feb. - May 2015)
- Hazmat IQ: Above the Line/Below the Line, Pinellas County, February 24, 25 & 26, 2015

The lone additional training opportunity/event was identified by LEPC members or the public was made by Mr. Steve Simpson of Manatee County Emergency Management. Mr. Simpson announced that the 48th Civil Support Team will be providing a “static display” at the Manatee County Public Safety Complex (2101 47th Terrace East, Bradenton, Florida 34203) on February 26th and 27th from 9:00 a.m. until noon. “*The 48th Civil Support Team can provide assistance to state and local authorities by: identifying chemical, biological, radiological, and nuclear agents or substances; assessing potential consequences; and assisting with determining appropriate response measures.*” Information concerning this event was additionally forwarded to all LEPC members electronically shortly following the LEPC meeting.

LEPC BUSINESS

2014 THOMAS YATABE AWARDS. Mr. Meyer recognized that Thomas Yatabe Awards are presented to one recipient within each LEPC District to signify “outstanding contribution(s) made in the implementation and support of the Emergency Planning and Community Right-To-Know Act.”

This year’s Award was presented to Capt. Christopher Atherton of the National Guard’s 48th Civil Support Team. Capt. Atherton attended the January 21, 2015 meeting of the State Emergency Response Commission to receive his award in person.

His Nomination read as follows:

Capt. Christopher Atherton was critical to the establishment and implementation of the "Hightide" exercise conducted in Tampa Bay on April 5, 2014. The scenario involved a terrorist's simulated release of Chlorine within a cargo container aboard a large stationary vessel in Tampa Bay, essentially midway between southern Tampa (Hillsborough County) and St. Petersburg (Pinellas County). The exercise required the establishment of a unified, on-shore, command and a joint mobile response of Hillsborough County Fire Rescue, Tampa Fire Rescue, St. Petersburg Fire Rescue and FBI hazmat teams to respond to, address, remediate and investigate the Chlorine release. The joint hazmat teams entered the cargo container on three occasions. The first entry was to investigate for potential explosive device(s), the second to secure and mitigate the simulated Chlorine being release and the third entry was for evidence collection. A smoke machine was utilized to emulate Chlorine being released. Participatory agencies included: National Guard/48th Civil Support Team, FBI, Hillsborough County Fire Rescue, Hillsborough County Emergency Management, Tampa Fire Rescue, Tampa Emergency Management, United States Coast Guard, FDEM/Region 4, American Red Cross, Salvation Army, St. Petersburg Fire Rescue and the U.S. Army Reserve.



Pictured Left-to-Right: LEPC Staff John Meyer, Award Recipient Capt. Chris Atherton, LEPC Chair Chief Jeff Patterson & FDEM/Technological Hazards Unit Director Paul Wotherspoon.



LEPC District 8 was able to capitalize on this initiative as their biennial exercise requirement.

Two other Thomas Yatabe Award nominations were submitted for deserving parties, Tampa Fire Rescue/Office of Emergency Management and Mr. Sam Brackett. Each of these parties were presented “Certificates of Appreciation” for their contributions at (or prior to) the February 25, 2015 LEPC meeting.

Their nominations respectively read as follows:

Tampa Fire Rescue/Office of Emergency Management



Pictured from Left-to-Right: LEPC Chair Jeff Patterson, Tampa's Office of Emergency Management Director Chauncia Willis & staff members Oliver Greene and Peter Ignacio.

A multijurisdictional and interdisciplinary outreach initiative was developed by the City of Tampa's Office of Emergency Management in collaboration with Tampa Fire Rescue, City of Tampa's Neighborhood Empowerment Department, Tampa Port Authority, local port tenants and the Local Emergency Planning Committee. With the focus of targeting the residents in the neighborhood immediately adjacent to the Port of Tampa, the initiative centered around providing pertinent information on the utilization and storage of hazardous materials in the Port as well as the corresponding safeguards that are being administered. Information was also shared to address a variety of other natural and man-made disasters. Introduction to the new Port siren alarm/alert system and demonstration of Shelter-in-Place procedures were key components of this inaugural event. The goal was to make area residents more resilient to and educated on these emergencies. This event was well attended by the General Public and Port tenants. Based on its success, this event will be conducted again next year and will be used as a model for future events.



Pictured with some of the event Sponsors from Left-to-Right in Front Row: LEPC Chair Jeff Patterson, Chauncia Willis, Lynne Vadelund, Mario Gomez and Denise Lynch. In back row from Left-to-Right are: Oliver Greene, Peter Ignacio and Kris Kinnison.

A secondary photo was taken to include some of the event's primary sponsors/partners in attendance at the February 2015 LEPC meeting - Ms. Lynne Vadelund (Mosaic), Mr. Kris Kinnison (Yara North America), Mr. Mario Gomez (Gulf Sulphur Services) and Ms. Denise Lynch (CSX).

Mr. Sam Brackett/Florida Division of Emergency Management

Each year, the Local Emergency Planning Committees are required to conduct Emergency Planning and Community Right-to-Know Act (EPCRA) “How-to-Comply” workshops in their Districts. The workshops are primarily designed for the business community and address such topics as hazardous materials laws, reporting requirements, thresholds and timelines. These workshops are typically scheduled in February to coincide with the March 1st Tier II filing deadline.

For the second consecutive year, Florida's State Emergency Response Commission has promoted the electronic filing of annual facility chemical inventories (i.e. Tier II reports) through the E-Plan program. The program has been deemed a tremendous success with more than 90 percent of all submittals provided electronically through this program. E-Plan is critical to the first responder community by making a host of facility-specific information instantaneously accessible such as contacts, chemicals inventories and, in many cases, maps. E-Plan is also convenient for facilities due to its ease of use and requirement to only verify and update the information last provided regarding their facility.

Mr. Sam Brackett attended the February 11 & 12, 2014 workshops held at the office of the Tampa Bay Local Emergency Planning Committee to additionally guide and assist attendees on the use of the electronic E-Plan program as well as answer any technical issues regarding E-Plan. In fact, with Mr. Brackett's assistance, a couple of the facility representatives actually filed their reporting from the Workshop location. Noting the considerable number of facilities that use, produce or store reportable quantities of hazardous materials in the Tampa Bay area, Mr. Brackett's efforts have certainly contributed to the success of E-Plan being implemented in both the District and the State. Having such critical information a "key stroke" away is likely to safeguard the lives of first responders.



Update: Mr. Brackett again assisted with the conduct of a E-Plan Filing Instructions presentation in association with the 2015 EPCRA How-to-Comply Workshops hosted by LEPC staff at the TBRPC offices on February 2 & 3, 2015.

FORMER LEPC MEMBERS - RECOGNITION OF SERVICE

Chair Jeff Patterson recognized that we will be devoting a portion of all future LEPC Agendas to acknowledge select faithful and dedicated members for their meritorious service to this agency upon their departure through the issuance of *Certificates of Appreciation*.

As would be expected, at this time, it is a difficult to say farewell to six members that are nearly simultaneously retiring or are simply "moving on." Their combined service to this agency exceeds **65 years**. Those individuals are:



Pictured from Left-to-Right: LEPC Staff John Meyer, LEPC Chair Jeff Patterson, Betti Johnson, Phillip Steadham, Alan Pratt, Roberto Gonzalez and Ron Kobosky. Michael Cooksey was not present for photo.

| <u>INDIVIDUAL</u> | <u>AGENCY/COMPANY</u> | <u>LEPC MEMBER SINCE</u> |
|-------------------|-----------------------------------|--------------------------|
| Ron Kobosky | Mosaic | 4/1998 |
| Mike Cooksey | Pinellas County EMS and Fire | 10/2000 |
| Roberto Gonzalez | FDOT | 7/2001 |
| Alan Pratt | Mosaic (formerly C.F. Industries) | 10/2003 |
| Phillip Steadham | Port Tampa Bay | 1/2008 |
| Betti Johnson | TBRPC/RDSTF | 10/2012 |

Each member was asked to step forward to receive their Certificate of Appreciation (COA), which read "With deepest gratitude for your tireless leadership and dedicated, enthusiastic support of the men and women of the Tampa Bay LEPC representing the (their agency/company name inserted here)." The COAs additionally reflected their particular years of service. Chair Patterson thanked each member and reminded them that they are welcome to follow in the footsteps of some of their LEPC colleagues and "continue their service to the LEPC under the category of Interested Citizens."

LEPC'S 2015 HAZMAT EMERGENCY RESPONSE PLAN UPDATE. Mr. Meyer acknowledged that it is that time of year for LEPC staff to embark on updating the LEPC's *Hazardous Materials Emergency Response Plan*. The current version is available on the LEPC website. As typical, LEPC staff is likely to contact each County Emergency Management agency, various fire departments and others to verify various components of the Plan.

It is envisioned that LEPC staff will solicit a motion at the May 27, 2015 LEPC meeting to authorize the LEPC Chair to transmit the Plan update upon completion to FDEM pursuant to the LEPC Contract. Such update must be provided on or before June 30, 2015.

Upon acceptance of the revised Plan by the State Emergency Response Commission, LEPC staff will distribute CDs containing the Plan in various formats to all required entities as well as post the revised Plan to the LEPC website.

OTHER BUSINESS

2012 EMERGENCY RESPONSE GUIDEBOOKS

Mr. Meyer invited LEPC members and the public to take copies of the 2012 Emergency Response Guidebook under the sign-in table at the back of the room. As many know, these have been updated and republished every four years. Rumors have circulated that this will be the final year in book form. It is understood that future updates are likely to be available only in electronic format, either on a CD or downloadable from a website. If more copies of the Guidebook are needed in excess of the present quantity, please advise.

Upon solicitation of "Other Business" items for discussion by Chair Patterson, none were identified.

TAMPA BAY LEPC LOGO SHIRTS - Chair Patterson reminded members that LEPC Logo Shirts will always be made available in a variety of sizes, styles and colors. If interested, please contact Mr. John Meyer.

NEXT MEETING - Chair Patterson advised that the next LEPC meeting date is Wednesday, May 27, 2015 (same time and location).

ADJOURNMENT - Without objection and following a motion by Mike Elder and a second by Jonathan Kemp, the LEPC meeting was adjourned at 11:31 a.m.