



Council Agenda

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4000 Gateway Centre Blvd., Suite 100, Pinellas Park, FL 33782
Phone: 727-570-5151 Suncom 513-5066 Fax: 727-570-5118

December 9, 2013
10:00 a.m.

****THIS MEETING IS OPEN TO THE PUBLIC****

Please Turn Off All Electronic Devices During The Meeting

Call to Order: Chair Minning
Invocation and Pledge: Councilor Bob Matthews
Roll Call: Recording Secretary
Voting Conflict Report: Recording Secretary

Public Comment:

Members of the public who wish to be heard should fill out a speaker's card and give it to the Director of Administration/Public Information before the start of the meeting. Speakers will be given three (3) minutes to address any item on the agenda or an item of regional interest.

1. **Approval of Minutes** - Secretary/Treasurer Crist

- a. Approve the minutes from the October 14, 2013 regular meeting [report attached](#)
 - b. Approve the minutes from the November 4, 2013 regular meeting [report attached](#)
- Staff contact: Lori Denman, ext. 17

2. **Budget Committee** - Secretary/Treasurer Crist

- a. Approve the Financial Report for the period ending 9/30/13 [report attached](#)
 - b. Approve the Financial Report for the period ending 10/31/13 [report attached](#)
 - c. Approve amendment to check signature authorization for Northern Trust and TD Bank accounts.
 - d. Authorize Officers to sign documents.
 - e. Approve the updating of the corporate bank resolution to reflect/confirm officers.
- Staff contact: John Jacobsen, ext. 19

3. **Consent Agenda** - Chair Minning

A. Budget and Contractual

1. Pinellas County is seeking assistance to update the Pinellas County Local Mitigation Strategy (LMS). The LMS is a county-wide guiding document for mitigating or preventing potential loss of life, property damage or economic impacts resulting from natural, technological or man-made disasters. Funding for this project is anticipated to be approximately \$35,000.

Action Recommended: Authorization for the Chair to sign an agreement with Pinellas County to update the Local Mitigation Strategy.

Staff contact: Betti Johnson, ext. 39

2. The Florida Division of Emergency Management (FDEM) would like to contract with the TBRPC to develop an online business continuity planning course and to redesign the **Business Disaster Planning Guidebook** to serve as a student manual. Both would be redesigned graphically to correspond to the new State "Get a Business Plan" website. Funding for this project is anticipated to be approximately \$35,000.

Action Recommended: Authorization for the Chair to sign an agreement with FDEM.

Staff contact: Betti Johnson, ext. 39

B. Intergovernmental Coordination & Review (IC&R) Program

1. IC&R Review by Jurisdiction - November 2013 [report attached](#)
2. IC&R Database - November 2013 [report attached](#)

Action Recommended: None. Information Only.
Staff contact: John Meyer, ext. 29

C. DRI Development Order Reports (DOR) – None
Staff contact: John Meyer, ext. 29

D. DRI Development Order Amendment Reports (DOAR)
1. DRI # 65 – Tampa Palms/Area #3, City of Tampa [report attached](#)
2. DRI # 151 – Crosstown Center, Hillsborough County [report attached](#)
3. DRI # 221 – Pinellas County Criminal Courts Complex & Jail Facility FQD, Pinellas County [report attached](#)

Action Recommended: Approve staff reports.
Staff contact: John Meyer, ext. 29

E. Notice of Proposed Change Reports (NOPC) - None

F. Annual Report Summaries (ARS) / Biennial Report Summaries (BRS)
1. DRI # 68 - Cargill Riverview Facility, RY 2012-13 ARS, Hillsborough County [report attached](#)
2. DRI #145 - Southbend, RY 2012-13 ARS, Hillsborough County [report attached](#)
3. DRI #194 - DG Farms, RY 2012-13 ARS, Hillsborough County [report attached](#)
4. DRI #260 - Wiregrass Ranch, RYs 2011-13 BRS, Pasco County [report attached](#)

Action Recommended: Approve staff reports.
Staff contact: John Meyer, ext. 29

G. DRI Status Report
Action Recommended: None. Information Only. [report attached](#)
Staff contact: John Meyer, ext. 29

H. Local Government Comprehensive Plan Amendments (LGCP)
Due to statutory and contractual requirements, the following reports have been transmitted to the State Land Planning Agency and the appropriate local government in accordance with Rule 29H-1.003(3), F.A.C. No Report is prepared for adopted amendments that do not require Council comments.

1. DEO # 13-4ESR – Pasco County (proposed) [report attached](#)
Action Recommended: Approve staff report.
Staff contact: Brady Smith, ext. 42

I. Local Government Comprehensive Plan Amendments (LGCP)
The following report(s) are presented for Council action:
1. DEO # 13-5ESR – Pasco County (proposed) [report attached](#)
Action Recommended: Approve staff report.
Staff contact: Brady Smith, ext. 42

J. Tampa Bay EPCRA Awareness Week Resolution
Each year the State Emergency Response Commission for Hazardous Materials and the Governor proclaim *Florida Hazardous Materials Awareness Week* in recognition of the Emergency Planning and Community Right-To-Know Act (EPCRA). Governor Scott is expected to proclaim February 9-15, 2014 as EPCRA Awareness Week. Local City Councils and commissions are encouraged to pass a similar resolution proclaiming EPCRA Awareness Week in their communities.

Additional Materials: Resolution # 2013-03 [report attached](#)
Action Recommended: Motion to have the Chair sign Resolution #2012-03, proclaiming February 10-16, 2013 as EPCRA Awareness Week.

K. Nominating Committee- 2014 Slate of Officers

The Nominating Committee met on November 4, 2013 and approved the following the 2014 Slate of Officers to be presented to the full Council for approval: Mr. Andy Nunez, Chair (Pinellas County); Commissioner Victor Crist, Vice Chair (Hillsborough County); and Vice Mayor Woody Brown, Secretary/Treasurer (City of Largo).

Action Recommended: Approve the 2014 Slate of Officers.
Staff contact: Wren Krahl, ext. 22

Motion to approve the Consent Agenda.

4. Item(s) Removed from the Consent Agenda and Addendum Item(s)

Council members shall notify the Chair of any items they wish to be pulled from the Consent Agenda. These items will be discussed and voted on separately after the remainder of the Consent Agenda is approved.

5. Review Item(s) or Any Other Item(s) for Discussion - None

6. A. Report on the Opening of the Courtney Campbell Trail

Mr. Ken Hoyt, Hillsborough County citizen representative on the Courtney Campbell Scenic Highway's Corridor Advisory Committee, will brief the Council on the recent opening of the Hillsborough County section of the 9.5-mile Shared Path, constructed by the Florida Department of Transportation.

Staff contact: Suzanne Cooper, ext. 32

B. Greenlight Pinellas Resolution

Ms. Cassandra Borchers, AICP, Chief Development Officer with PSTA, will provide a brief overview of The Greenlight Pinellas Plan. Over the past three year, PSTA and its partners have completed substantial technical work and public outreach regarding the future of public transit in Pinellas County. Ms. Borchers will provide details on the plan.

Action Recommended: Motion to approve Resolution #2013-04, A Resolution Supporting the Greenlight Pinellas Plan. [report attached](#)

Staff contact: Wren Krahl, ext. 22

C. RDSTF R4 Health and Medical Coalition

Mr. Dan Simpson, Chairman of the RDSFT R4 Health and Medical Coalition will provide a brief presentation. The Regional Domestic Security Task Force (RDSTF) Region 4 Health and Medical Coalition (R4-HMC) is requesting administrative/ financial / planning support services to build a disaster resilient healthcare system by strengthening our healthcare system and fully integrating disaster preparedness into the daily delivery of care; strengthen the links between private health care, public health and emergency management; and engage all stakeholders in planning, training and exercise to improve our preparedness and response throughout the region. The Funding is in the amount of \$100,000 and requires a \$10,000 in-kind matching contribution.

Action Recommended: Authorization for the Chair/Executive Director to sign an Inter-local Agreement with the Polk County Department of Health to provide administrative, financial and planning support services to the R4-HMC on a cost reimbursement basis.

Staff contact: Betti Johnson, ext. 39

D. 2013 Initiatives Plan

The 2013 Draft Initiatives Plan reflects the input from the Strategic Planning Session and presentation made at the November Council meeting. Council input was analyzed and issues were prioritized and grouped into priority tiers. The top three issue areas were Convener of the Region, Economic Development, and Transportation Planning. Council leadership

intends to hold a series of specialized meetings in 2014 to address these issues in more detail.

Action Recommended: Motion to approve the 2013 Initiatives Plan. [report attached](#)
Staff Contact: Avera Wynne, ext.30

E. Regional Planning Council's Roles and Responsibilities

In lieu of the traditional annual report, staff will provide an overview of the Council's mandated programs and activities. Based on discussion at the last several Council meetings, it was requested that staff provide a current overview of the state mandated activities as well as the roles and responsibilities of Florida's regional planning councils.

Action Recommended: Information Only
Staff Contact: Avera Wynne, ext. 30

7. Council Members' Comments

8. Program Reports

A. Agency on Bay Management (ABM) - Mayor Bob Minning, Chair

The Agency's Natural Resources/Environmental Impact Review Committee will meet on December 12th. The entire Agency membership will be invited, as well as the Tampa Bay Estuary Program's Management Board, to participate in a workshop regarding the Tampa Bay Economic Evaluation study.

Staff contact: Suzanne Cooper, ext. 32

B. Clearinghouse Review Committee (CRC) - Chair, Mr. Andy Nunez - No Report

Staff contact: Avera Wynne, ext. 30

C. Local Emergency Planning Committee (LEPC) - No Report

Since preparation of the last Council meeting materials, LEPC staff: attended the monthly Ammonia Handlers/Operators meeting (October 23rd); submitted the LEPC & HMEP Quarterly Reports to FDEM (October 29); attended the bi-monthly Tampa Bay Spill Committee meeting and the USCG's Area Contingency Planning meeting (November 5th); participated in "Show Cause" hearing with EPA, USF, FDEM & Tampa Fire Rescue officials conducted in Atlanta, GA (November 7th); furthered coordination efforts for November 11-15 *Marine Firefighting for Land-Based Firefighters Train-the-Trainer* course (November 8th); facilitated the monthly Pinellas Police Standards Council meeting (November 13th); initiated coordination for a two-day Transportation Community Awareness and Emergency Response ("TRANSCAER[®]") training event to tentatively be hosted in Tampa in February 2014 (November 13th); attended the "Concept & Objectives" meeting for the USCG's 2014 Government-Lead Prep Exercise (November 15th); attended a tour of the Martin Gas Terminal in the Port of Tampa (November 19th); conducted the quarterly LEPC & HMEP/Training Subcommittee meetings (November 20th). In the immediate future, LEPC anticipates: attending the monthly Ammonia Handlers/Operators meeting (December 10th); submitting the quarterly Hazmatters report and LEPC membership modifications requested (December 11th); attending the joint FDEM Region 4/6 quarterly meeting at Manatee County EOC (December 13th); hosting the quarterly meeting of the Facility Disaster Planning Subcommittee (January 15th); attending the SERC Quarterly meetings in Daytona Beach (January 21-22); and participate/coordinate in the TRANSCAER training to be held at the TRANSFLO's Tampa facility (February 18-19).

Additional Material: November 20, 2013 LEPC Meeting Recap [report attached](#)
Staff contact: John Meyer, ext. 29

D. Emergency Management - No Report

Staff contact: Betti Johnson, ext. 39

E. Legislative Committee - Chair, Commissioner Scott Black
The Legislative Committee Chair will provide a brief report.
Staff Contact: Wren Krahl, ext. 22

F. One Bay Livable Communities Working Group - No Report
Staff contact: Avera Wynne, ext. 30

G. Economic Development - No Report
Staff contact: Patrick O'Neil, ext. 31

H. Regional Domestic Security Task Force (RDSTF)- No Report
Staff contact: Betti Johnson, ext. 39

9. Other Council Reports

10. Executive/Budget Committee Report - Chair Minning – No Report

11. Chair's Report

12. Executive Director's Report – Mr. Manny Pumariega

A. FRCA Activity Report (To Be Distributed)

B. Appreciation Letter from the Florida Department of Economic Opportunity regarding the Florida Strategic Plan for Economic Development [letter attached](#)

13. Outgoing Chair's Report – Mayor Minning

14. Installation of the 2014 Slate of Officers

15. Incoming Chair's Report – Chair Nunez

Next Meeting: Monday, February 10, 2014 at 10:00 a.m.

Adjournment

The Council, in accordance with its adopted rules of procedure, may only take action on matters not on the printed agenda involving the exercise of agency discretion and policymaking upon a finding by the Council of an emergency situation affecting the public's health, safety, and welfare. Council meetings are Public Meetings within the context of Section 286.011, Florida Statutes. Public Hearings on issues before the Council are conducted by individual local governments, and are the proper forum for public comment.

Please note that if a person decides to appeal any decision made by the Council with respect to any matter considered at the above cited meeting or hearing, s/he will need a record of the proceedings, and for such purpose, s/he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons wishing to speak at a Council meeting are required to complete the form provided at the entrance to the meeting room. The form, after being completed, must be given to the Recording Secretary.

If you are a person with a disability who needs any accommodation in order to participate in this meeting you are entitled, at no cost to you, the provision of certain assistance. Please contact the Tampa Bay Regional Planning Council at 727-570-5151 ext. 22 within 3 working days prior to the meeting.